

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., Oct. 27, 2003
7:00 p.m.**

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
3. <u>Public Hearings:</u>	
a. <u>A rezoning request by Industrial Development Authority of Pulaski County from Conditional Industrial (Cond. I1) to Conditional Industrial (Cond. I1), on property identified as tax map no. 108-001-0000-053B, located at 2285 Julia Simpkins Rd., (Rt. 693), Ingles District. (Approved, as recommended by Planning Commission, including stipulation that the county work with the owner to obtain an entrance approved by VDOT)</u>	Ms. Taylor
b. <u>A request by Rickey A. & Lee H. Baldwin for a Special Use Permit (SUP) to allow construction of a dock without a principle dwelling per Article 8-3.29, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District. (Mr. Tickner explained the request and advised a revised dock plan had been received – Board remanded this case back to Planning Commission, as well as items c and d, for its November meeting – Re-advertise for public hearing for November Board of Supervisors meeting)</u>	Ms. Taylor/ Ms. Hanks
c. <u>A request by Rickey A. & Lee H. Baldwin for a Special Use Permit (SUP) to allow construction of a dock greater than 1,000 sq. ft. per Article 8-3.11, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District. (See item b)</u>	

- d. A request by **Rickey A. & Lee H. Baldwin** for a Special Use Permit (SUP) to allow a camper per Article 5B-3, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District.
(See item b)
- e. An initiative by the **County of Pulaski** to consider amendment to allow short-term day camps a use by right in the Agricultural (A-1), Conservation (C-1), Commercial (CM-1), Residential (R-1), Residential (R-2), Residential (R-3), Residential (R-R), Transitional Industrial (I-0) Zoning Districts of the Pulaski County Zoning Ordinance.
(Approved, as recommended by Planning Commission) Ms. Taylor
- f. Consider the transfer of pump station property of less than one quarter acre at the New River Valley Fairgrounds to the Town of Dublin.
(Approved – Arrange for appropriate transfer) Ron Coake/
Mr. McCarthy
- g. Reassessment schedule & related ordinance setting required deadlines, with a copy of the full text of the ordinance being on file in the office of the county administrator.
(Adopted schedule and related ordinance) Maynard Sayers
- h. To provide for Minor boundary adjustment incorporating Banks Street into the Town of Dublin
(Approved boundary line adjustment agreement – Arrange for preparation and execution of necessary documents) Mr. McCarthy
- i. Six Year Secondary Road Plan
(Comments were heard from Mack Saunders re: Rt. 708, Bethel Church Road; Candy Phillips and Tina Rife re: Dallas Freeman Road; Pete Woodrum re: Rt. 698, Barsus Road; and Joyce Thorne re: Dunkard’s Bottom – Board deferred adoption of plan to November 24 Board meeting) Ms. Hanks

4. Highway Matters:

- a. Response to I-81 Proposals
(Comments were heard from Steve DeHaven of Volvo Logistics; E. W. Harless; and Deborah Gessner - Board approved staff recommendation, including encouraging the inclusion of comments by New River Valley Truck Plant) Mr. Huber
- b. Follow-up from Previous Board meeting:
1. Formal Speed Study, Ebb Hall Road, Rt. 806
(VDOT advised study currently underway – Place update on November Board agenda) Ms. Hanks
 2. Horseshoe Loop & Black Hollow Road Speed Limit Posting
(VDOT advised to be posted at 25 mph)
 3. Informal Speed Study, Lizzie Gunn Road
(VDOT advised does not warrant a posting)
 4. Rt. 693 Improvements Update
(VDOT advised bridge replacements under study)
- c. Resolution Transferring Bay Hill Court and River Course Drive in the Herons Landing Development to VDOT
(Approved resolution, pending any remaining bond or escrow requirement matters – Transmit to VDOT) Ms. Hanks
- d. Rural Addition Status Report
(Reviewed)
- e. Board of Supervisors Concerns
- (Supervisor Conner advised of drainage issue on Little Creek at Steger property – VDOT to review – Place update on November Board agenda) Ms. Hanks
- (Supervisor Conner advised of need for additional pipe on low water bridge at Little Creek – VDOT to review – Place update on November Board agenda) Ms. Hanks
- (Supervisor Conner requested an update on turn lane at PCHS – VDOT to review – Place update on November Board agenda) Ms. Hanks

(Supervisor Conner requested VDOT improve road with tar and gravel on Hatcher Road from Fairview Home to last houses – VDOT to review - Place update on November Board agenda)

Ms. Hanks

(Supervisor Conner requested VDOT review Kent Farm Road for potential eligibility under the Rural Rustic Road program – Place update on November Board agenda)

Ms. Hanks

(Supervisor Sheffey requested VDOT review the need for a deceleration lane on Rt. 100 going into the New Presbyterian Church – VDOT to review – Place update on November agenda)

Ms. Hanks

f. Citizen Concerns

(Deborah Gessner inquired of VDOT as to the timeframe for conducting a formal speed study – VDOT advised it took approximately 60 to 75 days for study to be completed)

5. Treasurer's Report

(Reviewed – Reported Community National Bank to close downtown branch)

6. Citizens' Comments

- ◆ Literacy Volunteers of America Presentation
(Presented and reported need for additional funding)

7. Reports from the County Administrator & Staff:

- a. Key Activity Timetable
(Reviewed)

(Staff to provide update regarding status of entrance sign from City of Radford to Pulaski)

Mr. Coake/
VDOT staff

- b. Fairlawn Customer Service Center Update
(Presented detailed report)

c. Appointments

- 1. Board of Zoning Appeals Alternate
(Staff to solicit interest via a news release and public access channel - Forward names to Board – Place on November Board agenda)

Mr. Tickner/
Ms. Hanks

2. New River Valley Juvenile Detention Home
(Reappointed Chris Stafford – Notify
NRV Juvenile Detention Home) Ms. Hanks
 3. Jamestown 2007 Celebration Committee
(Staff to solicit for interested citizens to serve
via newspaper article and public television
access channel; place on November agenda
for possible appointment) Ms. Burchett
Ms. Hanks
 4. Nomination to Board of Equalization
(Board suggested asking Maynard Sayers,
Bill Kegley and Jeff Reeves) Mr. McCarthy
 5. New River Community Action
(Rev. Jeff Kackley, First Presbyterian Church,
to be requested to consider serving) Ms. Hanks
8. Items of Consent:
- a. Approval of Minutes of September 22, 2003 Minutes
(Approved) Ms. Hanks
 - b. Accounts Payable
(Approved) Ms. Spence
 - c. Appropriations & Interoffice Transfers
(Approved) Ms. Spence
 - d. Ratification
 1. Building Usage Application – Greater Pulaski Alliance
(Ratified) Ms. Hanks
 2. Disposition of Fairlawn Fire Dept. Truck
(Ratified) Mr. Mayberry
 3. Business Women’s Week Proclamation
(Ratified) Ms. Hanks
 - e. Contracts & Change Orders:
 - ◆ Breakell, Inc. Change Orders 1 & 2 – CAB Elevator
(Approved) Mr. Coake
 - f. Personnel Changes
(Reviewed)

- g. Personnel Policies:
1. Criminal Background Check
(Tabled to November Board meeting) Ms. Hanks
 2. Random Drug Testing
(Tabled to November Board meeting) Ms. Hanks
 3. Cell Phone Usage
(Approved – Notify employees as appropriate) Ms. Burchett
 4. Nepotism
(Tabled to November Board meeting) Ms. Hanks
 5. Pay Policy Changes
(Approved – Notify employees as appropriate) Ms. Burchett
- h. VACO Annual Meeting Voting Credentials
(Designated Peter Huber as voting delegate at VACO Annual meeting – Determine if any forms need to be submitted and submit as appropriate) Ms. Safewright
9. Citizen Comments
(None)
10. Other Matters from Supervisors
(None)
11. Closed Meeting – 2.2-3711.A.1.3.5.7
12. Adjournment

October 20, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by **Industrial Development Authority of Pulaski County** from Conditional Industrial (Cond. I1) to Conditional Industrial (Cond. I1), on property identified as tax map no. 108-001-0000-053B, located at 2285 Julia Simpkins Rd., (Rt. 693), Ingles District.- A public hearing has been scheduled regarding this matter. The Planning Commission recommends approval as described in the ***enclosed*** information.
- b. A request by **Rickey A. & Lee H. Baldwin** for a Special Use Permit (SUP) to allow construction of a dock without a principle dwelling per Article 8-3.29, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District. - A public hearing has been scheduled regarding this matter. The Planning Commission recommends denial as described in the ***enclosed*** information.
- c. A request by **Rickey A. & Lee H. Baldwin** for a Special Use Permit (SUP) to allow construction of a dock greater than 1,000 sq. ft. per Article 8-3.11, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District. - A public hearing has been scheduled regarding this matter. The Planning Commission recommends denial as described in the ***enclosed*** information.
- d. A request by **Rickey A. & Lee H. Baldwin** for a Special Use Permit (SUP) to allow a camper per Article 5B-3, on property identified as tax map no. 076-003-0000-0005, zoned Residential (R1), (0.4590 acres), located at 4520 Burma Rd. (Rt. 819), Ingles District. - A public hearing has been scheduled regarding this matter. The Planning Commission recommends denial as described in the ***enclosed*** information.

- e. An initiative by the County of Pulaski to consider amendment to allow short-term day camps a use by right in the Agricultural (A-1), Conservation (C-1), Commercial (CM-1), Residential (R-1), Residential (R-2), Residential (R-3), Residential (R-R), Transitional Industrial (I-0) Zoning Districts of the Pulaski County Zoning Ordinance- A public hearing has been scheduled regarding this matter. The Planning Commission recommends no change in the ordinance, as described in the ***enclosed*** information.
- f. Consider the transfer of pump station property of less than one quarter acre at the New River Valley Fairgrounds to the Town of Dublin – Bill Parker has been invited to attend the meeting to describe the need for a pump station at the Fairgrounds as part of Dublin water system upgrade.
- g. Reassessment schedule & related ordinance setting required deadlines – ***Enclosed*** is a draft ordinance establishing the procedure used in implementing the reassessment. Compensation at a rate of \$200 per day plus expenses and mileage for a maximum of 15 days is included in the ordinance as was done in the 1998 reassessment and as recommended by Maynard Sayers.
- h. To provide for minor boundary adjustment incorporating Banks Street into the Town of Dublin – A public hearing on the proposed boundary adjustment is required. As previously discussed by the Board, the adjustment would allow the incorporation of the right-of-way for Banks Street to be incorporated by the Town of Dublin making acceptance of a 30-foot right of way by VDOT possible. VDOT standard for minimum right-of-way width is 30 feet in incorporated areas and 50 feet in unincorporated areas. A fifty foot right of way would unduly impact the property of Mr. Page or require the removal of power poles. ***Enclosed*** is a draft resolution as prepared by Tom McCarthy for consideration by the Board.
- i. Six Year Secondary Road Plan – Action by the Board at its September 22 meeting allowed for additional citizen comments at the October 27 meeting. ***Enclosed*** is correspondence from Robert Hurst requesting improvements to Kent Farm Road, which is currently on the six year plan waiting list. Also ***enclosed*** is correspondence received from VDOT Assistant Resident Engineer Dail Stancill recommending inclusion of two projects in the six year secondary road plan.

PMH/gh

October 20, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Response to I-81 Proposals – ***Enclosed*** is a VDOT questionnaire being used to solicit local government responses to the Star and Fluor proposals. We plan to prepare a draft response incorporating comments heard from the public at the October 15 presentation of I-81 options and will include the draft in the October 24 weekly update for consideration by the Board in providing VDOT with a response at the October 27 meeting. Also ***enclosed*** is a draft response by the New River Valley Planning District Commission, a resolution passed by the Augusta County Board of Supervisors, a response from Smart Solutions which represents the trucking industry, a report regarding rail solution, and correspondence from McGuire Woods Consulting. The Fluor and Star Solutions proposals have been described in previous weekly updates. Please give us a call if you have any questions or would like copies the specific proposals.

b. Follow-up from Previous Board meeting:

VDOT has been requested to provide an update regarding the following road matters:

The resident engineer has been requested to provide an update regarding the following matters from the September 22 Board meeting:

1. Informal Speed Study, Ebb Hall Road, Rt. 806
2. Horseshoe Loop & Black Hollow Road Speed Limit Posting
3. Informal Speed Study, Lizzie Gunn Road
4. Rt. 693 Improvements Update

- c. Resolution Transferring Bay Hill Court and River Course Drive in the Herons Landing Development to VDOT – Adoption of the ***enclosed*** resolution is recommended based on the road having been built to VDOT standards and acceptable as a “no cost” addition to the state system.
- d. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

/gh

October 20, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) - ***Enclosed*** for information and Board suggestions is the Key Activity Timetable.
- b. Fairlawn Customer Service Center Update – As requested at the September meeting, I plan to report on how the Fairlawn facility is being used and plans for increasing the types of transactions which can be done in Fairlawn.
- c. Appointments
 - 1. Nomination of Board of Zoning Appeals Alternate – The Board is requested to recommend the designation of an alternate by the Circuit Court as a result of Mr. Charles Ward being appointed as a member of the Board of Zoning Appeals.
 - 2. New River Valley Juvenile Detention Home – The term of Mr. Chris Stafford will end on December 31, 2003. Reappointment of Mr. Stafford is requested.
 - 3. Jamestown 2007 Celebration Committee – The Courthouses Exhibit Committee recommends participation in the Jamestown 2007 celebration, the first step of which would be the appointment of a celebration committee. Ms. Burchett will be developing a staff recommendation to be included in the weekly update.

4. Nomination to Board of Equalization – Richard Jones and Layne Burcham have agreed to serve. However, Lewis Pratt has declined due to his current workload on the farm; Betsy Mabry declined to participate due to her current relationship with the county in the development of the property on Route 11; and Archa Vaughan declined to be considered. As noted in the draft ordinance, Maynard Sayers and I recommend compensating the Board at a rate of \$200 per day as was done in the previous reassessment.

/gh

October 20, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of September 22, 2003 Minutes - See ***enclosed*** minutes.
- b. Accounts Payable – Approval is requested of the ***enclosed*** listing of accounts payable.
- c. Appropriations & Interoffice Transfers – Approval of appropriations and interoffice transfers is requested and will be ***enclosed***, if prepared in time.
- d. Ratification
 1. Greater Pulaski Alliance Building Usage Application - The Board is requested to ratify the ***enclosed*** building usage application by the Greater Pulaski Alliance.
 2. Disposition of Fairlawn Fire Dept. Truck – Doug Mayberry has been working with the Fairlawn Fire Department to obtain the best price on the sale of this truck through a bid process. Ratification of the sale to Dr. Nathaniel Tuck is recommended.
- e. Contracts and Change Orders - Breakell, Inc. Change Orders 1 & 2 – CAB Elevator - Approval of the ***enclosed*** change orders is requested. Both change orders are within our anticipated budget for this project.
- f. Personnel Changes – A listing of recent personnel changes will be ***enclosed*** if received in time.

- g. Personnel Policies – Adoption of the ***enclosed*** policies is recommended. Attorney Debbie Dobbins has reviewed the policies and her recommendations have been incorporated into this recommendation.
1. Criminal Background Check
 2. Random Drug Testing
 3. Cell Phone Usage
 4. Nepotism
- h. VACO Annual Meeting Voting Credentials - I recommend designation of myself as voting delegate at the VACo Annual meeting as it appears there may not be a board member attending the business meeting on Tuesday. ***Enclosed*** is correspondence received from VACo regarding the formation of a rural coalition.

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October 20, 2003

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Acquisition/Disposition

- ◆ None

Personnel:

- ◆ Appointments

1. Nomination of Board of Zoning Appeals Alternate – The Board is requested to recommend the designation of an alternate by the Circuit Court as a result of Mr. Charles Ward being appointed as a member of the Board of Zoning Appeals.
2. New River Valley Juvenile Detention Home – The term of Mr. Chris Stafford will end on December 31, 2003. Reappointment of Mr. Stafford is requested.
3. Jamestown 2007 Celebration Committee – The Courthouses Exhibit Committee recommends participation in the Jamestown 2007 celebration, the first step of which would be the appointment of a celebration committee. Ms. Burchett and will be developing a staff recommendation to be included in the weekly update.

4. Nominations to Board of Equalization – Richard Jones and Layne Burcham have agreed to serve. However, Lewis Pratt has declined due to his current workload on the farm; Betsy Mabry declined to participate due to her current relationship with the county in the development of the property on Route 11; and Archa Vaughan declined to be considered. As noted in the draft ordinance, Maynard Sayers and I recommend compensating the Board at a rate of \$200 per day as was done in the previous reassessment.

- ◆ Joint Operations – ***Enclosed*** is a memorandum prepared by Don Stowers outlining our recommendations for implementing an administrative merger of the school and county garage operations. I would also like to discuss the implementation of a similar initiative for merging financial management, personnel and other shared functions.

Prospective Industry

- ◆ Project Starch - ***Enclosed*** is a prospect proposal for which Dave Tickner and I would like to request concurrence by the Board.
- ◆ Call Center- ***Enclosed*** is a letter offering IDA support for a call center employing 150 persons.
- ◆ Project Kitchen - Dave Tickner and I plan to report on the status of this project at the October 27 meeting.

Legal Matters

- ◆ None

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the October 27, 2003 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ None

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments
- ◆ Joint Operations

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Project Starch
- ◆ Call Center
- ◆ Project Kitchen

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____