

BOARD OF SUPERVISORS MEETING MINUTES OF MAY 19, 2003

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, June 23, 2003 at 7:00 p.m. at the County Administration Building, Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following members were present: Joseph L. Sheffey, Chairman; Charles E. Cook; William E. "Eddie" Hale; and Frank R. Conner. Supervisor Bruce Fariss was unable to attend the meeting. Staff members present included: Peter M. Huber, County Administrator; Nancy M. Burchett, Assistant County Administrator; David Tickner, Community Development Director; Thomas J. McCarthy, Jr., County Attorney; and Gena T. Hanks, Executive Secretary.

1. Invocation

The invocation was delivered by Reverend Jean Brown of the New Dublin Presbyterian Church.

2. Additions to Agenda

There were no additional agenda items.

3. Public Hearings

- a. A rezoning request by Christopher W. Disibbio from Residential (R1) to Commercial (CM1), on property identified as tax map no. 057-001-0000-0012 (1.0000 acres), located at 5175 State Park Rd. (Rt. 660), Ingles District

Mr. Tickner explained the request and advised the Planning Commission recommended approval.

Chairman Sheffey opened the public hearing on this matter.

There being no further comments, the public hearing was closed.

It was moved by Mr. Conner, and seconded by Mr. Hale and carried, that the Board approve the rezoning request as recommended by the Planning Commission.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

- b. A request by Larry G. & Dayna W. Phillips for a Special Use Permit (SUP) to allow second manufactured home, on property identified as tax map no. 123-002-0000-0006 (40.8410 acres), zoned Agricultural (A1), located at 4349 Irish Mountain Rd. (Rt. 736), Ingles District.

Mr. Tickner explained the request and advised the Planning Commission recommended approval.

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Chairman Sheffey opened the public hearing on this matter.

Mr. Jeff Phillips spoke in favor of the request.

There being no further comments, the public hearing was closed.

It was moved by Mr. Cook, and seconded by Mr. Conner and carried, that the Board approve the special use permit as recommended by the Planning Commission.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

- c. A request by Michael Z. & Dari S. Jenkins for a Special Use Permit (SUP) to allow second manufactured home, on property identified as tax map no. 082-001-0000-034B (1.5500 acres), zoned Residential (R1), located at 4326 Russell Rd., Draper District.

Mr. Tickner explained the request and advised the Planning Commission recommended approval.

Chairman Sheffey opened the public hearing on this matter. Ms. Jenkins confirmed she had received a verbal commitment from the Health Department approving the sharing of the use of the well and septic systems. There being no further comments, the public hearing was closed.

It was moved by Mr. Cook, and seconded by Mr. Hale and carried, that the Board approve the Special Use Permit as recommended by the Planning Commission.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

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4. Highway Matters:

The Board met with Virginia Department of Transportation (VDOT) Assistant Resident Engineer Dale Stancill regarding the following highway matters:

a. Follow-up from Previous Board Meeting:

1. State Park Road, Rt. 660, Request for Speed Reduction

Mr. Stancill advised 35 mph signs would be posted by end of the week of June 27.

2. Rt. 815, Whitt Southern Road

Mr. Stancill advised paving should begin later in the summer (2003).

3. Falling Branch Road Speed Study

Mr. Stancill advised signs have been erected.

4. Request for Installation of Median Crossing at Rt. 99, 84 Lumber

Mr. Stancill advised installation of a median crossing is not an option due to the distance between the two crossings. The Board requested VDOT consider moving the existing crossover to a location which could be shared by the Exxon station and 84 Lumber. VDOT continue review of this matter.

b. Request for Speed Study, Rt. 636, Alum Spring Road

On a motion by Mr. Hale, seconded by Mr. Conner and carried, the Board requested VDOT conduct a formal speed study on Rt. 636 and provide an update at a future meeting of the Board.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

c. Rich Hill Lane Resolution

Staff presented a resolution for Rich Hill Lane and requested the Board adopt the resolution.

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A motion was made by Mr. Hale to table the matter until Supervisor Fariss could be in attendance at the meeting and the language in the resolution clarified by staff. There was no second to the motion. Supervisor Hale withdrew the motion and no vote was taken.

On a motion by Mr. Cook, seconded by Mr. Conner and carried, the Board denied the resolution as currently written.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Conner.

Voting no: Mr. Hale.

Not present: Dr. Fariss.

d. Resolution Accepting Greenwood Drive and Pine Grove Drive into Secondary System

On a motion by Mr. Hale, seconded by Mr. Cook and carried, the Board adopted the following resolution:

WHEREAS, the street(s) described on the attached Additions Form SR-5(A), fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Pulaski County, and

WHEREAS, The Resident Engineer for the Virginia Department of Transportation has advised this Board the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

NOW, THEREFORE, BE IT RESOLVED, This Board requests the Virginia Department of Transportation to add the street(s) described on the Additions Form SR-5(A) to the Secondary System of state Highways, pursuant to Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.

Voting no: none.

e. Rural Addition Status Report

The Board reviewed the rural addition report as prepared by Ms. Taylor.

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f. Board of Supervisors Concerns

Supervisor Conner expressed appreciation to VDOT for the paving of Cougar Trail Road.

Supervisor Cook expressed concern regarding the spreading of asphalt with a grader at Riverwood Subdivision. Mr. Stancill advised VDOT would review the matter and provide any updates to the Board as available.

Supervisor Sheffey advised of a pothole off of Rt. 11 onto Hazel Hollow Road.

Supervisor Sheffey requested VDOT review the possibility of installing a turning lane off Rt. 100 to Rt. 797 and provide an update at the July Board meeting.

Supervisor Sheffey requested signage for the drop center in Fairlawn. Staff was requested to arrange for appropriate signage.

g. Citizen Concerns

Comments were heard from Joyce Thorne, Ranny Akers and Carolyn Hager expressing concern regarding the Dunkard's Bottom drainage and lack of support from VDOT and the county.

Mr. Stancill was requested to arrange a community meeting for residents of Dunkard Road and Barton Drive. The residents requested Board of Supervisor members, as well as Mr. Brugh, make an effort to attend the meeting when scheduled. VDOT was requested to advise county staff when the meeting is scheduled.

Mr. Jack Gelter offered to fill in the area of his property that is causing drainage problems, if allowed. County staff was requested to contact Mr. Gelter to discuss the matter and provide an update to the Board.

5. Treasurer's Report

Treasurer Rose Marie Tickle presented the monthly report.

6. Citizens' Comments

Supervisor Sheffey advised Mr. Lisa Henshew had requested to be placed on the agenda to appear before the Board to speak regarding the New River Post Office; however, Ms. Henshew was unable to attend the June 23 meeting and requested time on the agenda for the July 28 Board meeting.

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Mr. Donald Stiller, a retiree from the U. S. Forest Service, spoke in opposition to the proposed Wilderness designation and provided the Board with a detailed summary of his comments.

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable (KAT)

The Key Activity Timetable was reviewed by the Board in detail. Staff was requested to remove all existing "Completed" items from the KAT.

b. Request from Friends of Pulaski Theatre for Property Tax Exemption

Staff presented a request from the Friends of Pulaski Theatre for property tax exemption of the theatre property and suggested applying for a Local Government Challenge Grant which would assist in recouping the lost revenues from the tax exempt status.

On a motion by Mr. Conner, seconded by Mr. Cook and carried, the Board tabled action on this matter and requested staff invite a representative of the Friends of the Pulaski Theatre to attend the Board's August 25 meeting to provide additional information.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

c. Appointments

The Board delayed action on appointments until the "Closed Meeting" session of the Board meeting.

8. Items of Consent:

On a motion by Mr. Conner seconded by Mr. Hale and carried, the Board approved all items of consent as recommended by staff, except for item "8d3 – Renewal of Deed of Lease with Virginia Department of Health" for which any action may be taken separately.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

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a. Approval of Minutes of May 19 and June 2, 2003

The Board approved the minutes of the Board of Supervisors meetings of May 19 and June 2, 2003.

b. Accounts Payable

The Board approved accounts payable as presented on checks numbered 4870 through 5435, subject to audit.

c. Appropriations and Interoffice Transfers

The Board approved interoffice transfer #12 in the amount of \$70,482.61, School Fund and General Fund Appropriations and the annual appropriation resolution as follows:

School Fund # 13

REVENUES

15020-0100	Rental of Property	\$930.00
18030-0300	Refund/Overpayment	\$1,390.00
18030-0310	Comp. Serv. Reimbursement	\$11,372.27
18030-0320	School Nurse Services	\$6,239.10
18990-0200	Misc. School revenues	\$3,137.84
Total		\$20,070.01

Expenditures:

62220-3120	Accounting	\$20,070.01
Total		\$20,070.01

School Fund #14

16120-0500	Transportation/Students	\$137.00
18030-0300	Refund/overpayment	\$24,613.45
18030-0310	Comp. Services Reimbursement	\$10,544.70
18030-0320	School Nurse Services	\$15,933.10
Total		\$51,228.75

Expenditures

62220-3120	Accounting Services	\$51,228.75
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School Fund #15

15020-0100	Rental of Property	\$660.00
16120-1100	Sub Teacher Fees	\$10,636.95
18030-0300	Refund/Overpayment	\$970.90
18030-0320	School Nurse Services	\$84.28
18030-0330	School Activity Reimbursement	\$664.13
Total		\$13,016.26

Expenditures

62220-3120	Accounting Services	\$13,016.26
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General Fund #16

2404-3000	Victims Assistance Grant State	\$23,363.00
2404-5800	PSAT Wireless Funds	\$52,541.00
1613-1000	Town of Pulaski Recreation	\$150,000.00
1613-0400	Office on Youth After School Programs	\$3,129.00
4104-0100	Proceeds from Payoff Old Renfro Bldg.	\$460,163.00
2302-0100	Compensation Board Sheriff's Office Salaries/Benefits	\$27,000.00
Total		\$716,196.00

Expenditures

1101-3130	Board of Supervisors Prof. Svcs.	\$8,000.00
1211-4603	Co. Admin. Central Garage Fuel	\$1,100.00
1211-4700	Co. Admin. Central Copying	\$900.00
1211-5540	Co. Admin. Travel	\$1,500.00
21500-4100	J&D Court Data Processing	\$700.00
21600-3320	Clerk's Ofc. Maint. Svc. Contracts	\$13,000.00
21600-3500	Clerk's Ofc. Printing & Binding	\$6,000.00
21900-3800	Victims Witness Grant	\$23,363.00
31200-1139	Sheriffs Ofc. Salaries & Wages	\$70,000.00
31400-3170	E-911 Contracted Prof. Svcs.	\$22,976.00
31410-1111	PSAT Wireless Salaries & Wages	\$8,300.00
31410-2100	PSAT Wireless FICA	\$834.00
3141-3130	PSAT Wireless Prof. Services	\$34,175.00
3141-8101	PSAT Wireless Machinery & Equip.	\$9,232.00
3220-4602	Draper Fire Dept. Garage Parts	\$2,500.00
3226-4602	Twin Comm. Fire Dept. Garage Pt.	\$2,342.00
3230-2870	Volunteer Rescue Pmt. In Lieu of Decals	\$25.00

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3550-3320	Emergency Mgmt. Maint. Svc. Cont.	\$5,665.00
3550-1111	Emergency Mgmt. Salaries & Wages	\$3,177.00
5350-1310	Office on Youth Salaries & Wages	\$1,529.00
5350-2100	Office on Youth FICA	\$1,600.00
5360-7001	Institutional Care of the Poor	
	Payments Joint Operations	\$705.00
7111-1194	Recreation Salaries & Wages	\$80,622.00
7111-2100	Recreation FICA	\$5,800.00
7111-3210	Recreation-Recreation Officials	\$35,559.00
7111-8205	Recreation Motor Vehicles & Equip.	\$10,350.00
7111-2210	Recreation VRS	\$4,500.00
7111-2300	Recreation Health Insurance	\$6,125.00
7111-6014	Recreation Other Op. Supplies	\$7,044.00
8140-1111	Zoning/Planning Board Salaries	\$2,250.00
9300-9209	Transfer to IDA (RENFRO Payroll)	\$460,163.00

Total \$830,036.00

General Fund #17

Revenues

RIF Receipts	(2384.00)
Donations	(528.53)
Refunds (E-rate)	(2618.59)

Total (5531.12)

Expenditures

161500-0700	RIF	\$2,384.00
161500-3500	Printing & Binding	\$294.00
161500-5110	Electrical Services	\$2853.12
To appropriate funds received (RIF, donations, e-rate)		

Total \$ 5,531.12

Transfer of Funds #1

100-91400-9301	General Fund Contingency	-\$125,000.00
302-34100-8125	Capital Improvements Bldg.	-\$20,000.00
302-12330-3160	Reassessment	\$2,000.00
302-12510-8125	Data Processing Software	\$134,662.00
302-35500-8105	Emergency Mgmt. Motor	
	Vehicle & Equipment	\$220.00
302-71360-8105	Friends of Claytor Lake Vehicle	\$7,500.00
302-81230-8240	Visitors Center Construction	\$618.00

Total \$-0-

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Appropriations Resolution

A RESOLUTION APPROPRIATING FUNDS
AND SETTING 2004 PROPERTY TAX RATES FOR
ESTABLISHING GENERAL FISCAL POLICY FOR
THE PERIOD OF JULY 1, 2003 THROUGH JUNE 30, 2004

WHEREAS, the Pulaski County Board of Supervisors has adopted a budget for the fiscal year ending June 30, 2004; and

WHEREAS, the Board of Supervisors has established tax rates and set a levy sufficient to meet the expenditure requirements of the budget;

THEREFORE BE IT RESOLVED that the Board of Supervisors make the following monetary appropriations for July 1, 2003 through June 30, 2004.

GENERAL FUND:

A total sum of \$27,308,644 is hereby appropriated. Said funds are to be expended as follows:

Board of Supervisors	\$	116,307
County Administrator		177,086
Assistant County Administrator		119,150
County Attorney		60,000
Operations		81,339
Independent Auditor		23,000
Commissioner of Revenue		341,823
Treasurer		354,410
Management Services		82,707
Electoral Board and Officials		35,522
Registrar		74,559
Circuit Court		53,905
General District Court		4,400
Juvenile & Domestic Relations Court		2,850
Clerk of Circuit Court		405,818
Law Library		6,000
Commonwealth Attorney		397,752
Victims Witness Assistance		113,797
Sheriff		2,441,303
E911 System		195,000
Forest Fire Protection		4,800
Town of Pulaski Fire Protection		30,600
Western Virginia EMS System		6,659
Wireless 911 PSAP		215,032

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Draper Vol. Fire Dept.	29,752
Dublin Fire Department	25,162
Fairlawn Vol. Fire Dept.	31,812
Hiwassee Vol. Fire Dept.	29,282
Newbern Vol. Fire Dept.	31,762
Snowville Vol. Fire Dept.	29,262
Twin Comm. Vol. Fire Dept.	29,262
Regional Jail	1,063,681
Court Services	6,800
NRV Juvenile Detention Home	130,800
Pretrial Service Grant	622,594
Building Department	111,817
Enforcement of Property Cleanup	4,000
Animal Control	179,240
Medical Examiners	1,800
Emergency Services	65,973
General Engineering	106,431
Landfill/Cloyd's Mountain	70,550
Clean Community Council	65,253
General Properties	607,044
N.R.V. Airport	25,664
Health Department	272,723
N.R. Community Services Board	66,571
State and Local Hospitalization	15,000
Area Agency on Aging	13,700
Institutional Care of Poor	6,325
Office on Youth	15,967
Retired Senior Program	10,600
New River Community Action	42,004
Literacy Volunteers of America	3,350
Va. Juvenile Commission Crime Control Act	42,897
NRV Disability Services	11,422
New River Community College	13,458
Recreation/County and Towns	293,931
Fine Arts Center for the NRV	13,650
Parks	29,300
Randolph Park	244,050
Claytor Lake Park Celebration	3,500
Highlands Cultural Coalition	500
Historical Preservation	5,570
Library	490,852
County History Publication	100
July 4 th Fireworks	5,000
Friends of Claytor Lake	12,000
Economic Development	67,559
Zoning Administrator	90,349

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Community Development Director	67,611
Contribution NRV Planning District	19,241
Pulaski Co. Chamber of Commerce	10,000
Industrial Park Maintenance	5,700
Greater Alliance	200
Visitor's Center	105,061
Visitor's Alliance	2,000
Rt. 100 Improvements	6,900
Soil Conservation	5,000
New River-Highlands Conservation	700
VPI&SU Extension Office	81,973
Revenue Refunds	20,000
Erroneous Assessments	10,000
Contingency	49,127
Transfer to School Fund	10,187,461
Transfer to VPA Fund	644,465
Transfer to Capital Outlay Fund	1,049,650
Transfer to County Debt Fund	2,222,790
Transfer to School Debt Fund	1,770,200
Transfer to Comprehensive Services Act Fund	536,446
Transfer to Internal Service Fund	25,000
Transfer to REMSI Fund	<u>106,981</u>
TOTAL GENERAL FUND	\$ 27,308,644

INTERNAL SERVICE FUND

Central Garage	\$ 686,673
Communications/Copy Center	107,700
Data Processing Center	<u>250,156</u>
TOTAL INTERNAL SERVICE FUND	\$ 1,044,529

CAPITAL IMPROVEMENTS FUND

Reassessment	\$215,000
Sheriff's Dept. Vehicles	115,000
Newbern Fire Department Fire Trucks	300,000
School Buses	262,650
REMSI Capital Improvement	90,000
Voting Machines	50,000
County Administration Building Window Replacements	10,000
County Administration Building Health Pump Replacement	<u>7,000</u>
TOTAL CAPITAL IMPROVEMENTS FUND	\$ 1,049,650

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COUNTY DEBT FUND:

Economic Development	\$	1,479,338
Bond Repayments		<u>743,452</u>
TOTAL COUNTY DEBT FUND	\$	2,222,790

SCHOOL DEBT FUND:

Claremont/Northwood School Debt Service	\$	1,124,075
Other School Construction Debt Service		<u>646,125</u>
TOTAL SCHOOL DEBT FUND	\$	1,770,200

Power of line item transfers of funds within the above appropriations is hereby invested in the County Administrator. Power of interfunctional transfer is reserved by the Board. The Board further requires all expenditures to be in compliance with purchasing laws of Virginia and any subsequent purchasing regulations adopted by the Board of Supervisors.

The Board of Supervisors hereby authorizes the carry-over of capital improvement funds from fiscal year 2003 to fiscal year 2004 for projects not completed in fiscal year 2003. This carry-over shall only be authorized for capital projects where funds were budgeted and an appropriation was made for these projects in fiscal year 2003.

SCHOOL FUND & SCHOOL CAFETERIA FUND:

A total of \$35,508,295 is hereby appropriated for educational purposes. These funds are to be expended as follows:

Administration, Attendance & Health	\$	3,218,115
School Food Services		1,918,500
Facilities		598,260
Federal Programs		2,302,640
Instruction		22,462,666
Pupil Transportation		1,459,030
Operations and Maintenance		<u>3,549,084</u>
TOTAL SCHOOL FUND	\$	35,508,295

Power of interfunctional or categorical transfer shall rest with the Board of Supervisors.

All purchases and expenditures shall be in accordance with the laws of Virginia.

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VIRGINIA PUBLIC ASSISTANCE FUND:

A total of \$4,132,826 is appropriated for social services purposes. These funds are to be expended as follows:

(Social Services)		
Public Assistance and Entitlement Programs	\$	833,941
Purchased of Services Social Services		24,215
Family Preservation Grant		7,811
Direct Social Work Services		812,813
Direct Eligibility		1,276,737
Adult Services		65,442
Child Care Services		341,219
Energy Assistance		31,098
Safe & Stable Families Grant		30,451
View Direct Services		328,837
Local Day Care Staff Allowance		46,349
Fraud Free Program		31,799
TANF Grant		28,625
TANF Hard to Service Project		127,646
Regional Revenue Maximization Project		57,618
Social Services Administration & Board Grants		<u>88,225</u>
TOTAL VIRGINIA PUBLIC ASSISTANCE FUND	\$	4,132,826

All purchases of the Social Services Board shall be in compliance with the laws of Virginia and any subsequent purchasing regulations adopted by the Board of Supervisors.

Power of interfunctional or categorical transfer is reserved by the Board of Supervisors.

COMPREHENSIVE SERVICES ACT FUND:

A total of \$1,634,493 is hereby appropriated for the Comprehensive Services Act Fund. These funds are to be expended as follows:

Joint Support Administration	\$	41,127
Customer Services		<u>1,593,366</u>
TOTAL COMPREHENSIVE SERVICES ACT FUND	\$	1,634,493

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The Social Services Board is hereby authorized to administer funds appropriated for the Comprehensive Services Act Fund. Those employees of the Social Services Board authorized to sign warrants and disburse funds on behalf of the Social Services Board are hereby authorized to do the same for the funds of the Comprehensive Services Act. Administration of the Comprehensive Services Act, reporting of statistical and financial transactions and all case management requirements shall be in accordance with Policies and Procedures of the Community Policy and Management Team serving Pulaski County.

Power of interfunctional or categorical transfer is reserved by the Board of Supervisors.

REGIONAL EMERGENCY MEDICAL SERVICES FUND:

The sum of \$879,568 is appropriated for the REMSI Fund to be expended as follows:

Administration	\$	123,866
Field Staff		511,253
Recruitment & Retainment		13,100
Equipment & Stations		187,000
Western 14 Disaster Task Force		5,000
Debt Service Dublin Building		15,000
Training Center		<u>24,349</u>
TOTAL	\$	879,568

TOTAL APPROPRIATIONS ALL FUNDS \$75,550,995

Power of interfunctional or categorical transfer shall rest with the Board of Supervisors.

All purchases and expenditures shall be in accordance with the laws of Virginia.

Property tax rates are set for FY 2003-04 as follows:

Tangible Personal Property	- \$2.00 per hundred dollars of assessed valuation
Machinery and Tool	- \$1.50 per hundred dollars of assessed valuation
Merchant's Capital	- \$4.80 per hundred dollars of assessed valuation
Real Estate & Mobile Homes	- \$.66 per hundred dollars of assessed valuation

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d. Ratification:

The Board ratified approval of the following:

1. Department of Criminal Justice Services

The Board ratified a \$5,000 federal grant which will provide the Sheriff's Office with the equipment and capability to use digital photography.

2. Application for Emergency Response Interoperability Demonstration Grant

The Board approved county staff making application for federal demonstration grants for establishing an emergency radio system capable of communicating directly with that of other localities.

3. Renewal of Deed of Lease with Virginia Dept. of Health

The Board deferred action on this matter, pending negotiation with the Department of Health. Mr. McCarthy was requested to review the proposed deed in detail and provide an staff with update. The Board further requested this matter be placed on the July Board agenda.

e. Personnel Changes

The Board reviewed recent personnel changes as provided by Ms. Burchett.

f. Administration of Indoor Plumbing/Rehabilitation Program Funds

The Board approved commitment for continued use of the Southwest Community Assistance Program (SERCAP) as the administrator of the Department of Housing and Community Development Indoor Plumbing Rehabilitation program for the 2003-2004 fiscal year.

g. FY 04 Budget Adoption

The Board approved the FY 04 budget as presented and for which a public hearing was held on June 2, 2003. A complete copy of the budget can be reviewed in the County Administrator's Office.

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h. Review of County Debt

The Board authorized review by Ned Smither, Financial Advisor, of all county debt, including that of the Industrial Development Authority, the Public Service Authority and the schools to determine if any savings can be achieved through refinancing of existing loans, debt and/or lease purchase agreements.

9. Citizen Comments

There were no citizen comments at this time.

10. Other Matters from Supervisors

There were no other matters from Board members.

11. Closed Meeting –2.2-3711.A.1.3.5.7

It was moved by Mr. Cook, seconded by Mr. Hale and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ Corporate Center
- ◆ Building Needs
- ◆ River Pointe Development
- ◆ Fairview Home

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Appointments
- ◆ Emergency Management Coordinator
- ◆ Network Administrator

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ None

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ Department of Criminal Justice Services
- ◆ Draft Ordinance Requiring the Removal or Repair of Buildings
- ◆ Ongoing Development Issues
- ◆ Deerwood Drive Drainage

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

Return to Regular Session

On a motion by Mr. Conner, seconded by Mr. Cook and carried, the Board returned to regular session.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Mr. Hale, seconded by Mr. Cook and carried, the Board of Supervisors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act.

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

BOARD OF SUPERVISORS MEETING MINUTES OF MAY 19, 2003

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale, Mr. Conner.
Voting no: none.
Not present: Dr. Fariss.

On the motion of Mr. Cook, seconded by Mr. Hale and carried, the Board reviewed the following and took action as noted:

Fairview Home

The Board approved sale of surplus land for residential purposes.

Network Administrator

The Board authorized the hiring of a full time network administrator.

Draft Ordinance Requiring Removal or Repair of Buildings

Staff was requested to confirm with Supervisor Fariss what action he would prefer be taken on this matter.

Appointments

The Board approved the following appointments:

1. Pulaski Encouraging Progress Committees

The Board reappointed those individuals with terms expiring June 30, 2003 who expressed interest in continuing with service. Those individuals are: Dan Bell, Dan Bryant, Wayne Carpenter, Bill Cunningham, David DeHart, Steve DeHaven, Nick Glenn, H. W. Huff, Jr., Mike Kirkpatrick, John Knarr, Jack Lewis, Odell Mayberry, Dix Miller, Jack Nunley, Paul Phillips, Carole Pratt, Maynard Sayers, Archa Vaughan, Doug Warren, Richard White, and Elaine Woolwine.

2. New River Community Action

The Board requested staff invite Guy Smith to serve and provide an update at the July Board meeting.

BOARD OF SUPERVISORS MEETING MINUTES OF MAY 19, 2003

3. Membership on State Boards

Staff was directed to send a letter to the Governor, other localities and the New River Valley Planning District Commission encouraging the county attorney for appointment to the VDOT Board.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. Hale,
Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

12. Adjournment

On a motion by Mr. Cook, seconded by Mr. Conner and carried, the Board of Supervisors adjourned to its next regularly scheduled meeting on Monday, July 28, 2003 at 7:00 p.m. in the County Administration Building, 143 Third Street, N. W., in the Town of Pulaski.

Voting yes: Mr. Cook, Mr. Hale, Mr. Sheffey, Mr. Conner.

Voting no: none.

Not present: Dr. Fariss.

Joseph L. Sheffey, Chairman

Peter M. Huber, County Administrator