

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Regular Meeting  
Mon., April 23, 2001  
7:00 p.m.**

**FOLLOW-UP ACTION**

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
3. <u>Public Hearings</u>	
a. <u>A rezoning request by the following property owners for rezoning from Residential (R-1) to Agriculture (A-1) on property located within <b>Chicwood Estates</b>, Massie/Robinson Districts: 046-006-0000-0002 - Henley, Burley W. &amp; Shirley D.; 046-006-0000-0003 - Burkett, John D. &amp; Sarah D.; 046-006-0000-0004 - Papsidero, Ralph L. Jr. &amp; Barbara A.; 046-006-0000-0005 - Davis, George S. &amp; Thelma B.; 046-006-0000-0006 - Phillips, Billy G. &amp; Kay; 046-006-0000-0007 - Whitaker, Wayne Michael &amp; Gaye Y.; 046-006-0000-0008 - Jones, Douglas A.; 046-006-0000-0009 – Bird, Dennis C. &amp; Michelle Y.; 046-006-0000-0010 - Phipps, Walter J. &amp; Diane L.; 046-006-0000-0012 - Wilson, Donald W. &amp; Sharon O.; 046-006-0000-0017 - Killian, Wayne P. &amp; Cynthia L.; 046-006-0000-0018 - Webb, Richard D. &amp; Diane R.; 046-006-0000-0019, 20 - Maxwell, Richard J. &amp; Barbara A. Cole; 046-006-0000-0022 - Jones, Michael W.</u> (Tabled due to error in notification of landowner resulting from error in land records – Place on May agenda)	Ms. Hanks
b. <u>A rezoning request by <b>Karen F. Bryson</b> for rezoning from Residential (R-1) to commercial (CM-1) on property identified as tax map parcel 099-001-0000-0021, 22-23, located at 4297 Old Baltimore Rd., Draper District.</u> (Approved as recommended by Planning Commission – Notify applicant)	Ms. Taylor
c. <u>An initiative by the <b>County of Pulaski</b> for consideration of an amendment to the Pulaski County Zoning Ordinance to revise Section 2-3 to add a use “Multiple Manufactured Homes” by Special Use Permit in the Agricultural (A-1) district.</u> (Approved as recommended by Planning Commission - Modify zoning ordinance)	Ms. Taylor

d. A request by **Walley V. Hedlesky** for a Conditional Use Permit (CUP) to allow a private airstrip on property identified by tax map no. 019-001-0000-0017, (157.6080 acres), zoned Agricultural (A-1), located at 6020 Highland Rd, Cloyd District.  
(Tabled to allow review by New River Valley Airport Commission and Department of Aviation – Place on May agenda) Ms. Hanks

e. A request by **Wurno Warehouses, Inc.** for a Special Use Permit (SUP) to allow one 1,000 gallon above ground propane storage tank on property identified as tax map parcel 064-001-0000-019B, (15.36 acres), zoned Industrial (I-1), located at 4801 Wurno Road, Massie District.  
(Approved, subject to project complying with all building and electrical codes – Notify applicant) Ms. Taylor

4. Highway Matters:

a. Follow-up from Previous Board meeting  
1. Rural Addition Status Report  
(Update provided – Provide update on monthly basis - Check Black Hollow Lane plat status) Mr. Crigger

2. Informal Speed Study on Parrott River Road, Route 600 Between Railroad Trestles  
(VDOT to conduct speed study and provide update at May Board meeting – Place update on May agenda) Ms. Hanks

3. Informal Speed Study on Rt. 600, Belspring Road Rt. 600 between Parrott and Route 114  
(Signs that were knocked down were replaced – VDOT to conduct speed study and provide update at May Board meeting – Place update on May agenda) Ms. Hanks

4. Results of contractor default negotiations with bonding company on Cox Hollow Road  
(VDOT to provide update at May meeting – Place update on agenda) Ms. Hanks

5. Rt. 600 and Rt. 627 Site Distance  
(Place on waiting list of Six Year Plan) Ms. Hanks

6. Hatcher Road, Route 807, Improvements  
 (VDOT reported contractors to begin work on first phase of road after acquisition of ROW - VDOT to provide Ms. Ellen Kate Carson with Construction schedule for remainder of Hatcher Road – VDOT to provide Board with update at May meeting – Place on May Board agenda) Ms. Hanks
- b. Request to Move Clark Road, Rt. 777, to Six Year Plan  
 (Road reported to be on waiting list; cannot be placed on six year plan until annual public hearing is held in fall 2001 – Advise Mr. Joseph Conner of status) Ms. Hanks
- c. Request for School Zone Warning Light on Brandon Road  
 (Referred to School Board for a recommendation – Advise Lee Saunders of action – Place update on May 21 agenda) Ms. Hanks
- d. Request for Speed Limit Study & Signs on Valley Road  
 (Requested informal speed study – Place update on May 21, 2001 agenda) Ms. Hanks
- e. Request for 25 mph Speed Limit Posting on Rt. 612, Creek Road  
 (Requested informal speed study – Place update on May 21, 2001 agenda) Ms. Hanks
- f. Board of Supervisors Concerns  
 (Supervisor Cook requested VDOT pave the last one-half mile of Russell Road)  
  
 (Supervisor Connor requested status of improvements to Little Creek Road and Edgewood Drive – Place update on May agenda) Ms. Hanks  
  
 (Supervisor Conner inquired regarding Black Hollow Lane road improvements – VDOT advised right-of-way was ready – VDOT to advise Supervisor Connor directly regarding schedule)  
  
 (Supervisor Sheffey expressed concerns regarding warning light at intersection of Rt. 114 and Viscoe Road intersection – VDOT to review and provide update at May meeting - Place update on May agenda) Ms. Hanks

g. Citizen Concerns

(Mark Mines requested assistance of Sheriff's Department in patrolling road during heavy traffic times, specifically during morning and afternoon hours – Contact Sheriff's Department and request assistance)

Ms. Hanks

(Derick White submitted a petition on behalf of residents of Hatcher Road concerning paving Rt. 11 portion of road and expressed concerns regarding the children waiting on buses along the road while vehicles are speeding)

5. Treasurer's Report  
(Reported)

6. Citizens' Comments

◆ Maple Shade Funding

(Michael Dowell provide a report and requested Board of Supervisors consider funding of \$1.8 million over the next three years)

(Gerald Faine, Ed Belcher and Charles Stewart spoke in favor of the proposed Maple Shade Project)

(E. W. Harless thanked the Board of Supervisors for their work over the course of the last few terms, as well as thanked Ms. Evelyn Alexander for the land donated to benefit Randolph Park)

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable  
(Reviewed)

b. Presentation of FY 02 Budget

(Presented – Staff to prepare chart showing a comparison of expenditures for similar and adjacent localities)

Mr. Huber/  
Ms. Burchett

(Confirmed budget work sessions to include: Monday, April 30, Thursday, May 10 and Monday, May 14)

c. Appointments:

1. Planning Commission

(Appointed Bill Kegley – Notify Mr. Kegley)

Ms. Hanks

2. Visitor's Center Committee  
(Appointed the following individuals: Fairlawn – Debbie Brown; Dublin – Steve Hester; Pulaski – Pat Huber; Snowville/Hiwassee – Sue Conrad; Draper – Vickie Higginbotham; Chamber of Commerce – Nancy Bowman; County Schools – Elaine Woolwine; NRV Alliance – Randy Jamison; County Administration – Nancy Burchett; At Large – Sue Berkley; - Items for current consideration by the proposed committee would include: touring other centers to obtain ideas; serving as a sounding board for Mr. Douthat in the design of the facility; establishing hours of operations and general policies; and plans for staffing and equipping the facility – Notify appointees) Ms. Hanks

- d. Redistricting  
(Staff explained the redistricting plan, specifically with modifications to Ingles District – Staff to provide additional information at April 30 budget work session) Mr. Huber

8. Items of Consent:

- a. Minutes of March 26, 2001  
(Approved) Ms. Hanks
- b. Accounts Payable  
(Approved) Ms. Spence
- c. Appropriations and Transfers:
1. Appropriations:
    - ◆ General Fund Appropriations #16 - \$18,000.00 & #17 - \$15,912.56;
    - ◆ School Fund Appropriations #17 - \$598.00 (credit); and #18 - \$7,346.46;
    - ◆ Virginia Public Assistance Fund #2 - \$15,213.00
  2. Interoffice Transfer #10 - \$50,084.30  
(Approved) Ms. Burchett

- d. Ratification:
1. Change Orders
  2. Agreements, Grants, & Other  
(none)

- e. Personnel Changes  
(Reviewed)

- f. Radford Pump Station Sale of Excess Capacity  
(Approved acceptance of offer – Notify Montgomery County PSA) Mr. Huber
- g. Public Service Answering Points (PSAP) Phase I  
(Authorized participation in wireless 911 through designation of the Sheriff's Department as a Public Service Answering Point – Notify appropriate agency) Mr. Crigger
- h. Relief from Tax on Natural Gas  
(Approved waiving collection of taxes due from September 2000 to December 31, 2000 and that collection for unpaid taxes due January 1, 2001 – March 1, 2001, be deferred until collection in May 2001 when natural gas billing should be minimized by warmer weather – Notify natural gas company & affected industrial Customers) Mr. Huber
- i. Revised County Employee Pay Ranges  
(Approved – Department heads to notify affected employees – Implement changes effective May 1, 2001) Ms. Burchett
- j. Resolutions of Appreciation for Roanoke Times Reporter Paul Dellinger & WPSK Reporter Sam Bromley  
(Approved – Prepare and transmit to Mr. Dellinger and Mr. Bromley) Ms. Hanks
- k. Library Grant Application - \$520.00 - Moms, Pops & Tots Program  
(Approved) Ms. Burchett/  
Ms. Ogburn
- l. Rescheduling May 28 Board Meeting to May 21 Due to Holiday  
(Rescheduled – Staff notified press at April 23 Board meeting)
- m. Resolution – Business Appreciation Week  
(Approved – Notify appropriate agency) Ms. Hanks
- n. Scheduling of Public Hearing to Amend Motor Vehicle License Tax Ordinance  
(Schedule hearing for May 21 Board meeting with hearing to be advertised on Sunday, May 6 & Sunday, May 13) Ms. Jenkins/

Ms. Hanks

- o. Scheduling of Public Hearing Scheduling on Cleanup of Several Gallimore Family Properties on Beamer Hollow and Chestnut Ridge Roads in the Shiloh Area  
(Schedule hearing for May 21 Board meeting, with hearing to be advertised on Sunday, May 6 and Sunday, May 13 – Notify property owners)

Ms. Jenkins/  
Ms. Hanks

- p. Sheffey and Gravely Property Clean-ups  
(Notify property owners by certified/return receipt of Board's intentions to begin cleanup following the May 21 Board meeting, pending substantial completion of Cleanup or repairs)

Ms. Jenkins

- q. Application for Federal Historically Underutilized Business (HUB) Zone Designation  
(Submission of an application approved)

Mr. Huber

- r. Industrial Access Road Resolution – Commerce Park  
(Approved, subject to a commitment by Virginia's First Industrial Facilities Authority to repay the county in full should provide investment along the proposed access road not be sufficient to match VDOT's investment – Notify Commerce Park Participation Committee)

Mr. Huber

- s. New River Valley Economic Development Alliance Business Appreciation Golf Tournament  
(Approved sponsorship of \$100 for September 7 tournament – Notify Alliance)

Ms. Hanks

- 9. Citizen Comments  
(Ed Hoggatt spoke in opposition to allowing Mr. Gravley additional time to clean up property)

(Jean Anderson requested meeting locations for public hearings be held at a location to accommodate large crowds, questioned where lottery proceeds were sent, what is being done by bring jobs into the county, and encouraged Board to meet with town officials regarding tearing down vacant buildings in town)

(Rusty Warren asked for clarification of the minutes of the Board of Supervisors March 26, 2001 meeting regarding a zoning matter – Staff provided clarification)

(Supervisor Cook questioned the timeframe for completion of the entrance to the front of the County Administration Building – Staff advised completion should occur in approximately one month)

10. Other Matters from Supervisors  
(None)

11. Closed Meeting – 2.1-344.A.1.3.5.7  
Commerce Park Participation Committee  
(Approved purchase of remaining shares – Notify Participation Committee)

Mr. Huber

NRV Airport/Commerce Park Property Transfer  
(Approved transfer of property to NRV Airport & Commerce Park Participation Committee as appropriate – Notify appropriate organization)

Mr. Huber

12. Adjournment

April 16, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by the following property owners for rezoning from Residential (R-1) to Agriculture (A-1) on property located within **Chicwood Estates**, Massie/Robinson Districts: 046-006-0000-0002 - Henley, Burley W. & Shirley D.; 046-006-0000-0003 - Burkett, John D. & Sarah D.; 046-006-0000-0004 - Papsidero, Ralph L. Jr. & Barbara A.; 046-006-0000-0005 - Davis, George S. & Thelma B.; 046-006-0000-0006 - Phillips, Billy G. & Kay; 046-006-0000-0007 - Whitaker, Wayne Michael & Gaye Y.; 046-006-0000-0008 - Jones, Douglas A.; 046-006-0000-0009 - Bird, Dennis C. & Michelle Y.; 046-006-0000-0010 - Phipps, Walter J. & Diane L.; 046-006-0000-0012 - Wilson, Donald W. & Sharon Q.; 046-006-0000-0017 - Killian, Wayne P. & Cynthia L.; 046-006-0000-0018 - Webb, Richard D. & Diane R.; 046-006-0000-0019, 20 - Maxwell, Richard J. & Barbara A. Cole; 046-006-0000-0022 - Jones, Michael W.- This matter was tabled by the Planning Commission until its May 8 meeting to allow proper notice to the property owner of Lot 1. Since a public hearing had been advertised, it is recommended that interested citizens be given a chance to speak. The matter will be placed on the May agenda for further consideration.
- b. A rezoning request by **Karen F. Bryson** for rezoning from Residential (R-1) to commercial (CM-1) on property identified as tax map parcel 099-001-0000-0021, 22-23, located at 4297 Old Baltimore Rd., Draper District

**Staff Comments:**

The applicant is requesting rezoning in order that the **existing retail store** currently known as "**Bryson's Store**" would be considered in compliance with the zoning ordinance. This store has operated as a nonconforming use in the Residential (R-1) District since 1989, when zoning was adopted in Pulaski County. See enclosed.

Bryson's Store has served the neighborhood for 100 years and is considered to be a landmark in the Draper community. It was constructed in 1901 for use as a store and was purchased by the Bryson family in 1954. The Brysons have operated the store since that time. It is located directly across the street from the New River Trail access recently installed at the intersection of Old Baltimore Rd. and Brown Rd. The installation of the Trail access has increased the commercial traffic to the store.

The property is joined to the north, west, and south by Residential (R-1) zoning and to the east by Agricultural (A-1) zoning. The nearest Commercial (CM-1) District is approximately 310 feet north of the Bryson property.

No new improvements for this property have been proposed.

The Agricultural (A-1) District allows the operation of a "Neighborhood Retail Store" with a Special Use Permit (SUP) as defined below:

**Retail Stores and Services:** Buildings for display and sale of merchandise at retail or for the rendering of business and personal services (but specifically exclusive of coal, wood, and lumber yards) such as the following which will serve as illustration: banks, drug stores, laundromats, newsstands, food stores, candy shops, milk dispensaries, drygoods and notions stores, antique stores and gift shops, hardware stores, household appliance stores, furniture stores, florists, opticians, music and radio stores, tailor shops, barber shops, and beauty shops.

**Retail Store, Neighborhood:** A single store, the total floor area of which is four thousand (4,000) square feet or less and which offers for sale most of the following articles: bread, milk, cheese, meat, produce, canned and bottled foods and drinks, tobacco products, candy, papers and magazines, and general hardware articles. Gasoline may also be offered for sale but only as a secondary activity. In addition, a neighborhood retail store may also be defined as a specialized retail store offering for sale or rent those items and services similar to those defined under Retail Stores and Services, but occupying a single store, the total floor area of which is four thousand (4,000) square feet or less and at which most items for sale or rent and services rendered are conducted inside.

The applicant did not wish to consider rezoning to Agricultural (A-1) because of the limitations imposed by the SUP, regarding the loss of the SUP if the store remains closed for one year.

**Planning Commission Recommendation:**

The Planning Commission recommended approval of the request.

- c. An initiative by the **County of Pulaski** for consideration of an amendment to the Pulaski County Zoning Ordinance to revise Section 2-3 to add a use "Multiple Manufactured Homes" by Special Use Permit in the Agricultural (A-1) district.

**Staff Comments:**

See the enclosed document entitled "Proposed Zoning Ordinance Amendments", dated April 10, 2001.

**Planning Commission Recommendation:**

The Planning Commission recommended approval of the amendment with a revision to the name of the definition to clarify that only 2 manufactured homes will be allowed per lot. The Commission's changes are indicated in all capital letters in the areas highlighted in yellow of the four page **enclosure** titled "Proposed Zoning Ordinance Amendments", dated April 10, 2001.

- d. A request by **Walley V. Hedlesky** for a Conditional Use Permit (CUP) to allow a private airstrip on property identified by tax map no. 019-001-0000-0017, (157.6080 acres), zoned Agricultural (A-1), located at 6020 Highland Rd, Cloyd District.- The Planning Commission tabled this matter to May 8 to allow review by the New River Valley Airport Commission. Since a public hearing had been advertised, it is recommended that interested citizens be given a chance to speak. The matter will be placed on the May agenda for further consideration.
- e. A request by **Wurno Warehouses, Inc.** for a Special Use Permit (SUP) to allow one 1,000 gallon above ground propane storage tank on property identified as tax map parcel 064-001-0000-019B, (15.36 acres), zoned Industrial (I-1), located at 4801 Wurno Road, Massie District.

**Staff Comments:**

The applicant, Ljungbergs Snickeri Inc., tenant of Wurno Warehouses, Inc., wishes to install one 1,000 gallon above ground propane storage tank to fill tanks for towmotors used onsite. The tank is to be installed on a 10' x 40' concrete pad. Enclosed is a copy of the site plan prepared by Ljungbergs Snickeri Inc., tenant of Wurno Warehouses, Inc., received with this SUP application. Staff has requested a revised site plan, which may be presented at the Commission meeting. The revision should include some basic information such as:

1. Owner's Name
2. Developer's Name
3. Location including 911 address
4. Tax Map No.
5. Zone
6. Acreage
7. Project Description, including size of tank

8. A note that the tank shall be installed in compliance with all state and local code requirements and that the installation shall be inspected by the Pulaski County Building Department.

**Planning Commission Recommendation:**

The Planning Commission recommended approval of the request as long as the project complies with all building and electrical codes.

/gh

April 16, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting

1. Rural Addition Status Report – See ***enclosed*** update from Mr. Crigger.
2. Informal Speed Study on Parrott River Road Route 600 Between Railroad Trestles- An informal speed study was requested by the Board at the March meeting. The resident engineer may have information to share.
3. Informal Speed Study on Rt. 600, Belspring Road Rt. 600 between Parrott and Route 114 – An informal speed study was requested by the Board at the March meeting. The resident engineer may have information to share.
4. Results of contractor default negotiating with bonding company on Cox Hollow Road – The resident engineer may have information to share.
5. Rt. 600 and Rt. 627 Site Distance – ***Enclosed*** is an update from Resident Engineer Brugh.
6. Hatcher Road, Route 807, Improvements – Ellen Kate Carson requested a timeline for the paving of the entire Hatcher Road. Ms. Carson has agreed to donate right-of-way for the pavement of the road, subject to removal of two curves and the paving of all of Hatcher Road. VDOT has advised that the paving would go to the entrance of Mountain View Subdivision. Ms. Carson would like to know when VDOT expects to have the paving completed.

- b. Request to Move Clark Road, Rt. 777, to Six Year Plan – Mr. Joseph Conner of 4312 Paradise Road, Hiwassee has requested the Board consider moving this road from the waiting list to the six year plan.

- c. Request for School Zone Warning Light on Brandon Road – Mr. Lee Saunders has requested that a school zone warning light be erected on Brandon Road in Fairlawn. This request has been forwarded to the school administration for a recommendation to the Board of Supervisors.
- d. Request for Speed Limit Study & Signs on Valley Road – Ms. Mary Bryant has requested a speed study be performed on this road, as well as erection of speed limit signs.
- e. Request for 25 mph Speed Limit Posting on Rt. 612, Creek Road- ***Enclosed*** is a petition from residents of Creek Road requesting a 25 mph speed limit posting.

/gh

cc: Dan Brugh, Resident Engineer

April 16, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable - ***Enclosed*** for the Board's review is an updated timetable. Recent changes or additions have been italicized.
- b. Presentation of FY 02 Budget – ***Enclosed*** under separate cover is the budget document for FY 02.
- c. Appointments - Planning Commission – Mr. Bill Breedlove has resigned from the commission.

/gh

April 16, 2001

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: Items of Consent

- a. Minutes of March 26, 2001 – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – Approval of the ***enclosed*** appropriations and interoffice transfer is requested.
- d. Ratification:
  1. Change Orders – None at this time.
  2. Agreements, Grants and Other – None at this time.
- e. Personnel Changes – ***Enclosed*** is a listing of recent personnel changes as provided by Management Services Director Nancy Burchett.
- f. Radford Pump Station Sale of Excess Capacity – The ***enclosed*** information was presented to the PSA Board at its April 9 meeting which provides the calculations concluding Montgomery County should appropriately pay the Pulaski County PSA \$49,805.63. Adoption of this offer is recommended. Also ***enclosed*** is a letter from Pepper's Ferry Regional Wastewater Treatment Authority to Montgomery County regarding capacity issues.
- g. Public Service Answering Points (PSAP) Phase I – Authorization to participate in wireless 911 participation through designation of the Sheriff's Department as a Public Service Answering Point is recommended. Mr. Crigger reports all costs of participation and ongoing operational costs would be borne by non-local funding. See ***enclosed***.

- h. Relief from Tax on Natural Gas – Following a change in the state code establishing a moratorium on new or increased consumer utility taxes between January 1, 2001 and January 1, 2004, the Board of Supervisors in June 2000 adopted a consumer utility tax on natural gas. Between September and December 2000, this tax was based on the total dollar amount of the bill. Starting in January 2001, the tax was to be assessed on the volume of gas used. Three unforeseen events impacting the collection of this tax followed this action by the Board: natural gas prices rose significantly, local industries were adversely affected by changes in the national economy, and the United Cities Gas Company failed to collect taxes due in a timely manner, having just initiated collection in March 2001. Based on these factors, it is recommended that the Board waive the collection of taxes due from September 2000 to December 31, 2000 and that collection for unpaid taxes due January 1, 2001 – March 1, 2001, be deferred until collection in May 2001 when natural gas billing should be minimized by warmer weather. In this manner, local consumers will not be penalized for the high price of gas through the winter, the impact of collection of taxes due will be minimized and the county will preserve its right to maintain taxation through 2004.
- i. Revised County Employee Pay Ranges – Formal approval of the ***enclosed*** revised county employee pay ranges previously submitted to the Board at its March meeting is requested for implementation on May 1<sup>st</sup>.
- j. Resolutions of Appreciation for Roanoke Times Reporter Paul Dellinger & WPSK Reporter Sam Bromley – As requested by Supervisor Sheffey, the ***enclosed*** resolutions have been drafted recognizing the service of Mr. Dellinger and Mr. Bromley. Adoption of the resolutions are requested.
- k. Library Grant Application - \$520.00 - Moms, Pops & Tots Program – Approval of the ***enclosed*** grant application is requested.
- l. Rescheduling May 28 Board Meeting Due to Holiday- Rescheduling the May 28 Board meeting due to Monday, May 21 is requested due to the Memorial Day holiday falling on May 28.
- m. Resolution – Business Appreciation Week- Adoption of the ***enclosed*** resolution recognizing May 13-19 as Business Appreciation Week is requested.
- n. Scheduling of Public Hearing to Amend Motor Vehicle License Tax Ordinance- ***Enclosed*** is a memo from Mr. McCarthy along with a draft of the ordinance with proposed amendments. Scheduling of a public hearing for the May Board meeting is requested.

- o. Scheduling of a Public Hearing on Cleanup of Several Gallimore Family Properties on Beamer Hollow and Chestnut Ridge Roads in the Shiloh Area – Scheduling of a public hearing and associated property owner notifications are recommended for the May board meeting. ***Enclosed*** are notice of violation letters to: Rosetta Gallimore, Everston & Roger Gallimore, Richard & Betty Gallimore, Paul & Phyllis Gallimore, Barney & Mildred Gallimore. Also ***enclosed*** is a map of the area denoting property ownership.
  
- p. Sheffey and Gravely Property Clean-ups - Public hearings have been held on both properties. Both property owners were given April deadlines for initiation of clean-up efforts. I recommend notification by certified return receipt mail of the intention by the Board to begin forced clean-up following the May 21<sup>st</sup> Board meeting, pending substantial completion of clean-up or repairs. Deferral ensures property owners were given ample opportunity to initiate efforts on their own.

/gh

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April 16, 2001

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Disposition or Acquisition:

1. Commerce Park Participation Committee – Confirmation of the Board's intent to purchase all remaining shares as described in the **enclosed** spreadsheet is requested.
2. Formation of DJOTS Participation Committee – Discussion regarding participation in the proposed DJOTS internet service center is suggested.
3. Peppers Ferry Regional Wastewater Treatment Plant Capacity – As requested by the Board at the April 9<sup>th</sup> meeting, a listing of capacities and debt service cost incurred to date in relation to the current ownership of 3 million gallons per day will be provided in the April 20 weekly update.
4. NRV Airport/Commerce Park Property Transfer – In the course of implementing a property transfer between the Commerce Park Participation Committee and the New River Valley Airport Commission, it was discovered that the Airport property was never transferred from the member localities to the Airport Commission. It is recommended that the Board schedule a public hearing at the May meeting on the transfer of local ownership to the appropriate regional agency.

Personnel: None

Prospective Industry: None

Legal Matters: None

/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the April 23, 2001 Board of Supervisors meeting:

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter closed session for discussion of the following:

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.1-344(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

1. Commerce Park Participation Committee
2. Formation of DJOTS Participation Committee
3. Peppers Ferry Regional Wastewater Treatment Plant Capacity
4. NRV Airport/Commerce Park Property Transfer

Personnel – Pursuant to Virginia Code Section 2.1-344(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

◆ None

Prospective Industry – Pursuant to Virginia Code Section 2.1-344(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

◆ None

Legal Matters – Pursuant to Virginia Code Section 2.1-344(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

◆ None

Voting yes: \_\_\_\_\_

Voting no: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Not present: \_\_\_\_\_