

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Regular Meeting  
Mon., May 21, 2001  
7:00 p.m.**

**FOLLOW-UP ACTION**

ACTION ITEM	KEY STAFF
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1. Invocation

2. Additions to Agenda

3. Public Hearings

- a. A rezoning request by the following property owners for rezoning from Residential (R-1) to Agriculture (A-1) on property located within **Chicwood Estates**, Massie/Robinson Districts:  
046-006-0000-0002; Henley, Burley W. & Shirley D.  
046-006-0000-0004; Papsidero, Ralph L. Jr. & Barbara A.  
046-006-0000-0006; Phillips, Billy G. & Kay  
046-006-0000-0007; Whitaker, Wayne Michael & Gaye Y.  
046-006-0000-0008; Jones, Douglas A.  
046-006-0000-0009; Bird, Dennis C. & Michelle Y.  
046-006-0000-0010; Phipps, Walter J. & Diane L.  
046-006-0000-0012; Wilson, Donald W. & Sharon Q.  
046-006-0000-0017; Killian, Wayne P. & Cynthia L.  
046-006-0000-0018; Webb, Richard D. & Diane R.  
046-006-0000-0019, 20; Maxwell, Richard J. & Barbara A. Cole  
046-006-0000-0022; Jones, Michael W.

(Denied as recommended by Planning Commission -  
Notify applicants)

Ms. Taylor

- b. A rezoning request by **C. R. Dalton** from Residential (R1) to Conditional Agriculture (A1) and site plan review to allow two apartments for a total of three dwellings on property identified by tax map no. 076-001-0000-077A, (32.9290 acres), located at 4700 Shelburne Rd., Ingles District.

(Staff advised that the Planning Commission had tabled the request until its June meeting – Advertise June hearing and place on June Board of Supervisors agenda with Planning Commission recommendation)

Ms. Hanks

- c. A request for a special use permit and site plan review by **William M. Kegley Sr.** for placement of a manufactured home as the seventh dwelling, on property identified as tax parcel 044-001-0000-0022, (1158.594 acres), zoned Agricultural (A-1), located at 6085 Alum Spring Rd, Robinson District.  
(Approved as recommended by Planning Commission and subject to conditions set forth by Planning Commission – Notify applicant) Ms. Taylor
  
- d. A request by **Walley V. Hedlesky** for a Conditional Use Permit (CUP) to allow a private airstrip on property identified by tax map no. 019-001-0000-0017, (157.6080 acres), zoned Agricultural (A-1), located at 6020 Highland Rd, Cloyd District.  
(Approved as recommended by Planning Commission and subject to conditions set forth by Planning Commission and New River Valley Airport Commission – Notify applicant) Ms. Taylor
  
- e. An Ordinance Establishing a **Motor Vehicle License Tax** for the County of Pulaski, and Establishing Administrative Procedures for Said Ordinance, Pursuant to the Authority Contained in Title 46.2-752 of the 1950 Code of Virginia, As Amended.  
(Approved amendment – Send to Clerk of Circuit Court, Treasurer and Commissioner of Revenue) Ms. Hanks
  
- f. Redistricting  
(Approved as advertised – Submit to Justice Department for approval) Ms. McCarthy
  
- 4. Highway Matters:
  - a. Follow-up from Previous Board meeting
    - 1. Rural Addition Status Report  
(Reported – Include in weekly update a copy of recent letter received by staff requesting a road be added to rural addition list – Provide an update on Deerwood Drive, School House Lane, Harry DeHaven Park Road and Edgewood Drive and Black Hollow Lane at June meeting – Staff to provide VDOT a length for the resolution previously adopted by the Board pertaining to Cook’s Crossing - Provide Board with complete rural additions listing in weekly update) Mr. Crigger  
  
Ms. Hanks

2. Informal Speed Study on Parrott River Road, Route 600 Between Railroad Trestles  
(VDOT reported on the process of performing study and will provide update at June meeting – Place update on June agenda) Ms. Hanks
3. Informal Speed Study on Rt. 600, Belspring Road Rt. 600 between Parrott and Route 114  
(VDOT reported Safety and Traffic Division of VDOT will take a look at the road and give opinion on speed limit – Place update on June agenda) Ms. Hanks
4. Results of contractor default negotiations with bonding company on Cox Hollow Road  
(VDOT advised issue is a legal matter and is still being pursued in court)
5. Hatcher Road, Route 807, Improvements  
(VDOT reported on the process of obtaining right-of-way and that easements had been given to Ms. Carson for personally contacting residents of Hatcher Road – VDOT advised construction should begin in approximately 3 months) Ms. Hanks
6. Request for School Zone Warning Light on Brandon Road  
(Staff requested to follow-up with School Board on recommendation) Ms. Hanks
7. Request for Speed Limit Study & Signs on Valley Road  
(VDOT advised speed limit is currently posted at 25 mph, with the area outside of the Town of Pulaski unposted – Board approved a formal speed study being conducted) Ms. Hanks
8. Request for 25 mph Speed Limit Posting on Rt. 612, Creek Road  
(VDOT recommends no action be taken)
9. Status of improvements to Little Creek Road and Edgewood Drive  
(VDOT advised construction on Edgewood Drive will begin once weather improves)

10. Rt. 114 & Viscoe Road Intersection Warning Light  
(VDOT advised discussions had been held with  
VDOT Traffic and Safety Division and installation of  
advanced warning lights will occur in the  
summer of 2001)

b. Resolution for Additions to Secondary System  
(Adopted resolution – Transmit to VDOT) Ms. Hanks

c. Request for Guardrail on Winding Way Drive  
(Staff to confirm location of road and once confirmed,  
VDOT will add to guardrail waiting list – Notify  
citizen making request – Place on June agenda) Ms. Hanks

d. Board of Supervisors Concerns  
(Supervisor Conner advised VDOT of deterioration of  
shoulder on Rt. 11, just after turning right off of  
Cougar Trail Road onto Rt. 11)

(Supervisor Hale requested Board members be  
provided a copy of the paving schedule for the summer  
of 2001 – VDOT will provide – Place in weekly update  
once received) Ms. Hanks

(Supervisor Cook inquired regarding the status of  
Stilwell Road, specifically in having the corners removed –  
VDOT advised money will have to be placed in next  
fiscal year's budget – Supervisor Cook requested this  
road be added to the follow-up listing)

(Supervisor Cook inquired regarding funding status for  
cutting grass – VDOT advised grass is being cut  
throughout the summer)

(Supervisor Fariss requested Routes 750 and 752  
be added to the six-year plan waiting list)

(Supervisor Sheffey inquired as to the status of Memorial  
Bridge replacement – VDOT advised the contract  
had been issued and plans are to keep one bridge  
open until the other is completed, with an estimated  
three seasons to complete overall project)

- e. Citizen Concerns  
(Mr. E. W. Harless inquired of VDOT as to plans for improving Route 100 over Cloyd's Mountain, specifically expressing concerns regarding the outside of the road giving away – VDOT advised the road appears to be stabilized and there are currently no plans for improvements)

5. Treasurer's Report  
(Reported)

6. Citizens' Comments  
(Mr. Gravely requested an additional 30 days to perform cleanup of his property – The Board approved an extension of 30 days, conditioned upon county staff being allowed to visit property on the last 5 days of the 30 day extension to confirm improvements and provide a report back to the Board at its June meeting)

Ms. Jenkins

7. Reports from the County Administrator & Staff:

- a. Key Activity Timetable  
(Supervisor Cook inquired regarding county drop site status – Staff advised appraisal had been done and the City of Radford, as well as PSA, had approved)

(Supervisor Fariss requested an explanation of the "direct debit payment" procedure outlined in the KAT – Staff explained testing is currently underway to debit the bank accounts of county employees for PSA bills due)

(Supervisor Cook inquired as to the balance of funds available for the Draper Mountain Overlook project and encouraged use of any funds remaining in account – Supervisor Fariss inquired as to the time limit for spending such funds - Update Board via weekly update)

Mr. Huber

(Supervisor Sheffey requested a correction to the KAT, specifically to the dates listed under the "Visitor's Center Design" by extending Target Day to July 2001; and changing Target Date to "COMPLETED" under the "Old Landfill Sewer Extension Rt. 100" on page one of the KAT)

Ms. Hanks

- b. Appointments:
  - 1. PEP Committees  
(Reappointed: Ron Chaffin – Steering & Existing Business;  
Richard Gurthrie – Steering & Community Information;  
Tom McCarthy – Steering & Financing; Hi Nicely –  
Steering & Existing Business; and Mason Vaughan –  
Steering & Existing Business for terms ending June 30,  
2004 - Notify appointees) Ms. Safewright
  - 2. Workforce Investment Board  
(Ask Ethan Allen to suggest a nomination) Mr. Huber
  - 3. Visitor's Center  
(Appointed Eddie Crews – Notify Mr. Crews) Ms. Hanks
- 8. Items of Consent:
  - a. Minutes of April 9, 23 & 30, 2001  
(Approved) Ms. Hanks
  - b. Accounts Payable  
(Approved) Ms. Spence
  - c. Appropriations and Transfers  
(Approved) Ms. Burchett
  - d. Ratification:
    - 1. Change Orders
      - ◆ Cloyd's Mountain Leachate Pump Station  
(Approved) Mr. Coake
    - 2. Agreements, Grants, & Other
      - a. Deed of Easement – Randolph Park  
(Approved)
      - b. Valley Propane Underground Tank Service  
Agreement with Contract Addendum, Memorandum  
of Lease, & Pricing and Fee Schedule  
(Approved) Ms. McCarthy
      - c. Contract – Robinson, Farmer, Cox Associates – Implementation  
of GASB34  
(Approved) Ms. Burchett
  - e. Personnel Changes  
(Reviewed)

- f. Courthouse Lawn Usage by Downtown Pulaski, Inc.  
(Approved – Notify applicant) Ms. Safewright
  - g. Resolution to Establish a New Community Criminal Justice Board  
(Approved – Prepare for execution and transmit to appropriate agency) Mr. Akers
  - h. Randolph Park Pool Regulations, Hours of Operation & Fees  
(Approved – Notify Randolph Park Steering Committee) Mr. Akers
  - i. Amendment to Zoning Ordinance Allowing Retreat Centers & Conservation Districts & Defining Retreat Centers  
(Amend ordinance) Ms. Jenkins
  - j. Library Staff Salary Adjustments  
(Provide additional details in weekly update - Place on June 4 agenda) Ms. Burchett/  
Ms. Hanks  
  
(Staff was requested to contact the Library and obtain current salaries of positions quoted in the survey; and circumstances of unspent funds within the salaries line item category of the Library's budget) Mr. Huber/  
Ms. Burchett
  - k. 2001 Claytor Lake Festival Fireworks Permit  
(Approved – Notify committee) Ms. Hanks
  - l. Randolph & DeHaven Parks Concessions & Aquatics Agreements  
(Approved – Arrange for execution and transmit to appropriate agencies/individuals) Mr. Akers
9. Citizen Comments  
(Mr. E. W. Harless encouraged the Board to pursue, along with the Dublin Town Council, having a rail container loader facility operation in Pulaski County - Contact Dan Motley) Mr. Huber
10. Other Matters from Supervisors  
  
(Supervisor Sheffey provided an update on the proposed gas line community meeting – Staff advised the line is governed by the State Corporation Commission (SCC) and no local input other than the community meeting is likely to be sought by the SCC)

(Staff requested to provide a detailed breakdown of the proposed school funding for next year to include school buses and capital debt – Provide via weekly update)

Ms. Burchett/  
Mr. Huber  
Ms. Hanks

11. Closed Meeting – 2.1-344.A.1.3.5.7  
(Place recommended changes to sick leave bank policies on June agenda)
12. Adjournment

Ms. Burchett/  
Ms. Hanks

May 14, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by the following property owners for rezoning from Residential (R-1) to Agriculture (A-1) on property located within **Chicwood Estates**, Massie/Robinson Districts:

046-006-0000-0002; Henley, Burley W. & Shirley D.

046-006-0000-0004; Papsidero, Ralph L. Jr. & Barbara A.

046-006-0000-0006; Phillips, Billy G. & Kay

046-006-0000-0007; Whitaker, Wayne Michael & Gaye Y.

046-006-0000-0008; Jones, Douglas A.

046-006-0000-0009; Bird, Dennis C. & Michelle Y.

046-006-0000-0010; Phipps, Walter J. & Diane L.

046-006-0000-0012; Wilson, Donald W. & Sharon Q.

046-006-0000-0017; Killian, Wayne P. & Cynthia L.

046-006-0000-0018; Webb, Richard D. & Diane R.

046-006-0000-0019, 20; Maxwell, Richard J. & Barbara A. Cole

046-006-0000-0022; Jones, Michael W

**Staff Comments:**

*Four applicants, John and Sarah Burkett, Lot 3; George and Thelma Davis, Lot 5; Mark and Sherry Dalton, Lot 10A; and Dennis E. and Patty D. Dalton, Lot 11; have withdrawn their names from the rezoning request and wish to remain Residential (R-1).*

*There are 25 lots within Chicwood Estates and currently the owners of 12 lots wish to retain the current Residential (R-1) zoning. It appears that the major issue within this neighborhood is whether or not horses and cattle may be kept on the parcels. It is suggested that this issue might well be resolved for this neighborhood, as well as for the entire County by revising the Zoning Ordinance*

to include a definition of "Companion Animals" and determining what zoning districts would be appropriate for allowing "Companion Animals".

*While the suggestion identified below made by one interested party does not address all the animals that may or may not be identified as "Companion Animals", it does suggest a theory of limiting the number of animals per acre in the residential districts. If properly developed, this theory appears to have the potential to solve the overall companion animal issue. One concern to be addressed if this theory is to be considered would be the issue of construction of barns and/or stables within the more densely populated areas or elite developments.*

*One suggestion has been:*

**Residential (R-1) lots**

**Animal Limitation**

*Less than 4 acres*

*No horses, no cattle*

*More than 4, but less than 6 acres*

*1 Horse, no cattle*

*More than 6 acres, but less than 10 acres*

*4 horses or 2 head of cattle*

*Due to the controversy in the neighborhood regarding this particular rezoning consideration, it is recommended that the rezoning requests be denied, in favor of developing an ordinance amendment to address the real issue of animals.*

**Previous Staff Comments:**

The applicants identified above have requested rezoning from Residential (R-1) to Agricultural (A-1) to allow owners full use of large tracts of land as allowed by the Agricultural (A-1) District regulations (i.e. allow horses and cattle) and to conform with the County's Comprehensive Plan for Chicwood Estates.

**Enclosed** is a map indicating the lots affected by the rezoning request. The lot numbers indicated in green are requested to be rezoned to Agricultural (A-1); the lot numbers indicated in pink were originally included in the rezoning request, but have been withdrawn; and the lot numbers indicated in red are the remaining lots of Chicwood Estates.

Except for some Residential (R-1) zoning joining Chicwood Estates at the southeast corner of the subdivision, the majority of the subdivision is bordered by Agricultural (A-1) zoning as indicated by the **enclosed** map.

**FUTURE LAND USE MAP:**

**Enclosed** is a copy of the 2000 Future Land Use Map, which projects this area for Agricultural use.

The Planning Commission recommends denial of this request.

- b. A rezoning request by **C. R. Dalton** from Residential (R1) to Conditional Agriculture (A1) and site plan review to allow two apartments for a total of three dwellings on property identified by tax map no. 076-001-0000-077A, (32.9290 acres), located at 4700 Shelburne Rd., Ingles District.

This item was tabled by the Commission to allow opportunity to review the current structures and to determine whether they can be used within the current R1 District.

- c. A request for a special use permit and site plan review by **William M. Kegley Sr.** for placement of a manufactured home as the seventh dwelling, on property identified as tax parcel 044-001-0000-0022, (1158.594 acres), zoned Agricultural (A-1), located at 6085 Alum Spring Rd, Robinson District.

**Staff Comments:**

The applicant has requested approval of a Special Use Permit and site plan to allow the placement of a manufactured home on this property for use be a farm employee. The enclosed site plan indicates the location of existing dwellings and other structures on the property. The enlarged view (a copy of the April 1997 aerial photo) indicates a fenced area previously occupied by a manufactured home, originally placed prior to adoption of the zoning ordinance, however, the applicant indicates the previous home has been removed more than two years, therefore, the nonconforming use rights have been abandoned.

The proposed manufactured home will be the second manufactured home located on this parcel and will be served by an individual septic system and a shared well and meets the requirements for future subdivision. The density ratio of dwellings per acre will be 1 dwelling/165 acres. The proposal appears to meet all requirements for future subdivision of the property.

**VDOT Comments:**

A private entrance will be required.

**Planning Commission Recommendation:**

Approval of the SUP is recommended. Site plan for placement of the manufactured home was also approved.

- d. A request by **Walley V. Hedlesky** for a Conditional Use Permit (CUP) to allow a private airstrip on property identified by tax map no. 019-001-0000-0017, (157.6080 acres), zoned Agricultural (A-1), located at 6020 Highland Rd, Clloyd District.

**Staff Comments:**

*This item was tabled during the April 10, 2001 Planning Commission meeting to allow review of the request by the New River Valley Airport Commission since the two airports would only be approximately 3.5 miles apart. The Commission reports no opposition to the requested private airstrip subject to the following conditions:*

- 1. The site is to be used only during daytime and VFR conditions (good visibility and no low clouds).*
- 2. The only aircraft to operate from the site are those owned and operated by the landowner.*
- 3. No Business or Commercial aviation related activity will be permitted from the site.*
- 4. The New River Valley Airport commission be allowed to review from time to time the air traffic pattern to be utilized for the site based on the commission's recommendations.*
- 5. No parachute or sky diving activities are permitted on the site.*
- 6. Formal approvals must be obtained by the landowner from both the Federal Aviation Administration and the Virginia Department of Aviation following approval by the Board of Supervisors.*

**Previous Staff Comments:**

Construction of private airstrip was started prior to application. A site plan was not submitted with the application, but has been requested to provide adequate information for consideration of the CUP application. Photographs of the site are **enclosed**.

**VDOT Comments:**

If aircraft intend cross a VDOT right of way, a plan must be submitted for review by Traffic and Safety.

**Planning Commission Recommendation:**

Approval is recommended conditional upon compliance with guidelines set forth by the New River Valley Airport Commission.

- e. An Ordinance Modifying the **Motor Vehicle License Tax** of the County of Pulaski, and Establishing Administrative Procedures for Said Ordinance, Pursuant to the Authority Contained in Title 46.2-752 of the 1950 Code of Virginia, As Amended. - A public hearing has been advertised to consider the **enclosed** proposed amendment. State law classifies antique vehicles as a household item not subject to personal property taxes. In addition, local licenses cannot exceed the \$10 cost of permanent state plates. Adoption is recommended based since the cost of annual decals would eventually exceed the \$10 one-time fee allowed by the state. Finally, issuing potentially unused decals leaves the door open for misuse. Based on these factors, adoption of modifications to the ordinance to exempt vehicles licensed carrying antique license plates is recommended. **Enclosed** is an excerpt of the Code of Virginia describing the criteria for antique plates.

May 14, 2001

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting

1. Rural Addition Status Report – An update will be provided to the Board prior to the meeting.
2. Informal Speed Study on Parrott River Road, Route 600 Between Railroad Trestles – VDOT was requested to conduct a speed study and provide an update at the May meeting.
3. Informal Speed Study on Rt. 600, Belspring Road Rt. 600 between Parrott and Route 114 – VDOT was requested to conduct a speed study and provide an update at the May meeting.
4. Results of contractor default negotiations with bonding company on Cox Hollow Road – VDOT was requested to provide an update at the May meeting.
5. Hatcher Road, Route 807, Improvements – VDOT reported contractors were to begin work on the road after acquisition of right-of-way, further, VDOT was requested to provide Ms. Ellen Kate Carson with the construction schedule for the remaining portion of Hatcher Road. VDOT was requested to provide an update the May meeting.
6. Request for School Zone Warning Light on Brandon Road – This request was referred to the School Board staff for a recommendation. As of today's date, we have not received a recommendation.
7. Request for Speed Limit Study & Signs on Valley Road – The Board requested an informal speed study be conducted. VDOT was requested to provide results of the speed study and timing for installation of signage.
8. Request for 25 mph Speed Limit Posting on Rt. 612, Creek Road – VDOT was requested to conduct a speed study and provide an update at the May meeting.
9. Status of improvements to Little Creek Road and Edgewood Drive – VDOT was requested to provide a status report along with construction schedules at the May meeting.
10. Rt. 114 & Viscoe Road Intersection Warning Light – VDOT was requested to review this matter and provide an update the May meeting.

- b. Resolution for Additions to Secondary System – VDOT has requested adoption of the ***enclosed*** resolution.
- c. Request for Guardrail on Winding Way Drive - Jackie Morris of 2677 Winding Way Drive requested VDOT place guardrail on this road.

gh

cc: Dan Brugh, Resident Engineer

May 14, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – Following the department head meeting scheduled for May 16, a updated timetable will be sent to the Board in the weekly update.
- b. Appointments – The terms for the following individuals expire on June 30, 2001. Reappointment is requested for all except Dr. Cox, since he is leaving the county. It is recommended that Dr. Cox's seat remain open pending appointment of a new School Superintendent.
  - ◆ Ron Chaffin – Steering & Existing Business
  - ◆ David Cox – Steering
  - ◆ Richard Gurthrie – Steering & Community Information
  - ◆ Tom McCarthy – Steering & Financing
  - ◆ Hi Nicely – Steering & Existing Business
  - ◆ Mason Vaughan – Steering & Existing Business

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May 14, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Minutes of April 9, 23, & 30, 2001 – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers:
  1. Approval of the ***enclosed*** appropriations and interoffice transfer is requested.
  2. ***Enclosed*** is a letter from Mr. Jim Wallis requesting an additional appropriation of \$140,267.50, 100% of which will be recovered through grant funding.
- d. Ratification:
  1. Change Orders - Cloyd's Mountain Leachate Pump Station – Ratification of the ***enclosed*** change order number one is requested in the amount of \$12,819.00
  2. Agreements, Grants and Other:
    - a. Deed of Easement – Randolph Park- Approval of the ***enclosed*** deed of easement is requested.
    - b. Valley Propane Underground Tank Service Agreement with Contract Addendum, Memorandum of Lease, & Pricing and Fee Schedule – Approval of the ***enclosed*** contract addendum, etc., as prepared by Mr. McCarthy, is requested.
    - c. Contract – Robinson, Farmer, Cox Associates – Implementation Of GASB34 – Acceptance of the ***enclosed*** Proposal for Contract to Provide Professional Services to the County of Pulaski by Robinson, Farmer, Cox Associates is requested.

- e. Personnel Changes – ***Enclosed*** is a listing of recent personnel changes as provided by Management Services Director Nancy Burchett.
- f. Courthouse Lawn Usage by Downtown Pulaski, Inc. - Approval is requested for use of both the stone and brick courthouse lawns by Downtown Pulaski, Inc. on June 9 from 9:00 a.m. to 5:00 p.m. as well as the Stone Courthouse lawn. Once we receive the dates for the use of the stone courthouse lawn we will advise Board members.
- g. Resolution to Establish a New Community Criminal Justice Services Board – At the Board's March meeting, staff was requested to determine if an administrative fee could be charged by the county. We have requested a response from the New River Valley Planning District Commission and will report our findings once we receive this information. Adoption of the ***enclosed*** resolution is requested.
- h. Randolph Park Pool Regulations, Hours of Operation & Fees – Approval of the regulations, hours of operation and fees is recommended. A copy of this information will be submitted in Friday's weekly update. Authorization is also requested to administratively modify these items as may be needed to address unforeseen circumstance. Should modifications be needed, ratification would be requested at the next board meeting.
- i. Amendment to Zoning Ordinance Allowing Retreat Centers & Conservation Districts & Defining Retreat Centers - ***Enclosed*** is a Planning Commission recommendation defining retreat centers and providing for the establishment of retreat centers by special use permit in conservation zones. A public hearing had previously been held on this matter.
- j. Library Staff Salary Adjustments - Ms. Dot Ogburn has prepared recommended salary increases using funds from an unfilled position. The information, which is being consolidated for presentation to the Board, will be included in the May 18<sup>th</sup> weekly update.

/gh

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May 14, 2001

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

- a. Report of Site Study on Replacement of Claremont School – I plan to provide the Board with preliminary results of the school location report.
- b. Commerce Park Property Acquisition – I plan to present a map depicting the proposed Phase III acquisition. To provide an update, I have **enclosed** a copy of the Participation Committee agreement which includes information regarding the process for sharing the cost of expansions.

Personnel: None

Prospective Industry: None

Legal Matters: None

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## CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the May 21, 2001 Board of Supervisors meeting:

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.1-344(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- a. Report of Site Study on Replacement of Claremont School
- b. Commerce Park Property Acquisition

Personnel – Pursuant to Virginia Code Section 2.1-344(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- a. Appointments
- b. Amendment to Sick Leave Bank Policy
- c. Library Pay Adjustments

Prospective Industry – Pursuant to Virginia Code Section 2.1-344(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- ◆ Existing Industry Diversification

Legal Matters – Pursuant to Virginia Code Section 2.1-344(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ None

Voting yes: \_\_\_\_\_

Voting no: \_\_\_\_\_

Abstaining: \_\_\_\_\_  
Not present: \_\_\_\_\_