

Follow-up Action

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
2a. <u>Presentation of Resolution to J. R. Schrader</u>	
(Presented)	
3. <u>Public Hearings:</u>	
a. <u>A request from Michael Boyer, to vacate a 15 ft. alley adjoining the eastern boundary of Walter's Mobile Home Court identified as tax map parcel 055-015-0000-0008 zoned R1, and adjoining the western boundaries of Sunny View Heights Lots 1 and 24 identified as tax map parcel 055-006-000A-0001 and 055-006-000A-0024 in the Massie District.</u>	
(Approved as recommended by Planning Commission, subject to review by county attorney – County of Pulaski attorney to review and notify zoning administrator of findings – Notify applicant)	Mr. McCarthy Ms. Jenkins
b. <u>Revisions to the Pulaski County Comprehensive Plan and Future Land Use Map.</u>	
(Provide Board members with detailed maps in future weekly update – Provide Planning Commission with comments received at Board meeting and place on future Board of Supervisors agenda for approval)	Ms. Jenkins/Ms. Hanks Ms. Hanks
4. <u>Highway Matters:</u>	
a. <u>Follow-up from Previous Board meeting</u>	
1. <u>Rural Addition Status Report</u> (VDOT reported – Cooks Crossing Phase 1 to be combined with Phase 2 for fall completion pending approval of right-of-way by Pulaski Furniture)	Mr. Crigger

2. Pulaski County High School New Entrance
(VDOT provided proposed route through Alexander property to Rt. 11 at existing intersection of secondary road west of Cougar Trail/Rt. 11 signalized intersection and reported cost to be \$550,000 – Staff to review entire area including PCHS, Corporate Center & Volvo for increased access, with the review to include Rt. 807, Hatcher Road) Mr. Coake

3. Request for Speed Study on Cardinal Drive
(VDOT reported road does not qualify – Notify interested citizen) Ms. Hanks

4. Rt. F047, Old Rt. 100 bridge deterioration over Peak Creek
(VDOT advised bridge needs new deck and is inspected twice yearly, but no current interstate maintenance funds available – VDOT will continue to monitor)

5. Poor Drainage and Pavement Deterioration at Washington Avenue and Brandon Road
(VDOT reported poor drainage problem has been corrected and paving will occur in 2000-2001)

- b. Randolph Park Directional Signs
(VDOT advised generic signs will be erected)

- c. Request for Paving – Rt. 792, Davis Hollow Road
(VDOT to seek clarification on request for paving)

- d. Resolution on Harry DeHaven Park Road Right-of-Way
(Schedule public hearing for August Board of Supervisors meeting for right-of-way adjustment – Advertise on Sundays, August 13 & 20, along with other public hearings) Ms. Jenkins/
Ms. Hanks

- e. Flooding on Dunkard's Bottom
(Add to six year plan waiting list) Ms. Hanks

- f. Edgewood Drive Rural Addition Resolution
(Approved – Send executed resolution to VDOT) Ms. Hanks/
Mr. Crigger

- g. Resolution for Doral Drive
(Approved – Send executed resolution to VDOT) Ms. Hanks

- h. VDOT Primary Road Priorities
 (Authorized sending letter of support to Giles & Montgomery counties, as well as legislators, for funding Of Rt. 100 and Rt. 114 improvements) Ms. Hanks

- i. Newbern Truck Traffic Concerns
 (VDOT to provide Board with official ruling and basis for ruling from VDOT)

- j. Old Pepper's Ferry Loop Flooding
 (Add to six year plan waiting list, if not already on plan – Report status in weekly update) Ms. Hanks

- k. Board of Supervisors Concerns
 (Supervisor Conner expressed concern regarding the ongoing construction of the Rt. 100 bridge)

(Supervisor Conner requesting VDOT consider temporary paving of damage road on Rt. 807, Hatcher Road)

(Supervisor Cook inquired regarding installation of traffic lights at the Wilderness Road, Rt. 611, and Cleburne Boulevard, Rt. F047, intersection, as well as the Bagging Plant Road, Rt. 1030, and Cleburne Boulevard, Rt. F047, intersection – VDOT advised installation should occur sometime in August)

(Supervisor Cook advised of cracking of pavement on Rt. 100, south going towards the intersection of Interstate 81 and Rt. 99 – VDOT will review)

(Supervisor Sheffey requested directional signage on Rt. 679, Viscoe Road, to the Competitiveness Center – VDOT will provide signage)

(Supervisor Sheffey inquired regarding the Memorial Bridge status – VDOT advised renovations were on schedule)

(Staff to follow-up with Radford Postmaster re: Fairlawn/Radford zip code status) Mr. Huber

3. Public Service Authority/Sewerage Authority
(Appointed Carl Mathes – Notify Mr. Mathes) Ms. Hanks

4. Business Tax Advisory Committee
(Invite Robert Hudson, C. E. Boyd, Jon Wyatt, Dean Jackson, Kendall Clay, Bill Mayo, Gus Vlahos, and Ernie Peterkin to consider serving – Place on August agenda) Ms. Hanks

5. Code Enforcement Advisory Committee
(Clarify function of committee and report back at August meeting – Place on August agenda) Mr. Huber/
Ms. Hanks

6. Public Service Authority Board of Directors
(Request Carl Mathes consider serving, and if accepts, appointment is confirmed effective with acceptance) Ms. Hanks

7. Pulaski County Sewerage Authority
(Request Carl Mathes consider serving, and if accepts, appointment is confirmed effective with acceptance) Ms. Hanks

- e. Joint Collection of Personal Property Tax and Vehicle License Decals
(Staff to evaluate future combination of personal property and real estate tax collections – Approved accepting recommendation to implement combined billing procedures) Ms. Burchett

8. Items of Consent:
 - a. Minutes of June 26, 2000 and Corrections
(Approved, with corrections) Ms. Hanks

 - b. Accounts Payable
(Approved) Ms. Spence

 - c. Appropriations and Transfers:
 1. Interoffice Transfer # 1 - \$42,681.87
 2. General Fund Appropriations # 25 - \$49,336
 3. Internal Service Fund # 2 - \$20,200
 4. Capital Improvement Fund Appropriations # 12 - \$19,000
 5. VPA Fund Transfer # 1 - \$0
 6. Comprehensive Services Act Fund Appropriation # 1 - \$134,743
 7. REMSI Fund Transfer # 1 - \$0
(Approved) Ms. Spence

- d. Ratification:
 - 1. Change Order
 - 2. Agreements, Grants, & Other
 - 3. Grant Awards:
 - a. Community Corrections - \$310,486
 - b. Byrne Grant - \$29,713
 - c. Victim's Assistance Grant \$29,713
(Approved) Ms. Burchett

- e. Personnel Changes
(Reviewed)

- f. Pulaski County Vacant Jail Disposition & Sheriff's Office Capacity/Reuse Study
(Approved seeking architectural services, but seek demolition permit from Town of Pulaski Architectural Review Board) Mr. Coake

- g. Approval to Build/Contract Hiwassee Fire Department
(Authorized county acting as general contractor and utilizing county staff where feasible – Notify REMSI Director) Ms. Hanks

- h. Local Enterprise Zone Ordinance
(Schedule a public hearing for the August meeting to consider ordinance adoption – Advertise on Sundays, August 13 & 20) Ms. Jenkins/
Ms. Hanks

- i. Scheduling Public Hearing August – Carryover Appropriations
(Schedule a public hearing for the August meeting to consider carryover appropriations – Prepare appropriate wording for advertisement - Advertise on Sundays, August 13 & 20 – Place on August Board agenda) Ms. Burchett/
Ms. Hanks

- j. Memorial Resolution – Carlos Morris
(Adopted – Send to family) Ms. Hanks

- k. Building Entrance Improvements
(Send Board of Supervisors plans to be used - Authorized county acting as general contractor and utilizing county staff where feasible) Ms. Hanks
Mr. Coake

- l. Building Use Request for Central Gym
(Approved – Notify representative of Twist and Shout Academy) Mr. Akers

m. Support for Increased Funding of Virginia Cooperative Coyote Damage Control Program
(Board expressed support – Notify Extension Agent Richard White) Ms. Hanks

n. JLARC Statement Regarding Additional State Funding of Operating and Capital School Needs
(Board expressed support of statement requesting increased state support for schools (the specifics of which are to be jointly developed by the Board and School Board staffs for presentation to JLARC at the VLGOC meeting in August) Mr. Huber

9. Citizen Comments
(Beth Lancaster requested Board reconsider lack of support of bike trail over New River Industrial Park trestle)

10. Other Matters from Supervisors
(None)

11. Closed Meeting – 2.1-344.A.1.3.5.7

(Approved appropriation of \$26,411.28 towards the continued operation of Fairview Home – Notify Home) Ms. Burchett

(Approved resolution requesting evaluation of Commerce park rezoning request by Planning Commission) Ms. Jenkins

12. Adjournment

July 17, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, Interim County Administrator

SUBJECT: Public Hearings

- a. A request from **Michael Boyer**, to vacate a 15 ft. alley adjoining the eastern boundary of **Walter's Mobile Home Court** identified as tax map parcel 055-015-0000-0008 zoned R1, and adjoining the western boundaries of **Sunny View Heights Lots 1 and 24** identified as tax map parcel 055-006-000A-0001 and 055-006-000A-0024 in the Massie District – A neighborhood meeting was held on this request to discuss any concerns of adjacent property owners. The community appeared to be in agreement with the request based on the conditions Mr. Boyer placed on himself detailed below and depicted on the *enclosed* plat. This plat vacation is being requested to complement a Special Use Permit for a Mitigation Plan for Walter's Mobile Home Court reviewed simultaneously and approved by the Commission. It is recommended the request be granted based on the following conditions:
- Confirmation by the County Attorney of receipt of an acceptable legal instrument to:
 1. Prohibit development of a new entrance serving Walters Mobile Home Park using the unimproved 40 ft. right of way within Sunny View Heights;
 2. Prohibit the placement of single wide homes on lots 1, 2, 3, 4, 5, 24, 25, 26, 27, and 28 of Sunny View Heights; and
 3. Prohibit the placement of any principal structure on lots 1 and 24, however, the existing structure on lots 1 and 2 may remain, but may not be enlarged on the northwesterly side.
- b. Revisions to the Pulaski County Comprehensive Plan Future Land Use Map – The Commission received comments from three persons and plans to respond to concerns raised at their Tuesday, July 18th work session. The Commission is likely to submit a modified map as well as the narrative description at the August or September Board meetings. Since a hearing was advertised, comments on the proposed future land use map should be heard by the Board and referred back to the Commission at their August meeting.

July 17, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, Interim County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Rural Addition Status Report
2. Pulaski County High School New Entrance
3. Request for Speed Study on Cardinal Drive
4. Rt. F047, Old Rt. 100 Bridge Deterioration over Peak Creek
5. Poor Drainage and Pavement Deterioration at Washington Avenue and Brandon Road

b. Randolph Park Directional Signs - Assistance from VDOT is requested in placing directional signs on:

- ◆ Route 11, Lee Highway, approaching the intersection with Route 643, Cougar Trail Road;
- ◆ Route 611, approaching the intersection with Route 643, Cougar Trail Road;
- ◆ Route 100, Cleburne Boulevard, approaching the intersection with Route 683, Alexander Road; and
- ◆ Route 643, Cougar Trail Road approaching the intersection with Route 683, Alexander Road.

The directional signs would alert the public to the Randolph Park location. Advice is needed as to whether signs either specifically designating Randolph Park or a more generic park description can be located at appropriate locations on state right of way. Is it possible to erect signs similar to the industrial park and high school directional signs erected by VDOT? Ideally, may we use the Randolph Park logo on the directional signs?

- c. Request for Paving – Rt. 792, Davis Hollow Road – Ms. Rhonda Hinley of 4600 Davis Hollow Road has requested the road be paved.
- d. Resolution on Harry DeHaven Park Road Right-of-Way – The resident engineer may have a resolution format to recommend.
- e. Flooding on Dunkard's Bottom – During the recent heavy rains, flooding occurred along Route 661, Dunkard's Bottom Road. Residents requested a review of the storm water drainage area.
- f. Edgewood Drive Rural Addition Resolution – A proposed resolution to give final approval to this rural addition will be provided to the Board's. Mr. Crigger reports all needed easements are in hand to the satisfaction of the VDOT staff.
- g. Resolution for Doral Drive – ***Enclosed*** is a resolution describing the establishment and construction of Doral Drive .
- h. VDOT Primary Road Priorities – Delegate Keister has asked for the support of the Board of Supervisors in addressing road funding priorities (particularly Route 100 & Route 114). ***Enclosed*** is correspondence from Delegate Keister, Shuler and Senator Marye and Trumbo describing the issues involved.
- i. Newbern Truck Traffic Concerns – ***Enclosed*** is correspondence from Cheryl Morris expressing concern regarding truck traffic through Newbern.

PMH/gh

cc: J. D. Brugh, VDOT Resident Engineer

July 17, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – ***Enclosed*** for the Board's review is an updated timetable.
- b. Animal Pound Study- See ***enclosed*** presentation. Appointment of a committee to steer the study is recommended.
- c. Proposal for a Trail & Bikeway Joining the City of Radford & Pulaski County – Mr. Morgan has deferred action on this study, due to other priorities. It is recommended an exploration meeting be held with Chairman Sheffey, the county attorney, a Norfolk Southern Railroad representative, a Radford City staff representative, a Pathways for Radford representative, and a county staff participant.
- d. Appointments:
 1. New River Community Services Board – Ms. Diana Nunley will be asked to serve.
 2. PEP Steering – Appointment of Pulaski Mayor Charles Stewart to the committee is requested. The mayors of Dublin and Pulaski are ex-officio vice-chairmen of PEP. Appointment of Dave Hillman, Customs Officer located at the New River Valley Airport, is also requested.
 3. Public Service Authority/Sewerage Authority – A vacancy exists due to the untimely death of Mr. Carlos Morris.
 4. Business Tax Advisory Committee – A committee to review the proposal to convert the merchant's capital tax to a business license tax is recommended. The committee should include retail and wholesale merchants, contractors, professionals, and financial service business representatives. The committee should include business representatives from within and outside the towns. The Commissioner of the Revenue and the Treasurer are suggested as ex-

officio members of the committee. The committee should be asked to make a recommendation by October.

5. Code Enforcement Advisory Committee – Staff recommends establishment of an advisory committee for the planning and general code enforcement functions. The following persons are suggested in addition to the Building Appeals Board: Bob Henegar, Jeff Worrell, Mike Tilley, Neal Wirt, Bill Aden or a representative, Ken Anderson or a representative, Michael Gay, Jimmy Hurst, Allen Audas, Roger Lucas, and Don Rainey. Semi-annual meetings are recommended for the purpose of reviewing our procedures and providing comparisons with how matters are handled in other localities.

PMH/gh

July 17, 2000

TO: Board of Supervisors

FROM: Peter M. Huber, Interim County Administrator

SUBJECT: Items of Consent

- a. Minutes of June 26, 2000 – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – Approval of the transfers as follows and shown on the ***enclosed***, is requested:
 1. Interoffice Transfer # 1 - \$42,681.87
 2. General Fund Appropriations # 25 - \$49,336
 3. Internal Service Fund # 2 - \$20,200
 4. Capital Improvement Fund Appropriations # 12 - \$19,000
 5. VPA Fund Transfer # 1 - \$0
 6. Comprehensive Services Act Fund Appropriation # 1 - \$134,743
 7. REMSI Fund Transfer # 1 - \$0
- d. Ratification:
 1. Change Order – There are no change orders at this time.
 2. Agreements, Grants and Other – There are no agreements, grants or other documents at this time.
 3. Grant Awards:
 - a. Community Corrections - \$310,486 – See ***enclosed***.
 - b. Byrne Grant - \$29,713 – See ***enclosed***
 - c. Victim's Assistance Grant - \$100,316 – See ***enclosed***.
- e. Personnel Changes – ***Enclosed*** is a listing of recent personnel changes as provided by Management Services Director Nancy Burchett.

- f. Pulaski County Vacant Jail Disposition & Sheriff's Office Capacity/Reuse Study – See ***enclosed*** study. Approval is requested of the study recommendation to engage architectural services and seek a demolition permit from the Town of Pulaski Architectural Review Committee for the old jail.
- g. Approval to Build/Contract Hiwassee Fire Department – No bids were received on this project. Authorization to build, with the county acting as the general contractor and utilizing county staff where feasible, is recommended. This procedure was used on the addition to the County Youth Center/Central Gym.
- h. Local Enterprise Zone Ordinance - See ***enclosed*** draft ordinance prepared by the county attorney. The ordinance will codify the Economic Stimulus Program, which has been used to assist major industry expansion. Adopting the ordinance was part of the incentives offered for the current Volvo plant expansion. Funding for the ordinance is included in the current county budget. Authorization to advertise a public hearing at the August supervisors meeting on the ordinance adoption is requested.
- i. Scheduling Public Hearing August – Carryover Appropriations – An August hearing is recommended to receive a report on needed carry-over appropriations for FY 01.
- j. Memorial Resolution – Carlos Morris – Approval of the ***enclosed*** resolution due to the untimely death of Mr. Morris is recommended.
- k. Building Entrance Improvements - Authorization is requested to proceed on either building or contracting improvements designed by architect Tom Douthat for both the brick Courthouse Third Street entrance and the County Administration Building entrance. Plans prepared by Mr. Douthat along the concept previously approved by the Board are available for review at our office. It may be possible to subcontract a large portion of the work in a manner similar to the construction of the addition to central gym.

PMH:gh

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July 17, 2000

TO: Board of Supervisors
FROM: Peter M. Huber, Interim County Administrator
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel:

County Administrative Staff – An update on staff compensation may be available.

A decision on the Wall Street Journal advertisement for the vacant administrator's position may be needed.

Prospective Business:

Restaurant Recruitment – An update on the status of the Shoney's location may be available.

Legal Matters:

Fairview Home – The county attorney and Supervisor Conner may have a report. If additional county funding is provided, a study on how the home might become an independent operation is recommended.

Response from Local Choice – The county attorney may have a report on what action the county should take regarding this matter.

PMH/gh