



4. Highway Matters:

*Mr. Brugh (unless noted otherwise)*

a. Follow-up from Previous Board meeting

1. Rural Addition Status Report

(Adopted Harbor Point Street resolution – Transmit to VDOT)

*Ms. Taylor*

(Staff explained Camelot Road status as outlined and filed with the records of this meeting)

(Staff provided update of rural additions listing with follow-up action, noted, if appropriate:

School House Lane – Staff to advise Board of date of property owners meeting;

*Ms. Taylor/Mr. Crigger*

Allisonia Road (Lindsey Lane) – County attorney requested to assist in working with courts in obtaining signatures on easements;

*Mr. McCarthy*

Black Hollows Heights – Supervisor Conner expressed concern about length of time to complete work (Revise estimate of time)

*Ms. Taylor*

Edgewood Drive – Completed;

Rolling Hills Connector Road – Staff reported no ROW for this connection, but continuing discussions with RAAP staff - Update Board on refusal by property owner to sign easement)

*Ms. Taylor*

Sheila Drive – Staff and VDOT to have reviewed on 9/10/01 – Staff requested to look for things that VDOT may need to address, such as telephone polls in driveways, etc. - Update Board

*Ms. Taylor*

Rich Hill Lane – Change to Adams Road)

*Ms. Taylor*

2. Informal Speed Study on Parrott River Road, Route 600 Between Railroad Trestles

(No update given by VDOT – Will provide update at October meeting – Place on October Board agenda)

*Ms. Hanks*

3. Request for Speed Limit Study & Signs on Valley Road  
(No update given by VDOT – Will provide update at October meeting – Place on October Board agenda) *Ms. Hanks*
  4. Request for Speed Study on Rt. 633, Powell Avenue  
(No update given by VDOT – Will provide update at October meeting – Place on October Board agenda) *Ms. Hanks*
  5. Request for Speed Limit Posting, Rt. 755, Depot Road  
(No update given by VDOT – Will provide update at October meeting – Place on October Board agenda) *Ms. Hanks*
  6. Guardrail Replacement – Draper Valley Road  
(VDOT advised road has been placed on list)
  7. Request for Guardrail Placement and Reduced Speed Limit on Old Rt. 11  
(VDOT to advise resident making inquiry road is not eligible for placement of guardrail and that signs and delineators have been installed – VDOT to perform formal speed study on Old Rt. 11 – Provide update at October Board meeting if available – Place on October Board agenda) *Ms. Hanks*
- b. Request for Speed Limit Sign (25 mph) on Winding Way Drive  
(Informal speed study to be conducted – Provide update at October Board meeting if available – Place update on October Board agenda) *Ms. Hanks*
  - c. Request to Add Rt. 615, Landrum Road, to Six Year Plan Waiting List  
(Add to Six Year Plan Waiting List – Notify resident) *Ms. Hanks*
  - d. Board of Supervisors Concerns  
(Staff to refer all road matters, via weekly update, to Board member representing the district in which road is located, with Board member to contact citizen making request, and then advise staff if road matter should be placed on next Board agenda for consideration under “Highway Matters”) *Ms. Hanks*

(Supervisor Conner inquired regarding the status of Hatcher Road – VDOT advised all documents had been completed)

(Supervisor Hale inquired regarding Cox Hollow Road – VDOT advised the contractor is scheduled to begin work soon)

(Supervisor Cook inquired regarding the status of mowing in the county – VDOT advised to begin mowing on I-81 for two weeks and then return to the primary system)

(Supervisor Cook inquired regarding the status of Cooks Lane – VDOT advised waiting on Phase II to begin)

(Supervisor Cook inquired regarding any paving plans on Old Rt. 100 and any plans to pave before the winter months – VDOT to review)

(Supervisor Cook inquired regarding the Rt. 100 bridge – VDOT advised it would review for any funding available to repair)

(Supervisor Cook inquired regarding the status of Stilwell Road – VDOT plans to begin work in October)

(Supervisor Cook requested an update on paving of Randolph Park – VDOT advised of plans to try and have work completed by October)

(Supervisor Fariss inquired regarding the status of the Wilderness Road around the quarry – Staff to request the Planning District Commission make a 10 minute presentation to the Board at its October meeting – Request presentation)

*Mr. Huber/Ms. Hanks*

(Supervisor Conner advised of trash and debris on the I81 off ramp – VDOT will look at area)

(Supervisor Sheffey inquired regarding the Rt. 600 bridge in Parrott – VDOT advised work is underway, with completion expected in late spring or early summer 2002)

(Supervisor Sheffey expressed concern regarding the railroad trestle in Belspring)

(Supervisor Sheffey requested VDOT send to county staff the computer files with the Memorial Bridge time schedule for placement on the NRCC cable channel – Send to NRCC for placement on Cable 3 channel once received from VDOT - Request info from VDOT)

*Ms. Hanks*

e. Citizen Concerns

(Mr. Kent Jones requested clarification of the Camelot Road status – Supervisor Sheffey suggested Mr. Jones seek an attorney's opinion regarding clarification on his deed)

(VDOT advised of the public hearing to be scheduled by VDOT for the October Board meeting – VDOT to send a tentative six year plan for placement in the October Board packet)

5. Treasurer's Report

(Report distributed on behalf of the Treasurer)

6. Citizens' Comments

(None)

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable  
(Reviewed)

b. Update on Property Clean-ups:

1. Property owned by **Barney C. and Mildred E. Gallimore**, identified by tax map no. 083-001-0000-014A, zoned Agricultural (A-1), located on the east side of Chestnut Ridge Rd. (Rt. 671), addressed as 3762 Chestnut Ridge Rd., Draper District.

(Staff reported arrangements for property cleanup are progressing – Further, staff is arranging for the PSA to provide a dumpster for cleanup)

*Mr. Tickner*

2. Property owned by **Paul H. and Phyllis T. Gallimore**, identified by tax map no. 083-001-0000-014D, zoned Agricultural (A-1), located on the east side of Chestnut Ridge Rd. (Rt. 671), addressed as 3706 Chestnut Ridge Rd., and property identified as tax map no. 083-001-000-0018, located on the north side of Beamer Hollow Rd., Draper District.  
(Staff reported little progress had been made and that it is expected to take more than the original 90 days given by the Board to complete the cleanup – Board approved staff preparing a letter to the Gallimores requesting a plan of action by the Gallimores be presented to the county no later than November 15, with the Board to take action at its November 26 Board meeting to proceed with property cleanup, if no plan of action is outlined – Place update on November Board agenda)  
*Mr. Tickner*  
*Ms. Hanks*
3. Property owned by **Rosetta H. Gallimore**, identified by tax map number 083-001-0000-014B, zoned Agricultural (A-1), located at northeast corner of the intersection of Chestnut Ridge Rd. (Rt. 671) and Beamer Hollow Rd. (Rt. 670), in the Draper District.  
(Staff reported two of the three cars continued to remain on the property - Board approved staff preparing a letter to the Gallimores requesting a plan of action by the Gallimores be presented to the county no later than November 15, with the Board to take action at its November 26 Board meeting to proceed with property cleanup, if no plan of action is outlined – Place update on November Board agenda)  
*Mr. Tickner*  
*Ms. Hanks*
4. Property owned by **Everston L. and Roger L. Gallimore**, identified by tax map no. 083-001-0000-014C, zoned Agricultural (A-1), located at on the north side of Beamer Hollow Rd. (Rt. 670), Draper District.  
(Staff advised it expected property owner to comply with ordinance – Board approved staff preparing a letter to the Gallimores requesting a plan of action by the Gallimores be presented to the county no later than November 15, with the Board to take action at its November 26 Board meeting to proceed with property cleanup, if no plan of action is outlined – Place update on November Board agenda)  
*Mr. Tickner*  
*Ms. Hanks*

5. A request for Special Use Permit (SUP) by **Tara Kent Fowlkes Edwards** to allow individual camping per Section 5B-3 of the Zoning Ordinance on property identified as tax parcel 099-001-0000-053A, zoned Residential (R1), located at 2524 Brown Rd., Draper District.  
 (Staff provided an update – Board approved an additional 30 days for applicant to complete cleanup, with owner agreeing to waive any timelines previously set by the Board – Notify applicant – Provide update at October Board meeting – Place update on October Board agenda)  
*Mr. Tickner*  
*Ms. Hanks*
  
6. Property owned by **Riverbend Water Company**, identified by tax map parcels 054-005-0003-0004, 5-8, zoned Agricultural (A1), located on the southeast corner of the intersection of Alum Spring Rd. (Rt. 636) and Tyson St. (Rt. 1110), Tyson Hills Subdivision, Robinson District  
 (Staff provided an update – County Attorney to research ordinance – Approved staff preparing a letter to the property owners requesting compliance with ordinance, with a report back to the Board by property owners no later than November 15, with the Board to take action at its November 26 Board meeting to proceed with property cleanup, if no action is taken by property owner – Staff to provide a cost estimate at October Board meeting for cleanup of property - Place update on November Board agenda)  
*Ms. Hanks*
  
- c. Amendments to Animal Control Ordinance  
 (Adopted amendment pertaining to the definition of kennel – Send to Clerk of Circuit Court, Treasurer, and Sheriff)  
*Ms. Hanks*
  
- d. Appointments:
  1. Library Board  
 (Confirmed prior intent to appoint Judy Barr to fill the unexpired term of Sharon Taylor with term ending December 31, 2004 - Notify Ms. Barr)  
*Ms. Hanks*
  
  2. Pulaski Encouraging Progress  
 (Appointed Superintendent of Schools Donald Stowers – Notify Dr. Stowers)  
*Ms. Safewright*

3. Clean Community Council  
(Appoint Superintendent of Schools Donald Stowers – Notify Dr. Stowers) *Ms. Safewright*
  4. Agency on Aging  
(Reappointed Elaine Powell for an additional term, with said term expiring 9-30-02 – Notify Ms. Powell & Agency on Aging) *Ms. Hanks*
  5. Building Appeals Committee  
(Reappointed Allen Audas for an additional term, with said term expiring October 1, 2005)
  6. Nominations for Local Workforce Investment Board  
(Board nominated Ron Chaffin – Prepare nomination form and send to Workforce Investment Board) *Ms. Safewright*
8. Items of Consent:
- a. Minutes of August 27, 2001  
(Approved with correction noting presentation of new school superintendent to include School Board Chairman Paul Phillips) *Ms. Hanks*
  - b. Accounts Payable  
(Approved checks numbered 33661-33881) *Ms. Spence*
  - c. Transfers – Interoffice Transfer #3  
(Approved) *Ms. Burchett*
  - d. Ratification:
    1. Change Orders:
    2. Agreements, Grants, & Other
      - ◆ Library Ezra Jack Keats Mini-Grants Application  
(Approved proceeding with application) *Ms. DeHaven*
  - e. Personnel Changes  
(Reviewed)
  - f. Driver Safety and Evaluation Policy  
(Adopted – Advise affected employees) *Ms. Burchett*
  - g. Randolph Park Proposal – Redesign of Risers for Ponds A&B  
(Accepted proposal – Proceed with award) *Mr. Coake*

h. Fiscal Agent for New River Access Project  
(Approved county serving as fiscal agent for \$612,000 in federal funding of the River Access Project – Notify Dave Rundgren and Rose Marie Tickle)

*Ms. Hanks*

i. County Web Site Upgrade  
(Accepted proposal from NRCC to upgrade web site at a cost of \$3,500 – Notify NRCC)

*Mr. Spangler*

9. Citizen Comments  
(None)

10. Other Matters from Supervisors

(Supervisor Fariss expressed concern re: the local economy & encouraged staff to review current expenditures and the overall budget in preparation for any decline in economy, including review of capital expenditures, as well as pursuing joint efforts with school system including joint garage facilities and purchasing functions - Staff to provide report at October Board meeting – Place update on October agenda)

*Mr. Huber*  
*Ms. Hanks*

(Supervisor Cook questioned the change in hours at the fitness center at the High School – Staff to check with school administration to confirm hours and report back to Board via weekly update)

*Ms. Hanks*

(Supervisor Cook expressed concern regarding the DeHaven Park concession stand operations for the summer of 2001 – Staff to provide an update via weekly update)

*Mr. Huber/Mr. Akers*

(Supervisor Cook asked for staff to obtain the Harry DeHaven Park lifeguard schedules for the summer of 2001, specifically the days worked and provide update via weekly update)

*Mr. Akers*

*Ms. Hanks*

(Supervisor Conner questioned the feasibility of charging a fee to the Dublin Lions Club for PSA cleanup after the recent flea market – Staff to develop a policy for cleanup fees of functions throughout the county, including, but not limited to, annual Chamber auction, flea markets, etc. - Place on PSA agenda)

*Ms. Hanks/Mr. Huber*

(Supervisor Sheffey commended all county employees who volunteered of their time to serve at the September 16 volunteer recognition picnic)

11. Closed Meeting – 2.1-344.A.1.3.5.7  
(Authorized all acts necessary to complete Cooks Crossing) *Mr. Huber/Mr. Crigger*
  
12. Adjournment  
(To reconvene on October 16, at 6:00 p.m. at the residence  
of Mr. McCarthy to prepared county administrator evaluation  
- Notify press) *Ms. Hanks*

September 10, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. Budget Amendment – Carryover of Funds – A public hearing on the ***enclosed*** appropriations budget amendment has been scheduled for the meeting.
- b. A rezoning request by David R. Wright from Residential (R) to Residential (R3) on property identified by tax map no. 038-015-0000-0002, 5.696 acres, located at 6585 Camelot Rd., Cloyd District. - Due to the Planning Commission meeting being held after preparation of this packet, a recommendation cannot be made by the Planning Commission at this time, but will be submitted in the September 14 weekly update. ***Enclosed*** is information to date regarding this matter.
- c. A request by Richard E. Delph for a Special Use Permit (SUP) to allow a garage without a principle dwelling per Section 5B-3 of the Residential District (R1) on property identified as tax map no. 091-006-0000-0001, zoned Residential (R1), 1.9800 acres, located at 3484 Lake Ridge Dr., Draper District- Due to the Planning Commission meeting being held after preparation of this packet, a recommendation cannot be made by the Planning Commission at this time, but will be submitted in the September 14 weekly update. ***Enclosed*** is information to date regarding this matter.
- d. A request by James E. Harris and Billy R. Skeen for a Special Use Permit (SUP) to allow a camper per Section 5B-3 of the Residential District (R1), on property identified as tax map no. 073-013-0000-0003, zoned Residential (R1), located at 4855 Front Rd., Draper District. - Due to the Planning Commission meeting being held after preparation of this packet, a recommendation cannot be made by the Planning Commission at this time, but will be submitted in the September 14 weekly update. ***Enclosed*** is information to date regarding this matter.

September 10, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

- a. Follow-up from Previous Board meeting
1. Rural Addition Status Report- **Enclosed** is an update of the Rural Additions Progress Report.
  2. Informal Speed Study on Parrott River Road, Route 600 Between Railroad Trestles – An update may be provided by VDOT.
  3. Request for Speed Limit Study & Signs on Valley Road- An update may be provided by VDOT.
  4. Request for Speed Study on Rt. 633, Powell Avenue- A formal speed study was requested. An update may be provided by VDOT.
  5. Request for Speed Limit Posting, Rt. 755, Depot Road- An update may be provided by VDOT.
  6. Guardrail Replacement – Draper Valley Road- VDOT was requested to review the request and report back to the Board.
  7. Request for Guardrail Placement and Reduced Speed Limit on Old Rt. 11- VDOT was requested to conduct an informal speed study. An update may be provided by VDOT.
- b. Request for Speed Limit Sign (25 mph) on Winding Way Drive- Ms. Deborah Gray of 2700 Winding Way Drive, Pulaski has requested a speed limit sign be erected.

- c. Request to Add Rt. 615, Landrum Road, to Six Year Plan Waiting List- Ms. Melinda Worrell of 5603 Landrum Road, Dublin, has requested the Board add Landrum Road to the Six Year Plan Waiting List.

PMH/gh

cc: Dan Brugh, Resident Engineer

September 10, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable - An updated Key Activity Timetable will be provided in the September 14 weekly update.
- b. Update on Property Clean-ups – Mr. Tickner will provide an update in the Friday weekly update on the following property clean-ups:
  1. Property owned by **Barney C. and Mildred E. Gallimore**, identified by tax map no. 083-001-0000-014A, zoned Agricultural (A-1), located on the east side of Chestnut Ridge Rd. (Rt. 671), addressed as 3762 Chestnut Ridge Rd., Draper District.
  2. Property owned by **Paul H. and Phyllis T. Gallimore**, identified by tax map no. 083-001-0000-014D, zoned Agricultural (A-1), located on the east side of Chestnut Ridge Rd. (Rt. 671), addressed as 3706 Chestnut Ridge Rd., **and** property identified as tax map no. 083-001-000-0018, located on the north side of Beamer Hollow Rd., Draper District.
  3. Property owned by **Rosetta H. Gallimore**, identified by tax map number 083-001-0000-014B, zoned Agricultural (A-1), located at northeast corner of the intersection of Chestnut Ridge Rd. (Rt. 671) and Beamer Hollow Rd. (Rt. 670), in the Draper District.
  4. Property owned by **Everston L. and Roger L. Gallimore**, identified by tax map no. 083-001-0000-014C, zoned Agricultural (A-1), located at on the north side of Beamer Hollow Rd. (Rt. 670), Draper District.

5. A request for Special Use Permit (SUP) by Tara Kent Fowlkes Edwards to allow individual camping per Section 5B-3 of the Zoning Ordinance on property identified as ax parcel 099-001-0000-053A, zoned Residential (R1), located at 2524 Brown Rd., Draper District.- Ms. Jenkins and Supervisor Cook made a site visit on August 28 to meet with Mr. Edwards regarding the special use permit request, which was tabled at the Board's August 27 meeting. Mr. Edwards agreed to the Board's request to relocate the campers and to clean up the property within 30 days. Mr. Cook authorized an additional two weeks, with Ms. Jenkins to make a site inspection and advise Mr. Cook if Mr. Edwards is making significant progress. Any additional information will be provided to the Board prior to the meeting.
  
- c. Amendments to Animal Control Ordinance -We expect to have confirmation from Davis Sheriff Davis on whether or not the Game Warden would be responsible for responding to and addressing problems caused by wild animals. It is recommended that the ***enclosed*** changes be made to the Animal Control Ordinance pertaining to the definition of a kennel.
  
- d. Appointments:
  1. Library Board – A vacancy continues to exist due to the resignation of Sharon Taylor.
  
  2. Pulaski Encouraging Progress - Appointment of Superintendent of Schools Donald Stowers is recommended to fill the vacancy created by former superintendent Dr. David Cox.
  
  3. Clean Community Council – Appointment of Superintendent of School Donald Stowers is recommended for appointment to fill the vacancy created by Dr. David Cox.
  
  4. Agency on Aging - The term of Elaine Powell expires on September 30, 2001. She is eligible for reappointment.
  
  5. Building Appeals Committee - The term of Allen Audas expires October 1, 2001. He is eligible for reappointment.
  
  6. Nominations for Local Workforce Investment Board- ***Enclosed*** is a memo from the New River/Mount Rogers Workforce Investment Board requesting a nomination from Planning District 4 to occupy the seat on the WIB representing educational institutions which is being vacated by Dr. Helen Harvey.

September 10, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Minutes of August 27, 2001 – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Transfers – See ***enclosed*** information for interoffice transfer #3.
- d. Ratification:
  1. Change Orders – There are no change orders at this time.
  2. Agreements, Grants, & Other:
    - ◆ Library Ezra Jack Keats Mini-Grants Application – Authorization by the Board to make application is requested. ***Enclosed*** is a copy of the grant application.
- e. Personnel Changes – ***Enclosed*** is an update of recent personnel changes as prepared by Ms. Burchett.
- f. Driver Safety and Evaluation Policy- Adoption of the ***enclosed*** model policy setting standards for driving of commercial vehicles is recommended

PMH/gh

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September 10, 2001

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- ◆ School Site Acquisition – I began discussing the acquisition of the Huff property with Mr. Huff. He is generally agreeable to a possible sale and would like to see the school located at the rear of the property along Canterbury Lane. The Chairman of the School Board would like to see negotiations with Mr. Huff come to a conclusion prior to the selection of a second site. I have briefed Dr. Stowers regarding this matter as well as the need to develop a long-term school construction plan. Additional, if any, information will be presented at the meeting.

Personnel:

- ◆ Refuse Department Operational Policies – I plan to update the Board regarding several personnel issues within the Refuse Department and the establishment of policies and procedures seeking to address those concerns.

Prospective Industry:

- ◆ Possible Sale of Shell Building – I have received the ***enclosed*** draft contract from Mr. Bob Smithwick and plan to discuss a means by which his company would bear some risk in the transaction. I hope to have additional information to report at the meeting. It is my understanding that he is negotiating land contracts in two other NRV jurisdictions.

Legal Matters:

- ◆ None

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the September 17, 2001 Board of Supervisors meeting:

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.1-344(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- ◆ School Site Acquisition

Personnel – Pursuant to Virginia Code Section 2.1-344(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Refuse Department Operational Policies

Prospective Industry – Pursuant to Virginia Code Section 2.1-344(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Possible Sale of Shell Building

Legal Matters – Pursuant to Virginia Code Section 2.1-344(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: \_\_\_\_\_

Voting no: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Not present: \_\_\_\_\_