

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Mon., July 28, 2003
7:00 p.m.**

ITEM	PRESENTED BY
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
3. <u>Introduction of NRRRA Executive Director Joe Levine (Introduced)</u>	
4. <u>Public Hearings:</u>	
a. <u>A request by David E. & Virginia P. Hill for a Special Use permit (SUP) to allow a State Water Control Board Permitted Sewage Facility on property identified as tax map no. 067-002-0000-0007, zoned Residential (R2), located at 4999 Blue Sky Ln. (F066), Ingles District.</u> (Approved, with conditions as recommended by Planning Commission – Notify applicant)	Ms. Taylor
(Staff to contact Susan Edwards of DEQ to obtain listing of other users of similar methods of treatment and provide update to Board via weekly update)	Mr. Coake
(Consider implementation of independent monitoring program funded through fees)	Mr. Huber
b. <u>A request by the Board of Supervisors of Pulaski County for a Special Use Permit (SUP) to allow a Day Camp, on property known as Randolph Park identified as tax map no. 056-001-0000-0112 (81.4800 acres), zoned Conservation (C1), located at 5100 Alexander Road (Rt. 683), Draper District.</u> (Approved, as recommended by Planning Commission, with staff to provide a recommendation re: proposed amendment to zoning ordinance to allow a 10-day review process approach for short-term day care camps)	Mr. Tickner

c. An initiative by the **County of Pulaski** to consider amendment of Section 18, Site Development Plan, of the Pulaski County Zoning Ordinance.
(Approved, as recommended by Planning Commission –
Revise ordinance and update web site information) Ms. Taylor/Mr. C Akers

d. An initiative by the **County of Pulaski** for consideration of an amendment to allow public safety or government communications towers to a height of up to 250 feet as a use allowed by Special Use Permit (SUP) in all zoning districts
(Tabled – Staff to request a representative from State Police to attend August Board meeting to report on alternatives – Request a propagation map if 250' tower is still required - Place on August Board agenda) Mr. Tickner
Ms. Hanks

5. Highway Matters:

a. Follow-up from Previous Board meeting:
1. Request for Speed Study, Rt. 636, Alum Spring Road
(No information to report at this time –
Place on August agenda) Ms. Hanks

2. Request for Turning Lane Off Rt. 100 to Rt. 797
(VDOT advised this is likely to be done)

b. Speed Limit Request Near Claytor Lake, off of State Park Road
(VDOT advised completed)

c. Rural Addition Status Report
(Reviewed – Confirmed allocation for Rich Hill Lane)

d. Board of Supervisors Concerns
(Supervisor Conner advised of the need for gravel on Black Hollow Road – VDOT will check)

(Supervisor Conner inquired regarding the paving of Whitt Southern Road – VDOT advised road will be paved)

(Supervisor Conner advised improvements had begun on Hatcher Road)

(Supervisors and county attorney individually expressed appreciation to Mr. Brugh for his 25 years of service & his cooperation and work in Pulaski County – Adopted resolution commending Mr. Brugh for service – Draft resolution)

Ms. Hanks

(Supervisor Fariss requested informal speed study on Rt. 806, Ebb Hall Road – Place update on August Board agenda)

Ms. Hanks

(Supervisor Sheffey advised of rough edges off of Rt. 11, coming across Memorial Bridge)

(Supervisor Sheffey advised of rough edges on road going to landfill)

e. Citizen Concerns

(Comments were heard from Joyce Thorne, Carolyn Hager and Pete Capaldini re: Dunkard's Bottom drainage)

(County staff to arrange community meeting with Dunkard's Bottom residents – County attorney requested to look at legal aspects to acquiring necessary drainage sites so that when construction money is available, all legal aspects would be in position to address the issue)

Mr. Huber

Mr. McCarthy

6. Treasurer's Report
(Reported)

7. Citizens' Comments

a. Comments Re: New River Post Office

(Comments were heard from Ms. Lisa Henshaw re: deterioration of New River Post Office building owned by the Nester family – Staff to send correspondence to U. S. Postal Service regarding concerns presented by Ms. Henshaw and the potential of building a new post office to serve both the Fairlawn and New River areas)

Mr. Huber

b. Presentation by Southern Appalachian Forest Coalition re: Wilderness Designation

(Presented – Comments were heard from Robert Anderson, Joel Burchett, Sr., Don Spiller, Ronald Powers, Henry Hutchison, Joel Burchett, Jr., and Mark Miller –

Board denied request for adoption of resolution proposing wilderness designation)

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable (KAT)

(Confirm September date under "Construction Management – Elevator"; Clarify who owns Dublin Rescue Squad old building and advise Board in weekly update; Confirm school construction date of September 04; Change date under "residential commercial use of surplus property" to September 03; Staff confirmed the need for additional parking and shelters at Randolph Park – Staff to arrange for cutting of weeds at county signs along I81)

Mr. Leonard
Mr. Casey
Ms. Hanks
Mr. Akers

b. Appointments:

1. New River Community Action
(Appointed Guy Smith – Notify Community Action)

Ms. Hanks

2. New River Valley Alliance
(Appointed Supervisor Fariss to fill vacancy created due to resignation of Supervisor Cook – Notify Alliance)

Ms. Hanks

3. New River Resource Authority
(Appointed Supervisor Conner to fill vacancy created due to resignation of Supervisor Cook – Notify NRRRA)

Ms. Hanks

4. Pepper's Ferry Regional Waste Water Treatment Authority
(Appointed Supervisor Conner to fill vacancy created due to resignation of Supervisor Cook – Notify PFRWTA)

Ms. Hanks

5. PEP Quality of Life Committee
(Appointed Tammy Boyers, Keith Dickerson and Steve Crawford – Notify appointees)

Ms. Safewright

6. PEP Steering Committee
(Appointed Bob Harmon and Dallas Cox to committee – Notify appointees)

Ms. Safewright

c. Scheduling of Administrator's Evaluation

(Scheduled for Monday, August 11 at 6:30 p.m. at Mr. McCarthy's residence on Claytor Lake)

Mr. McCarthy

9. Items of Consent:

- a. Approval of Minutes of June 23, 2003
(Approved) Ms. Hanks
- b. Accounts Payable
(Approved) Ms. Spence
- c. Appropriations & Interoffice Transfers
(Approved) Ms. Burchett
- d. Ratification:
 - 1. Application for Va. Dept. of Emergency Mngt. Base 2003 Office of Domestic Preparedness Equipment Grant
(Ratified)
 - 2. Memorandum of Understanding – Virginia Cooperative Extension Service
(Ratified)
- e. Personnel Changes
(Reviewed)
- f. 2004 Legislative Program and Policy Statements
(Ratified submittal of “State Legislative Issues” which were previously submitted to VACO due to deadline by VACO)
- g. Town of Pulaski Fire Protection Financial Support
(Approved renewal of revised agreement – Notify town) Ms. Hanks
- h. Pigeon Control
(Approved payment of \$1,000 towards costs in efforts to control pigeons at county owned buildings- Notify Pulaski Furniture) Ms. Safewright
- i. Resolution of Support for Education Funding
(Adopted resolution reaffirming concerns re: funding commitment – Notify VACO) Ms. Hanks
- j. Town of Pulaski Enterprise Zone Expansion
(Approved supporting change in enterprise zone designation, subject to change to “Pulaski County Enterprise Zone Expansion” – Notify town) Ms. Safewright
- k. Statewide Building Code Adoption
(Send letter urging state action on this matter) Mr. Tickner

- i. Architectural Assistance with Building Space Needs Study
 (Approved hiring Architect Glenn Reynolds to evaluate various building space needs to determine what alternatives there are to moving offices into the Bob White Building – Prepare a supplemental appropriation of \$7,000)

Mr. Huber
Ms. Burchett

- m. Volunteer of the Year Award (Withdrawn)
 (No action)

- n. Randolph Park Ticket Sales
 (Approved discount of 20 entry pool pass limited to Pulaski County residents only – Out of county residents to be charged full price, with residency in the county to be proven through the denotation Virginia drivers licenses or other form of ID such as a credit card, with proof of residency to apply only to the purchase of 20 entry ticket cards and individual entry passes continue to be sold at the rate of \$2 each – Persons paying at the door would continue to be charged the same amount as county residents to avoid slowing lines of persons entering the Alexander Water Park – Approved increase in reservation fees for the large shelter from \$10 an hour to \$15 per hour and from \$10 to \$20 per hour for large corporate picnics – Notify Randolph Park attendants – Implement changes in all fees immediately)

Mr. Akers/Ms. Hanks/
Ms. Coltrane

- o. Vehicle Use Policy
 (Approved policy – Notify employees accordingly)

Ms. Burchett

- p. Adoption of Central Absentee Precinct
 (Adopted ordinance on an emergency basis establishing an absentee voting precinct for Pulaski County – Advertise public hearing for permanent adoption at August Board meeting – Advertise on August 10 & 17 – Request Justice Department approval)

Ms. Taylor
Mr. McCarthy

- q. Hiring of Emergency Management Coordinator
(Accepted staff recommendation for hiring a local coordinator, as well as the regional development of a draft mutual aid agreement establishing a structure for sharing personnel in order to provide needed backup for individual coordinators employed by adjacent localities)
Mr. Huber
Mr. McCarthy
- r. Fireworks Permit Request – Radford Chamber
(Approved for Sunday, August 24 – Notify Radford Chamber)
Ms. Hanks
- 10. Citizen Comments
(None)
- 11. Other Matters from Supervisors
(None)
- 12. Closed Meeting – 2.2-3711.A.1.3.5.7
(None)
- 13. Adjournment

July 17, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A request by **David E. & Virginia P. Hill** for a Special Use permit (SUP) to allow a State Water Control Board Permitted Sewage Facility on property identified as tax map no. 067-002-0000-0007, zoned Residential (R2), located at 4999 Blue Sky Ln. (F066), Ingles District. - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the ***enclosed*** information and with the condition that the owner provide a report on the status of the system to the county twice per year.
- b. A request by the **Board of Supervisors of Pulaski County** for a Special Use Permit (SUP) to allow a Camp, Day, on property known as **Randolph Park** identified as tax map no. 056-001-0000-0112 (81.4800 acres), zoned Conservation (C1), located at 5100 Alexander Road (Rt 683), Draper District. - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the ***enclosed*** information. This hearing and other requirements are part of state day care licensing requirements. These requirements allow operation of the day camp at the park while licensing is pursued.
- c. An initiative by the **County of Pulaski** to consider amendment of Section 18, Site Development Plan, of the Pulaski County Zoning Ordinance - A public hearing has been scheduled on this request. The Planning Commission recommends approval, as described in the ***enclosed*** information. This amendment is part of the staff effort to make development easier in Pulaski County by allowing administrative approval where an addition is the lesser of 20% of the building or 5,000 square feet, where there is no zoning or run off issues, and where sufficient parking can be readily provided for.
- d. An initiative by the **County of Pulaski** for consideration of an amendment to allow public safety or government communications towers to a height of up to 250 feet as a use allowed by Special Use Permit (SUP) in all zoning districts - A public hearing has been scheduled on this request. The Planning Commission recommends denial, as described in the ***enclosed*** information.

July 17, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

VDOT has been requested to provide an update regarding the following road matters:

1. Request for Speed Study, Rt. 636, Alum Spring Road- VDOT was requested to conduct a formal speed study. The resident engineer may have information to share.
2. Request for Turning Lane Off Rt. 100 to Rt. 797 - Supervisor Sheffey requested VDOT review the possibility of a turning lane off Rt. 100 to Rt. 797, New Dublin Church Road. The resident engineer may have information to share.

b. Speed Limit Request Near Claytor Lake, off of State Park Road - Ms. Erin Cruise of 4838 Ebb Hall Road, Dublin, has requested a speed limit sign near Claytor Lake off of State Park Road.

c. Rural Addition Status Report - ***Enclosed*** is an update from Ms. Taylor.

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July 17, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable (KAT) – ***Enclosed*** for information and Board suggestions is the Key Activity Timetable.
- b. Appointments:
 1. New River Community Action – Mr. Guy Smith has accepted the Board's invitation to serve. Formal appointment is requested.
 2. New River Valley Alliance – Due to Mr. Cook's resignation from the Alliance Board, it is recommended Supervisor Bruce Fariss be requested to serve. I will be glad to serve as an alternate to Dr. Fariss when scheduling conflicts arise.
 3. New River Resource Authority – Due to Mr. Cook's resignation from the Authority Board, it is recommended Supervisor Frank Conner be requested to serve.
 4. Pepper's Ferry Regional Waste Water Treatment Authority – Due to Mr. Cook's resignation from the Authority Board, it is recommended Supervisor Frank Conner be requested to serve.
 5. PEP Quality of Life Committee – The Chamber Board of Directors and staff recommend the appointment of Tammy Boyers, Keith Dickerson and Steve Crawford to the PEP Quality of Life Committee.
 6. PEP Steering Committee – Appointment of Bob Harmon is recommended based on his interest in promoting tourism and other economic development initiatives in Pulaski County. In addition, the appointment of Dallas Cox to the Steering Committee is also recommended.

/gh

July 17, 2003

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Approval of Minutes of June 23, 2003 – See **enclosed**.
- b. Accounts Payable – Approval is requested of the **enclosed** listing of accounts payable.
- c. Appropriations & Interoffice Transfers – Approval of the **enclosed** interoffice transfers, School Fund and General Appropriation Fund Resolutions is requested.
- d. Ratification:
 1. Application for Va. Dept. of Emergency Management Base 2003 Office of Domestic Preparedness Equipment Grant - The Virginia Department of Emergency Management has announced the allocation of the Base 2003 Office of Domestic Preparedness Equipment Grant Program funds to Virginia's cities and counties. Pulaski County is eligible to apply for \$42,165 which is being applied to purchase interoperable communication portable field units and associated equipment. Ratification by the Board is requested.
 2. Memorandum of Understanding – Virginia Cooperative Extension Service - A Memorandum of Understanding with the Virginia Cooperative Extension Service has been executed and approved administratively. Ratification of the **enclosed** agreement by the Board is requested.
- e. Personnel Changes – **Enclosed** is an update of recent personnel changes from Ms. Burchett.
- f. 2004 Legislative Program and Policy Statements- VACO has started the process of developing its 2004 Legislative Program. Submittal of the **enclosed** "State Legislative Issues" to VACO on behalf of the county is recommended, along with any items the Board may wish to add to this list. The Claytor Lake State Park issue is being addressed through the inclusion of community meeting space in a new marina facility.

- g. Town of Pulaski Fire Protection Financial Support – Renewal of the ***enclosed*** agreement is recommended for the provision of fire protection services by the Town of Pulaski Fire Department in the unincorporated areas surrounding the Town. The existing agreement calls for a 5% non-compounding rate of increase. The revised agreement would call for a two percent compounding annual increase over the next five years beginning at \$30,600 in 2003-04 and increasing to \$33,122 in 2006-07. Under the current agreement, Town of Pulaski responded to 60 calls in the 2002-2003 fiscal year at a cost of \$30,000 or \$500 each. Approval of the revised agreement is recommended a copy of which will be included in the weekly update.
- h. Pigeon Control - ***Enclosed*** is a cover letter summarizing the pigeon control efforts being contracted to the U.S. Wildlife Services by Pulaski Furniture Corporation. The letter and my conversations with Chad Fox indicate trapping as the primary means being used to control pigeon population. While the county does not currently have a problem with the damage from pigeons, the lack of a current problem can be attributed to the control efforts of Pulaski Furniture. Payment of \$1,000 toward these costs is recommended as a match to \$1,000 being spent by the Town and \$2,500 already spent by Pulaski Furniture. This recommendation is in consideration that the county benefits directly from the effort and it supports an initiative by a local industry in improving local conditions.
- i. Resolution of Support for Education Funding - VACo has been meeting with other groups that are concerned about the funding commitment that the State is putting toward the education of the students in Virginia. These discussions are consistent with the message that the VACo membership began to spread last November. To that end, the Board of Supervisors has been requested to adopt the ***enclosed*** resolution to reaffirm its concerns.
- j. Town of Pulaski Enterprise Zone Expansion – The Town of Pulaski is relocating portions of the existing Virginia Enterprise Zone designated areas to include the Bob White building and adjacent industrial land. This change enhances the marketability of the facility and builds on the recent inclusion of the building in the Foreign Trade Zone. Support for this change is recommended.
- k. State Wide Building Code Adoption – The Insurance Services Office, Inc. classification of the county will increase from a five to seven or eight, unless the state updates the building codes. ISO Ratings run from one being the best to 10 being the worst. The result may increase property insurance costs both statewide and in Pulaski County. I recommend the Board urge state action on this matter.
- l. Architectural Assistance with Building Space Needs Study – I would like to request approval by the Board to hire Glenn Reynolds to evaluate various building space needs to determine what alternatives there are to moving offices into the Bob White building.

- m. Volunteer of the Year Awards – I would like to recommend Board approval for the establishment of separate volunteer of the year awards for fire and emergency medical services with the award recipients to be determined by the Fire Protection Committee and REMSI Board. My goal would be to make these awards annually at the Volunteer Appreciation Picnic beginning this year (August 3rd).
- n. Randolph Park Ticket Sales - Due to the large crowds at Randolph Park, I recommend discontinuing the sale of discounted tickets to non-county residents. Currently, anyone can purchase entry passes for \$2 per person rather than paying the higher fee. Restricting this discount to county residents would recognize the investment local taxpayers made in the construction of the park. This change may reduce crowding somewhat so that county residents can better enjoy the park. Residency in the county would be proven through the denotation Virginia drivers licenses or other form of ID such as a credit card. Proof of residency would only apply to the purchase of 20 entry ticket cards and individual entry passes sold at the rate of \$2 each. Persons paying at the door would continue to be charged the same amount as county residents to avoid slowing lines of persons entering the Alexander Water Park.
- o. Vehicle Use Policy - ***Enclosed*** is a draft policy statement regarding standards for the use of county vehicles. These standards include required maintenance of minimum driving records by an employees or volunteers using county vehicles. Also ***enclosed*** is a DMV brochure describing details of the point system referred to in the proposed policy.

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July 17, 2003

TO: Board of Supervisors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel:

◆ Appointments –

1. New River Community Action – Mr. Guy Smith has accepted the Board's invitation to serve. Formal appointment is requested.
2. New River Valley Alliance – Due to Mr. Cook's resignation from the Alliance Board, it is recommended Supervisor Bruce Fariss be requested to serve. I would like to serve as an alternate to Dr. Fariss.
3. New River Resource Authority – Due to Mr. Cook's resignation from the Authority Board, it is recommended Supervisor Frank Conner be requested to serve.
4. Pepper's Ferry Regional Waste Water Treatment Authority – Due to Mr. Cook's resignation from the Authority Board, it is recommended Supervisor Frank Conner be requested to serve.
5. PEP Quality of Life Committee – The Chamber Board of Directors and staff recommend the appointment of Tammy Boyers, Keith Dickerson and Steve Crawford to the PEP Quality of Life Committee.

6. PEP Steering Committee – Appointment of Bob Harmon is recommended based on his interest in promoting tourism and other economic development initiatives in Pulaski County. In addition, the appointment of Dallas Cox to the Steering Committee is recommended.

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the July 28, 2003 Board of Supervisors meeting:

It was moved by _____, seconded by _____ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____