

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Monday, Nov. 22, 1999
7:00 p.m.**

FOLLOW-UP ACTION

KEY STAFF

1. Invocation

2. Additions to Agenda

(Set up swearing in for all newly elected officers at December 20 Board of Supervisors meeting – Ask Judge Gibb to officiate – Invite all newly elected county officials)

Mr. Morgan/
Ms. Hanks

3. Public Hearings:

a. A rezoning request by Awad E. and Linda A. Kawa from Residential (R-3) to Commercial (CM-1) for property identified as tax map no. 029-004-0012-001A, 0.86 acre, located at 7446 Peppers Ferry Blvd., southwest corner of Peppers Ferry Blvd (Rt. 114) and Pulaski Ave. (Rt. 702), Cloyd District.
(Approved – Notify applicant – Ask Planning Commission to review adjacent areas along Rt. 114 for commercial zoning)

Ms. Jenkins
Mr. Huber

b. Condition of property owned by William David Gravely, identified on Pulaski County real estate records as tax map parcel 007-001-0000-0022, zoned Residential (R1), 2.5900 acres, located at 6457 Parrott Mountain Road (Rt. 606), Cloyd District.
(Staff to develop plan and cost of cleaning up property plus review of unpermitted dwelling in mobile home with help of Virginia Department of Health, Dept. of Social Services and Building Official)

Ms. Jenkins

c. Adoption of a Smoking Control Ordinance.
(Adopted with change for enforcement in schools to be administered by school superintendent – Advise Dr. Cox – Distribute ordinance to ordinance holders and employees)

Ms. Hanks
Ms. Burchett

- d. Amendment of the Erosion and Sediment Control Ordinance
(Adopted – Distribute to ordinance holders and zoning, engineering and housing staff) Ms. Hanks/
Ms. Taylor

- 4. Treasurer's Report
(Received)

- 5. Citizens' Comments
(None)

- 6. Reports from the County Administrator & Staff:
 - a. Key Activity Timetable
(Reviewed)

 - b. Town of Pulaski/County Joint 911 Dispatching Feasibility Report
(Add to November 30 joint town/county agenda) Ms. Hanks

 - c. Intergovernmental Meeting – November 30
(Advise Dublin Town Manager of addition) Ms. Hanks

 - d. Legislative Requests
(Prepare draft letter to legislators for Supervisor Sheffey to sign stating following requests:
 - 1. I-81 Welcome Sign;
 - 2. Completion of Rt. 100 in Giles County;
 - 3. Lottery proceeds to public education;
 - 4. Inmate good time needs restoring;
 - 5. Airport overlay funding from FAA; and
 - 6. Additional Secondary Road funding.) Mr. Morgan

 - e. Workforce Investment Agreement
(Workforce Investment Agreement approved – Assistant County Administrator designated county representative – Advise Private Industry Council Executive Director) Mr. Huber/
Ms. Hanks

 - f. Appointments:
 - 1. New River Community Action Board
(Appointed Jim Wallis – Notify NR Community Action Board) Ms. Hanks

 - 2. New River Valley Development Corporation

- (Place on December agenda) Ms. Hanks
3. Office on Youth
(Appointed Dave Hart for a term ending 1/1/02 and Donald Breedlove for a term ending 1/1/03 – Notify appointees) Ms. Hanks/
Mr. Akers
 4. Library Board
(Ask Deloris Smith, Don Fariss and Harold Ward to consider serving) Ms. Hanks
 5. Fairview Home Board
(Supervisor Conner appointed to replace Mason Vaughan, Sr. – Notify Fairview Home – Send letter of appreciation for service to Mr. Vaughan) Mr. Morgan/
Ms. Hanks
 6. Southwest Virginia Economic Development Financing
(Reappointed Dallas Cox for an additional term ending December 31, 2000 – Notify SW Virginia Economic Development Financing) Ms. Hanks
 7. PEP Steering Committee
(Appointed John Young and Jane Farmer, as an alternate, for a term ending June 30, 2002 - Notify Mr. Young and Ms. Farmer) Ms. Safewright
 8. Clean Community Council
(Carryover to December agenda – Ask CCC for recommendations) Mr. Huber
 9. New River Valley Juvenile Detention Home
(Reappointed Mr. W. W. Lester for a term ending December 31, 2003 – Notify Mr. Lester & Home) Ms. Hanks
7. Items of Consent:
- a. Minutes of October 25, 1999
(Approved) Ms. Hanks
 - b. Accounts Payable
(Approved) Ms. Spence

- c. Appropriations and Transfers:
1. Interoffice Transfer #5 - \$36,684.37
 2. General Fund Appropriation #6 - \$115,862.74
 3. Capital Improvement Fund Appropriations #4 - \$234,088
 4. School Fund Appropriations #4 - \$2,253; #5 - \$55,598; #6 - \$51,145.33; #7 - \$13.00; #8 - \$11,634; #9 - \$120,000; #10 - \$25,836.00; and #11 - \$53,300.00
(Approved) Ms. Burchett
- d. Ratification:
1. Change Order
 2. Agreements, Grants, & Other
 - a. Library Grant Application Comm. Foundation of the New River Valley \$500
(Ratified) Ms. Burchett
 - b. Library Grant Application – C. E. Richardson Fund - \$9,015
(Ratified) Ms. Burchett
 - c. NRV Criminal Justice Services Board Fiscal Agent
(Ratified approval – Notify NRV Criminal Justice Services Board) Ms. Hanks
- e. Personnel Changes
(Reviewed)
- f. Housing Proposals
(Reviewed – Place update on December agenda) Ms. Hanks
- g. Commonwealth’s Attorney Office Space
(Approved funding for renovations) Mr. Morgan/
Ms. Burchett
- h. Memorial Resolution – Alden Hankla
(Adopted – Send resolution to Hankla family) Ms. Hanks
- i. Resolutions – Ron Chaffin & Lewis Pratt
(Adopted – Prepare framed resolutions for presentation at November 29 reception) Ms. Hanks
- j. Scheduling of Public Hearing – Property Disposition
(Advertise on December 5 & 12 for public hearing at December 20 Board meeting) Ms. Jenkins/
Ms. Hanks

8. Highway Matters:

a. Follow-up from Previous Board meeting

Mr. Brugh
(unless
noted
otherwise)

1. Six Year Plan and FY 01 Budget Approval

(Add oldest request on waiting list from each election district – Update six year plan and waiting list)

Ms. Hanks

2. Guardrail Request, Rt. 636, Alum Spring Road

(Added to review list – Advise interested citizen)

Ms. Hanks

3. Confirmation of Request for Speed Limit Sign

Postings:

(Posted to greatest extent feasible, but general 55 mph will not be widely posted – Where un-posted, maximum speed is 55 mph or lower, subject to conditions of road – Send excerpt of minutes to Sheriff)

Ms. Hanks

a. Rt. 798, Falling Branch Road

(Not postable until construction done)

b. Rt. 787, Peak Creek Road & Rt. 644, Hurston Road

(Unposted)

b. Rt. 623, Gate Ten Road

(Unposted)

c. Rt. 640, Brookmont Road

(Unposted)

d. Rt. 690, Shelburne Road

(Unposted)

4. New River Industrial Park Access Road Guardrails

(VDOT will review)

5. New River Valley Bike Lane Costs

(Approved plan with funding to be on case by case basis or from non-secondary road funds – Advise Transportation Planner Patrick Burton)

Ms. Hanks

6. Rt. 606, Parrott Mountain Road, Center Line Striping
(Will be done up to Rt. 687, where 18' w & 500 vehicles per day meets – Advise Ed Hoggatt) Ms. Hanks
- b. Guardrail Request, Rt. 612, Creek Road
(VDOT will add to review list– Advise interested citizen) Ms. Hanks
- c. Request for Improvements to NRCC Entrance Road
(VDOT evaluated before and can pursue as a primary road allocation, but funding unlikely – VDOT will review paving space between off ramp and entrance to NRCC - Advise interested citizen) Ms. Hanks
- d. Intersection of Rt. 11, Lee Highway, and Rt. 114, Peppers Ferry Boulevard
(VDOT will review request – Place update on December agenda– Advise interested citizen) Ms. Hanks
- e. Resolution – Addition to Secondary System to Serve NRIP
(Approved – Send executed copy to VDOT) Ms. Hanks
- f. Resolution - Closing Rt. 633 and Rt. 617 Railroad Crossings
(Approved - Send executed copy to VDOT) Ms. Hanks
- g. Resolution – Memorial Bridge Replacement
(Approved – Send excerpt of minutes to VDOT) Ms. Hanks
- h. Black Hollow Road, Rt. 636, Improvements
(Pavement was slick due to tar bleeds, tar and gravel is to reduce slickness – Place further inquiry of Dr. Sampson on December agenda) Ms. Hanks
- i. Board of Supervisors Concerns

(Supervisor Conner inquired regarding Rt. 601, Little Creek Road, drainage into Allen Woodyard residence about two miles from Rt. 100 – VDOT will review – Place update on December agenda) Ms. Hanks

(Supervisor Fariss inquired regarding the southbound welcome sign location on I-81– VDOT advised it has no recommended location)

(Supervisor Cook inquired regarding Whitehorne connector feasibility – VDOT advised feasibility is long range only)

(Supervisor Sheffey inquired regarding reports on which six year plan projects have been constructed and summarizing balance – VDOT offered semi-annual reports – Add to Board agendas semi-annually)

Ms. Hanks

j. Citizen Concerns
(None)

9. Citizen Comments
(None)

10. Other Matters from Supervisors

(Supervisor Cook expressed concern regarding the delay in election results being made public, but were put on internet – Obtain information from Registrar for weekly update)

Ms. Hanks

(Supervisor Fariss inquired as to whether entire county can be polled regarding lower telephone toll cost to Blacksburg – Ask Bell Atlantic for cost for extended service area to Blacksburg fee for 980 exchange)

Mr. Huber/
Mr. Morgan

(Refer Library planning inquiry to Library Board, with a response to be provided to Board at January meeting Place update on January agenda)

Ms. Burchett/
Ms. Hanks

(Supervisor Fariss requested staff provide feasibility of aviation technical school at NRCC – Provide update via weekly update)

Mr. Huber
Ms. Hanks

(Arrange celebration of Supervisor White's service, including reception prior to December Board meeting and dinner early in 2000)

Mr. Morgan/
Ms. Burchett/
Ms. Hanks

(Send Supervisor Fariss the DEQ AEP 765 kV analysis mentioned in weekly update)

Ms. Hanks

11. Closed Meeting – 2.1-344.A.1.3.5.7

(Approved terminating current commonwealth's attorney's office space lease – Send minutes excerpt to county attorney)

Ms. Hanks/
Mr. McCarthy

(Approved same increase in compensation to constitutional officers' employees whether state or locally funded – Discontinue term "supplement" for local only pay for constitutional officers' employees)

Ms. Burchett

(Survey adjacent counties use of pay supplement for elected constitutional officers – Place report on December Board meeting Closed Session agenda)

Ms. Burchett/
Ms. Hanks

(Assist school superintendent with administrative offices alternatives – Invite January presentation of options in Closed Session – Advise Dr. Cox)

Ms. Hanks/
Mr. Morgan

12. Adjournment

(To reconvene at joint supervisors/town councils meeting at Dublin Town Hall on Tuesday, November 30, 7:00 p.m.)

November 15, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by Awad E. and Linda A. Kawa from Residential (R-3) to Commercial (CM-1) for property identified as tax map no. 029-004-0012-001A, 0.86 acre, located at 7446 Peppers Ferry Blvd., southwest corner of Peppers Ferry Blvd (Rt. 114) and Pulaski Ave. (Rt. 702), Cloyd District - A public hearing has been scheduled for this meeting. See ***enclosed*** documentation. The Planning Commission recommends approval.
- b. Condition of property owned by William David Gravely, identified on Pulaski County real estate records as tax map parcel 007-001-0000-0022, zoned Residential (R1), 2.5900 acres, located at 6457 Parrott Mountain Road (Rt. 606), Cloyd District - A public hearing has been scheduled for this meeting. See ***enclosed*** documentation.
- c. Adoption of a Smoking Control Ordinance – A public hearing has been scheduled to consider adoption of the ***enclosed*** Smoking Control Ordinance.
- d. Amendment of the Erosion and Sediment Control Ordinance – A public hearing has been scheduled to consider revisions to the Erosion and Sediment Control Ordinance, as recommended on the ***enclosed*** memo from the Planning Commission.

JNM/gh

Enclosures

November 15, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – An updated timetable will be provided prior to the Board meeting.
- b. Town of Pulaski/County Joint 911 Dispatching Feasibility Report – At the September Board meeting, staff was instructed to report on the possibility of joint dispatching with the Town of Pulaski for fire, police and rescue.

We have not yet done an extensive analysis. However, a joint dispatch is technically feasible. The Sheriff's Office now has joint dispatch for the Town of Dublin and all unincorporated portions of the county. This joint dispatch covers over two-thirds of the county population. All of the Sheriff's dispatch staff are paid by the State Compensation Board except one, which is paid by the Town of Dublin. However, one deputy sheriff position is currently paid by the county.

There are three dispatch centers within the Town of Pulaski. All 911 calls go to the town police. After the town police dispatcher answers, I understand fire calls are transferred to the town fire station and rescue calls are transferred to the Sheriff's dispatcher.

I expect the key question on joint dispatch is the willingness of the Pulaski Town Council and the Sheriff to consider the cooperative effort. If both are interested, an in-depth feasibility study is warranted. The Board may want to add the matter to the November 30 joint meeting agenda with the town councils.

Key questions for a feasibility study are:

- ◆ how many employees would need to be added to the Sheriff's dispatch center to include the town police and fire dispatching?
- ◆ should the center be supervised by the Sheriff or some joint town/county entity?
- ◆ what equipment costs would be incurred to combine the current public service answering points (PSAP)?
- ◆ can all costs of the combined dispatch be covered by a combined 911 telephone tax ?

- c. Intergovernmental Meeting – November 30 – Supervisors are reminded of the intergovernmental meeting scheduled for Tuesday, November 30 to be hosted by the Town of Dublin. Since the joint towns and county commission studying recreation is meeting on November 23, a report may be in order at the intergovernmental meeting.
- d. Legislative Requests - Any legislative items the Board would like presented to the General Assembly can be made at this time. Currently the Board has requested including a site for the I-81 southbound county welcome sign in legislative requests. If the Board desires a meeting with our senators or delegate elect, suggested dates for the meeting are needed.
- e. Workforce Investment Agreement – See enclosed letter from Private Industry Council Executive Director Ronnie Martin. The Board is requested to approve the enclosed agreement and authorize the chairman to execute it. In addition, a representative for the county for a meeting during the week of November 29 is needed. An appointment of a member and alternate to the proposed policy board is also requested. In the past, I have served on the policy board. Supervisor Cook and Assistant County Administrator Huber have served on the Private Industry Council in the past and would also be familiar with workforce investment activities.
- f. Appointments:

Enclosed is a listing of individuals expressing an interest in serving on the various boards and commissions appointed by the Board of Supervisors. A listing of appointments due in 2000 will be submitted to the board prior to the organizational meeting for the next term.

1. New River Community Action Board – Reverend Swift declined the Board's invitation to serve on the New River Community Action Board. As directed by the Board, Social Services Director Jim Wallis has been invited to serve. Appointment of Mr. Wallis is recommended.

2. New River Valley Development Corporation – Three vacancies exist. The Corporation staff will be supplying information on duties and recommended qualifications.
3. Office on Youth – Mr. David Hart's term expires December 31, 1999. He is eligible for reappointment for a term ending January, 2002. It is also recommended Mr. Don Breedlove be appointed to fill a vacancy with a term ending January, 2003.
4. Library Board – The terms of Sybil Atkinson, Mrs. Norman Clark, and Nancy Hudson expire December 31, 1999. They are not eligible for reappointment.
5. Fairview Home Board- The term of Mason Vaughan, Sr. expires December 31, 1999. In addition, as alternate to Mr. Vaughan, my term will also expire December 31, 1999. Staff is confirming eligibility for reappointment.
6. Southwest Virginia Economic Development Financing – According to our records the term of Dallas Cox expires December 31, 1999. Mr. Cox is eligible for reappointment.
7. PEP Steering Committee - It is recommended Mr. John Young of Renfro be appointed, with Jane Farmer as his alternate.
8. Clean Community Council - ***Enclosed*** is correspondence from Ms. Nancy Wade advising of her resignation from the council.
9. New River Valley Juvenile Detention Home – The term of W. W. Lester expires December 31, 1999. Mr. Lester is eligible for reappointment for an additional four year term.

JNM/gh

November 22, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of October 25, 1999 – See ***enclosed*** minutes.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – The ***enclosed*** appropriations and transfers are recommended for approval:
 1. Interoffice Transfer #5 - \$36,684.37
 2. General Fund Appropriation #6 - \$115,862.74
 3. Capital Improvements Fund Appropriations #4 - \$234,088.00
 4. School Fund Appropriations #4 - \$2,253; #5 - \$55,598; #6 - \$51,145.33; #7 - \$13.00; #8 - \$11,634; #9 - \$120,000; #10 - \$25,836.00; and #11 - \$53,300.00
- d. Ratification:
 1. Change Order – There are no change orders at this time.
 2. Agreements, Grants & Other:
 - a. Library Grant Application Comm. Foundation of the New River Valley \$500- Ratification of the ***enclosed*** grant application is requested.
 - b. Library Grant Application – C. E. Richardson Fund - \$9,015 – Ratification of the ***enclosed*** grant application is requested.

- e. Personnel Changes - ***Enclosed*** is an update of recent personnel changes from Management Services Director Nancy Burchett.
- f. Housing Proposals – Meetings with the proposers are scheduled for Monday, November 15 and Wednesday, November 17. An update will be provided prior to the Board's November 22 meeting.
- g. Commonwealth's Attorney Office Space - Consultation is scheduled this week with the Commonwealth's Attorney Elect and Circuit Court Judge on possible office space accommodations for both offices in the second floor of the brick courthouse building. A recommendation and cost for the offices will be presented prior to the November 22 Board meeting.
- h. Memorial Resolution – Alden Hankla – An appropriate resolution will be prepared.

JNM/gh

Enclosures

November 15, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting:

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Six Year Plan And FY 01 Budget Approval - At the October Board meeting, action on the six-year plan for 2000 – 2006 and the budget priorities for 2000 – 2001 was deferred to the November Board meeting. The resident engineer has requested approval of the plan and budget. ***Enclosed*** is a copy of the current six-year plan, waiting list and draft six-year plan. This information is a copy of the same items submitted in October.
2. Guardrail Request, Rt. 636, Alum Spring Road
3. Confirmation of Request for Speed Limit Sign Postings:
 - a. Rt. 798, Falling Branch Road
 - b. Rt. 787, Peak Creek Road & Rt. 644, Hurston Road
 - c. Rt. 623, Gate Ten Road
 - d. Rt. 640, Brookmont Road
 - e. Rt. 690, Shelburne Road
4. New River Industrial Park Access Road Guardrails
5. New River Valley Bike Lane Costs – ***Enclosed*** is a copy of the New River Valley Bike Plan. The Board requested a copy of the plan for further review of the details before taking action on endorsing the plan. We understand endorsing the plan does not preclude a case by case decision on whether to fund bike lanes on certain roads from either special grant funds of the secondary road construction fund.
6. Rt. 606, Parrott Mountain Road, Center Line Striping

- b. Guardrail Request, Rt. 612, Creek Road – Ms. Frances Counts has requested placement of guardrails on Rt. 612, Creek Road.
- c. Request for Improvements to New River Community College (NRCC) Entrance Road – ***Enclosed*** is correspondence from Mr. Jim Peters regarding improvements to the NRCC entrance road. The resident engineer can provide additional information.
- d. Intersection of Rt. 11, Lee Highway, and Rt. 114, Peppers Ferry Boulevard – ***Enclosed*** is correspondence from Mr. Don Rainey expressing concern regarding the intersection of Rt. 11, Lee Highway, and Rt. 114, Peppers Ferry Boulevard. The resident engineer can provide additional information.
- e. Resolution – Addition to Secondary System to Serve New River Industrial Park – Adoption of the ***enclosed*** resolution as prepared by the Virginia Department of Transportation is recommended.

JNM/gh

Enclosures

cc: J. D. Brugh, VDOT Resident Engineer

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November 15, 1999

TO: Board of Supervisors
FROM: Joseph N. Morgan, County Administrator
SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Property Acquisition -

Former AEP Office Building Adjacent to Courthouse – As previously reported, the school administration is interested in locating its entire administrative staff, as well as a public meeting room for School Board use, etc. in the former building. Dr. Cox would like to get some feedback on how such a relocation could be undertaken in a manner satisfactory to the Board of Supervisors. He is available to discuss the matter at your convenience. Perhaps the School Board should be offered the Board of Supervisors meeting and staff office space in the County Administration Building. Shared or additional quarters for the Board and PSA employees could be located elsewhere.

Orchard Hills Subdivision – Donation of Property – Mr. Dan Bell is considering donating property adjacent to Orchard Hills Subdivision on Bagging Plant Road. The donation is tax-deductible. ***Enclosed*** please find the cover page from the appraisal prepared by Richard Jones for the property. In the past, the property has been overgrown and a subject of complaints from the Orchard Hills Subdivision residents. Recently, the Public Service Authority installed sewer line through the property. It is mostly zoned commercial. The appraisal value is \$57,840. A donation may be of more value to the current property owners than the continued maintenance of the site. It is recommended the donation be authorized to either the county, Public Service Authority or Industrial

Development Authority, based on the recommendation of the county attorney. Also enclosed is IRS Form 8283, which would confirm acceptance of the donation.

Personnel

Constitutional Officer's Salary Supplements – Review of supplements is requested due to state approved raises for most of the sheriff's employees, the election of a new commonwealth's attorney and the extra duties performed by the commissioner of revenue and treasurer.

Sheriff – State funded sheriff's employees were awarded a 13.68% increase by the General Assembly effective December 1. I have administratively approved similar raises for county only funded sheriff's employees. However, two support employees have full time salaries approved by the Compensation Board, as well as county supplements. The sheriff has requested their current compensation be increased by the same 13.68% that other department employees have received. The details are:

<u>Employee</u>	<u>State Pay</u>	<u>Supplement</u>	<u>Requested Supplement Increase</u>
Anna Jameson	\$20,665	\$0	\$1,427
Arelta Brown	\$29,558	\$1,828	\$3,793

In addition, Sheriff Davis has requested a \$1,900 additional county supplement to adjust for the loss of pay from the state since he no longer supervises a jail. The \$1,900 would keep his pay at \$67,090. His current county supplement is \$4,776. The Sheriff's Office provides service to the county above that required by the state.

Commonwealth's Attorney – Past practice has been to provide a county supplement to the commonwealth's attorney of \$10,430. The supplement was enacted prior to my service with the county. I understand the rationale of the supplement was the low pay at the time of the commonwealth's attorney and the lack of assistants. Currently, the state pay for the position is \$87,198 and there are three assistants and two secretaries. With an increase in pay effective December 1, 1999, the state pay for the Commonwealth Attorney will increase to \$92,648.

Treasurer – Treasurer Tickle is performing many duties outside those required by the state, particularly in collection of PSA bills, meals tax, etc. The proposed joint collection of taxes for the Town of Pulaski will add more work to her office. I would suggest both a supplement of her salary and compensation for her office employees and expenses be funded from the PSA once the additional duties are determined.

Commissioner of Revenue – Likewise, the commissioner's office performs many extra mapping, subdivision, and local tax assessment duties. I suggest the commissioner be awarded some additional compensation, either in retirement service buy back or additional pay.

/gh