

- c. A request by **Sue R. Conrad** for a Special Use Permit (SUP) to allow replacement of existing boathouses with 30 covered boatlifts and 36 wet slips on property identified as tax map number 073-001-0000-0080 (2.8150 acres), zoned Commercial (CM1), at 3688 Conrad Landing Rd., off Old Route 100 (Rt. 100), Draper District.
(Approved as recommended by Planning Commission – Notify applicant) Ms. Taylor/Mr. Tickner
- d. A request by **Frank W. & Patricia E. James, Jr.** for a Special Use Permit (SUP) to allow a second manufactured home on property identified as tax map no. 095-001-0000-018B, zoned Agricultural (A1), (3.7000 acres), and located at 7523 Copperhead Ln., Ingles District.
(Staff advised of applicant withdrawal of application – No action)
- e. A request by **Cynthia K. Rudy ET AL** for a Special Use Permit (SUP) to allow construction of a dock without a principle dwelling per Article 8-3.29, on property identified as tax map no. 108-001-0000-041C, zoned Residential (R1), (1.3370 acres), located at 2502 Bethel Church Rd. (Rt. 708), Ingles District.
(Approved as recommended by Planning Commission – Notify applicant) Ms. Taylor/Mr. Tickner
- f. A request by **Cynthia K. Rudy ET AL** for a Special Use Permit (SUP) to allow camping of longer than two weeks duration per Article 5B-3, on property identified as tax map no. 108-001-0000-041C, zoned Residential (R1), (1.3370 acres), located at 2502 Bethel Church Rd. (Rt. 708), Ingles District.
(Approved with conditions, as recommended by Planning Commission – Notify applicant) Ms. Taylor/Mr. Tickner

- g. A request by **Michael W. & Mary D. Johnston ET AL** for a Special Use Permit (SUP) to allow construction of a dock without a principle dwelling per Article 8-3.29, on property identified as tax map no. 083-003-0000-0003, 083-004-0000-0003 zoned Residential (R1), (undetermined acreage), located at 3900 Peak Ln., Draper District.
(Approved as recommended by Planning Commission – Notify applicant) Ms. Taylor/Mr. Tickner
- h. A request by **Michael W. & Mary D. Johnston ET AL** for a Special Use Permit (SUP) to allow camping of longer than two weeks duration per Article 5B-3, on property identified as tax map no. 083-003-0000-0003, 083-004-0000-0003 zoned Residential (R1), (undetermined acreage), located at 3900 Peak Ln., Draper District.
(Approved with conditions, as recommended by Planning Commission – Notify applicant) Ms. Taylor/Mr. Tickner
- (Board requested staff establish use standards as a replacement for the most used special use permits – Staff also asked to include a standardized time in which to build a home while replacing SUP's with standardized use conditions - Provide update to Board) Mr. Tickner
- i. A request by **Leroy T. & Lois A. Viars** for a Special Use Permit (SUP) to allow sale of new and/or used vehicles per Article 4-2, on property identified as tax map no. 082-001-0000-0030, zoned Commercial (CM1), (4.8500 acres), located at 4525 Count Pulaski Dr., Draper District.
(Approved with conditions, as recommended by the Planning Commission – Notify applicant) Ms. Taylor/Mr. Tickner
- j. A request by **County of Pulaski** to amend Article 2, Agricultural (A1); Article 3, Conservation (C1); and Article 5F, Rural Residential (RR) to allow special provisions for corner lots as follows:
- Of the two sides of a corner lot, the front shall be deemed to be the shorter of the two sides fronting on streets.
 - The side shall be deemed to be the longer of the two sides fronting on streets and the

setback shall be twenty (20) feet or more for both main and accessory buildings.

(Approved as recommended by Planning Commission –
Revise zoning ordinance and repost revised version on
county web site)

Ms. Taylor/Mr. Tickner

- k. A request by **Brenda S. Turner** for road name establishing **Wish Ln.** as a private road with less than the 3 house minimum. The private road is located south off of Lyons Rd (Rt. 662) approximately one and a half miles from intersection of Lyons Rd and Wilderness Rd, Draper District.

(No action required due to Planning Commission having approved the request at its December 14 meeting)

- l. An Amendment to the Tax Relief to Elderly and Disabled Ordinance, pursuant to Sections 58.1-3210 through 58.1-3218 of the Code of Virginia, 1950, as amended, to change the amount of acreage which may be excluded from net worth criteria to include the dwelling and “not to exceed one acre” to “not to exceed three contiguous acres”.

(Approved ordinance amendment – Send ordinance amendment to appropriate constitutional officers)

Ms. Hanks

- m. Grant application to USDA Rural Development to fund the purchase of fire equipment for the Dublin Fire Department

(Approved submitting application)

Mr. Utt

6. Highway Matters:

- a. Follow-up from Previous Board meeting:

1. Review of Highway Matters Section of KAT
(Update KAT, as appropriate, to reflect current status provided by VDOT as follows:

Ms. Hanks

(Supervisor Conner requested VDOT check the low water bridge at Little Creek weekly)

Mr. Clarke

(VDOT advised Rt. 100 left turn lane will cost over \$100,000)

(VDOT advised waiting on notice from Commonwealth Transportation Bd. regarding Black Hollow speed study)

(Supervisor Akers expressed concern regarding Rt. 11 passing zone at Stone Ridge being a safety hazard – VDOT to expedite review)

(VDOT advised a tree was located on the ROW on Dallas Freeman Road and cooperation would be needed by landowner to move tree)

2. Rt. 693 Request for Speed Study
(Approved resolution requesting formal speed study from New River Trail State Park to Hurst Road in anticipation of a 35 mph limit – Place update on January agenda)
Mr. Clarke
Ms. Hanks
 3. Rt. 11/Morehead Lane Speed Limit
(Request clarification from town as to expected speed limit on Rt. 11)
Mr. Huber
 4. Rt. 11/Cougar Express Hole in Median
(VDOT advised repair had been completed)
 5. Exit 101 Southbound Ramp Turning Radius
(VDOT reported there was not a lot that could be done at this time – VDOT to evaluate an “inside edge line” - Supervisor Akers requested consideration of eliminating center divider coming off of ramp)
Mr. Clarke
- b. Report on Upgrading of Roadsides
(Reported new VDOT program to do landscaping on VDOT right-of-way by allowing municipality to work with VDOT, community groups and corporations to set up sponsorships)
 - c. Rural Addition Status Report
(Reviewed)
 - d. Revenue Sharing Program
(Supervisor Conner suggested putting revenue sharing money towards the turn lane at PCHS – Staff to prepare listing of priority of revenue sharing projects - VDOT reported the cost of turn lane to be \$150,000)
Mr. Huber

- e. Transportation Enhancements
(Staff explained the potential for a road connecting NRCC and Airport to Virginia Tech crossing behind the RAAP property and that the purpose of placing on the agenda was to encourage public discussion)

- f. Transportation Funding Resolution
(Approved resolution requesting approval in urging increased funding for roads)

Mr. Huber/
Ms. Hanks

- g. Citizen Concerns

(Mr. E. W. Harless expressed concern over use of the county's road funds to make improvements to Rt. 100 over Cloyd's Mountain, specifically concern that repairs are funded from the county's maintenance fund)

(Mr. Harless expressed concern regarding the piping installed at Cooks Crossing)

(Mr. Harless expressed concern that the Rt. 114 bridge repairs had not been handled properly by VDOT)

(Mr. Harless expressed concern that funding of the proposed connector road might impact other projects)

(Supervisor Sheffey inquired as to any statute of limitations where a contractor has to be responsible for road improvements made by the contractor – VDOT advised there was none, once the road was accepted by the state)

- h. Board of Supervisors Concerns
(Supervisor Conner expressed appreciation to VDOT for the work done on Hatcher Road)

(Approved adding Neck Creek Road to six year plan waiting list (unpaved portion) – Add to list)

Ms. Hanks

- i. Addition to Secondary System – Country Club Drive
(Approved – Send resolution to VDOT)

Ms. Hanks

4. Community Development Advisory Committee
(Staff to reduce list to 15 members and provide recommendation to Board at January meeting - Place on January agenda)
- Mr. Tickner
Ms. Hanks

10. Items of Consent:

- a. Approval of Minutes of November 22, 2004
(Approved)
- Ms. Hanks
- b. Accounts Payable
(Approved)
- Ms. Spence
- c. Appropriations & Interoffice Transfers
(Approved)
- Ms. Burchett
- d. Ratification
(None)
- e. Contracts, Change Orders & Agreements
(None)
- f. Personnel Changes
(Reviewed)
- g. Sponsorship of Legislative Dinner
(Approved sponsorship at a cost of approximately \$1,500 – Notify Chamber)
- Ms. Hanks
- h. 2007 NACO Conference Support
(Approved \$1,000 contribution towards the cost of the 2004 NACO Conference – Send \$1,000 check to VACO)
- Ms. Spence
- i. Health Department Funding Agreement
(Approved funding agreement, subject to review and approval by county attorney)
- Ms. Hanks/
Mr. McCarthy
- j. Regional Water Authority Resolution of Support
(Adopted resolution supporting the concept of a regional water authority)
- Ms. Hanks
- k. Adjustments to 2005 Meeting Calendar
(Approved moving December meeting from December 26, 2005 to December 19, 2005)
- Ms. Hanks

- l. Budget Calendar
(Approved – Distribute as appropriate) Ms. Burchett
- m. Regional Employment Services Program Grant Support
(Accepted \$665,000 regional employment services program grant) Mr. Wallis
- n. Naming of Animal Shelter Facility & Purchase of Kennels
(Approved naming the shelter “Pulaski County Animal Shelter and Humane Education Center”)

(Approved purchase of kennels from T-Kennel Systems, Inc.) Mr. Glenn Reynolds
- o. Broadband Implementation Plan
(Approved plan, including the addition of Phase 1 and 2 in item 3, which addresses the installation of fiber between county facilities and wireless service as a “last-mile” alternative for those not served by DSL or cable modem services)
- p. MLK Request for Extension
(Extension approved with penalty and interest on June 2005 payment – Require 5% penalty and 10% interest for future payments due June 2005 and June 2006 – Notify MLK) Mr. Huber
- q. Southwest Virginia Economic Development Commission Request for Funding for FY 05
(Approved \$1,000 request for FY 05 – Prepare check and notify commission) Ms. Spence/Ms. Hanks
- r. Letter of Support for State Auxiliary Grant
(Approved sending letter to legislators encouraging approval Department of Social Services request for increase in state auxiliary grants) Mr. Huber
- s. Opposition to Verizon Rate Increase
(Adopted resolution – Send to Verizon) Ms. Hanks
- t. Library Board Purchase of Color Copier
(Reported funding no longer requested to purchase copier due to Library choosing to use lease purchase option to pay for copier)

- u. Constitutional Officer Employee Pay
(Approved maintaining a supplement of \$15 per pay period to prevent a decrease in pay for affected employees retroactive to December 1, 2004 - Notify constitutional officers)

Ms. Burchett/
Ms. Spence

- 11. Citizen Comments
(None)

- 12. Other Matters from Supervisors
(None)

- 13. Closed Meeting – 2.2-3711.A.1.3.5.7
(Approved extending franchise agreement for one year, pending review by Tom McCarthy)

Mr. McCarthy

(Approved providing financial support for the New Valley Development Corporation)

Mr. McCarthy

- 14. Adjournment

December 13, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

Due to the Planning Commission meeting not being held until after distribution of this Board packet, we do not have Planning Commission recommendations at this time for items "a" through "k"; however, recommendations and related documentation on each matter will be provided in the December 17 weekly update. Considering the number of special use permits facing the Board this month, I recommend that the Board of Supervisors specifically ask the Planning Commission to establish guidelines for staff review and approval of major items currently requiring a special use permit. This change would reduce the frustration on the part of the public and make it easier for both the Planning Commission and Board of Supervisors to focus on long range planning.

- a. A rezoning request by **Lewis Carter & Florence E. Anderson ET AL** from Residential (R1) to Agricultural (A1) on property identified as tax map no. 055-001-0000-0040, (10.0000 acres), located at 4633 Lee Highway, (Rt. 11), Massie District. General uses proposed are common agricultural activities and single-family residential at a density of no greater than 1 dwelling per 30,000 square feet. The property is designated as Residential on the front portion of the lot and Agricultural at the rear portion of the lot on the Future Land Use Map as set forth in the Pulaski County Comprehensive Plan of 2000.
- b. A rezoning request from Residential (R1) to Rural Residential (RR) by the following individuals referenced by tax map number and acreage for properties located in the Robinson District: **Nipper, Gracia J.**, Tax Map No. 072-005-0000-0018 - 19-35 – 1.970 Acreage – Location: Northeast corner of intersection of Thaxton Road (Rt. 649) and Extension Street (Rt. 673), 3300 Extension St.; and **Horton, Henry J. & Brenda D.**, Tax Map No. 072-005-0000-0017; 072-005-0000-041A - 42-46 – 1.800 Acreage – Location: 4500 Thaxton Road, (Rt. 649) General uses proposed are common agricultural activities and single-family residential at a density of no greater than 1

dwelling per 30,000 square feet. The properties are designated as Residential on the Future Land Use Map as set forth in the Pulaski County Comprehensive Plan of 2000.

- c. A request by **Sue R. Conrad** for a Special Use Permit (SUP) to allow replacement of existing boathouses with 30 covered boatlifts and 36 wet slips on property identified as tax map numbers 073-001-0000-0080 (2.8150 acres), zoned Commercial (CM1), and 3688 Conrad Landing Rd., off Old Route 100 (Rt. 100), Draper District.
- d. A request by Frank W. & Patricia E. James, Jr. for a Special Use Permit (SUP) to allow a second manufactured home on property identified as tax map no. 095-001-0000-018B, zoned Agricultural (A1), (3.7000 acres), and located at 7523 Copperhead Ln., Ingles District.
- e. A request by **Cynthia K. Rudy ET AL** for a Special Use Permit (SUP) to allow construction of a dock without a principle dwelling per Article 8-3.29, on property identified as tax map no. 108-001-0000-041C, zoned Residential (R1), (1.3370 acres), located at 2502 Bethel Church Rd. (Rt. 708), Ingles District.
- f. A request by **Cynthia K. Rudy ET AL** for a Special Use Permit (SUP) to allow camping of longer than two weeks duration per Article 5B-3, on property identified as tax map no. 108-001-0000-041C, zoned Residential (R1), (1.3370 acres), located at 2502 Bethel Church Rd. (Rt. 708), Ingles District.
- g. A request by **Michael W. & Mary D. Johnston ET AL** for a Special Use Permit (SUP) to allow construction of a dock without a principle dwelling per Article 8-3.29, on property identified as tax map no. 083-003-0000-0003, 083-004-0000-0003 zoned Residential (R1), (undetermined acreage), located at 3900 Peak Ln., Draper District.
- h. A request by **Michael W. & Mary D. Johnston ET AL** for a Special Use Permit (SUP) to allow camping of longer than two weeks duration per Article 5B-3, on property identified as tax map no. 083-003-0000-0003, 083-004-0000-0003 zoned Residential (R1), (undetermined acreage), located at 3900 Peak Ln., Draper District.
- i. A request by **Leroy T. & Lois A. Viars** for a Special Use Permit (SUP) to allow sale of new and/or used vehicles per Article 4-2, on property identified as tax map no. 082-001-0000-0030, zoned Commercial (CM1), (4.8500 acres), located at 4525 Count Pulaski Dr., Draper District.
- j. A request by **County of Pulaski** to amend Article 2, Agricultural (A1); Article 3, Conservation (C1); and Article 5F, Rural Residential (RR) to allow special provisions for corner lots as follows:
- Of the two sides of a corner lot, the front shall be deemed to be the shorter of the two sides fronting on streets.
 - The side shall be deemed to be the longer of the two sides fronting on streets and the setback shall be twenty (20) feet or more for both main and accessory buildings.
- k. A request by **Brenda S. Turner** for road name establishing **Wish Ln.** as a private road with less than the 3 house minimum. The private road is located south off of Lyons Rd (Rt. 662) approximately one and a half miles from intersection of Lyons Rd and Wilderness Rd, Draper District. – Under County road naming standards three houses are required prior to the establishment of an officially named private road. While there is a likely possibility for additional development along the proposed Wish Lane, currently, Ms. Turner is the only resident. Thus, the road to her home is considered a driveway with the

possibility for two homes to share a driveway before establishment of an e-911 name as a private road. Ms. Turner is appealing the decision of John Spangler as the 911 addressing coordinator implementing County road naming policies. The normal appeal process is for the Planning Commission to review the matter. If there is still concern after review by the Commission, then the parties involved have the option of appealing the Planning Commission's decision to the Board of Supervisors.

- i. An Amendment to the Tax Relief to Elderly and Disabled Ordinance, pursuant to Sections 58.1-3210 through 58.1-3218 of the Code of Virginia, 1950, as amended, to change the amount of acreage which may be excluded, along with the dwelling from "not to exceed one (1) acre" to "not to exceed three (3) contiguous acres" – A public hearing has been scheduled to consider an amendment to this ordinance. A copy of the proposed amendment is ***enclosed***.

- m. Grant application to USDA Rural Development to fund the purchase of fire equipment for the Dublin Fire Department- A public hearing has been scheduled to consider a grant application to purchase fire equipment for the Dublin Fire Department.

/gh

December 13, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

- a. Follow-up from Previous Board meeting – The status of VDOT road matters previously discussed by the Board is ***enclosed*** on the Highway Matters section from the Key Activity Timetable. VDOT has been requested to notify the Board of any changes to this listing and to provide an update regarding the following specific matters:
 1. Review of Highway Matters Section of KAT
 2. Rt. 693 Request for Speed Study
 3. Rt 11/Morehead Lane Speed Limit
 4. Rt. 11/Cougar Express Hole in Median
 5. Exit 101 Southbound Ramp Turning Radius

- b. Report on Upgrading of Roadsides - VDOT is developing a program allowing localities to participate in upgrading roadsides mostly through plantings and landscaping. I have asked Dave Clarke to provide the Board with a summary of the program at an upcoming Board meeting should the Board be interested in participating. There have been citizen concerns regarding the landscaping of the State Park Road/I-81 interchange and the Town of Pulaski is interested in upgrading the roadsides along Route 99 between I-81 and the Bob White Boulevard intersection.

- c. Rural Addition Status Report - ***Enclosed*** is an updated report from Ms. Taylor.

- d. Revenue Sharing Program – The county is eligible to invest up to \$500,000 per year in road improvements under the revenue sharing program. I would like to ask the Board for a listing of items they would like to see included in a Revenue Sharing application this year in addition to the following suggestions:
 1. Route 100 streetlights from I-81 to NRCC – Local funds have already been allocated but the project has been delayed due to coordinating a design meeting both AEP and VDOT specifications.
 2. Roadside litter clean-up – Local funding is currently allocated under the Clean Community Council budget.

3. Roadside mowing – Local funding is currently allocated for mowing in Fairlawn, the Corporate Center, Heron's Landing undeveloped areas and in front of the County entrance signs.
4. Route 11/Moorehead Lane intersection improvements – I recommend requesting any eligible reimbursement of costs to date due to the construction of Pulaski Elementary School.
5. Unpaved Roads – I suggest allocating a fixed amount of local funding on a first-come-first-served basis to include sharing of expenses with residents at the rate of \$12.50 per linear foot of road frontage. Assuming a total cost of \$50 per foot of road - \$25 would be paid for by VDOT, \$12.50 would be paid for from the General Fund and \$12.50 paid for by residents with costs shared by the owners of the lots on each side of the road or \$7.25 per foot each. The cost to pave a road serving a 100-foot lot would be \$725. This cost sharing arrangement would require setting aside local General Fund revenue in order to make some progress in getting roads paved. Owners of adjacent property could recover their investment by selling parcels adjacent to the roads being paved.

Application for this program is not due until the first quarter, 2005 giving the Board the opportunity for further consideration.

- e. Transportation Enhancements - The New River Valley Economic Development Alliance passed the following resolution in support of a new road connecting the New River Valley Airport and Virginia Tech: I suggest the matter be publicly discussed by the Board in order to encourage public discussion and feed back regarding the proposed project.

Whereas, an essential responsibility of the New River Valley Economic Development Alliance is to promote an effective transportation system for the long term; and

Whereas, improved access to Virginia Tech, the primary economic engine in the New River Valley, is needed from the West, and;

Whereas, a Western Connector would provide an improved connection between Virginia Tech and New River Valley Regional Commerce Park, the New River Valley Airport, and New River Community College, and;

Whereas, future area consolidation of facilities at the Radford Army Ammunition Plant is planned to be up land suitable for heavy industry in an area not presently will served by road access, and;

Whereas, even with projected improvements on State Route 114, additional east-west capacity will be needed in the future; and

Whereas, new road locations must be planned well into the future;

Therefore be it resolved, that the New River Valley Economic Development Alliance support initiation of planning for such a connection to Virginia Tech from the West, understanding that this planning is not to substitute for nor retard construction of improvements on State Routes 114, 100, or 8, & 11.

- f. Transportation Funding Resolution – Approval is requested of the ***enclosed*** resolution of the New River Valley Planning District Commission regarding transportation funding.

/gh

December 13, 2004

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) – ***Enclosed*** is an updated Key Activity Timetable.
- b. Fire Protection Committee - The Fire Protection Committee held a special meeting this week at Dublin Fire Department to discuss funding for the "quint" fire apparatus as described in the ***enclosed*** minutes from that meeting. At this time, the price has been reduced to \$518,000.00. Of this amount \$400,000 has been allocated by the county, \$58,000 by the Town of Dublin, \$14,000 has been raised through a letter drive and \$16,000 from the Dublin Fire Department equipment fund. This leaves a shortfall of \$30,000.00 which the Fire Protection Committee is asking to be funded by the Board of Supervisors. The Department plans to use a \$50,000 Rural Development Grant to fund equipment to be placed on the truck. I suggest asking the assistance of the Town of Pulaski in funding this shortfall since the proposed truck could serve as a substitute for replacing and aging ladder truck currently owned by the Town of Pulaski. I am also evaluating prepayment incentives offered by the company as an option in reducing the deficit.
- c. Appointments - The following information is provided regarding appointments:
 1. Library Board - At the November meeting, the Board asked staff to contact Sandy Davis, Judy Barr, Melanie Davis and Kathy Webb to see if they would be interested in serving. As it stands right now, Judy Barr has agreed to serve a second term. Sandy Davis has also agreed to serve. Melanie Davis and Kathy Webb have declined the Board's invitation. To offer some gender balance, the Library Board would like to have some men recommended for appointment as there are only two men on this nine-member board. They had recommended for consideration a Mr. Paul Smiley from Snowville, who has retired from Radford University, as well as Steve Burcham, Bob Piscura, Phillip Baker, Odell Mayberry and Mason Vaughan, Jr. as possibilities to fill the two vacant positions.

2. Industrial Development Authority (IDA) – The terms of Layne Burcham, James Lark and Odell Mayberry expire January 31, 2005. All are eligible for reappointment.
3. Public Service Authority (PSA)- The terms of Doug Warren, H. W. Huff, Jr., Carl Mathes and Archa Vaughan expire January 31, 2005. All are eligible for reappointment.

December 13, 2994

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of November 22, 2004 - See ***enclosed*** minutes.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Appropriations & Interoffice Transfers – Approval is requested of the ***enclosed*** interoffice transfers #6 totaling \$44,846.49 and appropriations, also ***enclosed***, and listed as follows:
 1. General Fund #10 - \$9,357.31; #11 - \$34.75; and #12 - \$53,903.50
 2. School Fund #12 - \$4,884.47; #13 - \$31,657.55; #14 - \$10,000.00; #15 - \$2,809.00; #16 - \$7,970.64; #17 - \$46,001.00; #18 - \$13,082.00; #19 - \$21,142.00; & #20 – (\$25,483.00)
- d. Ratification - There are no items for ratification at this time.
- e. Contracts, Change Orders & Agreements - There are no items for ratification at this time.
- f. Personnel Changes - ***Enclosed*** is an update from Ms. Burchett regarding recent personnel changes.
- g. Sponsorship of Legislative Dinner - The County Board of Supervisors has sponsored a legislative dinner in Richmond for the past several years. The event is organized by the Chamber of Commerce with community representatives invited to an informal opportunity to eat with legislators following the Old Dominion Assembly sponsored by the State Chamber of Commerce. This year, the event is planned for Wednesday, January 19. Sponsorship by the county at a cost of approximately \$1,500 is recommended.

- h. 2007 NACO Conference Support – Approval of a \$1,000 contribution toward the cost of the 2004 NACO Conference is recommended, as described in the ***enclosed*** memo.
- i. Health Department Funding Agreement – Approval of the ***enclosed*** draft funding agreement with the Health Department is recommended, subject to review by Mr. McCarthy.
- j. Regional Water Authority Resolution of Support – Adoption of the ***enclosed*** draft resolution supporting the concept of a regional water authority is recommended.
- k. Adjustments to 2005 Board Meeting Calendar - Approval by the Board to moving the December 2005 from December 26 to December 19 is recommended. The only other calendar conflict is between the September Board meeting and the International City/County Management Association Annual meeting being held in Minneapolis, Sunday, September 26 through Wednesday, September 28. Last year, I attended the Best Management Practices seminar in Annapolis, MD in place of the annual meeting and the year before the annual meeting was held in Charlotte which allowed me to commute back to Pulaski for the Board meeting. Options this year are for me to not attend the meeting (there is no local alternative this year), to ask Ms. Burchett to serve in my place or to reschedule the Board meeting. Any of these alternatives are agreeable to me.
- l. Budget Calendar – I am working with Nancy Burchett and Don Stowers in drafting a calendar for development of the 2005-06 budget. I would appreciate suggestions from Board members for any changes you would like to see in the budget process and plan to include a draft calendar in the December 17 weekly update for your consideration at the December 20 Board meeting.
- m. Regional Employment Services Program Grant Support – Acceptance of a \$665,000 regional employment services program grant is recommended, as described in the ***enclosed*** e-mail from Jim Wallis. An in-kind match of \$289,060 will be provided through existing budgets of various social service departments.
- n. Naming of Animal Shelter Facility - ***Enclosed*** is a letter from the Pulaski County Humane Society asking for consideration by the Board in naming the new facility the “Pulaski County Animal Shelter and Humane Education Center”. I am also asking for comments from Animal Control officers. In a meeting held recently, plans were made to order sufficient kennels to open the shelter based on current fund raising, \$129,719.22 of the \$250,000 goal. This will allow the shelter to open in four to six weeks, during which we expect the final building details to be completed and staff to begin furnishing the facility. Neither the Animal Control Office nor I have objections to the name. However, I recommend holding off on the selection of a name for the facility until necessary funds are raised in order to allow for flexibility in using the name as a way of acknowledging a major donor.

- o. Broadband Implementation Plan - ***Enclosed*** is a revised Broadband Implementation Plan as is being reviewed by the Telecommunications Committee. Revisions included the addition of Phase 1 and 2 in item 3 which address the installation of fiber between county facilities and wireless service as a "last-mile" alternative for those not served by DSL or cable modem services.
- p. MLK Request for Extension - MLK has requested a nine-month extension of their \$50,000 payment from June 2, 2003 to March 2, 2005. They advised this would allow them to offer more spec homes through the winter months. They currently have five of six homes sold in Stone Ridge and would like to keep up the sales momentum during the winter if possible.
- q. Southwest Virginia Economic Development Commission Request for Funding for FY 05 – ***Enclosed*** is a request from Carl Mitchell, President and CEO of Virginia Economic Bridge, Inc., requesting consideration by the Board for funding for the FY 05 Southwest Virginia Economic Development Commission in the amount of \$1,000. Approval of this request is recommended.

/gh

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December 13, 2004

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition

- Newbern Museum – The New River Historic Society is asking the County to consider bidding on the old jail property should it come up for auction as part of Ms. Alexander's estate. They would be willing to reimburse the County up to \$35,000 for this purchase. Ownership by the County would assist the Museum in using grants to repay the County.

Personnel

- Appointments - See ***enclosed*** memo as noted in under Reports from County Administrator and Staff.

Prospective Industry

- Fairlawn Development – ***Enclosed*** is a semi-final version of the memorandum of understanding for the location of a Lowe's store in Fairlawn. Tom McCarthy is also reviewing the legality of this agreement.

Legal Matters

- Joint Services Agreement - ***Enclosed*** is a draft of a joint services agreement which Don Stowers and I have been working on over the past several months and which has been reviewed by Tom McCarthy. Both of us are open to suggestions from either Board regarding the specifics of the agreement. Also ***enclosed*** is a one page outline describing the importance of an agreement of this type between the boards as we seek ways of being more efficient in public service operations. This agreement does for local operations within Pulaski County what the intergovernmental agreements have done for adjacent localities in the operation of the NRV Airport, Peppers Ferry Wastewater Treatment Plant, the Regional Jail and other jointly services.
- AEP Rate Increase - ***Enclosed*** is a State Corporation Commission notice of a 2.8% increase in electric costs due to increasing fuel costs. Also, ***enclosed*** is a letter from Tom McCarthy declaring possible conflict of interest due to retainage of his firm in doing work for AEP on an as needed basis. I recommend joining with other localities through VACO in addressing any concerns deemed of concern by VACO.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the December 20, 2004 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ Newbern Museum

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Fairlawn Development

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Joint Services Agreement
- ◆ AEP Rate Increase

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____