

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Monday, May 22, 2000
7:00 p.m.**

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Presentations:</u>	
a. <u>Retiring Planning Commissioner Don Rainey</u> (Presented)	
b. <u>Resolutions of Appreciation & Encouragement</u> <u>Re: Public Safety to Sheriff Davis</u> (Schedule presentation for June 26 Board meeting)	Ms. Hanks
3. <u>Additions to Agenda</u>	
4. <u>Public Hearings:</u>	
a. <u>A request for rezoning from Agricultural (A1) to Commercial (CM1) and Special Use Permit (SUP) to allow the sale of used vehicles by Harry M. Meredith, Jr. and Richard M. Meredith on property owned by Jesse Owen Lemay, identified by tax map no. 107-001-0000-009A, (2.1700 acres), located on the west side of Wysor Rd. (Rt. 100) approximately 0.5 mile south of Old Baltimore Rd. (Rt. 654) intersection, Draper District.</u> (Request denied as recommended by Planning Commission – Notify applicant)	Ms. Jenkins
b. <u>A rezoning request from Industrial (I1) to Agricultural (A1) to allow a telecommunications tower by The Tea Group, Inc./Crown Communications on a 10,000 sq. ft. portion of property owned by Oak Manor Farms, Inc., identified as tax map no. 038-001-0000-0011, (439.29 total acres), located at the southwest corner of the intersection of Lee Hwy. (Rt. 11) and New River Rd. (Rt. 624), Cloyd District.</u>	
OR	
a. <u>A request for a use not provided for in the Industrial (I1) District by The Tea Group, Inc/Crown Communications for amendment to the zoning ordinance to allow telecommunications towers by Special Use Permit (SUP) in the Industrial (I1) District.</u> (Request approved as recommended by Planning Commission, subject to approval of co-location language by the county attorney for emergency services equipment – Notify applicant)	Mr. McCarthy/ Ms. Jenkins

- c. A rezoning request from Residential (R1) to Conservation (C1) with a Conditional Use Permit (CUP) to allow a campground by **Claytor Lake Baptist Assembly Inc.** on property identified as tax map no. 074-001-0000-0035, (48.6930 acres), located at the east side of Towes Ferry Rd. (Rt. 697) approximately 1.3 miles south off Wilderness Rd. (Rt. 611) with a small portion of land lying on the west side of Towes Ferry Rd., Draper District.
 AND
A request for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for in the Conservation (C1) District to allow a Conference Center by adding the use to Section 3-2, Uses Permitted by Conditional Use Permit (CUP) Only.
 (Request to rezone from R1 to C1 denied – Approved asking Planning Commission to look at site plan for developments in a conservation zone – Notify applicant and place request on next Planning Commission agenda – Supervisor Cook agreed to hold neighborhood meeting to address concerns) Ms. Jenkins/
 Mr. Huber
- d. A request by **Rebekah Lytton** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for in the Commercial (CM1) District to allow a daycare center by adding the use to Section 4-2, Uses Permitted by Conditional Use Permit (CUP) Only.
 (Request approved as recommended by Planning Commission – Notify applicant) Ms. Jenkins
- e. A request by **Steven D. & Karen H. LaPlante** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for in the Agricultural (A1) District to allow an exemption for barns and other accessory buildings used for farming from the height regulations in Section 2-8, Height Regulations, in the Agricultural (A-1) District.
 (Request approved as recommended by Planning Commission – Notify applicant) Ms. Jenkins
- f. A request by **Rockbridge Stone Products, Inc.** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for to allow the use of a portable aggregate crusher as follows:
 1. On active construction sites in Industrial (I-1), Transitional Industrial (I-0), and Commercial (CM-1) Districts only; and
 2. For concrete, asphalt, and masonry recycling in Industrial (I-1), Transitional Industrial (I-0), and Commercial (CM-1) Districts; and
 3. For items 1 and 2 above in all other districts with a Special Use Permit (SUP) only.
 (Request denied as recommended by Planning Commission – Notify applicant) Ms. Jenkins

- g. Adoption of **Randolph Park Regulations Ordinance.**
(Adopted – Transmit to appropriate agencies and departments)
Ms. Hanks/
Mr. Long
- 5. Highway Matters:
 - a. Follow-up from Previous Board meeting
 - 1. Rural Addition Status Report
(Carry over to June agenda)
Ms. Hanks/
Mr. Crigger
 - 2. Pulaski County High School New Entrance
(No additional information reported - Place on June agenda)
Ms. Hanks
 - 3. Maintaining Access from Route 11 Lee Highway in Fairlawn to Route 715, Madison Avenue
(VDOT will review and obtain cost options – Place on June agenda)
Ms. Hanks
 - 4. Rt. 11 Improvements
(VDOT reported no more improvements are feasible – Send copy of letter from VDOT to Ms. Diane Murdock)
Ms. Hanks
 - b. Birdie Lane
(Adopted resolution approving a no-cost rural addition – Send to VDOT)
Ms. Hanks
 - c. Board of Supervisors Concerns
(Supervisor Conner inquired regarding paving the lower section of the Rt. 601, Little Creek Road – Place update on June agenda)
Ms. Hanks

(Supervisor Cook advised of pavement edge deterioration on Rt. 788, Jennings Road, Rt. 787, Peak Creek Road and Rt. 644, Hurston Road – Place update on June agenda)
Ms. Hanks

(Supervisor Sheffey advised of pothole off Rt. 11 on Rt. 626, Hazel Hollow Road, as well as on Rt. 624, Hickman Cemetery Road onto Rt. 11 – Place update on June agenda)
Ms. Hanks
 - d. Citizen Concerns
(None)
- 6. Treasurer's Report
(Presented)

7. Citizens' Comments
(None)

8. Reports from the County Administrator & Staff:
 - a. Key Activity Timetable
(Reviewed)

 - b. Update on Pulaski County Lifesaving Crew Concerns
(Reviewed)

 - c. Appointments:
 1. New River Community Services Board
(Ask Joan Knode and Bill Hubble to consider serving) Ms. Hanks

 2. Pulaski Encouraging Progress Committees
(Ask Bill Cunningham to consider serving – Reappointed appointees with June 2000 term expiration) Ms. Safewright

 3. New River Community Action
(Reappointed Mr. Wallis – Notify Community Action agency) Ms. Hanks

 4. New River Community College
(Reappointed Tom McCarthy and Charles Tickle – Notify NRCC) Ms. Hanks

 5. NR Highlands Resource Cons. Council
(Reappointed Walter Paulson – Notify council) Ms. Hanks

 6. Office on Youth
(Reappointed Pat McPeak – Notify Ms. McPeak) Ms. Hanks

9. Items of Consent:
 - a. Minutes of April 10, 17, 24 & May 1, 2000
(Approved) Ms. Hanks

 - b. Accounts Payable
(Approved) Ms. Spence

 - c. Appropriations and Transfers:
 1. Interoffice Transfer #11 - \$48,940.48
 2. General Fund Appropriations #22 - \$181,398
 3. Capital Improvement Fund Appropriations #10 - \$1,225
(Approved) Ms. Burchett

- d. Ratification:
1. Change Order – NR Trail - Allisonia Access Ramp
(Approved) Mr. Long
 2. Agreements, Grants, & Other:
 - a. Virginia Trane Annual Contract
(Approved – Transmit contract to Virginia Trane) Ms. Spence
 - b. 2000-01 Virginia Preschool Initiative
(Approved) Ms. Burchett
 - c. Red Cross Office Space
(Approved – Advise Acting Dublin Town Manager and arrange access to Dublin Town Hall, then contact Ms. Diana Nunley re: access) Ms. Hanks
 - d. Memorandum of Agreement with Social Services
(Approved)
 - e. Fairlawn Fire Dept. & Rescue Squad Roof
(Approved) Mr. Crigger
- e. Personnel Changes
(Reviewed and approved additional compensation to employees for excess hours worked above the amount allowed for compensatory time, per county policy) Ms. Burchett
- f. VACO 2001 Legislative Program
(Staff and supervisors to continue to serve on active legislative committees and monitor and stress positions favorable to the county during the committee process, including authorization for BPOL levy within town limits) Mr. Morgan
- g. Scheduling Public Hearing – Meals Tax Ordinance Amendment for Compliance with Statewide Uniformity
(Schedule for June 26 Board meeting – Advertise for public hearing on June 11 and 18) Ms. Jenkins/
Ms. Hanks
- h. Virginia Dept. of Health Grant Funding
(Authorized application for projects as may be appropriate) Mr. Huber

- i. Tool Allowance Modification to Meet IRS Requirements
(Adopted policy to accommodate federal income taxation of the employee tool allowance – Notify employees and amend policy manual as appropriate) Ms. Burchett
 - j. Downtown Pulaski, Inc. Building Usage Request
(Approved use of courthouse lawn, as well as sponsorship of one of the concerts – Create purchase order for \$300 from 1-1101-5804 – Notify DPI) Ms. Safewright/
Mr. Morgan
 - k. Addition to Panel of Physicians
(Approved the addition of Pulaski Community Hospital to the county's panel of physicians for workers compensation injury response – Notify employees and appropriate agencies) Ms. Burchett
 - l. Garbage Put Out Standards
(Refer request of Mr. Ed Hoggatt to PSA Board – Place on June PSA agenda) Ms. Hanks
 - m. BPOL Authorization in Towns
(Authorized support of legislation to allow county BPOL taxation in towns at county option) Mr. Morgan
9. Citizen Comments
(Mr. Ed Hoggatt advised that use of boxes for holding garbage is getting worse in county)
10. Other Matters from Supervisors
(Supervisor Cook requested staff confirm that “no smoking” signs are erected at Fairlawn Fire and Rescue Station) Mr. Crigger
11. Closed Meeting – 2.1-344.A.1.3.5.7
(Approved expenditure of up to \$10,000 for Fairview Home operation financial problem resolution) Ms. Burchett
- (County Attorney advised of status of negotiations on Loving Field option with town for school use – County attorney agreed to send information to Board) Mr. McCarthy
- (Contact State Insurance Commissioner and state legislators voicing concern over lack of response to an appeal of the Local Choice Adverse Experience Rating Penalty) Ms. Burchett/
Mr. Morgan
12. Adjournment
(To reconvene on Monday, June 5, at 7:00 p.m. for public hearing on FY 01 budget)

May 15, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. A request for rezoning from Agricultural (A1) to Commercial (CM1) and Special Use Permit (SUP) to allow the sale of used vehicles by **Harry M. Meredith, Jr. and Richard M. Meredith** on property owned by **Jesse Owen Lemay**, identified by tax map no. 107-001-0000-009A, (2.1700 acres), located on the west side of Wysor Rd. (Rt. 100) approximately 0.5 mile south of Old Baltimore Rd. (Rt. 654) intersection, Draper District.- A public hearing has been scheduled. The Planning Commission recommends denial of rezoning. The Planning Commission denied the Special Use Permit. See **enclosed** documentation.

- b. A rezoning request from Industrial (I1) to Agricultural (A1) to allow a telecommunications tower by **The Tea Group, Inc./Crown Communications** on a 10,000 sq. ft. portion of property owned by **Oak Manor Farms, Inc.**, identified as tax map no. 038-001-0000-0011, (439.29 total acres), located at the southwest corner of the intersection of Lee Hwy. (Rt. 11) and New River Rd. (Rt. 624), Cloyd District. The Planning Commission recommends denial of this option in favor of the following:

OR

A request for a use not provided for in the Industrial (I1) District by **The Tea Group, Inc./Crown Communications** for amendment to the zoning ordinance to allow telecommunications towers by Special Use Permit (SUP) in the Industrial (I1) District – A public hearing has been scheduled. The Planning Commission recommends approval of this zoning amendment. Approval of the site plan and Special Use Permit was granted. See **enclosed** documentation.

- c. A rezoning request from Residential (R1) to Conservation (C1) with a Conditional Use Permit (CUP) to allow a campground by **Claytor Lake Baptist Assembly Inc.** on property identified as tax map no. 074-001-0000-0035, (48.6930 acres), located at the east side of Towes Ferry Rd. (Rt. 697) approximately 1.3 miles south off Wilderness Rd. (Rt. 611) with a small portion of land lying on the west side of Towes Ferry Rd., Draper District – A public hearing has been scheduled. The Planning Commission recommends approval of the rezoning and Conditional Use Permit (CUP) for the existing campground facilities with any expansion of the campground to require an additional CUP. See **enclosed** documentation.

AND

A request for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for in the Conservation (C1) District to allow a Conference Center by adding the use to Section 3-2, Uses Permitted by Conditional Use Permit (CUP) Only.

The Planning Commission recommends denial of zoning amendment and Conditional Use Permit for an additional conference center. The existing conference center is grandfathered. See **enclosed** documentation.

- d. A request by **Rebekah Lytton** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for in the Commercial (CM1) District to allow a daycare center by adding the use to Section 4-2, Uses Permitted by Conditional Use Permit (CUP) Only – A public hearing has been scheduled. The Planning Commission recommends approval. See **enclosed** documentation.
- e. A request by **Steven D. & Karen H. LaPlante** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for in the Agricultural (A1) District to allow an exemption for barns and other accessory buildings used for farming from the height regulations in Section 2-8, Height Regulations, in the Agricultural (A-1) District – A public hearing has been scheduled. The Planning Commission recommends approval. See **enclosed** documentation.
- f. A request by **Rockbridge Stone Products, Inc.** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for to allow the use of a portable aggregate crusher as follows:
- a. On active construction sites in Industrial (I-1), Transitional Industrial (I-0), and Commercial (CM-1) Districts only; and
 - b. For concrete, asphalt, and masonry recycling in Industrial (I-1), Transitional Industrial (I-0), and Commercial (CM-1) Districts; and
 - c. For items 1 and 2 above in all other districts with a Special Use Permit (SUP) only.

A public hearing has been scheduled. The Planning Commission recommends denial. See **enclosed** documentation.

- g. Adoption of **Randolph Park Regulations Ordinance** – A public hearing has been scheduled to consider adoption on a permanent basis of the ordinance adopted at the April 24 meeting of the Board of Supervisors to implement the ***enclosed*** regulations. The language of the ordinance is to be modified to suit the form to be recommended by the County Attorney.

JNM/gh

May 15, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Rural Addition Status Report – Emergency Services Coordinator Crigger and Mr. Larry Day of the resident engineer's staff are preparing a resolution for the right of way guarantee for the Cook's Crossing Lane and extension, as well as Edgewood Drive. As soon as the resolution is received, it will be put before the Board for action.
2. Pulaski County High School New Entrance – The resident engineer may have information to share.
3. Maintaining Access from Route 11 Lee Highway in Fairlawn to Route 715, Madison Avenue - At the April meeting, the resident engineer left an aerial photograph of the area for the Board to review. He also indicated a cost estimate of an access through an area that would disturb the least existing residential and commercial building would be prepared. Generally, the new access could line up with the existing entrance to the Wheatland Hills nursing home.
4. Rt. 11 Improvements – See ***enclosed*** response from the resident engineer that flashing lights requested by Ms. Diane Murdock are not feasible.

b. Birdie Lane – See ***enclosed*** resolution approving a no-cost rural addition.

cc: J. D. Brugh, VDOT Resident Engineer

May 15, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – ***Enclosed*** for the Board's review is an updated timetable.
- b. Update on Pulaski County Lifesaving Crew Concerns - This matter has been referred to the Regional Emergency Medical Services, Inc. (REMSI). I am advised it was the consensus of the REMSI Board of Directors members present at the May 2 REMSI meeting that any difficulty encountered by members of the Pulaski County Life Saving Crew be routed to the appropriate staff committee for resolution (Human Resources/ Station Leader/ Equipment and Facilities). It would be helpful if these problems would be submitted in writing, however, they can be delivered verbally at the regularly scheduled meetings. Should the appropriate staff committee feel that it is not within their span of control to resolve the problem, the concern will be routed to the REMSI Board of Directors. Additionally, it was requested that, Dr. David Stanley, REMSI Board member representing the County of Pulaski and David Smith, Executive Director, be notified whenever any item(s) related to emergency medical services are placed on the Board of Supervisors agenda.
- c. Appointments:
 1. New River Community Services Board – At the last regular meeting, the Board requested we invited Mr. Lewis Pratt and Dr. Nathan Tuck to consider serving. Mr. Pratt has declined to accept the Board's invitation. We have not heard from Dr. Tuck at this time. It has also been suggested Ms. Joan Knode and Mr. Bill Hubble be considered for future vacancies.
 2. Pulaski Encouraging Progress Committees – Mr. Bruce Cunningham has resigned from the committee. He has recommended Mr. Bill Cunningham be considered for appointment.

3. New River Community Action – The term of Mr. Jim Wallis expires June 30, 2000. He is eligible for reappointment.
4. New River Community College – The terms of Tom McCarthy & and Charles Tickle expire June 30, 2000. They are eligible for reappointment.
5. NR Highlands Resource Cons. Council – The term of Mr. Walter Paulson expires June 30, 2000. He is eligible for reappointment.
6. Office on Youth – The term of Ms. Pat McPeak expires June, 2000. She is eligible for reappointment.

JNM/gh

May 15, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of April 10, 17, 24 & May 1, 2000 – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – Approval of the transfers as follows and shown on the ***enclosed***, is requested:
 1. Interoffice Transfers #11 - \$48,940.48
 2. General Fund Appropriations #22 - \$181,398
 3. Capital Improvement Fund School Fund Appropriation #10 - \$1,225
- d. Ratification:
 1. Change Order – NR Trail - Allisonia Access Ramp – See ***enclosed*** approval of \$1,225 to complete the construction at the site. This additional cost is all at county expense.
 2. Agreements, Grants and Other – Ratification of the following, as shown on the ***enclosed*** documents, is requested:
 - a. Virginia Trane Annual Contract - See ***enclosed***.
 - b. 2000-01 Virginia Preschool Initiative – See ***enclosed***.
 - c. Red Cross Office Space – Supervisors were notified in the April 14, 2000 weekly update of the Red Cross's need for office space. Ratification of use of the county's space in the Dublin Town Hall is requested.
- e. Personnel Changes – ***Enclosed*** is a listing of recent personnel changes and additional compensation authorization as provided by Management Services Director Nancy Burchett.
- f. VACO 2001 Legislative Program – See ***enclosed*** request from VACO seeking information

about issues or specific proposals to be addressed by VACO in 2000. Chairman Sheffey, Supervisor Cook and I are active on the legislative committees. I have no specific items to recommend, except the authorization for BPOL levy within town limits, mentioned below. I suggest our roles be to monitor and stress positions favorable to the county that are emphasized during the committee process.

- g. Scheduling Public Hearing – Meals Tax Ordinance Amendment for Compliance with Statewide Uniformity - Scheduling of a public hearing at the June 26 meeting is requested. ***Enclosed*** is information provided by Commissioner of Revenue Sayers explaining this request.
- h. Virginia Dept. of Health Grant Funding - The Virginia Department of Health is soliciting applications for loans and possible grants for water service to areas currently experiencing water quality problems. Mr. Huber is requesting the assistance of local sanitarians in determining areas meeting qualifications. A workshop regarding the application procedure was held on May 3rd. Application deadline is June 14th which is prior to the next Board meeting. Thus, authorization is requested to apply for projects as may be appropriate. Updates will be provided via the weekly memo.
- i. Tool Allowance Modification to Meet IRS Requirements- The ***enclosed*** policy is recommended to accommodate federal income taxation of the employee tool allowance. Adding to salary will allow a more even income tax deduction than under the current practice of paying the tool allowance quarterly. Our auditors advise the allowance must be reported as income to the employee. Some adjustment of the allowance may be needed to accommodate for the allowance being taxed. The allowance was tax exempt in the past.
- j. Downtown Pulaski, Inc. Building Usage Request – The ***enclosed*** building usage application has been received from Downtown Pulaski, Inc. requesting use of the courthouse lawn on Main Street on the first and third Fridays of the months of June, July and August. Approval by the Board is recommended. Approval is also requested of county sponsorship of one of the concerts.
- k. Addition to Panel of Physicians – It is recommended Pulaski Community Hospital be added to the county's panel of physicians for workers compensation injury response. The hospital is now offering this service as not a part of the emergency room and offer discounts for radiology and laboratory services. See ***enclosed*** brochure explaining the services offered.
- l. Garbage Put Out Standards – See ***enclosed*** request from Mr. Ed Hoggatt. It is recommended this matter be referred to PSA staff for review. The PSA staff is considering a pilot "super can" program that would address some of the concerns of Mr. Hoggatt.
- m. BPOL Authorization in Towns – Support of legislation to allow county BPOI taxation in towns at county option is requested.

JNM/gh

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May 19, 2000

TO: Board of Supervisors
FROM: Joseph N. Morgan, County Administrator
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Land Acquisition –

Restaurant Recruitment – An update on the site development cost near exit 98 of I-81 is expected. The IDA was briefed at its last meeting on the possibility of needed financing assistance with the siting. The IDA membership was receptive. **Enclosed** are two e-mails with additional information.

Legal Matters –

Randolph Park – **Enclosed** is a description and cost estimate for a plaque for the park, as I understand supervisors have requested. The county attorney advised the park deed would not allow location of a sheriff's office without a deed modification.

Fairview Home – Supervisor Conner advises the Fairview Home Board has agreed to an audit of the home, but with the firm of Weaver and Morris of Dublin performing the audit. The firm has agreed to not charge the home for an audit.

Local Choice Adverse Experience Adjustment – See **enclosed** correspondence indicating Local Choice has not processed the appeal of the \$291,041 adverse experience charge.