

***FOLLOW-UP ACTION***

***ITEM***

***KEY STAFF***

1. Invocation
2. Additions to Agenda  
(Reviewed)
3. Highway Matters:

Mr. Brugh (unless noted otherwise)

  - a. Follow-up from Previous Board meeting:
    1. Rt. 640, Brookmont Road, Formal Speed Study Results  
(VDOT advised district traffic engineer recommends no change at this time – Supervisor White requested no further action at this time)
    2. Request for New Traffic Signal Devices to be equipped with Opticom Traffic Preemption Systems  
(Request VDOT require the opticom system for installation at new traffic signal on Route 114, Peppers Ferry Blvd., particularly to allow for egress from the Fairlawn Fire and Rescue Station, with expense to be borne by new shopping center developer – Obtain cost of installation of the system per vehicle and per traffic signal)  

Mr. Crigger/Mr. Smith
    3. Potholes, Rt. 611, Newbern Road, at Left Turn on Rt. F047, Kirby Road  
(Confirmed need for assistance on northwest corner – VDOT will address – Place update on January Board agenda)  

Ms. Hanks
    4. Rt. 100, Cleburne Blvd., Rt. 1030 Bagging Plant Road Traffic Signal  
(VDOT will restudy – Place update on January Board agenda)  

Ms. Hanks

5. Rt. 601, Little Creek Road, Status  
(VDOT reported contract awarded to Woodyard Brothers at \$640,000 & under budget, with notice to proceed to be issued in January – Reported Rt. 739, Beaufort Hollow Road, awarded at \$135,900)
6. Guardrail Request, Rt. 612, Creek Road  
(VDOT to add to guardrail list and review at same time as other requests)
7. Update on Rt. 693, Lead Mines Road & Rt. 672, Baptist Hollow road, drop off & Rt. 663, Owens Road, Sharp Curve Maintenance  
(Under review – Place update on January Board agenda) Ms. Hanks
8. Status of One Railroad Crossing in Dublin in Lieu of Rt. 633, Powell Avenue, and Rt. 617, Ruebush Road, Existing Grade Crossings  
(VDOT reported overpass at current location is not feasible – Supervisor Fariss requested matter be reviewed further east and an engineering study be undertaken - Place update on January Board agenda) Ms. Hanks
9. Landfill Road Acceptance  
(Approved establishing a \$100,000 bond for the New River Solid Waste Management Area access road and accepting road subject to concurrence of New River Resource Authority (NRRRA) – Advise NRRRA Director Maus) Ms. Hanks
- b. Rt. 658, Delton Road, Lack of Barrier  
(VDOT advised concerned citizen had been contacted directly by VDOT – VDOT to place on list for review to add guardrail)
- c. Allisonia Area New River Trail Access  
(Approved plan to use the grant from VDOT for improved access to the trail at the current Department of Game and Inland Fisheries boat ramp site) Mr. Morgan
- d. Citizen Concerns  
(None)

e. Board of Supervisors

(Supervisor Fariss expressed concern re: weight limits on bridge at Rt. 693, Julia Simpkins Road, and the prohibiting of snow removal due to weight limits – Place update on January agenda)

Ms. Hanks

(Supervisor Fariss requested a study of the Route 761, Cripple Creek Road, reopening or maintenance into Wythe County – Place update on January Board agenda)

Ms. Hanks

(Supervisor Conner inquired re: the delay in improvements to Route 100, Cleburne Blvd. - VDOT confirmed project has been shut down due to design error regarding right-of-way location)

(Supervisor Cook expressed concern re: the shoulder deterioration on the north side of Cloyd's Mountain on Route 100, Cleburne Blvd. – VDOT requested to provide County Administrator's Office with update)

4. Treasurer's Report

(Presented)

5. Car Tax Rebate/Credit Procedure Presentation

(Presented – Schedule update by December 1999)

Ms. Hanks

6. Citizens' Comments

(None)

7. Reports from the County Administrator & Staff:

a. Board of Supervisors Accomplishments Presentation

(Presented – Staff to review adjacent New River Valley Airport parallel runway - Place report on Internet, Cable TV government access channel and publish in local newspaper, if possible)

Mr. Huber/  
Mr. Morgan

b. AEP 765 kV Route Tour

(Staff to confirm dates and advise Board of Supervisors – Request AEP arrange tour for Supervisors Fariss and Conner at 8:00 a.m. on Thursday, January 7 and for Supervisors Sheffey and Cook at 10:00 a.m. on January 7 – Advise AEP Manager Weddle)

Ms. Hanks

(Confirm presentation by AEP and Mr. Kegley of Wythe County for January 25 Board meeting)

- c. PCHS Roof/Chiller Repair Loan  
(No action taken – Advise school administration that resolution adopted in November stands – Send minutes excerpt to School Superintendent Cox) Ms. Hanks
- d. Key Activity Timetable  
(Reviewed)
- e. Appointments
  - 1. Board of Zoning Appeals Alternates  
(Appointed Charles Ward, Mike Cox and Donald Shelor – Notify appointees) Ms. Hanks
  - 2. Pulaski County Telecommunications Advisory Committee  
(Send letter of appreciation to Bridget Franklin – Appointed Jose Melendez – Notify Mr. Melendez) Ms. Hanks
  - 3. Ratcliffe Museum Expansion Committee  
(No appointment – Express thanks to committee) Ms. Burchett
  - 4. Social Services Board  
(Supervisor Cook resigned – Appointed Chairman Sheffey – Notify Social Services Director Wallis) Ms. Hanks
- 8. Items of Consent:
  - a. Minutes of November 23, 1998  
(Approved) Ms. Hanks
  - b. Accounts Payable  
(Approved) Ms. Spence
  - c. Appropriations and Transfers
    - 1. Interoffice Transfer #6 - \$41,621.63
    - 2. General Fund Appropriation #7 - \$79,478.10
    - 3. Capital Improvement Fund Appropriation #3 - \$48,761.00  
(Approved) Ms. Burchett

- d. Ratification:
1. Contracts
  2. Change Orders
    - ◆ Riverwood Subdivision Planting Contract - \$6,886  
(Ratified) Mr. Huber
  3. Agreements
    - ◆ Landscaping at Claytor Lake Sewer Pump Station  
(Ratified) Mr. Huber
  4. Other
    - a. Department of Criminal Justice Services Grant  
\$13,880.00
    - b. C. E. Richardson – Library Grant - \$3,000
    - c. C. E. Richardson – Sheriff’s Dept. Grant -  
DARE Program - \$2,700  
(Ratified) Ms. Burchett
- e. Personnel Changes  
(Reviewed)
- f. Underground Gasoline Storage Tank Removal  
(Approved expenditure of additional \$1,950 for removal of 1,000 gallon fuel storage tank at the Dublin Volunteer Fire Department) Mr. Crigger
- g. Virginia Mountain Housing New Enterprise Fund Support  
(Approved – Transmit resolution to Virginia Mountain Housing) Mr. Huber/  
Ms. Safewright
- h. Confined Space Entry Policy  
(Approved – Add to policy manual – Compare to RAAP policy for possible improvements) Ms. Burchett/  
Mr. Crigger
- i. Scheduling of Public Hearings for January Meeting:
1. Amendment to Erosion & Sediment Control Ordinance  
(County attorney requested to clarify Section 4-5 as to whether more excessive than state mandate and whether Section 6-2 conflicts with Section 4-5 - County engineer to assistant attorney with review – Defer hearing until county attorney’s report is completed – Place update on future agenda) Mr. McCarthy  
Mr. Coake  
Ms. Hanks

2. CDBG Application

(Schedule hearing for January 25 Board meeting -  
Advertise as appropriate)

Mr. Huber/  
Ms. Safewright

9. Citizen Comments

(None)

10. Other Matters from Supervisors

(Supervisor Conner advised of litter accumulating along  
Route 100, Cleburne Boulevard, between Dublin and the New River  
Regional Solid Waste Management Area landfill – Staff to review –  
Sheriff's staff plans to remove litter from roadside – Clean  
Community Council has approved funding for selective  
enforcement by Sheriff's Office of vehicles littering this area)

11. Executive Session – 2.1-344(A)

◆ Personnel

(Approved salary increase of \$3,000 for Recreation  
Coordinator- Implement salary increase effective January 1,  
1999)

Ms. Burchett

(Approved agenda for January 19 Recreation Study  
Committee meeting to be held at 6:00 p.m. at the  
County Administration Building)

(Advise Claytor Lake State Park Superintendent  
Johnson that county can assist with Pioneer Maid  
vessel disposal upon transfer of clear title on land or  
after salvage of any useful components and consideration  
of using remaining vessel hull for beneficial aquatic  
habitat)

Mr. Crigger/  
Mr. Morgan

(Advise AEP Hydro Manager Thacker that Board no  
longer wishes to take over Max Creek lake access  
site)

Mr. Morgan

(Request Commissioner of Revenue office be alert  
to possible car inventory storage at beginning of  
the year on space in the county such as the New  
River Valley Speedway in an attempt by adjacent  
county car dealerships to avoid Merchant's Capital  
Tax – Request all potential for taxing such inventory  
be pursued)

Ms. Hanks

- ◆ Legal
- ◆ Land Acquisition/Disposition  
(Schedule public hearing for disposition of Pulaski Theatre for January 25 Board meeting – Advertise on January 10 & 17)
- ◆ Prospective Industry

Ms. Hanks/  
Ms. Jenkins

12. Adjournment  
(Adjourn to reconvene on Wednesday, December 30 at noon at Supervisor Fariss's office in Radford)

December 14, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meeting

The resident engineer may have information to share on the following matters from previous Board meetings, unless noted otherwise:

1. Rt. 640, Brookmont Road, Formal Speed Study Results
2. Request for New Traffic Signal Devices to be equipped with Opticom Traffic Preemption Systems - Regional Emergency Medical Services, Inc. (REMSI) Director David Smith advises the devices are used in Floyd and Roanoke counties, as well as the cities of Radford and Roanoke. The Town of Pulaski also uses the device. It is used in most new traffic signals in those localities. There would be minimal cost if installed at the time the signal is erected. The in vehicle switch would also most likely be installed as vehicles were replaced or upgraded. A stationery signal to hold the appropriate phase open of the new Fairlawn Shopping Center signal while emergency vehicles are leaving the Fairlawn Fire and Rescue Station is recommended by the REMSI director and emergency services coordinator. An eleven minute video presentation can be shown at the December 21 meeting or made available to Board members.
3. Potholes, Rt. 611, Newbern Road, at Left Turn on Rt. F047, Kirby Road
4. Rt. 100, Cleburne Blvd., Rt. 1030 Bagging Plant Road Traffic Signal
5. Rt. 601, Little Creek Road, Status
6. Guardrail Request, Rt. 612, Creek Road
7. Update on Rt. 693, Lead Mines Road & Rt. 672, Baptist Hollow road, drop off & Rt. 663, Owens Road, Sharp Curve Maintenance
8. Status of One Railroad Crossing in Dublin instead of Rt. 633, Powell Avenue, and Rt. 617, Ruebush Road, Existing Grade Crossings
9. Landfill Road Acceptance - See ***enclosed*** letter from the resident engineer establishing a \$100,000 bond for the New River Solid Waste Management

(landfill) access road. If acceptable to VDOT, it is recommended the road be accepted.

- b. Rt. 658, Delton Road, Lack of Barrier – Ms. Mary Gannaway has noted concern with lack of a barrier between Rt. 658, Delton Road, and the pond in front of her house. The pond is located on the west side of the road approximately one mile south of Draper. The resident engineer may have information to share.
- c. Allisonia Area New River Trail Access – A plan to use the grant from VDOT for improved access to the trail is being prepared. The plan uses all state property from VDOT, Department of Game & Inland Fisheries (DGIF) and the New River Trail State Park. The location seems to be the only feasible site between the Hiwasee trestle and the Reed Island Creeks trestle.

JNM/gh

cc: J. D. Brugh, VDOT Resident Engineer

December 14, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Boards of Supervisors Accomplishments - Chairman Sheffey and Assistant County Administrator Huber have prepared a presentation in Power Point, which will be shown at the meeting. Staff plans to use the presentation as a basis for a report on Board of Supervisors accomplishments on major goals set in 1996.
- b. AEP 765 kV Route Tour – In preparation for the January Board meeting presentation, AEP has offered helicopter tours of the route study area during the first two weeks of January. The morning of Tuesday, January 5, Thursday, January 7, or Tuesday, January 12 is suggested. The flights can start between 8:00 and 9:00 a.m. It will take about an hour and a half. A second flight would be about 10:00 a.m. Two board members can fly on each flight. There will also be a pilot and an AEP guide.
- c. PCHS Roof/Chiller Repair Loan – I understand the School Board would like to revisit the credit limit on the literary fund loan for the repairs at Pulaski County High School (PCHS). See enclosed correspondence from School Superintendent Asbury.
- d. Key Activity Timetable – See enclosed updated timetable.
- e. Appointments
  1. Board of Zoning Appeals (BZA) Alternates – Mr. Mike Cox, Mr. Charlie Ward and Mr. Don Shelor have been invited to serve as alternates on the BZA board. Mr. Ward has indicated his willingness to serve.
  2. Pulaski County Telecommunications Advisory Committee – Enclosed is the resignation from Ms. Bridget Franklin, NRCC Coordinator for Distance Education

and Off Campus Services, who is leaving her position at NRCC in January. Ms. Franklin has suggested Mr. Jose' Melendez of NRCC be appointed to fill her position on the committee.

3. Ratcliffe Museum Expansion Committee – As notified in a previous weekly update, a committee called the Ratcliffe Museum Expansion Committee has been formed to oversee the relocation of the Fine Arts Center and expansion of the Raymond F. Ratcliffe Museum. The group has requested a Board of Supervisors member be appointed to the committee.

/gh

December 14, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of November 23, 1998 minutes – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – The following appropriations and transfers are recommended for approval:
  1. Interoffice Transfer #6 - \$41,621.63 - See ***enclosed***.
  2. General Fund Appropriation #7 - \$79,478.10 - See ***enclosed***.
  3. Capital Improvement Fund Appropriation #3 - \$48,761.00 – See ***enclosed***.
- d. Ratification – Ratification of the following is recommended:
  1. Contracts – There are no contracts at this time.
  2. Change Orders - Riverwood Subdivision Planting Contract - \$6,886 – Ratification of the ***enclosed*** proposal by Meadowbrook Gardens to provide plantings around the Riverwood Subdivision water tank is requested.
  3. Agreements - Landscaping at Claytor Lake Sewer Pump Station – Ratification of the ***enclosed*** agreement with Meadowbrook Gardens to provide landscaping at the Claytor Lake sewer pump station on Ebb Hall Road, Route 806, is requested.
  4. Other:
    - a. Department of Criminal Justice Services Grant \$13,880.00 – See ***enclosed*** notice of award.

- b. C. E. Richardson – Library Grant - \$3,000 – See ***enclosed*** notice of award
- c. C. E. Richardson – Sheriff’s Dept. Grant - DARE Program - \$2,700 – See ***enclosed*** notice of award.
- e. Personnel Changes - ***Enclosed*** is an updated listing of recent personnel changes as prepared by Director of Management Services Nancy Burchett.
- f. Underground Gasoline Storage Tank Removal – Approval of an additional \$1,950.00 for removal of the 1,000 gallon fuel storage tank at the Dublin Volunteer Fire Department is requested.
- g. Virginia Mountain Housing New Enterprise Fund Support – ***Enclosed*** is a request from Virginia Mountain Housing for support of Community Development Block Grant (CDBG) funding for the New Enterprise Fund. Funding of this project will not compete with other types of CDBG funding and may be of assistance to local firms not otherwise able to obtain loans. Thus, support of the application is recommended.
- h. Confined Space Entry Policy – ***Enclosed*** is a copy of the revised policy which has been changed to protect against low oxygen environments that have been hazardous in other localities. New monitoring equipment and harnesses have been ordered to implement the policy.
- i. Scheduling of Public Hearings for January meeting:
  - 1. Amendment to an Ordinance Repealing and Reenacting the Erosion and Sedimentation Control Ordinance – See ***enclosed*** revised ordinance. Changes reflect state law changes and allows plans for disturbance of more than one acre to be reviewed by an independent professional engineer at the expense of the developer.
  - 2. Community Development Block Grant (CDBG) – Authorization to schedule a hearing for the upcoming round of CDBG funding is requested.

/gh

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December 14, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

Prospective Industry - Action in support of the major existing industry expansion is anticipated.

Legal – An agenda for the towns / county committee studying recreation is being developed this week at a meeting with town managers. It will be available for review.

JNM/gh