

**BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS**

**Regular Meeting
Monday, January 25, 1999
7:00 p.m.**

FOLLOW-UP ACTION

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Additions to Agenda</u>	
3. <u>Public Hearings</u>	
a. <u>A rezoning request by Donnie & Diane Coleman from Residential (R1) to Agricultural (A1) on property identified by tax map no. 027-001-0000-0016, 15.21 acres, located on the north side of Highland Rd. (Rt. 627) approximately 1,200 ft. west of the Ruebush Rd. (Rt. 617) intersection, Cloyd District.</u> (Approved as recommended by Planning Commission - Notify applicant)	Ms. Jenkins
b. <u>Consideration of disposition of all, or a portion of, property owned by Pulaski County found on tax map parcels 072-051-0022-019A, 21A, 23A, and 25A known as the Pulaski Theatre, Massie District</u> (Approved transfer of title to Friends of Pulaski Theatre (FOPT) with a reversion clause, if not used for intended purpose)	Mr. McCarthy
c. <u>Community Development Block Grant Funding</u> (Hearing held – Develop an application for an appropriate project)	Mr. Huber
4. <u>Highway Matters:</u> (Resident Engineer Brugh introduced new Assistant Resident Engineer Dail Stancill)	Mr. Brugh (unless noted otherwise)

- a. Follow-up from Previous Board meeting:
1. Potholes, Rt. 611, Newbern Road, at Left Turn on Rt. F047, Kirby Road
(VDOT reported completed)
 2. Rt. 100, Cleburne Blvd., Rt. 1030 Bagging Plant Road Traffic Signal
(VDOT is studying to confirm which of the 12 national standard traffic signal warrants are met – Place update on February Board agenda) Ms. Hanks
 3. Update on Rt. 693, Lead Mines Road & Rt. 672, Baptist Hollow road, drop off & Rt. 663, Owens Road, Sharp Curve Maintenance
(VDOT reported work completed and curve is now being cut down – Advise interested citizen)
 4. Status of One Grade Separated Railroad Crossing in Dublin in Lieu of Rt. 633, Powell Avenue, and Rt. 617, Ruebush Road, Existing Grade Crossings
(VDOT will review another route that may enable needed elevation for grade separation, as well as alternate funding – Place update on February agenda) Ms. Hanks
 5. Landfill Road Acceptance
(Place update on February agenda) Ms. Hanks
 6. Rt. 693, Julia Simpkins Road, Snow Removal Between Single Lane, Low Weight Limit Bridges
(Supervisor Fariss reported bridges are posted at 12-15 tons and contractors may exceed weight limit – VDOT says limit does not interfere with emergency traffic, such as snow removal or fire trucks, but does affect contractors hauling heavy goods like concrete & stone - VDOT will review weight limit – Place update on February agenda) Ms. Hanks
 7. Rt. 761, Cripple Creek Road, Reopening or Maintenance
(VDOT cannot determine state maintenance ever existed – Approved adding to rural addition list) Ms. Hanks

- b. Request to Close Rt. 738, Robinson Tract Road, to Tractor Trailer Traffic
 (VDOT has put up signs discouraging tractor trailer truck use – Action deferred until Supervisor White can address concerns – Place update on February agenda) Ms. Hanks
- c. Request to Add Waterview Lane (Private Road of Rt. 757, Beach Drive) as a Rural Addition
 (Add to road viewing list) Ms. Hanks
- d. New River Industrial Park Access Road
 (VDOT reported plans for completion are underway)
- e. Rural Addition Request, Riverbluffs Subdivision
 (VDOT agrees not eligible, but residents can bring road up to standards for VDOT acceptance - Advise concerned citizen) Ms. Hanks
- f. Rt. 784, Old Route 100, Connection to I-81
 (Seek further review and funding)
- g. Citizen Concerns
 (None)
- h. Board of Supervisors
 (Supervisor Conner expressed concerns re: snow scraping of one lane in Mountain View Heights – VDOT will review – Place update on February agenda) Ms. Hanks

(Supervisor Conner advised Shelburne Road had not had snow removed – VDOT will review – Place update on February agenda) Ms. Hanks

(Supervisor Sheffey requested update on Memorial Bridge status – VDOT advised latest concept plan was presented to Board in 1998, an environmental review is underway, and plans for an April or May 1999 public meeting for review)

(Supervisors Conner and Book requested an update on the Rt. 100 over Cloyd's Mountain status – VDOT advised work is underway, with the completion date to not be significantly changed)

5. Treasurer's Report
(Presented – Noted food drive by Virginia Local Elected Constitutional Officers (VALECO) for benefit of Daily Bread)

- 5a. Electoral Board Presentation
(Electoral Board Chairman Dallas Cox presented – Board approved Electoral Board request – Notify Electoral Board) Ms. Burchett

6. AEP 765 kV Line Presentation
 - a. American Electric Power
(Presented)

 - b. Concerns
(Presented)

7. Citizens' Comments
(Mr. George Oakley of Little River Dam Road spoke opposing the proposed 765 kV line)

(Ms. Beth Lancaster requested a map printable in newspaper on current status of study – AEP advised they can provide a map for public review and can be put on Web page)

(Mr. John Lancaster of Shelburne Road noted he was not in favor of line being located near his neighborhood)

(Mr. Bob Warren of Shelburne Road questioned why Claytor Lake Dam does not supply electricity to local area)

(Mr. Andy Kegley noted impact of deregulation is to benefit of AEP transmission profitability to other areas)

8. Reports from the County Administrator & Staff:
 - a. Key Activity Timetable
(Add Fairlawn entrance from Radford for county welcome signs) Ms. Hanks

(Report on progress of welcome sign on north bound I-81 at February Board meeting – Get report from Mr. Spangler – Place update on February agenda) Ms. Burchett
Ms. Hanks

(Review if NRRA still has the planning and reporting responsibility for recycling) Mr. Mayberry

(Present Board with results of Rt. 100 water/sewer study at March meeting – Place on March agenda)

Mr. Coake
Ms. Hanks

b. Appointments

1. Due in 1999
(Reviewed)

2. Library Board
(Appointed School Superintendent David Cox –
Notify Dr. Cox)

Ms. Hanks

3. PEP Steering Committee
(Appointed Joe Weddle of AEP and School
Superintendent David Cox – Notify appointees)

Ms. Safewright

9. Items of Consent:

a. Minutes of December 21 & 30, 1998
(Approved)

Ms. Hanks

(Confirm Emergency Services Coordinator Crigger confirmed confined space entry policy complies with RAAP and advise Board of Supervisors in weekly update)

Mr. Crigger/Ms. Hanks

b. Accounts Payable
(Approved)

Ms. Spence

c. Appropriations and Transfers

1. Interoffice Transfer #7 - \$50,019.46
2. General Fund Appropriation #8 - \$76,797
3. REMSI Fund Appropriation #1 - \$135,554 &
REMSI Transfer #1
(Approved)

Ms. Burchett

d. Ratification:

1. Contracts

2. Change Orders

3. Agreements

a. I-Plus Internet Services Agreement
(Ratified agreement)

b. New River Valley Health Care Association
(Ratified – Transmit to appropriate individual)

Mr. Huber

4. Other:
 - a. Department of Justice Grant Application for Funding DARE Officer
(Ratified application – Transmit as appropriate) Ms. Burchett
 - b. Financial Assurance for Closed Cloyd's Mountain Landfill
(Ratified – Transmit to DEQ) Ms. Hanks
- e. Personnel Changes
(Reviewed)
- f. Budget Calendar
(Approved – Transmit budget documents and calendar to appropriate agencies and offices) Ms. Burchett
- g. Establishment of 1999 Board Meeting Dates
(Approved continuing meetings on fourth Monday of each month, except for rescheduling September 27 meeting to September 20 and December 27 meeting to December 20, as well as approved meeting the following Monday whenever the chairman, or vice chairman in his absence, determines hazardous weather conditions or other conditions exist, which would prohibit the Board from holding its regular monthly meeting)
- h. Endorsement of TEA 21 Funding for Renovation of Maple Shade Shopping Center
(Endorsed – Notify Fine Arts Center and Town of Pulaski) Ms. Hanks
- i. Acceptance of FY 98 Financial Report
(Accepted – Notify auditors, if appropriate) Ms. Burchett
- j. Evaluation of Natural Gas Capacity for Economic Development
(Authorized sending letter expressing concern to State Corporation Commission - Continue efforts to analyze and plan for improved gas distribution) Mr. Morgan
- k. Informational Items – Hudson Automotive Group Letter
(Reviewed)

- l. Courts Automated Information Systems Grant
(Refer to Data Processing Planning commission for decision re: request) Ms. Burchett
- m. Board of Supervisors Goals Progress Publication
(Approved participation the Southwest Times *Progress Edition* section of newspaper, using presentation which outlines supervisor's accomplishments) Mr. Morgan/Ms. Hanks
- n. Endorsement of TEA 21 for Restoration and Improvements to "Old Town" Dublin
(Endorsed – Send Town of Dublin letter of endorsement on 1/29/99 under Chairman Sheffey's signature) Ms. Hanks
- o. Building Usage Application – Girl Scout Fundraising
(Approved – Notify representative of Girl Scout troop) Ms. Safewright
10. Citizen Comments
(None)
11. Other Matters from Supervisors
(Supervisor Fariss requested staff seek definition of "Heritage River" – Obtain from NRV Planning District Director Rundgren and include in weekly update) Ms. Hanks
- (Supervisor Fariss inquired re: planned use of school bus purchased by school system for \$60,000 - Staff to provide update in weekly update to Board) Ms. Burchett
- (Supervisor Fariss expressed concern re: the I-81 exits appearance and need for planned improvement – Refer to Clean Community Council and Planning Commission) Mr. Huber/Ms. Hanks
- (Supervisor Conner inquired re: plans for reuse of old jail – Place on department head staff meeting agenda) Ms. Hanks
12. Executive Session – 2.1-344(A)
- ◆ Personnel
 - ◆ Legal
 - ◆ Land Acquisition/Disposition
 - ◆ Prospective Industry
13. Adjournment

January 18, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. A rezoning request by Donnie & Diane Coleman from Residential (R1) to Agricultural (A1) on property identified by tax map no. 027-001-0000-0016, 15.21 acres, located on the north side of Highland Rd. (Rt. 627) approximately 1,200 ft. west of the Ruebush Rd. (Rt. 617) intersection, Cloyd District - Approval is recommended. See ***enclosed*** supporting documentation.
- b. Consideration of disposition of all, or a portion of property owned by Pulaski County found on tax map parcels 072-051-0022-019A, 21A, 23A, and 25A known as the Pulaski Theatre, Massie District – A public hearing has been scheduled to consider disposition of the property known as the Pulaski Theatre.
- c. Community Development Block Grant Funding – A public hearing has been scheduled to solicit input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for projects in our community. See ***enclosed*** hearing notice.

JNM/gh

January 18, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Potholes, Rt. 611, Newbern Road, at Left Turn on Rt. F047, Kirby Road
2. Rt. 100, Cleburne Blvd., Rt. 1030 Bagging Plant Road Traffic Signal
3. Update on Rt. 693, Lead Mines Road & Rt. 672, Baptist Hollow road, drop off & Rt. 663, Owens Road, Sharp Curve Maintenance
4. Status of One Grade Separated Railroad Crossing in Dublin in Lieu of Rt. 633, Powell Avenue, and Rt. 617, Ruebush Road, Existing Grade Crossings
5. Landfill Road Acceptance
6. Rt. 693, Julia Simpkins Road, Snow Removal Between Single Lane, Low Weight Limit Bridges
7. Rt. 761, Cripple Creek Road, Reopening or Maintenance

- b. Request to Close Rt. 738, Robinson Tract Road, to Tractor Trailer Traffic – Mr. Rick Stevens has requested consideration be given to closing Route 738, Robinson Tract Road, to tractor trailer traffic.
- c. Request to Add Waterview Lane (Private Road off Rt. 757) as a Rural Addition - Mr. Mark Hines of 7030 Waterview Lane has requested this road be paved. Due to it being a private road, the road can be added to the rural addition listing for viewing this spring.
- d. New River Industrial Park Access Road – I am meeting with Mr. Brugh this week to review the status of the road completion. A report can be made on the anticipated timing.

- e. Rural Addition Request, Riverbluffs Subdivision – Ms. Emmons of the Riverbluffs Subdivision in the Cloyd District contacted both our office and VDOT residency staff contact Larry Day. She requested Cedar and Hillside Lanes be considered as rural additions. These roads were viewed in 1997. Our records indicate there is a prohibition on the subdivision plat for these private roads being taken into the VDOT system at public expense. We understand Mr. Day has recommended to Ms. Emmons that a request be made to the Board of Supervisors for the roads to be viewed as rural additions. Unless the plat recommendation can be removed, consistent with the subdivision ordinance, viewing does not seem appropriate. The resident engineer might be able to provide clarification.

JNM/gh

cc: J. D. Brugh, VDOT Resident Engineer

January 18, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – See ***enclosed*** update.
- b. Appointments
 1. Due in 1999 – ***Enclosed*** is a listing of appointments due in 1999.
 2. Library Board – It is recommended School Superintendent David Cox be appointed to fill the vacancy created by Dr. William Asbury.

/gh

January 18, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of December 23 & 30, 1998 minutes – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – The following appropriations and transfers are recommended for approval:
 1. Interoffice Transfer #7 - \$50,019.46 - See ***enclosed***.
 2. General Fund Appropriation #8 - \$76,797 - See ***enclosed***.
 3. REMSI Fund Appropriation #1 - \$135,554 & REMSI Transfer #1 – See ***enclosed***.
- d. Ratification – Ratification of the following is recommended:
 1. Contracts – There are no contracts at this time.
 2. Change Orders – There are no change orders at this time.
 3. Agreements - Ratification of the ***enclosed*** agreements are requested.
 - a. I-Plus Internet Services, Inc. – This agreement allows an Internet connection in the County Administration Building, which will be made available to county offices.
 - b. New River Valley Health Care Association - This agreement allows cooperative health care procurement by New River Valley employers.

4. Other – Ratification of the following is requested.
- a. Department of Justice Grant Application for Funding DARE Officer – See **enclosed** request form.
 - b. Financial Assurance for Closed Cloyd's Mountain Landfill – See **enclosed** correspondence to the Department of Environmental Quality.
- e. Personnel Changes - **Enclosed** is an updated listing of recent personnel changes as prepared by Director of Management Services Nancy Burchett.
- f. Budget Calendar – The **enclosed** FY 2000 budget calendar is submitted for the Board's review. If the dates suggested suit the Board, approval is requested for distribution to agencies, boards, etc.
- g. Establishment of 1999 Board Meeting Dates - Approval of the fourth Monday of each month as the regular Board of Supervisors meeting date is recommended, except for the following alternate meeting dates in 1999, pursuant to Virginia Code Section 15.2-1416 is requested:
- 1. from September 27 to September 20, due to the annual International City/County Management meeting;
 - 2. from December 27 to December 20, due to the Christmas holidays; and
 - 3. meeting the following Monday whenever the chairman, or vice-chairman in his absence, determines hazardous weather conditions or other conditions exist, which would prohibit the Board from holding its regular monthly meeting.
- h. Endorsement of TEA 21 Funding for Renovation of Maple Shade Shopping Center - The Fine Arts Center and the Town of Pulaski is requesting the support of the Board in endorsing TEA 21 (formerly ISTEPA) funding from VDOT for the renovation of the Maple Shade Shopping Center as a cultural center and museum. See **enclosed**.
- i. Acceptance of FY 98 Audit – Acceptance of the **enclosed** audit and management letter for FY 98, as prepared by Robinson, Farmer, Cox (RFC) Associates, is recommended.
- j. Evaluation of Natural Gas Capacity for Economic Development – Authorization to assist with the evaluation of natural gas capacity is requested due to local industry concerns that limitation exist that are adverse to their production efforts. **Enclosed** is correspondence from Volvo regarding the impact of the limitation on their production facility.

- k. Informational Items – Hudson Automotive Group Letter - ***Enclosed*** is correspondence from Mr. Robert Hudson expressing concern regarding retailers paying Merchant's Capital Tax.
- l. Courts Automated Information Systems Grant – ***Enclosed*** is correspondence from Clerk of Circuit Court Glennwood Lookabill requesting the Board approve sharing in the cost of \$1,500 for the system. Approval of the expenditure is recommended.
- m. Board of Supervisors Goals Progress Publication – The Southwest Times has requested the county participate in its publication of the annual *Progress Edition*. Last year the Board published its progress report on goals. Unless supervisors object, we plan to use the information in the presentation made by Mr. Huber at the Board's December meeting regarding supervisor's accomplishments as a part of the *Progress Edition*. We will also update accomplishments from last year's report.

/gh

Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.

January 18, 1999

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters, including:

PERSONNEL - We have made some progress on a community development staffing plan, as the Board authorized last summer.

We are planning to separate responsibility for financial management, including procurement and grant administration from community and economic development. Ms. Burchett will probably oversee the financial side, while Mr. Huber will guide the community development side.

Mr. Huber is now providing staff assistance to the Planning Commission and Board of Zoning Appeals instead of me. Ms. Hampton has been added as the primary field code inspector. Ms. Jenkins is also assisting with field inspections on most code related matters. An interim building official is being recruited in anticipation of a medical leave of absence this winter or spring for Mr. Goins. A part time codes inspector is being recruited to catch up on junk cars, litter and zoning enforcement, as well as avoid getting behind on building inspection.

We have begun discussions with the Commissioner of the Revenue to move the primary public access and service site for land records to the Commissioner's office.

This will allow the Commissioner to give citizens direct assistance with simple subdivisions and insure that new lots get correctly placed in the computerized land records. It will also allow coordination between the fields inspectors and the Commissioner's staff on new construction assessment. This should avoid unnecessary duplicate on-site inspections. We also plan to allow Mr. Coake more time for supervising construction, utility and field projects, by removing day to day responsibility for subdivision and inspection chores.

Mr. Long is working on special projects, such as: the industrial park utility and design standards, street lighting, the Allisonia access to New River Trail, fixed asset accounting, and the Dublin area subdivision sewer extensions surveys.

To make space, we may need to move offices that are of a more stand alone nature, such as the Emergency Services Coordinator, away from the main County Administration suite.

Field personnel, such as the emergency services coordinator, rather than office support staff, should be given responsibility for working with citizens on rural additions to the VDOT secondary road system.

There will be more need for the office support staff to be coordinated. I anticipate Ms. Hanks will supervise this coordination.

I would appreciate the board's insight on the direction that we are heading.

JNM/gh