

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Regular Meeting  
Mon., August 25, 2003  
7:00 p.m.**

**FOLLOW-UP**

<b>ACTION</b>	<b>KEY STAFF</b>
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
3. <u>Public Hearings:</u>	
a. <u>A request by <b>L H Corporation</b> for a Special Use Permit (SUP) to allow a setback variance, on property owned by <b>Industrial Development Authority of Pulaski County</b>, identified on tax map no. 064-012-0000-0007, (2.0300 acres), zoned Industrial (I1), located at 4945 Stepp Place, (Rt. 813), Massie District. (Approved as recommended by Planning Commission – Notify applicant)</u>	Ms. Taylor
b. <u>A request by <b>Volvo Trucks North America, Inc.</b> for a Special Use Permit (SUP) to allow above ground storage tank, on property identified as tax map nos. 065-001-0000-001B, 1C; 064-001-0000-0002, (293.4940 acres), zoned Industrial (I1), located at 4881 Cougar Trail Road, (Rt. 643), Massie District. (Approved as recommended by Planning Commission – Notify applicant)</u>	Ms. Taylor
c. <u>A request by the <b>Steering Committee for Developing Draft Specifications for Occupancy and Use at Claytor Lake</b> for consideration of amendments to the Pulaski County Zoning, Erosion &amp; Sediment Control, and Subdivision Ordinances to reflect draft specifications for private dock facilities and coordinate the permitting process required for other uses. (Approved as recommended by Planning Commission – Amend ordinances – Update web site)</u>	Mr. Tickner/ Ms. Jenkins/ Ms. Taylor/ Mr. C. Akers

- d. An initiative by the **County of Pulaski** to consider amendment of Section 15, Sign Regulations, of the Pulaski County Zoning Ordinance.  
(Approved as recommended by Planning Commission – Amend ordinance – Update web site)
- Ms. Taylor/  
Mr. C. Akers
- e. An initiative by the **County of Pulaski** to consider the addition of a **Rural Residential Zoning District (RR)** to the Pulaski County Zoning Ordinance.  
(Approved as recommended by Planning Commission – Amend ordinance – Update web site)
- Ms. Taylor/  
Mr. C. Akers
- f. To consider adoption of an **Ordinance To Establish an Absentee Voting Precinct for Pulaski County, Virginia.**  
(Adopted ordinance – Prepare for execution and submittal to Department of Justice)
- Ms. McCarthy
4. Highway Matters:
- a. Follow-up from Previous Board meeting:
1. Request for Speed Study, Rt. 636, Alum Spring Road  
(Approved reduction in speed limit – VDOT advised waiting on action by Commonwealth Transportation Board)
2. Informal Speed Study, Ebb Hall Road, Rt. 806  
(Approved VDOT conducting formal speed study – Place update on September Board agenda)
- Ms. Hanks
3. Horseshoe Loop & Black Hollow Road Speed Limit Posting  
(Approved VDOT conducting formal speed study – Place update on September Board agenda)
- Ms. Hanks
- b. Industrial Access Project Agreement – Commerce Park  
(Approved county attorney preparing agreement transferring full financial responsibility to the Commerce Park Participation Committee for the costs related to the Industrial Access Road serving Commerce Park)
- Mr. McCarthy

- c. Primary Road Priorities  
(Board endorsed regional priority list – Submit to VDOT as appropriate) NRVPDC
  
- d. Harry DeHaven Park Traffic Concerns  
(VDOT advised of plans to install signage)
  
- e. Rural Addition Status Report  
(Reviewed)
  
- f. Board of Supervisors Concerns
  - (Supervisor Conner advised of drain pipe being stopped up on Little Creek Road)
  
  - (Supervisor Conner advised Caudell Drive at the old drive-in theatre needed a road number)
  
  - (Supervisor Conner inquired regarding paving of Whitt Southern Road – VDOT to review and provide update - Place on September Board agenda) Ms. Hanks
  
  - (Supervisor Hale requested “wrong way” signage at the Pulaski Retirement Center on Rt. 11)
  
  - (Supervisor Cook advised of road signage needed on Lyons Road, as well as school bus signage)
  
  - (Supervisor Cook inquired regarding a boundary adjustment on Banks Street in Dublin – Board approved proceeding with boundary adjustment by discussing with Town of Dublin officials and scheduling a public hearing at the Board’s September 22 meeting – Schedule hearing) Mr. Huber  
Mr. McCarthy  
Ms. Taylor
  
  - (Supervisor Sheffey advised of drainage problems on Dowers Road)
  
  - (VDOT advised six year road hearing would need to be conducted in September – Board approved VDOT scheduling two public hearings to consider six year road issues at its September 22 and October 27 Board meetings and with action on the items to be scheduled for the November 24 Board meeting – Place on September agenda) VDOT  
  
Ms. Hanks

(VDOT advised of plans to request a turn lane on Rt. 797 and applying for traffic engineering funds)

g. Citizen Concerns

(Comments were heard from Ms. Joyce Thorne regarding Dunkard's Bottom drainage issues)

5. Treasurer's Report  
(Presented)

6. Citizens' Comments:

(Comments were heard from E. W. Harless thanking the Board for the work on Cooks Lane)

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Reviewed – No changes)

b. Presentation from Friends of Pulaski Theatre for Property Tax Exemption

(Presented – Staff to provide Board with list of tax exempt organizations in the county – Place update on September 22 Board meeting)

Mr. Huber/Mr. Sayers

Ms. Hanks

c. An initiative by the **County of Pulaski** for consideration of an amendment to allow public safety or government communications towers to a height of up to 250 feet as a use allowed by Special Use Permit (SUP) in all zoning districts  
(Approved amending text granting 250' tower height for public safety antennas)

Mr. Tickner

d. Appointments

1. New River Valley Airport Commission

(Request Steve DeHaven consider serving - as an alternate - Place appointment on September 22 agenda)

Ms. Safewright

2. New River Valley Agency on Aging

(Reappointed Elaine Powell – Notify Agency on Aging)

Ms. Hanks

3. Alternates

New River Resource Authority

(Appointed Doug Mayberry – Notify NRRRA)

Ms. Hanks

New River Valley Economic Development Alliance  
(Appointed Peter Huber– Notify Alliance)

Ms. Safewright

Pepper's Ferry Regional Wastewater Treatment Authority  
(Appointed Ronnie Coake – Notify PFRWTA)

Ms. Hanks

8. Items of Consent:

a. Approval of Minutes of July 28 & August 11, 2003  
(Approved)

Ms. Hanks

b. Accounts Payable  
(Approved)

Ms. Spence

c. Appropriations & Interoffice Transfers  
(Approved)

Ms. Burchett

d. Ratification – Fireworks Permit  
(Ratified)

e. Personnel Changes  
(Reviewed)

f. National Forest Reserve Receipts  
(Approved “full payment” option sharing of statewide revenue – Notify Virginia Dept. of Education)

Ms. Hanks

g. Electronic Monitoring Equipment Grant  
(Approved Pulaski County serving as fiscal agent for the award of up to \$50,000 by the Dept. of Criminal Justice Services)

Ms. Burchett

h. Frederick G. Griffin Engineering Contract Transfer  
(Approved transferring contract to the new firm, ClosedNetworks, Inc. – Send any needed documents to engineering firm)

Ms. Safewright

i. Community Service Performance Contract  
(Approved – Notify Community Services Board)

Ms. Hanks

j. Reassessment and Budget Calendar Adoption  
(Adopted reassessment and budget calendars and requested two-month time extension)

Mr. McCarthy

- k. Cell Phone Contract  
(Approved 12 month contract with Nextel –  
Notify Nextel) Mr. Huber
  
- l. Case Knife Road Water System  
(Approved financing project through a commercial  
lender, with loan to be backed by revenue from  
water sales – Solicit proposals from local banks) Mr. Huber/  
Ms. Safewright
  
- m. Virginia Department of Emergency Management (VDEM)  
Space Rental  
(Approved county attorney preparing appropriate  
lease agreement) Mr. McCarthy
  
- n. National Domestic Preparedness Office Grant Program-  
Resolution Designating Fiscal Agent  
(Approved designation of county administrator as  
fiscal agent – Notify VA Dept of Emergency Management) Mr. Casey
  
- 9. Citizen Comments  
(None)
  
- 10. Other Matters from Supervisors  
  
(Supervisor Fariss requested staff review the current  
amount of tax relief to the elderly and provide update  
to Board – Place on September agenda) Mr. Huber/  
Mr. Sayers/  
Ms. Hanks
  
- 11. Closed Meeting – 2.2-3711.A.1.3.5.7  
  
(Approved funding to the Fairview Home in the amount  
of \$16,507 to continue operation of Home) Ms. Burchett  
  
(Adopted Vehicle Accident Legal Defense Policy – Notify  
employees as appropriate) Ms. Burchett
  
- 12. Adjournment

August 18, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A request by **L H Corporation** for a Special Use Permit (SUP) to allow a setback variance, on property owned by **Industrial Development Authority of Pulaski County**, identified on tax map no. 064-012-0000-0007, (2.0300 acres), zoned Industrial (I1), located at 4945 Stepp Place, (Rt. 813), Massie District. - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the ***enclosed*** information.
- b. A request by **Volvo Trucks North America, Inc.** for a Special Use Permit (SUP) to allow above ground storage tank, on property identified as tax map nos. 065-001-0000-001B, 1C; 064-001-0000-0002, (293.4940 acres), zoned Industrial (I1), located at 4881 Cougar Trail Road, (Rt. 643), Massie District. - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the ***enclosed*** information.
- c. A request by the **Steering Committee for Developing Draft Specifications for Occupancy and Use at Claytor Lake** for consideration of amendments to the Pulaski County Zoning, Erosion & Sediment Control, and Subdivision Ordinances to reflect draft specifications for private dock facilities and coordinate the permitting process required for other uses. - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the ***enclosed*** information.
- d. An initiative by the **County of Pulaski** to consider amendment of Section 15, Sign Regulations, of the Pulaski County Zoning Ordinance. - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the ***enclosed*** information.
- e. An initiative by the **County of Pulaski** to consider the addition of a **Rural Residential Zoning District** (RR) to the Pulaski County Zoning Ordinance. - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the ***enclosed*** information.

- f. To consider adoption of an **Ordinance To Establish an Absentee Voting Precinct for Pulaski County, Virginia.** - A public hearing has been scheduled to consider adoption of the *enclosed* ordinance, which was adopted on an emergency basis at the Board's July 28, 2003 meeting.

/gh

August 18, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

VDOT has been requested to provide an update regarding the following road matters:

1. Request for Speed Study, Rt. 636, Alum Spring Road
2. Informal Speed Study, Ebb Hall Road, Rt. 806

b. Industrial Access Project Agreement – Commerce Park – The Commerce Park Participation Committee has approved taking full financial responsibility for costs related to Industrial Access Road serving the Commerce Park. As the Board is aware, the Industrial Access Road Program funds the construction of industrial access roads for five years. During this period, the debt owed to VDOT is reduced by 10% of any private sector manufacturing investment served by the road. Approval for obtaining the required bond with the Commerce Park Participation Committee paying all servicing costs is recommended. This recommendation is based on the preparation and execution of a legally binding agreement between the county and the Participation Committee, whereby the Participation Committee agrees to the payment of the bond if qualifying private sector manufacturing investments are not in place within five years.

c. Primary Road Priorities - ***Enclosed*** is notice from VDOT that the next Six Year Improvement Program's meetings for the Salem District will be held from 5:00 p.m. to 7:00 p.m. on November 12, 2003 at Christiansburg High School. The notice also describes several changes in the format of these meetings. Priority projects requested by the Board last year are included on the ***enclosed*** "Comments for the Commonwealth Transportation Board Six Year Programming meeting". I would appreciate comments, suggestions and/or changes which the Board would like to make to this list in preparation for the meeting.

- d. Harry DeHaven Park Traffic Concerns - ***Enclosed*** is correspondence from Mr. Joe Morgan regarding traffic concerns at the Harry DeHaven Park following his recent summer stay at Claytor Lake. These have been forwarded to VDOT for consideration.
- e. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

/gh

August 18, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) - ***Enclosed*** for information and Board suggestions is the Key Activity Timetable.
- b. Presentation from Friends of Pulaski Theatre for Property Tax Exemption - Ms. Jennifer White plans to present the status of the Theater project and reasons for requesting tax exempt status.
- c. An initiative by the **County of Pulaski** for consideration of an amendment to allow public safety or government communications towers to a height of up to 250 feet as a use allowed by Special Use Permit (SUP) in all zoning districts – A representative from the State Police has been invited to address the Board.
- d. Appointments:
  1. New River Valley Airport Commission – Appointment of an alternate to fill the vacancy created by Supervisor Cook is requested. I will be happy to serve in this capacity, if the Board desires.
  2. New River Valley Agency on Aging – The term of Elaine Powell on the Agency on Aging Board expires on September 30, 2003. Reappointment of Ms. Powell is recommended.

/gh

August 18, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of July 28, 2003 – See ***enclosed***.
- b. Accounts Payable – Approval is requested of the ***enclosed*** listing of accounts payable.
- c. Appropriations & Interoffice Transfers – Approval of appropriations and interoffice transfers is requested, as described in the ***enclosed*** documentation.
- d. Ratification – Fireworks Permit – Claude & Nancy Pugh requested a fireworks permit to hold a fireworks display on their property on Claytor Lake on August 20, 30 and 31, 2003. Due to the requested dates for the fireworks displays taking place before the August 25 Board meeting, I plan to approve this request administratively. Ratification by the Board of the issuance of the fireworks permit is requested.
- e. Personnel Changes – ***Enclosed*** is an update of recent personnel changes from Ms. Burchett.
- f. National Forest Reserve Receipts – The county has the option of being paid 25 percent of Forest Service Revenue from tree sales within Pulaski County (revenue to the county is directly related to local harvesting) or 1.1 percent of the highest three years of statewide revenue. Under the currently used 25 percent disbursement, the county would have collected an average of \$7,200 from 1986 through 1999 (high of \$11,100 in 1995 and low of \$4,700 in 1989). Under the “full payment” sharing of statewide revenue, the county would have been paid \$10,000 per year over the same period. Since an inflation factor is applied to this amount, \$10,313 would be received in 2003. Based on this historic data and the lack of specific plans by the Forest Service to harvest any major lands in Pulaski County in the next three years, I recommend adoption of the full payment option through 2006.

- g. Electronic Monitoring Equipment Grant - Pulaski County has been asked to serve as the fiscal agent for the award of up to \$50,000 (\$10,000 for each of 5 jurisdictions) by the Department of Criminal Justice Services. This funding will be used to purchase home electronic monitoring devices to expand the use of home confinement of juveniles as an alternative to placement in the NRV Juvenile Detention Center. Approval of this request is recommended.
- h. Frederick G. Griffin Engineering Contract Transfer – As noted in the ***enclosed*** letter, Frederick G. Griffin Engineering which conducted the dispatch center study has merged with ClosedNetworks, Inc. The county has an ongoing contract with this firm for implementation of dispatch related engineering needs. Approval for transferring the contract to the new firm is recommended, conditional on the involvement of the same individuals who did the study and assumption of liability by ClosedNetworks for work done by Frederick G. Griffin Engineering.
- i. Community Services Performance Contract - ***Enclosed*** is the FY 2004 Performance Contract between the county and the Community Services Board for your consideration and approval.
- j. Reassessment and Budget Calendar Adoption - ***Enclosed*** are drafts of the reassessment and budget calendars for consideration and adoption by the Board.
- k. Cell Phone Contract – Staff has been soliciting proposals for reducing the cost or improving the quality of cell phone utilization by county. We plan to include a recommendation in the August 22 weekly update.

gh

Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.

August 18, 2003

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ Commerce Park – The Commerce Park Participation committee recommends either purchasing, obtaining an exclusive option, or right of first refusal from Ms. Edwina Dalton Phillips for the balance of the Commerce Park property.

Personnel:

- ◆ Appointments –
  1. New River Valley Airport Commission – Appointment of an alternate to fill the vacancy created by Supervisor Cook is requested. I will be happy to serve in this capacity, if the Board desires.
  2. New River Valley Agency on Aging – The term of Elaine Powell expires on September 30, 2003. Reappointment of Ms. Powell is recommended

### Prospective Industry

- ◆ Project Whitewood - Dave Tickner and Aric Bopp are working with a prospect primarily interested in the graded site in the Commerce Park. The firm would invest approximately \$20 million in a manufacturing operation employing 350 persons on a 30 acre site. The Commerce Park Participation Committee discussed the matter at length with the general consensus being that the Commerce Park should be made available to them. The change will involve a change in the minimum lot size specified in the Planned Industrial District (PID), which has a minimum lot size of 75 acres. ***Enclosed*** are specific details of the needs of the manufacturer. Concurrence with this approach is recommended with specific zoning change to take place in the next few months.

### Legal Matters

- ◆ None

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the August 25, 2003 Board of Supervisors meeting:

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ Commerce Park

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Project Whitewood

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: \_\_\_\_\_

Voting no: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Not present: \_\_\_\_\_