

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Monday, March 27, 2000
7:00 p.m.**

FOLLOW-UP ACTION	KEY STAFF
------------------	-----------

1. Invocation
2. Additions to Agenda
3. Public Hearings:
 - a. Community Development Block Grant
(Approve application) Mr. Huber
 - b. A request by **Melvin T. and Linda L. Sprouse** for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for in the Agricultural (A-1) District to allow a bed and breakfast by right *and* a site plan review for a bed and breakfast on property identified by tax map no. 115-001-0000-009B, (14.8360 acres), zoned Agricultural (A-1), located on the east side of Rt. 100, approximately 600 ft. north of the Wythe County line, 1726 Wysor Rd., Draper District.
(Approved – Notify property owner) Ms. Jenkins
 - c. **Proposed amendments to the Zoning Ordinance:**
 1. Amendment to all zoning districts to allow telecommunication towers by SUP.
(Not held)
 2. Amendment to the Industrial (I-1) District to allow rescue squad buildings by right.
(Approved as recommended by Planning Commission) Ms. Jenkins
 3. Amendment to Section 2-3 to remove the requirement for Special Use Permit (SUP) for a "Second Single-Family Dwelling" in the Agricultural (A-1) District per Code of Va. changes effective January 1, 2000.
(Not held)

4. Amendment to the Industrial (I-1) District to allow windmills by Conditional Use Permit (CUP).
(Not held)

4. Highway Matters: (Mr. Brugh, unless noted otherwise)
- a. Follow-up from Previous Board meeting
• Maintaining Access to Madison Avenue, Rt. 715
(VDOT will mark an aerial photo of a possible realignment – Place update on April Board agenda) Ms. Hanks
- b. Request for Removal of “No Right Turn on Red” Sign at Intersection of Belspring Road and Rt. 114
(VDOT advised sign was posted due to accident frequency – An overhead sign will be erected - Sign on shoulder will remain)
- c. Request for Addition to Six Year Plan – Boyd Hill Lane
(Add to road viewing list) Ms. Hanks
- d. Randolph Park Turn Lanes Recreational Access Funding
(VDOT advised can be funded from recreational access funds up to (\$150,000), if warranted – VDOT will give information to County Administration on application) Mr. Long/Mr. Morgan
- e. Rt. 609, Boyd Road, Request for Paving of Over One-Half Mile
(Place on waiting list to be considered) Ms. Hanks
- f. Harry DeHaven Park Recreation Access Road by VDOT and Plat Vacation
(Authorized County Attorney and VDOT to pursue) Mr. McCarthy/
Mr. Coake/
Mr. Morgan
- g. Edgewood Drive
(Approved, with up to \$10,000 to make right-of-way available, including utility relocation) Mr. Crigger
- h. Rt. 114, Pepper’s Ferry Blvd., Excessive No Parking Signs Where Gutters Exist
- i. Rt. 11, Pepper’s Ferry Blvd., Painting of Curbs
(VDOT will review and recommend a combination of sign removal or painting)

- j. Rt. 600, Belspring Road, Standing Water in Ditch Near the First State Road on the Right Toward Belspring
- k. Rt. 600, Belspring Road, Lack of Culvert at Road Entrance
(VDOT has under review)

- l. Allisonia New River Trail Access
(Authorized entering agreements and seeking permits as required) Mr. Long

- m. Draper Mountain Overlook Contract Approval
(Approved) Mr. Long

- n. Board of Supervisors Concerns
(Supervisor Conner inquired regarding Rt. 807, Hatcher Road, paving – VDOT advised is on six year plan list)

- (Supervisor Hale inquired regarding speed limit signs on Rt. 640, Brookmont Road – VDOT district traffic engineers are studying)

- (Supervisor Cook inquired regarding work being done well in advance of signal installation at Rt. F047, Kirby Road, and Rt. 611, Wilderness Road)

- (Supervisor Cook advising of pavement maintenance needed on Rt. 652, Barrett Ridge Road, Rt. 654, Old Baltimore Road, Rt. 726, Sayers Road, and Rt. 658, Delton Road)

- (Supervisor Cook requested review of the Cooks Crossing Lane rural addition status at the Board's April meeting – Place on April agenda) Ms. Hanks/
Mr. Crigger

- (Supervisor Fariss inquired regarding traffic counts on Pulaski County High School roads, including Rt. 643, Cougar Trail Road and PCHS entrance roads – Supervisor Conner advised recent counts were made – VDOT advising counting is currently underway and are past due since some counts are 14 years old)

(Supervisor Sheffey inquired regarding pothole status – VDOT advised concerns can be phoned directly to Dublin VDOT office)

o. Citizen Concerns

(Mr. Richard Phillips expressed concern regarding speeding on Rt. 690, Shelburne Road, where farm vehicles are frequent and inquired about procedure for lowering or posting speed – Supervisor Sheffey suggested early morning and late afternoon enforcement by Sheriff's Office (VDOT offered to check at these times after Sheriff does selective speed enforcement)
Ask Sheriff to coordinate with Mr. Phillips)

Ms. Hanks

(Mr. Ed Hoggatt expressed concern regarding a boulder sliding down toward road on Rt. 600, Belspring Road, near recent fatality site)

(Mr. Edgar Akers expressed concern regarding Rt. 622, Dudley Ferry Road, road blockage at school dismissal times during the 2:30 p.m. – 3:30 p.m. hour and a backup to Rt. 621, Brooklyn Road – Mr. Akers suggested “no parking” signs – Mr. Don Rainey noted the Planning Commission will seek funding by schools of paved parking spaces – Staff to ask School Board to address current congestion)

Ms. Hanks

(Roger McPeak inquired regarding the construction schedule for Edgewood Drive and the type of road asphalt paving to be used – VDOT advised of an estimated time period for this summer, but suggested Mr. Day of VDOT and Mr. Crigger confirm with Mr. McPeak of estimated time)

Mr. Crigger

(Mr. Don Rainey noted 14 “no parking” signs on one side of Rt. 114, Pepper's Ferry Blvd., and suggests one sign per block, three signs per side, and six signs total)

(Mr. Don Rainey advised of lack of culvert on Joyce Drive, Rt. 779)

(Mr. Herman Akers questioned lack of use of cable TV access channel in Fairlawn – Refer to Telecommunications Advisory Committee)

Mr. Huber

5. Treasurer's Report
(Reported)

6. Citizens' Comments

(Ms. Julie Kalchik, Pulaski County Humane Society representative, submitted information)

(Mr. Thomas England submitted a letter re: Commerce Park – Send copy to Virginia's First and other interested parties)

Ms. Hanks

(Mr. Don Rainey noted concerns regarding his opinion of conflicts between Commerce Park project and comprehensive plan)

7. Explanation of Resource Conservation and Development Council Changed Funding Request

(Council requested an increase of \$700 a year)

(Invite Mr. Walter Paulson, County Council representative, to attend Claytor Lake Technical Advisory Committee meetings)

Ms. Hanks

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Pursue sign at Lancer truck stop Rt. 660, Claytor Lake State Park Road, & I-81, rather than being on I-81)

Mr. Morgan

(Pursue welcome sign on all primary roads entering county first, then secondary entrances)

Mr. Morgan

b. Fairlawn Postal Facility

(Add industrial, commercial and population growth in Fairlawn and New River Industrial Park area – Consider a survey through PSA bills)

Mr. Morgan

c. Employee Health Care Coverage

(Staff advised commitment by Board needed by mid April – Place on April 10 joint meeting agenda)

Ms. Hanks

- d. County Government Week
 (Prepare listing of volunteers and resolution of appreciation to volunteers for County Government Week – List all appointees in a format suitable for framing and place on April 10 agenda, along with County Government Week resolution) Ms. Hanks
- e. Appointments:
1. New River Valley Development Corporation
 (Appointed Mark Buckland and Dan Grubb – Notify appointees) Ms. Hanks
 2. Virginia EcoChallenge Planning Committee
 (Appointed Anthony Akers, Tammy Boyers, John Myers and Dave Hart – Notify Va. EcoChallenge Planning Committee – Notify appointees) Ms. Hanks
 3. Clean Community Council
 (Appointed Charles D. Stafford – Advise Mr. Stafford) Ms. Safewright
 4. Telecommunications Advisory Committee
 (Appointed Ed Belcher – Notify Mr. Belcher - Ask Mr. Paul Phillips or his designee to serve on committee to enhance joint efforts with schools) Ms. Safewright
 5. New River Community Services Board
 (Ask Sue Thompson, Dublin United Methodist Church to serve – Send letters to Mr. Mike Church and Ms. Linda Myers stating that, unless they advise otherwise, it will be assumed they no longer wish to serve) Ms. Hanks
 6. PEP Additional Members
 (Ask Chairman of Planning Commission and Mr. Steve DeHaven of Fontaine to serve – Send letters to Dublin encouraging mayor and town manager to attend PEP meetings with letters to be signed by Supervisors Sheffey and Cook) Ms. Safewright
 Mr. Morgan
9. Items of Consent:
- a. Minutes of February 28 & 29, and March 13, 2000
 (Approved) Ms. Hanks

- b. Accounts Payable
(Approved) Ms. Spence
- c. Appropriations and Transfers:
 1. Interoffice Transfer #9 - \$43,118.76
 2. General Fund Appropriations #18 - \$2,970
 3. Capital Improvement Fund Appropriations #8 - \$6,336
 4. School Fund Fund Appropriation #14 - \$100,756; and #15 - \$10,509
 (Approved) Ms. Burchett
- d. Ratification:
 1. Change Order
 2. Agreements, Grants, & Other
 - Re-employment of Former Sheriff's Deputy
(Approved) Ms. Burchett
- d. Personnel Changes
(Reviewed and approved Wade Roope promotion to Heavy Equipment Mechanic) Ms. Burchett
- e. Housing Opportunities for Persons with Aids Program – Certification of Local Approval
(Approved certification – Notify New River Valley AIDS Coalition) Ms. Hanks
- f. Scheduling of Public Hearing – Noise Control Ordinance
(Scheduling of a hearing at the April 24 Board meeting was approved for advertising on April 9 and 16 - County Attorney to amend proposed ordinance to change Section F(1) to allow emergency public works, as well as delete Section F(3)) Ms. Jenkins/
Ms. Hanks
Mr. McCarthy
- g. New River Community Center Building Request
(Reported status of occupancy of building and potential use of building as a community center)
- h. Donation of School Bus to Sheriff's Department
(Accepted) Mr. Mayberry
- i. Provision of Meals for NRCC Career Fair Exhibitors
(No action)

- j. Video Presentations Preview
 (Approved staff viewing any video presentations prior to showing at Board of Supervisors meeting)

Ms. Hanks/
Mr. Huber

- k. Hay Proposals
 (Approved, subject to confirmation of payment of \$300 per site)

Mr. Huber

- l. Assessment Program Upgrade
 (Approved implementation of program as soon as possible, including any necessary additional expense - Send excerpt of minutes to Commissioner of Revenue)

Mr. Huber
Ms. Hanks

- m. Resolution to Approve Early Retirement Benefits (LEOS) to Members of the NRV Regional Jail Staff
 (Approved resolution approving early retirement benefits to members of the New River Valley Regional Jail staff as provided by the Virginia Retirement System, conditioned on all other jail members local governments concurring - Notify Regional Jail)

Ms. Burchett

- n. Harry DeHaven Park Summer Preparations

 - 1. Beach Management
 (Approved continuing management by the YMCA at a cost of \$9,000, but with no charge to the public – Advise YMCA Director Jack Leahy)

Ms. Hanks

 - 2. Boat Life and Concession Procurement
 (Authorized proposals for small purchases (anticipated to be under \$7,500) to provide concession management, including food, fuel, and/or boat lifts)

Mr. Morgan

 - 3. Recreation Access Road by VDOT & Plat Vacation
 (Authorized county attorney to work with the resident engineer to accomplish road extension, including scheduling a public hearing for any needed plat vacation)

Mr. McCarthy

- 10. Citizen Comments
 (None)

- 11. Other Matters from Supervisors

(Supervisor Fariss questioned what the legal status is on lake structure permitting and to what extent AEP can charge fees for such permits)

Mr. McCarthy

(Supervisor Fariss requested the Pulaski County Life Saving Crew letter re: licensing concerns be referred to REMSI – Place update on April 24 agenda)

Ms. Hanks

12. Closed Meeting – 2.1-344.A.1.3.5.7

(Supervisor Fariss requested all e-mail printouts sent to him be sent in a larger font than the 12 point)

(Ask Department of Social Services to help insure maximum billing for Fairview Home and put review in six months on Board of Supervisors agenda for determining long-term Future with other member jurisdictions)

Ms. Hanks

13. Adjournment

March 20, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. Community Development Block Grant- A public hearing has been scheduled to consider the Community Development Block Grant application. Staff is developing information on two possible projects involving sewer facilities. One is for the Lee Highway Mobile Home Park west of Dublin on Route 11. The other is for the Eagle View Mobile Home Park on Belspring Road, Route 600.

- b. A request by Melvin T. and Linda L. Sprouse for an amendment to the Pulaski County Zoning Ordinance to add a use not provided for in the Agricultural (A-1) District to allow a bed and breakfast by right and a site plan review for a bed and breakfast on property identified by tax map no. 115-001-0000-009B, (14.8360 acres), zoned Agricultural (A-1), located on the east side of Rt. 100, approximately 600 ft. north of the Wythe County line, 1726 Wysor Rd., Draper District.- A public hearing has been scheduled. The Planning Commission recommends bed and breakfast as a Special Use Permit (SUP) in Agriculture A-1 district. See ***enclosed*** documentation.

- c. Proposed amendments to the Zoning Ordinance:
 1. Amendment to all zoning districts to allow telecommunication towers by SUP.
 2. Amendment to the Industrial (I-1) District to allow windmills by Conditional Use Permit (CUP).
 3. Amendment to Section 2-3 to remove the requirement for Special Use Permit (SUP) for a "Second Single-Family Dwelling" in the Agricultural (A-1) District per Code of Va. changes effective January 1, 2000
 4. Amendment to the Industrial (I-1) District to allow rescue squad buildings by rightItems 1, 2 and 3 were tabled. Item 4 is recommended for approval by the Planning Commission. See ***enclosed*** documentation.

JNM/gh

March 20, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

- Maintaining Access to Madison Avenue, Rt. 715

- b. Request for Removal of "No Right Turn on Red" Sign at Intersection of Belspring Road and Rt. 114 - Mr. Rick Hermann of 6653 Highland Road, Radford, was referred to the Board by VDOT regarding the removal of the "no right turn on red" sign at the intersection of Belspring Road and Rt. 114.
- c. Request for Addition to Six Year Plan – Boyd Hill Lane – ***Enclosed*** is a petition from residents of Boyd Hill Lane requesting the road be taken over by VDOT. It is recommended the request be added to the road viewing list. The road is in the Ingles District about one-half mile east of Lowman's Rerry Road.
- e. Randolph Park Turn Lanes Recreational Access Funding – The resident engineer may advise if any turn lanes off Route 683, Alexander Road, needed for the Randolph Park, could be funded from recreational access funds or other sources.
- f. Rt. 609, Boyd Road, Request for Paving of Over One-Half Mile – Mr. Charles Davis of 4735 Boyd Road, Draper, has requested VDOT pave the additional one-half mile. See ***enclosed*** petition. It is recommended this request be held for consideration at the six year plan hearing in the fall.

- f. Harry Dehaven Park Recreation Access Road By Vdot And Plat Vacation – Assistance is requested from VDOT to extend a new road off Route 757, Beach Drive, to allow state maintenance of the entrance road to the DeHaven Park boat ramp. A plat vacation may be needed to realign the existing public right of way. Authorization is requested for the county attorney to work with the resident engineer to accomplish the road extension, including scheduling a public hearing for any needed plat vacation.

- g. Edgewood Drive –This rural addition off Route 100, Cleburne Boulevard, near the fairgrounds, was approved in April 1999. Staff has determined some utility relocation may be needed by the Dublin water system. PSA staff is available to help. Authorization for any other expense of utility relocation at a cost not to exceed \$10,000 is recommended.

Enclosures

cc: J. D. Brugh, VDOT Resident Engineer

March 20, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – ***Enclosed*** for the Board's review is an updated timetable
- b. Fairlawn Postal Facility – ***Enclosed*** is correspondence from Congressman Boucher in response to the Board's request for establishment of a postal facility in the Fairlawn community. Congressman Boucher is requesting a letter stating the reasons why a postal facility should be constructed. Previous discussion included service to a growing area of the county, more convenient public access, location on an important regional thoroughfare, and more accurate identification of the geographic area separate from the City of Radford.
- c. Appointments:
 1. New River Valley Development Corporation – Mr. Mark Buckland has accepted the Board's invitation to serve. One vacancy exists. We have not heard from Dan Grubb regarding the Board's invitation to serve.
 2. Virginia EcoChallenge Planning Committee- ***Enclosed*** is correspondence from the Department of Conservation and Recreation requesting the Board appoint a person(s) from Pulaski County to serve on each of the four following committees: Coordinating, Advertising, Events, and Logistics. The following individuals have been recommended to serve, with one appointed to each of the four committees: Anthony Akers, Tammy Boyers, John Myers, and Dave Hart.
 3. Clean Community Council – Appointment of Mr. Charles D. Stafford is recommended.
 4. Telecommunications Advisory Committee – Appointment of Mr. Ed Belcher is recommended.

5. New River Community Services Board - We anticipate a letter from the Community Services Board urging consideration of appointees that will be able to schedule attendance at board meetings.
6. PEP Additional Members – Additional PEP Steering Committee membership is suggested to include the planning and growth management perspective.

JNM/gh

March 20, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of February 28 & 29, & March 13, 2000 – See *enclosed*.
- b. Accounts Payable – See *enclosed*.
- c. Appropriations and Transfers – Approval of the transfers as follows and shown on the *enclosed*, is requested:
 1. Interoffice Transfer #9 - \$43,118.76
 2. General Fund Appropriations #18 – \$2,970
 3. Capital Improvement Fund School Fund Appropriation #8 - \$6,336
 4. School Fund Appropriations #14 - \$100,756 and #15 - \$10,509
- d. Ratification:
 1. Change Order – There are no change orders at this time.
 2. Agreements, Grants and Other – The following are submitted for ratification:
 - Re-employment of Sheriff's Deputy – As reported earlier, an overpayment error to a former deputy sheriff was being made up by overtime work at no compensation. The employee resigned without working off the balance. We reported there was no practical way to recover the overpayment after the resignation. The Board acknowledged the write off. Recently, the employee began part time work for the sheriff. We discussed the matter with the sheriff. The employee has worked twenty-four hours part time without compensation and plans to work additional time to make up the overpayment as practical. I understand the employee hopes to be eligible for re-employment in the future. I have approved this arrangement. Ratification of this procedure is requested.

- e. Personnel Changes – ***Enclosed*** is an updated list of recent personnel changes, as prepared by Management Services Director Nancy Burchett. In addition, promotion of Garage General Mechanic Wade Roope to the vacant heavy equipment mechanic position is recommended, accompanied by a ten percent increase in compensation.
- f. Housing Opportunities for Persons with Aids Program – Certification of Local Approval – ***Enclosed*** is correspondence from the New River Valley Aids Coalition which was provided at the February 28 Board meeting. Supervisors had requested staff obtain additional information regarding the affect this program would have on Pulaski County. ***Enclosed*** is a response from Social Services Director Jim Wallis. Approval by the Board is recommended.
- g. Scheduling of Public Hearing – Noise Control Ordinance – Authorization to schedule a public hearing to consider adoption of the ***enclosed*** ordinance is recommended.
- h. New River Community Center Building Request – A response from the New River Criminal Justice Academy is expected. Staff has requested the Academy management respond. It is expected that use of the interior spaces of the building by the community, while the building is still occupied by the Academy, will require improvements to insure security of the Academy equipment and classrooms. The Academy does have some long-term interest in relocating, possibly to the vicinity of the New River Regional Jail.
- i. Donation of School Bus to Sheriff's Department – Acceptance of a surplus bus is recommended to allow the Sheriff's Department a mobile operations station.
- j. Provision of Meals for NRCC Career Fair Exhibitors – Chairman Sheffey has recommended the county provide meals for the career fair exhibitors. The fair will be held on Friday, April 5 at NRCC. The meals will allow vendors to stay at their stations longer to see more adult and high school potential employees.
- k. Video Presentations Preview - It is recommended any video presentations be viewed by county staff prior to showing at Board of Supervisors meeting.
- l. Hay Proposals – A proposal was received from Mr. Mike Lewis to cut hay at the following three county properties: Mount Pleasant Subdivision, New River Industrial Park and the Pulaski County Corporate Center. He has proposed a cost of \$300 per location. As property is developed, the amount of the fee would decrease. It is recommended the Board accept the proposal.
- m. Assessment Program Upgrade - The new assessment program installed by the Commissioner of Revenue was budgeted for an upgrade that would help move toward more frequent assessments, as well as make the Geographic Information System more useable. Forty-two thousand dollars (\$42,000) is included in the capital improvements fund for the upgrade. Current software is over ten (10) years old and changes and

support of the software is no longer available. An additional \$35,000 is needed to make the program effective. These figures are maximum estimates and all money may not be expended. Authorization to implement the entire program as soon as possible, including any necessary additional expense is requested.

- n. Resolution to Approve Early Retirement Benefits (LEOS) to Members of the NRV Regional Jail Staff – ***Enclosed*** is correspondence from Regional Jail Superintendent Ralph Dobbins requesting the Board approve a resolution approving early retirement benefits to members of the New River Valley Regional Jail staff as provided by the Virginia Retirement System.

- o. Harry Dehaven Park Summer Preparations: ***Enclosed*** is a committee report from the Harry DeHaven Advisory Committee meeting on February 17. Authorization is requested to proceed with the following recommendations of the Park Advisory Committee:
 - 1. Beach Management – Continuation of management by the YMCA, as proposed in the ***enclosed***, at a cost of \$9,000, but with no charge to the public. Waiving a beach use fee this summer is requested to improve attendance and determine if the beach program will be more widely used.

 - 2. Boat Lift And Concession Procurement – Receipt of small purchase proposals (anticipated to be under \$7,500) to provide concession management, including food, fuel and/or boat lifts.

 - 3. Recreation Access Road By VDOT and Plat Vacation - Assistance is requested from VDOT to extend a new road off Route 757, Beach Drive, to allow state maintenance of the entrance road to the DeHaven Park boat ramp. A plat vacation may be needed to realign the existing public right of way. Authorization is requested for the county attorney to work with the resident engineer to accomplish the road extension, including scheduling a public hearing for any needed plat vacation.

JNM/gh

Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.

March 20, 2000

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Appointments – Appointments to the following boards/agencies is requested: New River Valley Development Corporation; Virginia EcoChallenge Planning Committee; Clean Community Council; Telecommunications Advisory Committee; New River Community Services Board; PEP Steering Committee.

Prospective Industry –

Property Sale or Lease – Mr. Huber can provide an update on his work with act in locating a suitable building. See ***enclosed*** e-mail tracking the communications with act.

/gh