

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., Dec. 15, 2003
7:00 p.m.**

FOLLOW-UP ACTION

ACTION	KEY STAFF
1. <u>Invocation</u>	
1a. <u>Resolution – Maynard H. Sayers, Commissioner of the Revenue</u> (Adopted resolution – Arrange for framing)	Ms. Hanks/ Ms. Coltrane
2. <u>Additions to Agenda</u>	
3. <u>Public Hearings:</u>	
a. <u>A rezoning request by David F. Helen C. Guynn and James Delano Guynn from Residential (R1) to Rural Residential (RR), on property identified as tax map no. 080-001-0000-0072, 73, (3.300 acres), and 071-001-0000-0029, 30, (9.730 acres), located at 4060 & 4118 Pikes Pl., Robinson District.</u> (Approved, as recommended by Planning Commission – Notify applicant)	Ms. Taylor
b. <u>A request by Kellas M. & Joyce C. White, Jr. for a Special Use Permit (SUP) to allow setback variance, on property identified as tax map no. 056-001-0000-061A, located at 5313 Bagging Plant Rd., (Rt. 1030), Draper District.</u> (Approved, as recommended by Planning Commission – Notify applicant)	Ms. Taylor
c. <u>Carryover Appropriations</u> (Approved)	Ms. Burchett

4. Highway Matters:

a. Follow-up from Previous Board meeting:

1. Allisonia Bridge Alternative Access
(VDOT reported efforts underway to determine best option, with cost to repair bridge to be approximately \$300,000 – VDOT expected to make a decision within the next month – Place update on January 26 Board agenda) Ms. Hanks
2. Piping at Low Water Bridge at Little Creek
(VDOT reported upgrade anticipated through hired equipment contract – Provide update at January 26 Board meeting – Place on agenda) Ms. Hanks
3. Formal Speed Study Request – Rt. 806, Ebb Hall Road
(VDOT advised waiting on report from VDOT district office – Place update on January 26 Board agenda) Ms. Hanks
4. Little Creek Drainage Issue
(VDOT reported work completed)
5. Pulaski County High School Turn Lane Status
(VDOT advised waiting on report from VDOT district office – Place update on January 26 Board agenda) Ms. Hanks
6. Hatcher Road Improvements
(VDOT reported work will be done in the spring – Add to KAT) Ms. Hanks
7. Kent Farm Road – Rural Rustic Road Eligibility Status
(VDOT reported road qualifies as Rural Rustic Road with work to be done in the spring – Add to KAT) Ms. Hanks
8. Rt. 100 Deceleration Lane into New Presbyterian Church
(VDOT reported work to be done in spring – Add to KAT) Ms. Hanks

9. Review of Road on Alum Spring Mountain Improvement
(VDOT reported completed)
10. Update on Alum Spring Road Speed Limit
(VDOT advised waiting on report from VDOT district office – Place update on January 26 Board agenda) Ms. Hanks
11. Snow Removal Contractor Update
(VDOT reported contractor serving Allisonia replaced)
12. Rt. 750 Rural Rustic Road Qualification
(VDOT reported road does not qualify due to not meeting traffic count requirements)
13. Reed Island Junction – Possible Rural Addition
(VDOT reported could be done as a rural addition – Add to rural addition listing) Ms. Taylor
14. Rt. 693 High Water Problem
(VDOT and county staff requested to revisit issue with New River Trail State Park – Staff to provide key to gate to Don Holt and Sheriff’s Department and confirm with Board via weekly update) Mr. Richardson
Mr. Huber
15. Pepper’s Ferry Road to Pump Station
(Staff to research and provide update at January 26 Board meeting) Mr. Huber
- b. Commerce Park Industrial Access Project Agreement
(County attorney requested to review agreement – Place update on January 26 Board agenda) Ms. Hanks
- c. Rural Addition Status Report
(Reviewed – Staff to determine trustees of Allisonia Church and provide update via weekly update) Ms. Taylor
Ms. Hanks
- d. Citizen Concerns
(Deborah Gessner requested explanation on the timeframe for conducting formal speed study – VDOT advised formal speed studies are done by Salem VDOT office which services 12 counties)

(Joyce Thorne expressed concern over Board minutes not reflecting detailed comments, specifically as they relate to the Dunkard's Bottom road issues – Board requested VDOT provide an accounting of past and present 6-year plan road construction costs)

(VDOT requested to review leftover secondary road funds to determine amount of money leftover - Board requested VDOT provide an update at its January 26 Board meeting – Place on January 26 agenda)

Ms. Hanks

e. Board of Supervisors Concerns

(Supervisor Sheffey advised of ongoing discussions in the General Assembly regarding possibly increasing the gasoline tax)

(Supervisor Fariss reported in the 16 years of his service there have been 40 new roads added to the road system, 57 roads added to secondary upgrading, and six primary roads upgraded)

(Supervisor Cook requested VDOT replace the stop sign on the exit ramp on northbound I-81, specifically going down to end of ramp on Rt. 100)

(Supervisor Fariss reported the need for guardrail on Rt. 693 and Rt. 750)

(Supervisor Conner inquired regarding guardrail work done this year)

(Supervisor Sheffey advised VDOT that no comments had been received from the public regarding lack of snow removal – Supervisor Sheffey inquired as to whether or not the Hurricane had affected snow removal funds – VDOT advised there had been more funds expended than anticipated in December; however, there should be ample snow removal funds, unless there is an extremely severe winter)

5. Treasurer's Report
(Reported)

(Supervisor Fariss expressed concern over receiving individual tax tickets, rather than having all tickets sorted and mailed in same envelope – Ms. Tickle advised that real estate and personal property tax tickets cannot be mailed together due to due dates being different for each tax; however, efforts are underway to improve the process)

6. Citizens' Comments

(E. W. Harless requested the county provide more on-line services, specifically the ability to pay for services on line; questioned if any negotiations were ongoing with the City of Radford for water services; expressed concern over the potential of Riverlawn and New River losing their identities due to Fairlawn being referred to as "Radford"; and expressed concern regarding the deterioration of the New River Post Office)

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable
(Reviewed)

b. Appointments:

1. New River Community Action
(Appointed Reverend Jeff Kackley – Notify Reverend Kackley and NRCA)

Ms. Hanks

2. Library Board
(Appointed Angie Hall – Notify Ms. Hall)

Ms. Hanks

8. Items of Consent:

a. Approval of Minutes of November 24, 2003
(Approved)

Ms. Hanks

b. Accounts Payable
(Approved)

Ms. Spence

c. Appropriations & Interoffice Transfers
(Approved)

Ms. Burchett

d. Ratification – State Code Changes
(Ratified action by staff in sending letter to state legislators regarding legislative changes)

- e. Contracts, Change Orders & Agreements
(None)
- f. Personnel Changes
(Reviewed)
- g. Compensation for Chairman of Board of Supervisors
(Approved increasing payment to Chairman by \$600) Ms. Spence
- h. Organizational Meeting
(Scheduled for Monday, January 12 at 7:00 p.m.)
- i. Opposition to Transfer of View Program from Social Services to the Workforce Investment Board
(Opposed to the transfer of the Virginia View Program from Social Services to the Workforce Investment Board based on reduced local control over the program) Mr. Wallis
- j. Naming of Randolph Park Picnic Shelter in Honor of Dr. Fariss
(Approved naming shelter in honor of Dr. Fariss) Mr. Anthony Akers

9. Citizen Comments
(None)

10. Other Matters from Supervisors
(Supervisor Fariss expressed thanks to Board members and county staff during his 16 year tenure)

(Supervisor Cook expressed thanks to Board members and county staff during his eight year tenure)

(Supervisors Hale, Conner and Sheffey expressed thanks to Mr. Cook and Dr. Fariss for their service on the Board)

(Mr. Huber advised the combined years of service by Mr. Sayers, Mr. Cook, and Dr. Fariss was 52 years)

(Mr. Huber advised of Mr. McCarthy's commendation by the Virginia Local Government Attorney's Association for 20 years service)

11. Closed Meeting – 2.2-3711.A.1.3.5.7

12. Adjournment

December 8, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by David F. Helen C. Guynn and James Delano Guynn from Residential (R1) to Rural Residential (RR), on property identified as tax map no. 080-001-0000-0072, 73, (3.300 acres), and 071-001-0000-0029, 30, (9.730 acres), located at 4060 & 4118 Pikes Pl., Robinson District – Due to the Planning Commission meeting being held after Board packet delivery, staff will not have the Planning Commission recommendation until the December 12 weekly update. ***Enclosed*** is information from staff regarding this matter.

- b. A request by Kellas M. & Joyce C. White, Jr. for a Special Use Permit (SUP) to allow setback variance, on property identified as tax map no. 056-001-0000-061A, located at 5313 Bagging Plant Rd., (Rt. 1030), Draper District - Due to the Planning Commission meeting being held after Board packet delivery, staff will not have the Planning Commission recommendation until the December 12 weekly update. ***Enclosed*** is information from staff regarding this matter.

- c. Carryover Appropriations - A public hearing is required under Section 15.2-2507 of the Code of Virginia any time that an appropriation or a budget amendment by a local governing body exceeds a total of \$500,000 at any one meeting of such governing body. ***Enclosed*** please find a copy of the public hearing notice and details of the expenditure obligations that have been advertised per this Code section. The School Board is requesting a carry over amount of \$77,699.78 the General Fund. The other School Fund amounts requested are for state/federal projects or other local sources. The amount requested under the Capital Improvements Fund is for projects previously obligated but not expended or completed at June 30, 2003. The other major expenditure amount requested is for the School Construction Fund for construction of the new elementary school. As you know, this project has been previously financed; however, an official appropriation is required in order to expend the funds prior to reimbursement from loan proceeds.

December 8, 2003

TO: Board of Supervisors
FROM: Peter M. Huber, County Administrator
SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

VDOT has been requested to provide an update regarding the following matters from the October 27 Board meeting:

1. Allisonia Bridge Alternative Access – Staff and VDOT plan to provide the Board with an update regarding alternatives.
2. Piping at Low Water Bridge at Little Creek – Pictures taken will be presented at the meeting.
3. Formal Speed Study Request – Rt. 806, Ebb Hall Road – The resident engineer may have information to share.
4. Little Creek Drainage Issue – The resident engineer may have information to share.
5. Pulaski County High School Turn Lane Status – The resident engineer may have information to share.
6. Hatcher Road Improvements – The resident engineer may have information to share.
7. Kent Farm Road – Rural Rustic Road Eligibility Status – The resident engineer may have information to share.
8. Rt. 100 Deceleration Lane into New Presbyterian Church – The resident engineer may have information to share.
9. Review of Road on Alum Spring Mountain Improvements – The resident engineer may have information to share.

10. Update on Alum Spring Road Speed Limit- The resident engineer may have information to share.
 11. Snow Removal Contractor Update – The resident engineer may have information to share.
 12. Rt. 750 Rural Rustic Road Qualification – The resident engineer may have information to share.
 13. Reed Island Junction – Possible Rural Addition – The resident engineer may have information to share.
 14. Rt. 693 High Water Problem – The resident engineer may have information to share.
 15. Pepper's Ferry Road to Pump Station – The resident engineer may have information to share.
- b. Commerce Park Industrial Access Project Agreement – Approval of the ***enclosed*** agreement is requested, subject to review by the County Attorney.
- c. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

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November 17, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) - ***Enclosed*** for information and Board suggestions is the Key Activity Timetable.
- b. Appointments:
 1. New River Community Action – Reverend Jeff Kackley has agreed to serve pending official appointment by the Board.
 2. Library Board – Angie Hall has agreed to serve pending official appointment by the Board.

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December 5, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of November 24, 2003 - See ***enclosed*** minutes.
- b. Accounts Payable – Approval is requested of the ***enclosed*** listing of accounts payable.
- c. Appropriations & Interoffice Transfers – A listing of appropriations and interoffice transfers will be presented in the December 12 weekly update.
- d. Ratification – State Code Changes - ***Enclosed*** is a listing of issues in which a specific change in the state code is being requested. This was submitted prior to the Board meeting to allow our representatives opportunity to submit the changes prior to the December 8 pre-filing deadline. Ratification is requested.
- e. Contracts, Change Orders & Agreements - There are no contracts, change orders, or agreements at this time.
- f. Personnel Changes - A listing of recent personnel changes will be presented in the December 12 weekly update.
- g. Compensation for Board Chairman – As a follow-up to the discussion at the November Board meeting, formal approval by the current Board of Supervisors in December is needed to increase the pay for the Chairman by \$500 from \$8,700 to \$9,200 per year.
- h. Organizational Meeting – Staff recommends setting Monday, January 12 as the date for an organizational meeting of the Board. Agenda items would include setting the date and time of meetings, selection of Chair and Vice Chair, designation of Clerk of Board and tiebreaker and scheduling of a Board retreat or community meetings, as may be desired in setting goals for the next four years.

- i. Opposition to Transfer of View Program from Social Services to the Workforce Investment Board – Staff recommends the Board go on record as being opposed to the transfer of the Virginia View program from Social Services to the Workforce Investment Board based on reduced local control over the program. ***Enclosed*** is a briefing paper describing this matter in detail.
- j. Naming of Randolph Park Picnic Shelter in Honor of Dr. Fariss – As discussed individually with Joe Sheffey, approval is recommended in naming the Randolph Park Picnic Shelter in honor of Bruce Fariss.

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December 8, 2003

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ None

Personnel:

- ◆ Appointments
 1. New River Community Action – Reverend Jeff Kackley has agreed to serve pending official appointment by the Board.
 2. Library Board – Angie Hall has agreed to serve pending official appointment by the Board.
- ◆ Filling of Fleet Management Director Functions – As previously discussed with the Board, Don Stowers and I plan to merge the oversight of School Board and Board of Supervisors garage and transportation functions. I plan to include a written outline for accomplishing this in the December 12 weekly update and will be glad to answer questions at the Board meeting.

Prospective Industry:

- ◆ None

Legal Matters:

- ◆ None

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the December 15, 2003 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ None

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments
- ◆ Filling of Fleet Management Director Functions

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____