

FOLLOW-UP ACTION

<i>ITEM</i>	<i>KEY STAFF</i>
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
3. <u>Public Hearings</u>	
a. <u>FY 00 Budget</u> (Public hearing held – Staff requested to publish charts C & N in <i>The Southwest Times</i> - Review publication format at 6/1 Board of Supervisors work session – Place budget adoption and annual appropriations on June agenda)	Mr. Morgan/ Ms. Hanks/ Ms. Burchett
b. <u>Proposed amendments to the Zoning Ordinance</u> (Approved as recommended by Planning Commission – Revise ordinance to reflect amendments – Distribute to ordinance holders)	Ms. Jenkins/ Mr. Huber
c. <u>Proposed amendments to the Subdivision Ordinance</u> (Approved as recommended by Planning Commission – Revise ordinance to reflect amendments – Distribute to ordinance holders)	Ms. Jenkins/ Mr. Huber
d. <u>Condition of clean-up of property and unsafe structure owned by Jesse James Smith, identified as tax map parcel 128-001-0000-0016. 0.50 acre, zoned Agricultural (A1), located on the north side of Farris Mines Road (Rt. 693), approximately 800 ft. west of the Duncan Rd. (Rt. 659) intersection, Ingles District.</u> (Approved allowing property owner an additional 30 days to bring into compliance – Zoning Administrator to visit property and provide recommendation to Board of Supervisors at June 28 meeting – Place update on June 28 Board agenda)	Ms. Jenkins Ms. Hanks

- e. A request by Bennett R. and Shirley B. Medley and Gary D. and Vicky R. Meade to vacate a right-of-way of an unopened portion of Fair Acres Street perpendicular to Cypress Avenue (Rt. 1029), and adjacent to property identified by tax map parcels 056-002-0004-0006 and 056-015-0000-0005, located on the north side of Cypress Avenue (Rt. 1029) in the Fair Acres Subdivision, Draper District.
(Approved as recommended by Planning Commission – Notify applicant – Arrange for recording necessary documents by affected property owners)

Mr. Coake

4. Highway Matters:

Mr. Brugh (unless noted otherwise)

a. Follow-up from Previous Board meeting:

1. Status of One Grade Separated Railroad Crossing in Dublin in Lieu of Rt. 633, Powell Avenue, and Rt. 617, Ruebush Road, Existing Grade Crossings
(VDOT advised response can be provided at August Board meeting - Place on August Board agenda, unless VDOT advises earlier)

Ms. Hanks

2. Rt. 643, Cougar Trail Road, Potholes
(VDOT advised completed – Supervisor Conner requested additional attention to area in front of Pulaski County High School at Mountain View access)

3. Traffic Signal or Other Safety Improvement, Rt. F047, Old Route 100/Cleburne Boulevard & Rt. 611 Newbern Road/Wilderness Road
(VDOT will conduct traffic warrant study for a signal – Place update on June Board agenda)

Ms. Hanks

4. Maintenance Needs on Curve of Rt. 605, Little River Dam Road, between Rt. 690, Shelburne Road, and Rt. 810, Burma Road
(VDOT advised of cost of maintenance improvement estimated at \$15,000 – Place on list for consideration at six year plan hearing)

Ms. Hanks

5. Rt. 622, Dudley Ferry Road, Maintenance
(VDOT advised completed)

6. Rt. 755, Depot Road, Rural Addition Extension Right of Way
(VDOT will consider improvements on underpass even if needed right-of-way on curves cannot be obtained – Mr. Larry Day requested to contact Chairman Sheffey)
7. Falling Branch Road and New River Neighborhoods Roads, Upgrading Status
(Project will be on next available ad with contractor to start in the fall)
8. Rt. 627, Hazel Hollow Road, Patching
(VDOT advised completed)
9. Rt. 807, Slaughter House Road, Grading
(VDOT advised completed)
10. Widening of Rt. 600, from Rt. 114 to intersection of Rt. 623
(Consider as six year plan item in the fall – Place on list for consideration at six year plan hearing)

Ms. Hanks

- b. Rural Additions Itinerary Review
(Scheduled Saturday, June 12 at 8:00 a.m. to meet at Dublin Hardee's – Provide map for road viewing)

Mr. Crigger

- c. Citizen Concerns
(None)

- d. Board of Supervisors Concerns
(Supervisor Conner advised of Rt. 611, Newbern Road/Wilderness Road & Rt. F047, Cleburne Boulevard/Old Route 100, pavement deterioration at intersection – Place update on June 28 Board agenda)

Ms. Hanks

(Supervisor White advised of potholes on Rt. 639, Loving Field Road, near Loving Field – Place update on June 28 Board agenda)

Ms. Hanks

(Supervisor White inquired re: Rt. 641, Cox Hollow Road, contracting - VDOT advised road has been contracted and summer construction startup expected)

(Supervisor White inquired re: mowing schedule for secondary roads – Place update on June agenda)

Ms. Hanks

(Supervisor Sheffey inquired re: closing of Rt. 100, over Cloyd's Mountain, for construction – VDOT advised no closing is planned, however, a detour may occur or blasting may cause unintentional closing)

(Supervisor Cook advised poor mowing on Rt. F047 - VDOT to review)

(Supervisor Cook advised Rt. 784, Hance Road, off Rt. 100, pavement edge is breaking up and road signed continues to be vandalized – VDOT will stake down sign)

(Supervisor Cook advised of poison ivy growth around fence at new county entrance sign on I-81 northbound lane along F047, Kirby Road – VDOT to apply pesticide)

(Supervisor Cook inquired re: New River Industrial Park access road schedule – VDOT has encountered rock and excavation is underway)

5. Treasurer's Report
(Presented)

6. Citizens' Comments

(Mr. Ed Hoggatt invited Supervisor Sheffey to visit Parrott to see needed clean-up and noted some areas are not on the Clean Community Council list; and also requested Board minutes be placed on internet – Staff to expedite placing minutes on internet)

Mr. Huber/
Mr. Spangler

7. Ninth District Tourism Marketing Coalition Presentation
(No presentation)

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Supervisor Fariss inquired re: Barren Springs addresses being numbered for property addressing and 911 identification – Put status report in weekly update)

Ms. Hanks/
Mr. Spangler

- (Supervisor Cook inquired re: status of stone capping for Draper Mountain Overlook and sidewalk - Staff advised stone capping should be installed in the Fall or Spring – Supervisor Fariss suggested substituting limestone for granite - Review with Town of Pulaski)
- Mr. Huber
- b. Randolph Park Cost Estimate Briefing
(County Attorney to prepare letter or resolution to Congressman Boucher, Senators Robb and Warner over displeasure With lack of Army Reserve grading access)
- Mr. McCarthy
- c. Rt. 100 Water/Sewer/Street Lights Study Results
(Approved paying for lighting installation from General Fund & reimbursement through commercial PSA accounts for monthly AEP billing – Arrange details for review by PSA)
- Ms. Hanks/
Mr. Morgan/
Mr. Long
- d. Appointments
1. PEP Steering Committee
(Proceed to ask those listed if they will participate or send an alternate; ask Peter Schmidt or John Corn of BBA; add slot for new NRCC President)

Mr. Huber/
Ms. Safewright

 2. Office on Youth
(Appointed Brad Smith – Notify Mr. Smith)

Ms. Hanks

 3. New River Resource Authority
(Mr. Tom Owen appointed as alternate to Supervisor Charles Cook – Notify NRRRA and Mr. Owen)

Ms. Hanks

 4. NRV Community Services Board
(Appointed Mike Church – Notify NRV Community Services Board and Mr. Church)

Ms. Hanks

 5. Pulaski Encouraging Progress
(Reappointed Mark Buckland – Notify Mr. Buckland)

Ms. Hanks
9. Items of Consent:
- a. Minutes of April 12, 19 & 26, & May 3, 1999
(Approved, with corrections)

Ms. Hanks

 - b. Accounts Payable
(Approved)

Ms. Spence

- c. Appropriations and Transfers
1. Interoffice Transfers #11 - \$48,499.09
 2. General Fund Appropriation #12 - \$990.00 & #13 - \$99.00; - #14 \$20,557.96
 3. School Fund Appropriation #16 - \$124,199.61 & #17 - \$50,000
(Approved) Ms. Burchett
- d. Ratification
1. Change Orders
(None)
 2. Agreements, Grants, & Other
 - a. Architectural Services – Renovation of County Administration Building
(Ratified)
 - b. Dept. of Criminal Justice Grant Application
(Ratified)
 - c. Virginia Preschool Initiative for At-Risk Four-Year-Old Children
(Ratified)
- e. Personnel Changes
(Reviewed and requested jail transfers be listed as “transfer” not “resigned”) Ms. Burchett
- f. Juvenile Detention Needs Assessment
(Accepted and approved funding for continuing study of detention needs on a regional basis, at a cost not to exceed \$10,000) Mr. Morgan/
Mr. Akers
- g. VACO’s 2000 Legislative Program
(No specific items recommended – Supervisors Sheffey and Cook, as well as county administrator, to continue service on legislative committees)
- h. Pulaski Furniture IDA Approved Refinancing
(Approved IDA action) Mr. McCarthy
- i. Scheduling of Public Hearings:
1. Glenn Cobb Abandoned Dwelling
(Schedule public hearing for June 28 Board meeting – Advertise on June 13 & 20) Ms. Jenkins/
Ms. Hanks

2. Amendment to Certified Recycling Equipment Ordinance
(Schedule public hearing for June 28 Board meeting – Advertise on June 13 & 20) Ms. Jenkins/
Ms. Hanks
- j. Resolution of Appreciation – Tom Pullen
(Approved – Transmit to Mr. Pullen) Ms. Hanks
- k. Erosion and Sediment Control Ordinance
(Refer to Planning Commission with recommendation only variance approvals be considered by Commissioners – All plans meeting standards to be approved by County Engineer – Confirm no conflict with residential and forestry operations) Mr. Huber/
Mr. Coake/
Mr. McCarthy
- l. Health Department Funding Amendment
(Approved – Transmit to Health Department) Ms. Hanks
- m. Virginia's First Authority Commerce Park Participation Agreement & Initial Shares Purchase
(Work session scheduled for Tuesday, June 1, at 5:00 p.m. at County Administrator Building to discuss Commerce Park)
10. Citizen Comments
(None)
11. Other Matters from Supervisors
- (Supervisor Fariss inquired as to whether the Office on Youth was involved in invitation from New River Community Services Board to Pulaski County youth meeting to be held on May 25) Mr. Akers
- (Staff to prepare percentage of non-taxable real estate and transmit through weekly update) Mr. Huber/
Ms. Hanks
- (Supervisor Sheffey requested a briefing on Freedom on Information Act changes by County Attorney – Place on June 28 Board agenda) Mr. McCarthy
Ms. Hanks
- (Supervisor White requested the zoning administrator proceed with issuing letter to property owner at entrance to Tyson Hills to seek compliance with property cleanup) Ms. Jenkins

(Supervisor White inquired re: the cabinet shop rezoning site plan)

12. Executive Session – 2.1-344(A)

- ◆ Personnel
- ◆ Legal
- ◆ Land Acquisition/Disposition
- ◆ Prospective Industry

13. Adjournment

May 17, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. FY 00 Budget – A public hearing has been scheduled for adoption of the FY 00 budget as advertised. **Enclosed** is a copy of the budget advertisement. Also **enclosed** is correspondence from the Literacy Volunteers of America expressing appreciation for the proposed level of funding. Also **enclosed** are Charts C, D, N & O, which show overall expenditures and revenues.
- b. Proposed amendments to the Zoning Ordinance – A public hearing has been scheduled to consider amendments to the zoning ordinance as outlined in the **enclosed** public hearing notice. Also **enclosed** is the text to the changes. The Planning Commission recommends approval.
- c. Proposed amendments to the Subdivision Ordinance – A public hearing has been scheduled to consider amendments to the subdivision ordinance as outlined in the **enclosed** public hearing notice. Also **enclosed** is the text to the changes. The Planning Commission recommends approval.
- d. Condition of clean-up of property and unsafe structure owned by Jesse James Smith, identified as tax map parcel 128-001-0000-0016. 0.50 acre, zoned Agricultural (A1), located on the north side of Farris Mines Road (Rt. 693), approximately 800 ft. west of the Duncan Rd. (Rt. 659) intersection, Ingles District – This property continues to be in violation of the ordinances. Staff recommends developing a cost estimate for the required clean-up to bring the property in compliance, unless the property owner make assurance sufficient to satisfy the Board that compliance will be achieved. See **enclosed** notice to the property owner and photographs of the property in question.

- e. A request by Bennett R. and Shirley B. Medley and Gary D. and Vicky R. Meade to vacate a right-of-way of an unopened portion of Fair Acres Street perpendicular to Cypress Avenue (Rt. 1029), and adjacent to property identified by tax map parcels 056-002-0004-0006 and 056-015-0000-0005, located on the north side of Cypress Avenue (Rt. 1029) in the Fair Acres Subdivision, Draper District – A community meeting has been held on this request. The staff and Planning Commission recommend approval. Ownership of the vacated alleyway will revert to the adjacent property owners upon recording of the vacation ordinance. See *enclosed* correspondence.

JNM/gh

May 17, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Status of One Grade Separated Railroad Crossing in Dublin in Lieu of Rt. 633, Powell Avenue, and Rt. 617, Ruebush Road, Existing Grade Crossings
2. Rt. 643, Cougar Trail Road, Potholes
3. Traffic Signal or Other Safety Improvements, Rt. F047, Old Route 100/Cleburne Boulevard & Rt. 611 Newbern Road/Wilderness Road
4. Maintenance Needs on Curve of Rt. 605, Little River Dam Road, between Rt. 690, Shelburne Road, and Rt. 810, Burma Road
5. Rt. 622, Dudley Ferry Road, Maintenance
6. Rt. 755, Depot Road, Rural Addition Extension ROW
7. Falling Branch Road and New River Neighborhoods Roads, Upgrading Status
8. Rt. 627, Hazel Hollow Road, Patching
9. Rt. 807, Slaughter House Road, Grading
10. Widening of Rt. 600, from Rt. 114 to intersection of Rt. 623 – See ***enclosed*** letter from Resident Engineer Brugh advising the cost of such improvement to be approximately \$225,000. Therefore, this improvement should be considered for addition to the six-year plan waiting list.

b. Rural Additions Itinerary Review – Emergency Services Coordinator Crigger reports the following roads are scheduled for viewing:

- ◆ Beach Drive;
- ◆ Camelot Farms Road;
- ◆ Street between Alexander Road and Woodlyn St., Lindsey Road;
- ◆ Cripple Creek Road;
- ◆ Waterview Lane; and
- ◆ Montgomery Hollow Road.

Maps are being prepared for these roads. The Board will meet on Saturday, June 12 at

8:00 a.m. at a place to be announced for the review.

cc: J. D. Brugh, VDOT Resident Engineer

May 17, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable - See ***enclosed*** update.
- b. Randolph Park Cost Estimate – The design team will furnish a full size copy of the master plan this week for each supervisor. Also to be provided is an update of the park cost estimate, which will include both possible phases of park development and optional items that could be installed later, without eliminating the basic component facility of each phase.
- c. Rt. 100 Water/Sewer/Street Lights Study Results – ***Enclosed*** is an explanation of alternatives for lighting. If installed, it is recommended the cost be recovered through a charge on the monthly PSA sewer and garbage bills for the properties fronting on Route 100, Cleburne Boulevard.
- d. Appointments:
 1. PEP Steering Committee – Recommendations for additional industrial representation is requested.
 2. Office on Youth – Mr. Brad Smith has accepted the Board's invitation to serve on the Office on Youth Board. Appointment of Mr. Smith to the Office on Youth Board is requested.
 3. New River Resource Authority – Mr. Tom Owens has been requested to consider serving. We will advise the Board once Mr. Owens responds to the Board's invitation.
 4. New River Valley Community Services Board – Mr. Mike Church has been requested to consider filling the vacancy to be created by Mr. Andy McCready when his term expires June 30, 1999. We will advise the board once Mr. Church responds to the Board's invitation.
 5. Pulaski Encouraging Progress – Dr. Ed Barnes and Ms. Sue Berkley do not wish

to continue serving when their terms expire June 30, 1999. Mr. Mark Buckland would like to be reappointed.

JNM/gh

May 17, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of April 12, 19, 26 & May 3, 1999– See ***enclosed*** minutes.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – The following appropriations and transfers are recommended for approval:
 1. Interoffice Transfers #11 - \$48,488.09– See ***enclosed***.
 2. General Fund Appropriation #12 - \$990.00 & #13 - \$99.00 - See ***enclosed***.
 3. School Fund Appropriation #16 - \$124,199.61 – See ***enclosed***.
- d. Ratification:
 1. Change Orders – There are no change orders at this time.
 2. Agreements, Grants & Other – Ratification of the following is requested:
 - a. Architectural Services – Ratification of the ***enclosed*** acceptance of Mr. Tom Douthat's proposal for architectural services for the improvements to the County Administration Building is requested.
 - b. Dept. of Criminal Justice Grant Application - Ratification of the ***enclosed*** grant application in the amount of \$3,500 is requested.
 - c. Virginia Preschool Initiative for At-Risk Four-Year-Old Children – Ratification of the ***enclosed*** application is requested.
- e. Personnel Changes - ***Enclosed*** is an update of recent personnel changes from Management Services Director Nancy Burchett.
- f. Juvenile Detention Needs Assessment – Acceptance of the ***enclosed*** Needs Assessment

for the Regional Task Force on Juvenile Detention is requested. Approval of funding for continuing the study of the detention needs on a regional basis is also recommended, at a cost not to exceed \$10,000.

- g. VACO's 2000 Legislative Program See ***enclosed*** request from VACO seeking information about issues or specific proposals to be addressed by VACO in 2000. Since Chairman Sheffey, Supervisor Cook and I are active on the legislative committees, I have no specific items to recommend. I suggest our roles be to monitor and stress positions favorable to the county that are emphasized during the committee process.
- h. Pulaski Furniture IDA Approved Refinancing – ***Enclosed*** is a notice of public hearing to be conducted by the Industrial Development Authority (IDA) on revenue bond refinancing by the Industrial Development on the application of Pulaski Furniture Corporation. The IDA will act on the request on May 24. Approval of the IDA action is recommended.
- i. Scheduling of Public Hearing - Glenn Cobb Abandoned Dwelling – ***Enclosed*** is a notice to Mr. Glenn Cobb advising of non-compliance with the county's request to bring the existing structure into compliance with the CABO One and Two Family Dwelling Code. A public hearing to enforce compliance is requested.
- j. Resolution of Appreciation – Tom Pullen – Supervisor Cook has requested adoption of an appropriate resolution of appreciation for Mr. Pullen's service on the PEP Steering Committee. See ***enclosed*** proposed draft resolution.
- k. Erosion and Sediment Control Ordinance – ***Enclosed*** is a memo and revised ordinance prepared by the county attorney, as requested by the Board. He has confirmed that most of the changes are to conform with changes in state law. It is recommended the revised draft be reviewed by the Planning Commission next. Additional recommended changes include making the county engineer the plan approving authority, except where a variance is required.

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May 17, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

JNM/gh