

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Monday, April 24, 2000
7:00 p.m.**

FOLLOW-UP ACTION	KEY STAFF
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
3. <u>Public Hearings:</u>	
a. <u>A request for rezoning from Agricultural (A1) to Commercial (CM1) and Special Use Permit (SUP) to allow the sale of used vehicles by Harry M. Meredith, Jr. and Richard M. Meredith on property owned by Jesse Owen Lemay, identified by tax map no. 107-001-0000-009A, (2.1700 acres), located on the west side of Wysor Rd. (Rt. 100) approximately 0.5 mile south of Old Baltimore Rd. (Rt. 654) intersection, Draper District.</u> (Cancelled)	
b. <u>Adoption of a Noise Control Ordinance</u> (Adopted – Send to Circuit Court Clerk’s Office, Sheriff’s Department and Planning Commission)	Ms. Hanks
4. <u>Highway Matters:</u>	
a. <u>Follow-up from Previous Board meeting</u>	Mr. Brugh (unless noted otherwise)
1. <u>Maintaining Access to Madison Avenue, Rt. 715</u> (VDOT advised funding would have to be from Six Year Plan for a 40’ or 50’ ROW – VDOT to proceed with planning)	
2. <u>Speed Study Results – Rt. 850, Big Valley Drive</u> (VDOT does not recommend speed limit posting)	
3. <u>Rt. 114, Pepper’s Ferry Boulevard, “No Parking” Signs</u> (VDOT has done all possible)	
b. <u>Rural Addition Status Report (Cook’s Crossing Lane)</u> (Presented - \$10,000 may be needed for pole removal by American Electric Power – Verbal agreements on ROW needed – Phase B turn around is pending review – Resolutions approved on all four as follows: Cooks Lane, Edgewood Drive,	

Forest Circle, Parkview Court – Provide listing of all rural additions pending – Place update on next Board agenda)

Mr. Crigger
Ms. Hanks

- c. Request for Improvements to Rt. 11, Lee Highway
(VDOT advised has done all possible)

- d. Draper Mountain Overlook Bid Award
(Recommend Virginia Transportation Board approve award of bid to Mr. Charles Harrell – Send appropriate request)

Mr. Long

- e. New River Trail Allisonia Access
(Board selected May 18, 9:00 a.m. as date for dedication ceremony – Arrange for invitations by May 4)

Mr. Long/
Ms. Hanks

- f. Board of Supervisors Concerns

(Supervisor Conner inquired regarding Rt. F047, Kirby Road, and Rt. 611, Newbern Road, grading extent – VDOT advised grading work is completed and signal will be installed this year)

(Supervisor Conner encouraged cleanup at end of Rt. 643, Alum Spring Road, over Bloomer Mountain)

(Supervisor Hale advised Rt. 711, Mines Road, sign is missing – VDOT will replace)

(Supervisor Fariss suggested a new entrance to Pulaski County High School off Rt. 11 west of present extension – VDOT will review – Place update on May agenda)

Ms. Hanks

(Supervisor Sheffey advised of shoulder pavement edge breakage on Rt. 606, Parrott Mountain Road)

(Supervisor Sheffey advised primary pre-allocation hearings are still unscheduled and probably will not be held before fall)

- g. Citizen Concerns
(Ed Hoggatt commended VDOT for boulder removal on Rt. 600, Belspring Road)
(Mr. Hoggatt advised two areas of Rt. 600, Belspring Road, need reflection warnings – VDOT will review)

5. Treasurer's Report
(Reviewed)

6. Citizens' Comments
(Al Davis spoke regarding zoning compliance of Turner junkyard on Rt. 798, Falling Branch Road, (reported Litter Enforcement Officer Lorton is aware of situation) – Noted a new unpermitted highway entrance and noted non-compliance with Code of Virginia junkyard fencing requirements – Community Development staff to review) Mr. Huber

 (Bobby Arnold, Pulaski County Lifesaving Crew, presented a written statement regarding licensing – Board approved referring to REMSI Board with a request to seek a solution to the concerns voiced and make an initial response to Board of Supervisors in 30 days – Place update on May 22 Board agenda) Mr. Morgan

Ms. Hanks

7. Reports from the County Administrator & Staff:
 - a. Key Activity Timetable
(Reviewed)

 - b. Clerk's Office Additional Personnel
(Review with budget requests for FY 01)

 - c. Proclamation – May Mental Health Month
(Approved, with changes to proclamation and related news release) Ms. Hanks

 - d. Appointments:
 1. New River Community Services Board
(Ask Lewis Pratt and Nathan Tuck to consider serving) Ms. Hanks

 2. New River Valley Juvenile Detention Home
(Appointed Jim Wallis for unexpired term of of W. W. Lester of 12/31/03 - Notify Home and Mr. Wallis) Ms. Hanks

 3. PEP Steering Committee
(Appointed Dr. Helen Harvey and Dr. Elaine Woolwine – Notify appointees) Ms. Safewright

8. Items of Consent:

- a. Minutes of March 27, 2000
(Approved) Ms. Hanks

- b. Accounts Payable
(Approved) Ms. Spence

- c. Appropriations and Transfers:
 - 1. Interoffice Transfer #10 - #48,661.14
 - 2. General Fund Appropriations #19 - \$82,290; #20 - \$4,500; #21 - \$1,056
 - 3. Capital Improvement Fund Appropriations #19 - \$221,995
 - 4. School – Governor’s School Appropriation #16 - \$355,721.19
(Approved) Ms. Burchett

- d. Ratification:
 - 1. Change Order - Randolph Park Phase I, Change Order #1
 - 2. Agreements, Grants, & Other
 - a. REMSI Surplus Vehicle
(Approved) Mr. Crigger/
Mr. Mayberry

 - b. Engineering Services Agreement – Draper Aden
(Approved) Mr. Coake

 - c. Cloyd’s Mountain Leachate Pump Station
(Approved) Mr. Coake

 - d. State Library Grant Application – Computer
Equipment Replacement
(Approved) Ms. Burchett

 - e. Library Grant Application – Community Foundation
of the NRV - \$500.00
(Approved) Ms. Burchett

 - f. Dept. of Criminal Justice Services Grant –
Community Corrections - \$271,959.00
(Approved) Ms. Burchett

 - g. Agreement with NetAccess, Inc.
(Approved) Ms. Hanks

 - h. LLEB Grant – Sheriff’s Dept. \$3,470 – Federal
Funds - \$386 – Local Funds
(Approved) Ms. Burchett

- m. Claytor Lake Festival Support
(Authorized up to \$10,000 contribution, but not sponsorship)
 - Mr. Coake/
Ms. Burchett

- n. Acquisition of Surplus Social Services 15 Passenger Van
(Approved acquisition of van at a cost of \$11,300 – Arrange for purchase)
 - Mr. Mayberry/
Ms. Burchett

- o. Draper Mountain Overlook Bid Award
(Ratified the Draper Mountain Wayside bid for installation of stone walkways at both overlooks to Charles Harrell at a total cost of \$45,000)
 - Mr. Long

- p. Virginia Juvenile Community Crime Control Act Resolution
(Approved)
 - Mr. Akers

- q. Business Appreciation Week 2000 Proclamation
(Approved)
 - Mr. Huber

- r. School Safety Resolution
(Approved resolution encouraging all citizens to be mindful of student safety)
 - Mr. Morgan/
Ms. Hanks

- 9. Citizen Comments
(None)

- 10. Other Matters from Supervisors
(Supervisor Cook distributed an update on the Animal Shelter requested improvements from Major Mike Alderman)

- 11. Closed Meeting – 2.1-344.A.1.3.5.7
(Approved effective April 1, 2000, \$4,000 additional annual pay supplement for Major Alderman and \$6,000 annual pay supplement to Sheriff Davis due to animal control responsibilities – Also approved part-time animal control support staff in FY 01 budget – Send excerpt of minutes to Sheriff Davis)
 - Ms. Burchett/
Ms. Hanks

- 12. Adjournment
(To reconvene May 1, 2000 at 7:00 p.m.)

April 17, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. A request for rezoning from Agricultural (A1) to Commercial (CM1) and Special Use Permit (SUP) to allow the sale of used vehicles by **Harry M. Meredith, Jr. and Richard M. Meredith** on property owned by **Jesse Owen Lemay**, identified by tax map no. 107-001-0000-009A, (2.1700 acres), located on the west side of Wysor Rd. (Rt. 100) approximately 0.5 mile south of Old Baltimore Rd. (Rt. 654) intersection, Draper District – Action on this matter was deferred by the Planning Commission to its May meeting; therefore, no public hearing is required at this time.
- b. Adoption of a Noise Control Ordinance – A public hearing has been scheduled to consider adoption of the ***enclosed*** Noise Control Ordinance. Inquiries have been received regarding the impact on existing outdoors-recreational activities such as target practice at hunting and sportsmen's clubs, such as the site located off Brookmont Road. The County Attorney is asked to review such impact.

JNM/gh

April 17, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Maintaining Access to Madison Avenue, Rt. 715 – Planning is ongoing due to the Memorial Bridge replacement across New River.
 2. Speed Study Results – Rt. 850, Big Valley Drive – ***Enclosed*** is correspondence from Resident Engineer Brugh recommending this road remain unposted at this time.
 3. Rt. 114, Pepper's Ferry Boulevard "No Parking" Signs – ***Enclosed*** is correspondence from Resident Engineer Brugh providing an update on this matter.
- b. Rural Addition Status Report (Cook's Crossing Lane) – Mr. Crigger will be available to provide an update on rural additions. ***Enclosed*** is his preliminary report.
- c. Request for Improvements to Rt. 11, Lee Highway – ***Enclosed*** is correspondence from Ms. Diane Murdock requesting improvements to portions of Rt. 11
- d. Draper Mountain Overlook Bid Award - Three bids were received on the Draper Mountain Wayside project to reface the wall on the Town overlook side and to install stone walkways at both overlooks. These are as follows:
1. Charles Harrell - Wall - \$7,500 and Walkway - \$37,500 - Total - \$45,000
 2. Meade Contracting - Total - \$48,000
 3. Claude Erps Construction - Total - \$98,000

Mr. Harrell has agreed to provide a concrete foundation for the walkway, which should provide longer lasting mortar joints around the stones. Mr. Harrell has a Class A

contractors license and has worked as a masonry contractor in the Pulaski area for many years. His work is highly regarded by Marshall Concrete.

It is requested award of the bid to Mr. Harrell be approved. The procedure to receive TEA funding through VDOT is to have the board recommend the contractor for review and approval by the Commonwealth of VA Transportation Board. The contract will be awarded following Transportation Board approval.

- e. New River Trail Allisonia Access - Construction of the new ramp to access the NR Trail is underway and should be completed by this week. Mark Hufesein, NR Trail State Park manager, inspected the ramp and agreed to supply about 40 cross ties to allow a small retaining wall to be built on the upper side of the ramp. Contractor Doug Meade has agreed to install the wall without additional cost to the county. It has been suggested that some type of dedication ceremony be held for the new parking area and New River Trail Access. Officials from VDOT, Dept. of Game and Inland Fisheries, Dept. of Conservation and Recreation (NR Trail), and AEP would be invited to attend. Please suggest a possible date or dates, perhaps Thursday, May 11 or 18, mid-day.

Enclosures

cc: J. D. Brugh, VDOT Resident Engineer

April 17, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – ***Enclosed*** for the Board's review is an updated timetable
- b. Clerk's Office Additional Personnel- ***Enclosed*** is a request from Circuit Court Clerk Glennwood Lookabill for Board approval of an additional position in the Clerk's Office. The additional cost to the county is \$22,302.00. The duties involve programs that contribute revenue to the county, but none that are at the discretion of the county.
- c. Proclamation – May Mental Health Month – Adoption of a proclamation declaring May to be "Mental Health Month", is requested. ***Enclosed*** is additional information from Mental Health Association of the New River Valley Executive Director Amy Forsyth-Stephens regarding this matter.
- d. Appointments:
 1. New River Community Services Board – Ms. Sue Thompson was requested to consider serving. As of today, we have not heard from Ms. Thompson. In addition, Mr. Mike Church and Ms. Linda Myers were contacted to determine their interest in continuing to serve. Ms. Myers does not wish to continue service. No response has been received from Mr. Church. therefore, it is assumed they have no desire to continue service.
 2. New River Valley Juvenile Detention Home – ***Enclosed*** is a letter of resignation from William Lester. I understand the home has agreed to begin construction of new facilities on its existing site, even though planning is ongoing to study building a new facility elsewhere.
 3. PEP Steering Committee – It is recommended Dr. Helen Harvey of New River Community College & Dr. Elaine Woolwine, County Vocational School Director, be appointed.

April 17, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of March 27, 2000 – See *enclosed*.
- b. Accounts Payable – See *enclosed*.
- c. Appropriations and Transfers – Approval of the transfers as follows and shown on the *enclosed*, is requested:
 1. Interoffice Transfers #10 - \$48,661.24
 2. General Fund Appropriations #19 - \$82,290; #20 - \$4,500; #21 - \$1,056
 3. Capital Improvement Fund School Fund Appropriation #19 - \$221,995
 4. School - Governor's Fund Appropriation #16 - \$355,721.19
- d. Ratification:
 1. Change Order
 - ◆ Randolph Park Phase I, Change Order #1 – Ratification of the *enclosed* change order for \$6,464.36 is requested.
 2. Agreements, Grants and Other – Ratification of the following, as shown on the *enclosed* documents, is requested:
 - a. REMSI Surplus Vehicle
 - b. Engineering Services Agreement – Draper Aden
 - c. Cloyd's Mountain Leachate Pump Station
 - d. State Library Grant Application – Computer Equipment Replacement
 - e. Library Grant Application – Community Foundation of the NRV - \$500.00
 - f. Dept. of Criminal Justice Services Grant – Community Corrections - \$271,959.00

- g. Agreement with NetAccess, Inc.
 - h. LLEB Grant – Sheriff’s Dept. \$3,470 – Federal Funds - \$386 – Local Funds
 - i. Randolph Park Engineering Services Summary
- e. Personnel Changes – ***Enclosed*** is a listing of recent personnel changes as provided by Management Services Director Nancy Burchett.
- f. Resolution of Appreciation – Don Rainey – Staff is preparing an appropriate resolution of appreciation for the Board’s approval.
- g. Pulaski County Lifesaving Crew – Licensing – The ***enclosed*** request has been forward to the Regional Emergency Medical Services, Inc. (REMSI) Board for a recommendation. Also ***enclosed*** is both an excerpt from the REMSI Board recommending denial of the request and concern from Mr. Arnold that the REMSI Board was consulted in the matter. Acceptance of the REMSI Board recommendation is recommended until further justification of the request is forthcoming.
- h. Payment of Overtime Sheriff’s Office Employees Due to Munsey Murder Case – ***Enclosed*** is a request from Sheriff James A. Davis requesting the Board approve reimbursing four Sheriff’s Department investigators for 50 hours of compensatory time earned during the Munsey Murder case at a total cost of \$2,975.50. Approval is recommended.
- i. Construction Services Proposal - See ***enclosed*** recommendation from the committee chaired by Fleet Director Mayberry.
- j. Fairlawn Fire & Rescue Stations Roof Replacement – Bids are being sought for the replacement. Authorization to accept the lowest responsible, responsive bidder is requested.
- k. Skyfest Air Show – ***Enclosed*** is correspondence from SkyFest Air Show Director Debbie Seagle requesting the Board provide sponsorship for the show. Sponsorship of up to \$10,000 is suggested.
- l. Randolph Park Regulations – Emergency Adoption and Scheduling of Public Hearing for Permanent Ordinance Adoption – Emergency adoption by ordinance of the ***enclosed*** Randolph Park Regulations is recommended. A public hearing can be scheduled for the May Board meeting to consider permanent adoption.
- m. Claytor Lake Festival Sponsorship – ***Enclosed*** is correspondence from the 2000 Claytor Lake Festival Committee requesting the Board provide sponsorship for the festivities. Sponsorship of up to \$10,000 is suggested.
- n. Acquisition of Surplus Social Services 15 Passenger Van – It is recommended the Board purchase the van at a cost of \$ 11,300. This van can be used by the Office on

Youth and other departments. Fleet Director Mayberry valued the van as follows:

A van of this quality and size is something that could be used by the Office on Youth and other departments within the County. I checked the value based on the Internet site, Kelly Blue Book. They rate the vehicle based on Retail and Trade in prices. Retail price is suggested at \$13,225.00 with the options on this vehicle. This is the price the vehicle could be bought from a car lot. The trade in price is \$9,375.00. This would be the price you would expect to receive when using this vehicle on a trade in basis. If this vehicle were sold at auction, I believe that you could expect a price between these two. I would recommend using an averaged price of \$11,300.00. Our original purchase price was \$18,771.30. If the state allows some sort of depreciation factor, that may be our best option due to the age and the original purchase price of the vehicle. This is a 1994 Ford, Heavy duty Club Wagon with 5.8L engine, auto transmission, 12 passenger, XL trim level, air- front and rear, power steering, AM/FM, ABS 4wheel, and towing package.

- o. Draper Mountain Overlook Bid Award – It is recommended the Board ratify the Draper Mountain Wayside bid for installation of stone walkways at both overlooks to Charles Harrell at a total cost of \$45,000. ***Enclosed*** is additional information provided by Barry Long.
- p. Virginia Juvenile Community Crime Control Act Resolution – Adoption of the ***enclosed*** resolution is requested.
- q. Business Appreciation Week 2000 Proclamation – Adoption of the ***enclosed*** proclamation is requested.

JNM/gh

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April 21, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel Matters – Compensation of Supervisory Employees:

Animal Control – Sheriff Davis and I propose the animal control employees and program continue to be supervised by the Sheriff Department. As compensation for the increased supervisory duties, additional compensation is recommended to Major Mike Alderman of \$4,000 annually and to the Sheriff of \$6,000 annually. Also, a half time support position under the Sheriff's supervision at the pound is proposed. This employee will receive the public both in person and by phone, assist with scheduling and perform other related clerical duties. Compensation of this support employee is proposed at \$8 per hour for 1040 hours yearly.

Prospective Business and Industry:

Restaurant – A productive meeting was held on Friday, April 10 with Mr. Kevin Young, owner of the Shoney's franchise for southwestern Virginia. He is interested in sites adjacent to the Comfort Inn and proposed Hampton Inn at the Dublin/Newbern I-81 exit. Staff is proceeding to develop a preliminary site layout for two properties in this location. Offering some financing assistance is likely to accelerate interest in locating a restaurant in the near future. Without assistance, the company would prefer to wait to adjust to the absorption of its recent new Shoney's in Kingsport. Mr. Young has assumed leadership of his

family business. His father began first as an employee of the Shoney's principal of Charleston, West Virginia, and worked later as a Shoney's manager in the Greenville, South Carolina area, and then became a franchise owner in the Tri-Cities area of Tennessee. Proposed assistance would include site acquisition and development, using land value and the meals tax revenue as financing. An investment of over \$1 million is estimated.

Staff is working with Gay Engineering to develop preliminary site plans on two sites. One site is on the same parcel as the proposed Hampton Inn. The other site is below the Comfort Inn. Site acquisition and development costs should be known within a month.

Manufacturing - ACT and Staff Contracting - Plans continue to arrange access to the former transfer station at the Pepper's Ferry Treatment Plant for use as a contractors garage and equipment storage area, in conjunction with a recycling/large item drop center. **Enclosed** is a letter to Radford City Manager Asbury requesting assignment to the county and sublease to the New River Development Corporation. Financing by the county is proposed of leasehold improvements estimated at \$50,000 to enclose and improve the open structure on the site. Acquisition of the city's 3/4ths interest in the site is proposed as a credit against the landfill closure expense at the old Cloyd's Mt. landfill.

Mr. Huber reports ACT is negotiating with Montgomery County for its preferred site in the shell building located in Blacksburg. The company will probably request the county support application by Montgomery County for Governor's Opportunity Fund assistance with the Blacksburg location. Since ACT is already in business in Pulaski County, Pulaski County support is needed due to the relocation of the business. If the Montgomery location is preferred, the county may want to seek reciprocal support from Montgomery on other business relocations or on other cooperative efforts such as the NRV Link Road.

Land Acquisition/Disposition –

New River Industrial Park - River Course Maintenance Building – Ms. Allman and Mr. Hall request title to a four acre parcel between the driving range and Valley Center Drive. The parcel will be used for a maintenance and equipment storage facility for the golf course. A steel frame structure with masonry exterior is planned. Proposed terms of acquisition from the Industrial Development Authority are:

- ◆ deferred payment of five to seven years;
- ◆ interest to accrue in the interim no less that the return on idle funds from the county reserve; and
- ◆ a purchase price of \$15,000 per acre.

Water and sewer would be available to the site only when it is extended to adjacent residential or industrial property. A well and septic tank would be used in the interim. All covenants and restriction applying to the New River Industrial Park would apply to the site. Endorsement to the IDA of such acquisition terms is requested.

Utility System Expansion – See ***enclosed*** preliminary report on the Dalton property in Draper, indicating the site could be used, but is not ideal.

Courthouse Facilities – Bane Lot – Mr. Jack Bane stopped by last week to offer to sell the lot on which was located the recently burned building last week. The lot fronts on the alley on the western end of the courthouse block. It might provide additional courthouse parking. The suitability can be evaluated if the Board desires.

Legal Matters – Fairview Home –

Supervisor Conner reports the home may have insufficient funds to continue operation. I alerted Social Services Director Jim Wallis of the problem. He advises the residents guardians would have responsibility to relocate the residents if the home cannot continue to operate. He advises the County Department of Social Services places many of the residents at the home. He did not believe finding other homes to take the residents would be a major problem. I suggest the home board make known to the residents or their guardians, as appropriate, the possibility that the home may not be able to continue operation. Mrs. Burchett has been in contact with the home director and suggested the bookkeeper position be filled. She understands the books are months behind in posting. Catching up with the posting should help confirm the ability to continue without additional revenue.

/gh