

**BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS**

**Regular Meeting  
Monday, Sept. 20, 1999  
7:00 p.m.**

***FOLLOW-UP ACTION***

***KEY STAFF***

Joint Meeting with Pulaski County School Board

(Individual Board members to address questions to School Board staff or School Board members – Seek site options)

Mr. Morgan

(Advise General Properties of need for reinforcement of Board dais rail)

Ms. Hanks

1. Invocation

2. Additions to Agenda

3. Public Hearings

- a. A request by **Mebco, LLC** for modification of the conceptual plan for **Heron's Landing Planned Unit Development (PUD)** on property identified as tax parcel 030-001-0000-0001, zoned Planned Unit Development (PUD), 376 acres, located to the north of Valley Center Drive (Rt. 679), Cloyd District. (Approved – Notify applicant)

Ms. Jenkins

(Include recreation fields in New River Industrial Park planning)

Mr. Huber

- b. Condition of an unsafe structure owned by **Ralph A. Sheffey, Jr.**, identified on Pulaski County real estate records as tax map parcel 038-001-0000-0026, zoned Residential (R1), 0.3670 acre, located on the south side of Falling Branch Rd. (Rt. 798) approximately 75 ft. east of the New River Road (Rt. 624) intersection, Cloyd District.

(Three months granted to applicant to secure a contract for repair – Notify applicant – Place on 1/24/00 Board agenda)

Mr. Huber  
Ms. Hanks

4. Highway Matters:

- a. Follow-up from Previous Board meeting

1. Rt. 643, Cougar Trail Road, Pavement Maintenance  
(Completed all feasible maintenance this year)

Mr. Brugh (unless noted otherwise)

2. Rt. 11, Lee Highway, to Rt. 643, Cougar Trail Road, from Dublin Turn Signal Timing Adjustment  
(VDOT adjusted timing – VDOT suspects stop bar not being approached)
3. Pavement Maintenance Rt. F047, Old Rt. 100, from I-81 Exits 98 to 94  
(VDOT completed all feasible maintenance this year)
4. Rt. 693, Farris Mines Road, Narrow Bridge Restrictions for Modular Homes Due to Weight  
(VDOT advised posting raised to 20 tons – Supervisor Fariss requested bridge replacement estimate – VDOT to verify, but estimates \$300,000+ per bridge – Place update on October Board agenda)
5. Request for Warning Signs Along Curve, South of Entrance of Bird Lodge, Rt. 663  
(VDOT advised sign relocated)
6. New River Industrial Park Signage  
(VDOT advised completed)
7. Guardrail Request for Rt. 605, Little River Dam Road  
(VDOT to add to review list)
8. Rt. 114, Pepper's Ferry Blvd., Traffic Light Concerns Between Route 600, Belspring Road, and Route 11, Lee Highway  
(VDOT is synchronizing all four Fairlawn signals)
9. Rt. 807, Slaughter House Road, Poor Drainage  
(Must be handled by construction – Road is on six year plan)
10. Rt. 644, Hurston Road, Broken Pavement  
(Completed)
11. Rt. F047, Kirby Rd., & Rt. 611, Newbern Road, Signal Installation Schedule  
(To be installed spring of 2000)
12. Rt. 114, Peppers Ferry Blvd., Left Turn Lane onto Rt. 11, Lee Highway  
(Put on 2000 primary pre-allocation hearing request list – Advise Planning District Commission Technical Advisory Committee)

Ms. Hanks

Ms. Hanks

13. Rt. 114, Pepper's Ferry Blvd., & Rt. 679, Viscoe Road, Signal Activation

(VDOT advised does not qualify, VDOT will continue to monitor, particularly peak time volumes)

14. New River Industrial Park Access Status

(VDOT advised open to traffic on September 20, 1999)

- b. Request for Deer Crossing Sign Toward Wythe County Line, immediately past Draper Valley Golf Course  
(VDOT will install)

c. Doral Drive Rural Addition

(Obtain language of resolution from VDOT staff and send completed resolution to VDOT)

Ms. Hanks

- d. Request for Speed Limit Postings, Rt. 807, Hatcher Road

(VDOT advised cannot post on unpaved roads due to changing road surface conditions – VDOT will consider advisory signs or 25 mph limit on paved portion on both ends – Place update on October Board agenda)

Ms. Hanks

- e. I-81 Southbound County Welcome Sign

(VDOT advised may need to move the fence line to find a non right-of-way or intersection project limits or consider substitute for county entrance sign – Place on legislative requests at November 22 meeting agenda)

Ms. Hanks

- f. Draper Mountain Overlook Stone Work Assistance

(VDOT will assist as possible – Coordinate with VDOT)

Mr. Long

- g. Citizen Concerns

(Kathy Hatchett on Rt. 807, Hatcher Road, presented a petition seeking speed limit)

(VDOT to post both end of Rt. 807, Hatcher Road, with 25 mph limit)

(Ralph Pretlow endorsed paving of Rt. 807, Hatcher Road)

h. Board of Supervisors Concerns

(Supervisor Conner requested guardrail next to Jordan's Chapel on Rt. 636, Alum Spring Road – Place update on October Board agenda)

Ms. Hanks

(Supervisor Conner advised Rt. 636, Black Hollow Road, needs pavement repair – Place update on October Board agenda)

Ms. Hanks

(Supervisor Fariss advised Rt. 613, Cherry Branch Road/Rt. 664, Graysontown Road, intersection area needs guardrail – Place update on October Board agenda)

Ms. Hanks

(Supervisor Sheffey requested widening of Rt. 681, Sifford Road, be considered from maintenance funds – Place update on October Board agenda)

Ms. Hanks

(VDOT advised Memorial Bridge public hearing scheduled for Tuesday, September 28 at Riverlawn School from 4:00 p.m. to 7:00 p.m. – Concern expressed over abandoning entrance to Rt. 715, Madison Street)

(VDOT to advertise six year plan public hearing for October 25 Board meeting – VDOT will prepare draft additions to list – Place public hearing on October Board agenda)

Ms. Hanks

5. Treasurer's Report  
(Presented)

6. Citizens' Comments

(Blake Sheffey expressed concern re: slow progress over Orchard Hills sewer extension – County attorney is pursuing)

Mr. McCarthy

(Supervisor Fariss requested staff to contact New River Health District Director Hershey to assess seriousness of public health threat of above ground sewage in the Orchard Hills Subdivision – Put result in weekly update)

Ms. Hanks

6a. Proclamation – Anniversary of U. S. Constitution  
(Adopted – Send certified copy)

Ms. Hanks

(Ms. Hardwick requested U. S. flags be elevated six inches and be cleaned behind Board dais)

Ms. Burchett

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable  
(Reviewed)

b. Transient Occupancy Tax Review Report  
(Reviewed Virginia Code Section 58.1-3819:  
-2% allowed by general legislation;  
-3% additional may be allowed according to legislative services; and  
-Estimated revenue \$250,000, excluding any potential town revenue)

(County attorney to draft ordinance for public hearing at October meeting – Advertise on October 10 & 17 – Place on October Board agenda)

Ms. Jenkins/  
Ms. Hanks

c. Combined Personal Property, Real Estate & Tax Billing  
(Treasurer Tickle reported: 1<sup>st</sup> step completed with joint personal property/vehicle filing off of DMV records except for mobile homes, boats and businesses; delayed by Car Tax Relief implementation; other steps now being pursued)

d. Appointments

1. PEP Finance Committee  
(Appointed Scott Harriger of First American Savings Bank – Notify Mr. Harriger)

Ms. Safewright

2. New River Community Action Board  
(Invite Reverend Donald Swift of Randolph Avenue United Methodist Church to serve)

Ms. Hanks

3. Office on Youth Advisory Board  
(Appointed Kelly Sayers – Notify Ms. Sayers)

Ms. Hanks/  
Mr. Akers

4. Industrial Development Authority  
(Invite Andy Owens to serve)

Ms. Hanks

5. Randolph Park Steering Committee  
(Appointed Charles DeHart)

8. Items of Consent:
- a. Minutes of August 23 and 31, 1999  
(Approved) Ms. Hanks
  - b. Accounts Payable  
(Approved) Ms. Spence
  - c. Appropriations and Transfers:
    - 1. Interoffice Transfer #3 \$43,078.59
    - 2. General Fund Appropriation #3 - \$128,380
    - 3. Capital Improvement Fund Appropriations #2 -\$24,000
    - 4. REMSI Fund Appropriation #1 - \$55,583  
(Approved – Clarify why so much for books and subscriptions and why four-wheel ambulance in Dublin has grass growing underneath, noting no use – Advise Board in weekly update) Ms. Burchett/  
Mr. Crigger
  - d. Ratification:
    - 1. Change Orders
    - 2. Agreements, Grants, & Other:
      - ◆ Library Technology Grant Applications - \$20,000  
(Approved) Ms. Burchett
  - e. Personnel Changes  
(Reviewed)
  - f. Emergency Dispatch Center Tape Backup Upgrade  
(Approved – Authorize Sheriff to purchase) Ms. Burchett
  - g. Peak Knob Radio Update  
(Approved – Issue purchase order) Mr. Crigger
  - h. Passenger Rail Service  
(Approved resolution – Send resolution to promotion group) Ms. Hanks
  - i. Endorsement of Pulaski County Telecommunications Committee Request for Additional Public Access Channel from Adelphia Cable  
(Approved – Advise Adelphia and Congressman Boucher) Mr. Huber
  - j. Authorization to Review Phone Services through RFP  
(Approved – Draft request for proposal) Ms. Spence
  - k. Memorial Resolution – William Elmore  
(Approved – Send to Mrs. Elmore) Ms. Hanks

- l. Commerce Park Participation Agreement & Share Purchase  
(Approved agreement and purchase of all available shares – Fax resolution to David Rundgren) Ms. Hanks
  - m. School Board Surplus Property Transfer  
(Authorized county attorney to arrange transfer – Determine potential value or use) Mr. McCarthy/  
Mr. Mayberry
  - n. Scheduling Public Hearings:
    - 1. Riverbend Water Property Clean-Up, Robinson District  
(Schedule hearing for October 25 Board meeting – Advertise on October 10 & 17) Ms. Jenkins/  
Ms. Hanks
    - 2. Kermit A. McCurry Property Clean-up  
(Schedule hearing for October 25 Board meeting – Advertise on October 10 & 17) Ms. Jenkins/  
Ms. Hanks
  - o. PCHS Softball Batting Cage  
(Approved if matched from PDPC Recreation Commission up to \$500 each) Mr. Akers/  
Ms. Burchett
  - p. Workforce Investment Area Designation  
(Deferred decision to PEP – Place on October 7 PEP Steering Committee agenda) Mr. Huber/  
Ms. Safewright
  - q. Resolution of Appreciation – U.S. Army Reserve  
(Approved – County Attorney to prepare resolution and send to Sgts. Marshall and Blevins) Mr. McCarthy/  
Ms. Hanks
  - r. Housing Proposals  
(Refer to PEP Steering committee to evaluate – Place report on October Board agenda) Mr. Huber/  
Mr. Morgan/  
Ms. Hanks
  - s. New River Valley Bike Routes  
(Do not enact, but refer to VDOT for a cost estimate) Mr. Huber
9. Citizen Comments  
(None)

10. Other Matters from Supervisors  
(Obtain accounting from Skyfest for Board of Supervisors -  
Place in weekly update) Mr. Huber  
Ms. Hanks
- (Review Town of Pulaski/County joint E911 dispatching –  
Place feasibility report on November 22, 1999 Board of  
Supervisors agenda) Mr. Crigger/  
Mr. Morgan/  
Ms. Hanks
11. Closed Meeting – 2.1-344.A.1.3.5.7  
(County administrator authorized to employ Randolph Park  
coordinator) Mr. Morgan/  
Ms. Burchett
- (Increase compensation of assistant county administrator  
to \$65,000) Mr. Morgan/  
Ms. Burchett
- (Determine vacancy created by Wayne Carpenter on New  
River Valley Development Corporation from David  
Rundgren and place on October 25, 1999 Board agenda) Ms. Safewright  
Ms. Hanks
12. Adjournment  
(To October 15, 1999)

September 13, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. A request by **Mebco, LLC** for modification of the conceptual plan for **Heron's Landing Planned Unit Development (PUD)** on property identified as tax parcel 030-001-0000-0001, zoned Planned Unit Development (PUD), 376 acres, located to the north of Valley Center Drive (Rt. 679), Ingles District – A public hearing has been scheduled for this meeting. A recommendation will be provided after the Planning Commission meeting to be held Tuesday, September 14. ***Enclosed*** is background information regarding this matter.
  
- b. Condition of an unsafe structure owned by **Ralph A. Sheffey, Jr.**, identified on Pulaski County real estate records as tax map parcel 038-001-0000-0026, zoned Residential (R1), 0.3670 acre, located on the south side of Falling Branch Rd. (Rt. 798) approximately 75 ft. east of the New River Road (Rt. 624) intersection, Cloyd District – – A public hearing has been scheduled for this meeting. A recommendation will be provided after the Planning Commission meeting to be held Tuesday, September 14. ***Enclosed*** is background information regarding this matter.

JNM/gh

Enclosures

September 13, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Rt. 643, Cougar Trail Road, Pavement Maintenance
2. Rt. 11, Lee Highway, to Rt. 643, Cougar Trail Road, from Dublin Turn Signal Timing Adjustment
3. Pavement Maintenance Rt. F047, Old Rt. 100, from I-81 Exits 98 to 94
4. Rt. 693, Farris Mines Road, Narrow Bridge Restrictions for Modular Homes Due to Weight
5. Request for Warning Signs Along Curve, South of Entrance of Bird Lodge
6. New River Industrial Park Signage
7. Guardrail Request for Rt. 605, Little River Dam Road
8. Rt. 114, Pepper's Ferry Blvd., Traffic Light Concerns, Between Route 600, Belspring Road, and Route 11, Lee Highway
9. Rt. 807, Slaughter House Road, Poor Drainage
10. Rt. 644, Hurston Road, Broken Pavement
11. Rt. F047, Kirby Rd., & Rt. 611, Newbern Road, Signal Installation Schedule
12. Rt. 114, Peppers Ferry Blvd., Left Turn Lane Onto Route 11, Lee Highway
13. Rt. 114, Pepper's Ferry Blvd., & Rt. 679, Viscoe Road, Signal Activation
14. New River Industrial Park Access Status – The resident engineer advised the improvements to the intersection requested by NRB Industries should be completed by September 15. Afterwards, the newly constructed road can be opened to traffic, since a tar and gravel seal is present. Asphalt paving is also scheduled this fall. Concerns expressed by NRB Industries regarding safety for traffic through the intersection during construction have been forwarded to VDOT.

- b. Request for Deer Crossing Sign Toward Wythe County Line, immediately past Draper Valley Golf Course – Ms. Leslie Swick of 2485 Honaker Road, Draper, has requested a deer crossing sign. The resident engineer can advise how such signage is allowed.
- c. Doral Drive Rural Addition – Approval of this new road as a subdivision road is requested. The road is being constructed now to serve the Heron's Landing residential development and the River Course Golf development. It also provides an entrance to Synthons. An appropriate resolution will be drafted by the county staff and VDOT for entry in the minutes at the September or a future meeting of the Board of Supervisors.
- d. Request for Speed Limit Postings, Rt. 807, Hatcher Road – Supervisor Conner has requested posting of speed limit signs.
- e. I-81 Southbound County Welcome Sign – Supervisor Fariss suggests the welcome signage be allowed on VDOT right-of-way, since no suitable location off VDOT right-of-way has been located between New River and Exit 101, Claytor Lake State Park Road, Route 660.
- f. Draper Mountain Overlook Stone Work Assistance – A VDOT employee is skilled in laying field and mountain stone. Assistance from the resident engineer is requested in allowing this employee to oversee county employees to rework and install new stone wall caps and walks at the overlook. We anticipate the compensation for the employee is reimbursable to VDOT from the ISTEPA grant for the overlook.

JNM/gh

Enclosures

cc: J. D. Brugh, VDOT Resident Engineer

September 13, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable - See ***enclosed*** update.
- b. Transient Occupancy Tax Review Report – Commissioner of Revenue Sayers plans to provide an update on this matter, as requested by the Board.
- c. Combined Personal Property, Real Estate & Tax Billing – Treasurer Tickle and Commissioner Sayers plan to make a presentation at the meeting.
- d. Appointments
  1. PEP Finance Committee – It is recommended Mr. Scott Harriger of First American Savings Bank be appointed.
  2. New River Community Services Board – ***Enclosed*** is a letter of resignation from Dr. Bill Dawson from the Community Services Board.
  3. Office on Youth Advisory Board – It is recommended Ms. Kelly Sayers be appointed as the student representative to fill the vacancy created by Amber Hanks.
  4. Industrial Development Authority – Due to the death of William Elmore, a vacancy exists on the Industrial Development Authority for a term ending February 1, 2000.

JNM/gh

September 13, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of August 23 and 31, 1999 – See ***enclosed*** minutes.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – The ***enclosed*** appropriations and transfers are recommended for approval:
  1. Interoffice Transfer #3 - \$43,078.59
  2. General Fund Appropriation #3 - \$128,380
  3. Capital Improvement Fund Appropriations #2 – \$24,000
  4. REMSI Fund Appropriation #1 - \$55,583
- d. Ratification:
  1. Change Orders – There are no change orders at this time.
  2. Agreements, Grants & Other - Library Technology Grant Applications - \$20,000-  
Ratification of the ***enclosed*** application is requested.
- e. Personnel Changes – ***Enclosed*** is an update of recent personnel changes from Management Services Director Nancy Burchett. I anticipate reporting on designating a coordinator for the Randolph Park construction prior to the September 20 meeting.
- f. Emergency Dispatch Center Tape Backup Upgrade – See ***enclosed*** request for upgrade from Sheriff Davis. Upgrade is recommended at an estimated cost of \$13,000 rather than replacing the outdated reel to reel technology tapes.

- g. Peak Knob Radio Update - Replacement of radio equipment for the fire and rescue communications is needed. Estimated cost is \$5,000. Immediate action is recommended. Peaks Knob has a generator backup and radio equipment is needed in case of power failure. Testing is being done to confirm capability with existing systems in Peaks Knob.
- h. Passenger Rail Service – See ***enclosed*** resolution endorsing further efforts to establish a Bristol to Richmond and Washington passenger rail service. Authorization is also requested to represent the county at the October 12 passenger rail task force organizational meeting in Farmville.
- i. Endorsement of Pulaski County Telecommunications Committee Request for Additional Public Access Channel from Adelphia Cable – The Telecommunications Committee has requested endorsement by the Board for an additional public access channel from Adelphia Cable.
- j. Authorization to Review Phone Services through RFP – Authorization to solicit request for proposals for review of phone services to general county offices is requested. See ***enclosed*** explanation from Administrative Assistant Norma Spence noting an offer by Adelphia Communications for service now contracted with Bell Atlantic.
- k. Memorial Resolution – William Elmore – An appropriate resolution will be drafted for the Board’s review.
- l. Commerce Park Participation Agreement & Share Purchase – ***Enclosed*** is the final draft of the participation agreement. To the best of my knowledge, the agreement has been modified to meet concerns expressed by the Board of Supervisors. It is recommended that the agreement be adopted and its execution be authorized by the Board of Supervisors Chairman, county attorney and clerk. It is also recommended that all available shares of the Commerce Park financing be purchased by the county. An appropriation of up to \$210,000 is also recommended to accommodate a maximum of 70,000 shares.
- m. School Board Surplus Property Transfer – We are advised the School Board has declared surplus a former residence on the old Dublin Primary School campus. It is recommended the county attorney proceed to transfer title to the Board of Supervisors to allow planning for disposal or reuse.
- n. Scheduling of Public Hearings:
  - 1. Riverbend Water Property Clean-Up, Robinson District – See ***enclosed*** notice of no response to request for clean-up. Therefore, a public hearing at the October Board meeting is recommended.

2. Kermit A. McCurry Property Cleanup – See ***enclosed*** notice of no response to request for clean-up. Therefore, a public hearing at the October Board meeting is recommended.
- o. PCHS Softball Batting Cage – The ***enclosed*** request has been reviewed by the community contributions committee, made up of Social Services Director Wallis, Office on Youth Director Akers and myself. The need has been deemed sufficient. The equipment would compliment the Recreation Commission's effort in adding women's softball as an additional youth support. Due to the cage being for use by a developing women's sport and a one time expense, it is recommended a contribution of up to \$500 be made to match any contribution from the Recreation Commission.
- p. Workforce Investment Area Designation – ***Enclosed*** is a request from the New Century Technology Council for rescinding the boards preferred workforce investment area. Previously, a preference has been determined for the current Planning District 3 and 4 Private Industry Council territory. The requested alternative is for an area centered around Roanoke. The Pulaski Encouraging Progress (PEP) Steering Committee is reviewing this matter. It is recommended PEP be authorized to make any change its determines in the county's best interest.
- q. Resolution Of Appreciation – U.S. Army Reserve – Authorization for the county attorney to prepare appropriate resolutions for the officers leading the Randolph Park grading efforts is requested.
- r. Housing Proposals – Proposals have been received from the following firms for development of the surplus property on Route 11 east of Dublin and Bagging Plant Road across from the County Garage: Mebco, LLC; Virginia Mountain Housing; Alley Construction, Inc.; Premier Properties of Southwest Virginia, LLC; Unlimited Construction, Inc.; Century 21, Jim Owens and Associates; Vest and Wright, Inc.; and Heritage Homes. Authorization is requested to interview proposers, develop a ranking of top proposers and negotiate an agreement with the leading proposers. The leading proposals will be developed for submission to the Board. The recommended review committee is two members of the county staff and a representative of the PEP Steering Committee.

JNM/gh

Enclosures

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September 13, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Closed Meeting – 2.1-344.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.1-344.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommend matters, as follows:

**Property Acquisition** –

- ◆ Restaurant Development – **Enclosed** is a draft Power Point presentation to be used to recruit restaurants. Also **enclosed** is a revised listing of potential restaurants.

JNM/gh