

PULASKI COUNTY BOARD OF SUPERVISORS — February 22, 1999

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, February 22, 1999 at 7:00 p.m. at the Pulaski County Administration Building, Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following members were present: Joseph L. Sheffey, Chairman; Dr. Bruce L. Fariss; Charles E. Cook; and Jerry D. White. Supervisor Frank R. Conner was absent. Staff members present included: County Administrator, Joseph N. Morgan; County Attorney, Thomas J. McCarthy, Jr.; Assistant County Administrator, Peter M. Huber; and Executive Secretary Gena T. Hanks.

1. Invocation

The invocation was delivered by Reverend Ron Pruitt, representing the Bob White Boulevard Church of God.

2. Additions to Agenda

Additional agenda items were noted and considered at the appropriate times on the agenda.

3. Public Hearings

a. Community Development Block Grant Funding

The Chairman opened a public hearing to solicit input on a Community Development Block Grant (CDBG) for a microenterprise project.

Ms. Monica Appleby, Director of the New Enterprises Fund, explained the purpose of the project. Assistant County Administrator Peter Huber recommended deferral by the Board to the March 22 Board meeting in order to prioritize the request with other applications. By consensus, the Board deferred action to the March 22 meeting.

b. A rezoning request by Robert L. & Stella M. Rice from Conditional Industrial for a Woodworking Shop to Conditional Industrial for a Forklift Sales, Rental, and Repair Service on property owned by **James W. and Loretta S. Webb**, tax map no. 036-001-0000-0011, 1.315 acres, located at the northeast corner of the intersection of Cleburne Blvd. (Rt. 100) and C. V. Jackson Rd. (Rt. 759), Cloyd District.

County Administrator, Joseph N. Morgan, advised the above rezoning request had been withdrawn by the applicant.

The Board requested staff determine the cost to the county on withdrawn applications and number of cancelled hearings due to

withdrawal and provide a report back to the Board at its March 22 meeting.

c. Request for review of the new format of the Pulaski County Zoning Ordinance

Assistant County Administrator Peter M. Huber explained the purpose of the public hearing was for re-adoption of the Zoning Ordinance due to the ordinance being reorganized to standardize the zoning system and document amendments previously passed by the Board. He explained the reorganization did not involve any change in content.

The Chairman opened a public hearing. No citizen comments were heard. The public hearing was closed.

It was moved by Mr. White, seconded by Mr. Cook and carried, that the Board approve the new format of the Pulaski County Zoning Ordinance.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White.

Voting no: none.

Not present: Mr. Conner.

4. Highway Matters:

Virginia Department of Transportation (VDOT) Resident Engineer Dan Brugh met with the Board regarding the following:

a. Follow-up from Previous Board meeting:

1. Rt. 100, Cleburne Blvd., Rt. 1030 Bagging Plant Road Traffic Signal

The resident engineer reported this matter was currently under review.

2. Status of One Grade Separated Railroad Crossing in Dublin in Lieu of Rt. 633, Powell Avenue, and Rt. 617, Ruebush Road, Existing Grade Crossings

The resident engineer reported this matter was currently under review.

3. Landfill Road Acceptance

Supervisor Cook expressed concern regarding the amount of the contractors bond. The resident engineer will review the matter and report back to the Board.

4. Rt. 693, Julia Simpkins Road, Single Lane, Low Weight Limit Bridges

The resident engineer advised VDOT will review the matter as a maintenance project, or as a partial upgrade, rather than replacing to current standards.

5. Request to Close Rt. 738, Robinson Tract Road, to Tractor Trailer Traffic

It was moved by Dr. Fariss, seconded by Mr. Cook and carried, that a public hearing be scheduled for the March 22 meeting to consider prohibiting tractor trailer traffic on Robinson Tract Road (Rt. 738) from Cox Hollow Road (Rt. 641) to Bland County.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White.

Voting no: none.

Not present: Mr. Conner.

6. Update on Snow Removal at Mountain View Heights & Rt. 690, Shelburne Road

The resident engineer advised the matter was addressed.

7. Fairgrounds/New River Trailer Park Rural Addition Final Authorization

It was moved by Dr. Fariss, seconded by Mr. White and carried, that the Board adopt the following resolution authorizing transfer of the right-of-way to VDOT:

WHEREAS, the street described below was established prior to July 1, 1949 and has provided continuous public service since its establishment, and is now deemed to provide sufficient public service to warrant its addition as part of the secondary system of state highways,

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NOW, THEREFORE, BE IT RESOLVED, this Board requests the following streets be added to the secondary system of state highways, pursuant to Section 33.1-229, Code of Virginia, and the rural addition policy of the Virginia Department of Transportation,

Name of Street: Cloydview Drive Length: 0.21 miles  
From: State Route 100 To: A Turn around  
Guaranteed right-of-way Width: 40 feet  
Recorded as Document #LR1999694, dated 2/05/99

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey,  
Mr. White.

Voting no: none.

Not present: Mr. Conner.

b. Request to Add Portion of Rt. 699, McFall Hollow Road to Six Year Plan

Mr. Rusty Jackson requested paving the portion of unpaved road on Route 699.

The resident engineer advised VDOT will prepare an estimate for the paving and report back to the Board at its March meeting. Staff was requested to add the road to the six-year plan waiting list.

c. Rt. 744, Lavender Road, and Rt. 636, Alum Spring Road Brush Trimming

The resident engineer advised the trimming had been completed.

d. Revenue Sharing Program

Supervisor Cook noted the large state surplus has no designation for roads. No action was taken on this matter.

e. Route 663, Owens Road, Paving Request

The Board reviewed a request for paving of Route 663 from Colonel R. I. Felch. Staff was requested to add the road to the six-year plan waiting list and notify Colonel Felch.

f. Pre-allocation Public Hearing

The Board requested staff coordinate a presentation at the March 23 pre-allocation hearing in conjunction with other New River Valley governments and the Planning District Commission. In addition to the projects from last year, staff was requested to add to the existing list: improved access from the Corporate Center/PCHS/Volvo to I-81, as well as confirmation that Route 100 south of I-81 is on the existing list.

g. Rt. 600, Belspring Road, Widening

The Board approved adding the request for widening of Rt. 600 to the six-year plan waiting list, pending a cost estimate from VDOT.

h. Memorial Bridge Replacement Schedule

The resident engineer advised of upcoming public hearings to be conducted by VDOT to receive citizen input.

i. Citizen Concerns

There were no citizen comments.

j. Board of Supervisors

Supervisor White expressed concern regarding the pavement repair schedule for roads due to winter damage. The resident engineer advised repairs are to be made sometime after April.

Supervisor Cook advised the section of F047, Old Route 100, between I-81 Draper exit to Rt. 658, Greenbriar Road, at Draper Elementary School needs asphalt. The resident engineer plans to provide an update at the March Board meeting.

Supervisor Cook advised several signs in the Draper District need replaced due to frequent vandalism. The resident engineer advised the signs can be replaced with a more permanent structure. An update can be provided at the March Board meeting.

Supervisor Fariss advised of concerns regarding the Route 693, Julia Simpkins Road, entrance and requested VDOT review the entrance requirements and contact Jason Wilson directly with a possible solution.

Supervisor Fariss advised the flooding in 1998 washed away striping on Route 607, Boone Furnace Road. The resident engineer advised VDOT can re-mark the road.

5. Treasurer's Report

The Board reviewed monthly reports as presented by Treasurer Tickle.

It was moved by Mr. White, seconded by Dr. Fariss and carried, that the Board authorize the Treasurer to advertise the 1996 delinquent real estate listing. Further, staff was requested to provide a report at the July 1999 Board meeting regarding the combined personal property, real estate, and decal billing.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White.

Voting no: none.

Not present: Mr. Conner.

6. Citizens' Comments

Ms. Beth Lancaster requested American Electric Power (AEP) provide a map of the proposed 765 kV powerline on the Internet. County staff was requested to contact AEP and ask AEP to respond directly to Ms. Lancaster.

6a. Presentation by New River Community Services Board

Mrs. Linda Myers, Community Services Board member, and Mr. H. Lynn Chenault, Community Services Board Executive Director, presented a service delivery report.

The Board of Supervisors requested the Community Services Board provide a listing of the number of citizens served by class of disability. Mr. Chenault advised an analysis will be sent to county staff for forwarding to the Board when received.

Presentation - Fair Akers/Rt. 100 Sewer Project

Mr. Randall Hancock of Draper Aden Associates presented an update on the Fair Akers/Rt. 100 sewer project. The Board requested an additional presentation at either its March or April Board meeting that includes the funding proposal with the street lighting plan.

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable

The Board reviewed the current Key Activity Timetable, as prepared by county staff.

b. FY 99 & FY 00 Preliminary Revenue Estimates

The Board reviewed information prepared by county staff summarizing the current projects for the current and upcoming fiscal year.

c. Progress Report – Welcome Sign on North Bound I-81

An update was provided showing plans to use the logo from the official county seal, rather than the Town of Pulaski logo. Staff was requested to present a formal design at the March Board meeting.

d. Joint Supervisors/Councils Meeting Agenda Items

The county administrator advised a joint Board of Supervisors and Pulaski/Dublin Town Councils meeting was scheduled for Tuesday, March 30 at 7:00 p.m. at the Pulaski Town Municipal Building. The Board requested the addition of the following items to the agenda for that meeting: Recreation Study Committee Report; Randolph Park Status; and Joint Tax Collection and Decal Issuance.

e. Appointments

The Board deferred action on appointments until the executive session portion of this meeting.

8. Items of Consent:

It was moved by Dr. Fariss, seconded by Mr. White and carried, that the following items of consent be approved as presented, unless otherwise noted:

a. Minutes of January 23, 1999

The Board approved the minutes of the January 23, 1999 meeting as presented.

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b. Accounts Payable

The Board approved accounts payable as presented on checks numbered 22523 through 22847.

c. Appropriations and Transfers

The following appropriations and transfers were approved as presented:

1. Internal Service Fund Transfers #8 - \$42,849.67

2. General Fund Additional Appropriation #9 - \$24,901.10

Revenues:

1615-15	Internet Training ARC Grant	\$ 2,406.00
1803-13	Refund/Overpayments	30.10
1899-60	Office on Youth Donation	1,000.00
	Total	\$ 3,436.10

Expenditures:

1101-3002	Board of Supervisors – Prof. Services	\$15,000.00
2107-5411	Law Library – Books & Subscriptions	2,000.00
2201-5401	Comm. Attorney – Office Supplies	30.10
5322-5412	Office on Youth – Recreational Supplies	1,000.00
7115-4005	Friends of Claytor Lake – Garage Labor	265.00
7301-7001	Library – Machinery & Equipment	2,406.00
7301-5407	Library – Repair & Replacements	3,200.00
9104-5804	Erroneous Assessments – Refunds	1,000.00
	Total	\$24,901.10

3. School Fund Additional Appropriation #13 - \$755.00

Revenues:

3024021700	Vocational Education	\$ 755.00
	Total	\$ 755.00

Expenditures:

50601330	Instructional Materials – Vocational	\$ 755.00
	Total	\$ 755.00

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4. Internal Service Fund Additional Appropriation #1 - \$40,535.00

Revenues:

5102-00	Transfer from General Fund	\$40,535.00
	Total	\$40,535.00

Expenditures:

5030-10	Garage – Other Contracted Services	\$15,000.00
5040-11	Garage – Postage	35.00
5052-03	Garage – Telecommunications	1,500.00
5054-01	Garage – Office Supplies	400.00
5054-05	Garage – Laundry/Janitorial Supplies	600.00
5054-08	Garage – Vehicle & Power Equip. Supplies	20,000.00
5058-04	Garage – Other/Miscellaneous	3,000.00
	Total	\$40,535.00

5. Capital Improvements Fund Additional Appropriation #4 - \$5,400,633.00

Revenues:

4104-04	Proceeds from 86 & 92 Bonds Refund.	\$3,390,000.00
5102-00	General Fund Transfer	2,010,633.00
	Total	\$5,400,633.00

Expenditures:

4108-3042	Rt. 100 Utility Imp. Sewerline	\$ 233.00
9101-3002	Debt Service – Professional Services	10,400.00
9101-901201	Pepper's Ferry Bond Payment Principal	1,292,012.00
9101-901202	Pepper's Ferry Bond Payment Interest	21,946.00
9101-901501	Courthouse Bond Payment Principal	2,016,203.00
9101-901502	Courthouse Bond Payment Interest	59,839.00
9303-9116	Transfer to IDA – Volvo Project	2,000,000.00
	Total	\$5,400,633.00

d. Ratification:

1. Contracts - Application for the Lease of 9-1-1 Enhanced Customer Premise Equipment

The Board accepted the county attorney's recommendation and authorized the county attorney to negotiate the maintenance agreement, as well as request a copy of the 911 database.

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2. Change Orders - Harry DeHaven Park Dock - \$1,566.72

The Board approved a change order for the Harry DeHaven Park Dock in the amount of \$1,566.72.

3. Agreements - Harry DeHaven Park Construction Agreement w/ Dept. of Game & Inland Fisheries

The Board approved an amendment to the agreement with the Virginia Department of Game and Inland Fisheries for maintenance of the Harry DeHaven Park facilities.

4. Other - VA COPS Grant Acceptance - \$3,279 – No Local Match

The Board accepted a Virginia Community-Oriented Policing Services (COPS) Grant totaling \$7,070. The Board confirmed there was no local match required.

e. Personnel Changes

The Board reviewed recent personnel changes as presented by Director of Management Services Nancy Burchett.

f. Memorial Resolution – Derwood Loar

The Board adopted the following memorial resolution:

WHEREAS, Derwood Loar rendered valuable public service as a member on the Pulaski County Sewerage Authority; and

WHEREAS, Derwood Loar began his service to Pulaski County as a member of the Pulaski Sewerage Authority on March 29, 1966; and

WHEREAS, Derwood Loar served as Treasurer to the Pulaski County Sewerage Authority beginning March 3, 1968; and

WHEREAS, Derwood Loar served as an election official for the Cloyd District; and

WHEREAS, Derwood Loar served faithfully until his death in 1999;

WHEREAS, Derwood Loar has given countless hours in selfless service to all citizens of Pulaski County; and

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WHEREAS, his service has rendered the Pulaski County Sewerage Authority an outstanding example of citizen leadership in providing necessary public utilities at a minimal cost and high quality; and

WHEREAS, the service provided by Derwood Loar has benefited not only present and past citizens of Pulaski County, but will enhance the quality of life of its future citizens;

NOW, THEREFORE BE IT RESOLVED, that the Pulaski County Board of Supervisors does hereby commend and express its appreciation for the service of Derwood Loar to the county and its citizens; and

BE IT FURTHER RESOLVED, that this Board of Supervisors does extend to the family of Derwood Loar its sympathy and condolences in his passing;

BE IT FURTHER RESOLVED, that that text of this resolution be spread on the minutes of the Board of Supervisors in permanent testimony of its appreciation to the service provided by Derwood Loar to the citizens of Pulaski County.

Adopted this 22nd day of February 1999.

g. Salary Adjustments

The Board approved salary adjustments for the following employees to bring employees to full pay, noting all of these employees have served the county for over five years. The increases will allow eligibility for regular pay increase, along with other employees at full pay, next fiscal year:

Tony Dehart	Building Maintenance Mechanic	\$ 51
Roger Leonard	General Properties Foreman	\$ 274
Brenda Akers	Garage Secretary	\$ 11
Threcia Burton	Assistant Registrar	\$ 291

Adjustments were approved as recommended for the following employees, effective January 31, due to increased responsibilities and excellent performance:

Timora Boyers	Community Service Supervisor	\$ 1,000
Edith Hampton	Codes Inspector (Probation Adjustment)	\$ 2,000
Michea Prescott	Data Processing Operator – Increased Maximum	\$21,500

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Tammy Safewright	Secretary – Increased Maximum	\$21,500
Jamie Taylor	Part-time Clerical	\$5.40/hr

h. Grace Period on Late Purchase of Dog License

The Board deferred consideration of this matter to the March Board meeting to allow Supervisor Conner's input.

i. Scheduling of Hearings:

The Board approved scheduling of public hearings as follows:

1. Property Violation – Evelee Grade Atwell – To take the appropriate steps to enforce compliance with the Zoning Ordinance and Unlicensed Vehicle Ordinance.
2. Potential CDBG Applications – To consider various CDBG applications.

j. Draper Fire Department Tanker Bidding

The Board approved the request of the Fire Protection Committee for authorization to proceed with bidding the replacement tanker at the Draper Volunteer Fire Department.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White.

Voting no: none.

Not present: Mr. Conner.

9. Citizen Comments

There were no citizen comments made.

10. Other Matters from Supervisors

Supervisor Fariss expressed the following concerns and requests:

- ◆ Airport sign replacement;
- ◆ Lack of provision of airplane maintenance at New River Valley Airport; suggested NRCC pursue providing aviation maintenance training; requested county attorney to share the information with NRCC ;
- ◆ EPA's designating the New River as a polluted stream; reported hearing is being held by EPA in Roanoke on March 11; requested PDC monitor meeting with the assistance of Pepper's Ferry Director Maus and/or County Engineer Coake;

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- ◆ Requested staff prepare quarterly updates to supervisors regarding the Commerce Park progress;
- ◆ Requested county attorney research and prepare a cost impact on Department of Social Services, Community Services Board, etc. due to families of prisoners of regional jail relocating to county;
- ◆ AEP intermittent street light being out in front of County Administration Building; and
- ◆ Requested staff add to the Key Activity Timetable the Administration Building front entrance renovation.

11. Executive Session – 2.1-344(A)

It was moved by Mr. White, seconded by Mr. Cook carried, to enter executive session in accordance with Section 2.1-344(a) of the Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition and prospective industry.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White.

Voting no: Dr. Fariss.

Not present: Mr. Conner.

Return to Regular Session

It was moved by Mr. White, seconded by Mr. Cook and carried, that the Board of Supervisors return to regular session.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White.

Voting no: none.

Not present: Mr. Conner.

Certification of Conformance with the Virginia Freedom of Information Act

It was moved by Mr. White, seconded by Dr. Fariss and carried, that the Board of Supervisors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened an executive meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr White.

Voting no: none.

Not present: Mr. Conner.

It was moved by Dr. Fariss, seconded by Mr. Cook and carried, that the Board approve the following appointments:

Appointments

1. PEP Steering Committee - Staff was requested to seek industry representation nominees for the PEP Steering Committee, as well as review and present attendance records of the PEP Steering Committee at the March Board meeting.
2. Pulaski County Sewerage Authority – The Board appointed Carlos Morris to fill the unexpired term of Derwood Loar which is December 31, 2000.
3. Banking Services Committee – The Board appointed Supervisor White to serve on the Banking Services Committee.
4. Committee to Review Merchants Capital Tax & Related Matters – The Board appointed Supervisors Fariss and Cook, Commissioner of Revenue Sayers and the county administrator to serve on the committee. Further the committee was requested to meet prior to March 12, 1999.

12. Adjournment

It was moved by Mr. Cook, seconded by Dr. Fariss and carried, that the Board adjourn its meeting to reconvene on Monday, March 8 at 7:00 p.m. at the Pulaski County Administration Building, Board Room, 143 3<sup>rd</sup> Street, NW, in the Town of Pulaski, Virginia.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White.

Voting no: none.

Not present: Mr. Conner.

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Joseph L. Sheffey, Chairman

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Joseph N. Morgan, Clerk