

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, November 23, 1998 at 7:00 p.m. at the Pulaski County Administration Building, Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following members were present: Joseph L. Sheffey, Chairman; Jerry D. White, Vice-Chairman; Dr. Bruce L. Fariss; Charles E. Cook; and Frank R. Conner. Staff members present included: County Administrator, Joseph N. Morgan; County Attorney, Thomas J. McCarthy, Jr.; Management Services Director, Nancy M. Burchett; Executive Secretary, Gena T. Hanks and Assistant County Administrator, Peter M. Huber.

1. Invocation

Reverend Ben Trawick of the New Dublin Presbyterian Church gave the invocation.

2. Public Hearings

- a. Clean-up of property owned by John I. and Nancy Ritter, identified by tax map parcels 012-001-0000-0199, 200, zoned Residential (R1), located on the west side of Belspring Road (Rt. 600) and north side of Depot Road (Rt. 755) at its intersection, Cloyd District

County Administrator, Joseph N. Morgan, advised that several actions were currently ongoing relating to the clean-up of the above listed property. He reported a lien on the property had been taken where the store is located in the amount of \$8,000 for property clean-up costs incurred by the county over a year ago; however, since the clean-up additional debris had been placed on the property. He added the focus of the public hearing is the old store property.

Chairman Sheffey opened the public hearing on this matter.

Mr. John I. Ritter advised the Board he would try to clean up the above property to include the old store property; however, the old store property cannot be cleaned up until after the first of the year. He advised he planned on tearing the store down. He further reported he had no problem with the selling of the old store property by the county to recover prior clean-up costs. Mr. Ritter requested additional time to allow him to clean-up the property.

Joseph Morgan advised this matter was an on-going legal proceeding to recover previous clean-up costs incurred by the county and to proceed in selling the store property.

No further comments were heard; therefore, the Chairman closed the public hearing on this matter.

On the motion of Dr. Fariss, seconded by Mr. Conner and carried, the Board of Supervisors approved allowing Mr. John Ritter an additional 90 days to resolve the clean-up of the above noted property as much as possible.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White, and Mr. Conner.  
Voting no: none.

b. A zoning ordinance amendment and rezoning initiative by the County of Pulaski for the New River Industrial Park, currently zoned Industrial (I1), to be rezoned as follows:

1. Addition of a Transitional Industrial District (TID) to the zoning ordinance:

County Administrator, Joseph N. Morgan, reported the Planning Commission had tabled action on this matter until their December meeting; therefore, no public hearing would be needed on this matter at this meeting.

2. Rezoning to Transitional Industrial District (TID) of the following:

- Motion Control Systems, Inc., tax map parcel 039-017-0000-0001
- Boitnott Machine, a portion of tax map parcel 039-001-0000-0101
- New River Valley Development Corporation, tax map parcel 039-017-0000-0016
- Cook Enterprises, tax map parcel 040-002-0000-0004
- Undeveloped lots of the Industrial Development Authority of Pulaski County, portions of tax map parcel 039-001-0000-101

County Administrator, Joseph N. Morgan, reported the Planning Commission had also tabled action on the above matter until their December meeting; therefore, a public hearing was not needed at this meeting.

3. Additions to Agenda

County Administrator, Joseph N. Morgan, advised the Board of a request just received from the School Board for approval by the Board of Supervisors of an application for Literary Loan Funds in the amount of \$1,500,000 for the high school roof repairs and replacement of a chiller at the high school. Other additional agenda items were noted and considered at the appropriate times on the agenda.

4. Highway Matters:

Virginia Department of Transportation (VDOT) Assistant Resident Engineer, David Clark, met with the Board regarding the following:

a. Follow-up from Previous Board Meetings:

1. Rt. 640, Brookmont Road, Formal Speed Study Result

Mr. Clark advised the above study was still under review by VDOT but results were expected by next month.

b. Cardinal Drive – Claytor Village Subdivision Resolution

Staff noted to the Board of Supervisors drainage concerns expressed by Mr. & Mrs. Hall who could not attend the meeting.

Mr. Clark advised that any responsibility of drainage problems, after acceptance of the above road into the state system, would be the responsibility of the state and not the county.

On the motion of Mr. White, seconded by Dr. Fariss and carried, the Board of Supervisors adopted the following resolution regarding Cardinal Drive, Claytor Village Subdivision:

WHEREAS, the street described below was established prior to 1986, and currently serves at least 3 families per mile, and

WHEREAS, the Virginia Department of Transportation has deemed this county's current subdivision control ordinance meets all necessary requirements to qualify this county to recommend additions to the secondary system of state highways, pursuant to Section 33.1-72.1, Code of Virginia, and

WHEREAS, after examining the ownership of all property abutting these streets, this Board finds that speculative interest does not exist,

NOW, THEREFORE, BE IT RESOLVED, this Board requests the following streets be added to the secondary system of state highways, pursuant to Section 33.1-72.1, Code of Virginia,

Name of Street: Cardinal Drive

Beginning at a point on Route 660, 0.37 mi. South of Route 661, and thence extending in a Westernly direction 0.66 mi. to a turn around.

Guaranteed right-of-way Width: 50 feet

Recorded in Plat Cabinet 1, Slide 323, Page 7 & 8, dated 9/8/97. Drainage Easement recorded in Deed Book 603, Page 847, dated 10/9/97.

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, the Board of Supervisors request the Virginia Department of Transportation to place this street in the secondary highway system of Pulaski County for maintenance pursuant to Section 33.1-72.1, Code of Virginia, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

c. Request for New Traffic Signal Devices to be equipped with Opticom Traffic Preemption Systems

The Board requested additional information on the above noted devices to include cost and a listing of present locations where the devices are installed.

- d. Night Safety Visibility Rt. 1061, Simpson Avenue, & Rt. 11, Lee Highway, & Rt. 617, Rhuebush Road

The Board requested the individual making the request be advised no remedy is known for poor night visibility at this location.

- e. Potholes, Rt. 611, Newbern Road, at Left Turn on Rt. F047, Kirby Road

Mr. Clark advised VDOT will review the above for maintenance but may not be able to fix until spring.

- f. Landfill Road Acceptance

Supervisor Cook advised the road was not ready to be accepted at this time.

The Board deferred action on this matter until the March, 1999 meeting of the Board of Supervisors, unless VDOT has a finding earlier.

- g. Road Viewing Rural Additions

The Board requested staff to place this matter on the March, 1999 meeting of the Board of Supervisors with possible viewing to be done in May of 1999.

- h. Rt. 643, Crossbow Drive, Rural Addition Resolution

On the motion of Mr. White, seconded by Mr. Conner and carried, the Board of Supervisors approved the following resolution regarding Crossbow Drive:

WHEREAS, the street(s) described on the attached Additions Form SR-5(A), fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Pulaski County, and

WHEREAS, The Resident Engineer for the Virginia Department of Transportation has advised this Board the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the street(s) described on the attached Additions Form SR-5(A) to the Secondary System of State Highways, pursuant to 33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

ADDITIONS FORM SR-5(A) DESCRIPTION: Crossbow Drive from State Rte. 643 to cul-de-sac, right-of-way 50 feet, length 0.53 miles.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

i. Guardrail Request – Rt. 600, Belspring Road

Chairman Sheffey advised he would report to VDOT directly on the exact location of the guardrail request on Rt. 600, Belspring Road.

j. Citizen Concerns

Mr. E. W. Harless requested a traffic signal at the intersection of Rt. 100, Cleburne Boulevard, and Rt. 1030, Bagging Plant Road. He expressed concerns regarding the traffic congestion in this area especially since the opening of the new post office in Dublin.

Mr. Harless also requested an update on the Cooks Lane rural addition. Staff reported Attorney Sam Campbell is attempting to secure the right-of-ways needed. Further, staff advised an update on this matter can be reported in a future weekly update memo to the Board.

k. Board of Supervisors Concerns

Supervisor Conner requested a status report on Rt. 601, Little Creek Road, construction project. Mr. Clark reported the contractor might not be able to proceed until the spring of the year, depending on the weather conditions this winter.

Supervisor White requested placement of guardrails on Rt. 636, Alum Spring Road, at Jordan's Chapel Church.

Supervisor Fariss requested placement on the December agenda of the status of Rt. 693, Lead Mines Road, and Rt. 672, Lowman Ferry Road, drop off; and the status of Rt. 663, Owens Road, sharp curve maintenance.

Supervisor Fariss inquired regarding the status of eliminating the railroad crossings at Rt. 633, Powell Avenue, and Rt. 617, Ruebush Road, and creating one railroad crossing in Dublin. The Board requested an update on this at the December meeting.

5. Treasurer's Report

The Board reviewed the monthly trial balance report, sales tax distribution report and certificates of deposit as prepared by County Treasurer, Rose Marie Tickle. The Board accepted the reports as presented.

5a. Projective Vests Display

Sheriff James Davis expressed appreciation to the Board of Supervisors for the purchase of protective vests for Sheriff Department employees. He displayed a vest for the Board and reported the life expectancy of the vest to be approximately 5 to 15 years.

6. Presentation by Friends of Pulaski Theatre (FOPT)

Mr. Randolph Eley and Mr. Bob Henderson presented to the Board of Supervisors a status report on the Pulaski Theatre and plans for renovation. The Friends reported a target date of March 1, 1999 to accept ownership of the theatre from the county.

7. Citizens Comments

No citizen comments were heard at this time.

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable:

The Board reviewed the Key Activity Timetable (KAT) as presented by staff.

Dr. Fariss requested staff to take steps to have a door closed on the Third Floor of the Old Courthouse in order to allow additional room for exhibit display.

b. Proposed Legislative Agenda

The Board directed staff to submit the following state legislative requests to state representatives for 1999 legislative action:

- New River Trail opening;
- Rt. 100 through Giles County – four-laning;
- Randolph Park funding;
- Pulaski Theatre restoration

c. Report on Clean-up of Daniel Ray & Judith F. Williams Property

Staff reported the estimated amount to clean-up the above listed property to be \$1,700.00.

On the motion of Mr. White, seconded by Mr. Conner and carried, the Board of Supervisors approved staff recommendation to take necessary steps to remove and dispose of items on the above listed property at an estimated cost of \$1,700.00, with the cost being applied to the property as a tax lien.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

d. Appointments

1. New River Highland RC&D
2. Clean Community Council
3. Alternates to Virginia First Authority
4. Recreation Reorganization Committee
5. Board of Zoning Appeals Alternates
6. PEP Steering Committee

The Board deferred action on the above appointments until the executive session portion of this meeting.

e. AEP 765 kV Alternate Route

The Board of Supervisors requested staff to schedule a briefing by American Electric Power for the December meeting of the Board regarding the 765 kV alternate route. In addition, the Board requested staff contact Andy Kegley of Wythe County to allow a counter briefing by an opponent of the alternate route.

Supervisor Cook requested an aerial view of the proposed route from American Electric Power.

f. Ballot Reader Machine Trail Feedback

Supervisor Fariss reported he had only received negative feedback regarding the election ballot reader machine.

The Board requested staff to ask the Electoral Board to present at the January meeting of the Board the results of the survey done this past election day regarding the new ballot reader machine usage by voters. The Board instructed staff to transmit the survey results as soon as received in a weekly update report.

g. Literary Fund Loan - \$1.2 Million

Supervisors White, Fariss and Cook expressed concerns regarding the increase in the estimated costs of the high school roof repairs and the chiller replacement costs. It was noted the original estimated amount provided a few months ago to be only \$1,000,000; however, the new estimated figures from the school system is \$1,500,000.

On the motion of Dr. Fariss, seconded by Mr. Cook and carried, the Board of Supervisors approved the following resolution requesting \$1.2 million literary fund loan for the high school roof repairs and a chiller replacement:

RESOLUTION OF THE PULASKI COUNTY BOARD OF SUPERVISORS DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE TAX-EXEMPT FINANCINGS FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF CERTAIN CAPITAL IMPROVEMENTS.

WHEREAS, Pulaski County (the "Issuer") is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the Issuer has paid, beginning no earlier than December 1, 1998 and will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the repair and renovation of the Pulaski County High School Project (the "Project"), as more fully described in Appendix A attached hereto; and

WHEREAS, the Pulaski County Board of Supervisors (the "Board") has determined that those moneys previously advanced no more than 60 days prior to the date hereof and to be advanced on and after the date hereof to pay the Expenditures, are available only for a temporary period and it is necessary to reimburse the Issuer for the Expenditures from the proceeds of one or more issues of tax-exempt bonds (the "Bonds").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the Bonds for the Expenditures with respect to the Project made on and after December 1, 1998, which date is no more than 60 days to the date hereof. The Issuer reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds.

Section 2. Each Expenditure was and will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bond, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.

Section 3. The maximum principal amount of the Bonds expected to be issued for the Project is \$1,200,000.

Section 4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Issuer recognizes that exceptions are available for certain "preliminary expenditures" costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

## **APPENDIX A**

### DESCRIPTION OF PROJECT

Funds to be used for the replacement of existing roof systems at Pulaski County High School. The building was constructed in 1973 and the existing roof has deteriorated to the point that it is not economical to repair and is in need of replacement. Funds are also needed to replace the main 500 ton chiller for the high school. The current chiller has been inspected and repaired as much as possible. It has exceeded the useful life and the estimated lead time for a replacement chiller could be as long as six months. The chiller needs to be replaced before total failure occurs.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

#### 9. Items of Consent:

On the motion of Mr. White, seconded by Mr. Conner and carried, the Board of Supervisors approved the following items of consent, unless otherwise noted.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: Dr. Fariss.

a. Minutes of October 19 & 29, 1998

The Board approved the minutes of October 19 & October 29, 1998 as presented.

b. Accounts Payable

The Board approved the accounts payable listing for checks numbered 21389 through 21811.

c. Appropriations & Transfers

The Board approved the following additional appropriations and transfers as follows:

1. Interoffice Transfers #5 - \$50,467.88

The Board approved Internal Service Fund Transfer #5 in the amount of \$50,467.88, as presented and filed with the records of the Director of Management Services.

2. FY 99 Supplement General Fund Appropriation #7 - \$42,547.00

Revenues:

1899-60 Donation Office on Youth	\$	47.00
Total	\$	47.00

Expenditures:

1101-3045 Bd. Superv. Finan. Advisor	\$	40,000.00
3305-3009 Fire Protection Town Pulaski		2,500.00
5322-6001 Office on Youth Ed. Supplies		47.00
Total	\$	42,547.00

3. School Fund Appropriations #9-\$86,818.23; #10 -(263.00); #11-\$10,474.00

#9 -Revenues:

3301-28 Goals	\$	42,631.78
3301-09 Title I		44,186.45
Total	\$	86,818.23

Expenditures:

6601-3320 Maintenance Contracts	\$	86,818.23
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#10 -Revenues:

3301-13 Drug Free School Act	\$	(263.00)
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Expenditures:

6940-6013 Instructional Materials	\$	(263.00)
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#11 -Revenues:

3301-10 Title 6	\$	10,474.00
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Expenditures:

6910-114110 Instruction Aides Salaries	\$	13,246.00
6910-210110 Instruction FICA		1,014.00
6910-221110 Instruction VRS		3,630.00



5. Capital Improvement Fund Transfer to REMSI Fund #1 \$65,000.00

Revenue:

5108-00 Transfer from Capital Imp. \$ 65,000.00

Expenditures:

3235-7113 Radio Upgrade \$ 21,000.00

3235-7005 Motor Vehicles REMSI 44,000.00

3235-7005 Motor Vehicles Capital (65,000.00)

9303-5115 Transfer to REMSI Fund 65,000.00

Total \$ 65,000.00

6. School Fund Appropriation #12 \$56,335.35

Revenues:

3301-33 Tech. Literacy Challenge Grant \$ 56,335.35

Expenditures:

6966-1521 Substitute Teachers \$ 3,960.00

6966-1621 Supplemental Salaries 8,250.00

6966-3140 Other Professional Services 214.00

6966-5504 Travel 21,202.10

6966-6014 Other Supplies & Materials 5,876.55

6966-8201 Equipment 16,832.70

Total \$ 56,335.35

d. Ratification:

1. Contracts

No contracts were presented for ratification at this meeting.

2. Change Order:

No change orders were presented for ratification at this meeting.

3. Agreements:

a. \*Section 125 Administrative Services Agreement

The Board ratified the Section 125 Administrative Services Agreement with Hunt, DuPree & Rhine for the administration of the county's flex benefit plan at a rate of \$.50 per month per participant for health insurance premiums conversion and \$1.50 per month per participant for the health out of pocket expenditures and day care flexible spending accounts. In addition, \$250.00 for the preparation of the annual 5500 IRS form. A copy of said agreement shall be filed with the records of the Management Services Director, Nancy Burchett.

b. NRCC Memorandum of Agreement

On the motion of Mr. White, seconded by Mr. Cook and carried the Board ratified a Memorandum of Agreement with New River Community College regarding conditions for delivering college training and retraining programs to the county and its employees. A copy of this agreement shall be filed with the Office of the County Administrator.

Voting yes: Dr. Fariss, Mr. Cook, Mr. White and Mr. Conner.

Voting no: none.

Abstaining: Mr. Sheffey.

c. Draper Aden Associates Cloyd's Mountain Landfill Gas Remediation Program Agreement

The Board approved an agreement with Draper Aden Engineering for engineering services at the Cloyd's Mountain Landfill for the gas remediation program required by the Department of Environmental Quality. Said engineering costs estimated to be \$14,090.

d. Optical Imaging System Agreements – Hardware & Software – Clerk's Office

The Board ratified the Optical Imaging System Agreements with Eagle Computer Systems, Inc., subject to clarification of travel costs from Colorado by staff.

4. Other:

\* Harry DeHaven Park – Notice of Award, Agreement & Assignment of Contract Funds

The Board of Supervisors ratified the notice of award, agreement and assignment of contract funds with Claytor

Lake Dock Building, Inc. for the Harry DeHaven Park dock and pier construction in the amount of \$107,172.08.

e. Personnel Changes

The Board of Supervisors reviewed recent personnel changes as reported by Nancy Burchett, Management Services Director.

f. Special Projects Coordination

The Board of Supervisors approved engaging part-time assistance for special projects coordination with compensation to not exceed \$20.00 per hour per staff recommendation.

g. Resolution of Appreciation – New River Valley Emergency Squad

The Board of Supervisors approved staff preparing a letter of appreciation from Chairman Sheffey to the New River Valley Emergency Squad in recognition of insight and generosity in contributing funds to create two fully endowed scholarships at New River Community College.

h. Holiday Schedule

The Board of Supervisors approved the following additional holidays for employees as approved by the Governor for state employees:

One-half day Wednesday, November 25, 1998;  
One-half day Wednesday, December 23, 1998;  
All Day Thursday, December 24, 1998; and  
All Day Thursday, December 31, 1998

In addition, the Board approved observing all additional holidays as those granted by the state with the Board of Supervisors to receive advance notice in order to allow objections from the Board of Supervisors.

i. Pre-employment DMV Drivers Check Policy

The Board of Supervisors approved the following Pre-employment DMV Driver Check Policy per staff recommendation and county attorney modifications:

**PRE-EMPLOYMENT VIRGINIA DRIVER'S  
RECORD CHECK**

Prior to an individual being employed by Pulaski County, a Virginia driver's record check will be conducted to determine if an individual has a satisfactory driving record. This policy shall apply to any and all individuals who are seriously being considered for employment by county staff. The Management Services Director will obtain the driver's record check from the county's auto fleet insurance carrier. Department Heads and/or supervisors shall request the job applicant to complete the following authorization form for said driver's record check.

## Authorization for Division of Motor Vehicles License Check

*I hereby authorize the County of Pulaski/and or its insurance company to obtain from the Department of Motor Vehicles a copy of my Virginia driving record. I understand this information will be used in consideration of my application for employment with the County of Pulaski. Please note the disclosure of social security number and authorization to obtain Virginia driving record are both voluntary. You may refuse to supply the information, however, failure to furnish the requested authorization may result in the County of Pulaski being unable to complete its investigation of your qualifications for employment, and could result in your not being considered for employment.*

*Social Security  
Number* \_\_\_\_\_

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Upon completion of the above authorization form and submission to the Management Services Director, the driver's record check will be requested from the county's auto fleet insurance carrier by the Management Services Director. Department Heads and/or supervisors will be notified of the results as soon as possible.

j. Informational Items

The Board reviewed correspondence from Mr. Giles Seawell expressing concerns regarding retailers paying Merchant's Capital Tax.

k. Bagging Plant Road Sewer Extension

The Board approved change order number 11 in the amount of \$34,285.55 to allow the sewer line extension up Bagging Plant Road from the pump station near the County Garage with the PSA to reimburse for said expenses of the sewer line extension.

l. RAAP Law Enforcement

The Board approved a memorandum of understanding with the Radford Army Ammunition Plant authorizing concurrent law enforcement jurisdiction for the Sheriff's Department and the U.S. Army on all Radford Army Ammunition Plant property within Pulaski County. Said approval subject to the concurrence of the Sheriff of Pulaski County and County Attorney.

m. Community Organization Assistance

The Board of Supervisors approved the following policy pertaining to any unbudgeted financial assistance requests:

## COMMUNITY ORGANIZATION ASSISTANCE POLICY

Any unbudgeted request for financial contributions to the county will be referred to a committee of the Director of Social Services, Director of the Office on Youth and the Management Services Director for analysis. Criteria for funding requests will include:

1. Whether the need is a single occurrence or a request for ongoing support, with ongoing support being handled in future requests as a budget item;
2. Whether other assistance is being sought or pledged, with an expectation that no more than half of most requests will be funded by the County of Pulaski;
3. Whether the request is based on an extraordinary need, for which resources are unlikely to be otherwise available; and
4. Whether funding of the request will reflect positively on the image of Pulaski County and add to the pride in the county's quality of life.

n. Foster Care Children's Christmas Gifts

The Board approved staff recommendation to appropriate an allocation of \$2,300 to the Board of Social Services to meet up to one-half of the expected need for holiday season gifts for the children in foster care. A copy of the appropriation to Social Services shall be filed with the Management Services Director, Nancy M. Burchett.

o. Fire Department Underground Tank Removal

The Board authorized the removal of underground fuel tanks at the Twin Community, Snowville 1 and Snowville 2 fire stations at a cost not to exceed \$7,500 with a recommendation to be submitted at a later date to the Board regarding new fueling procedures for these stations.

p. NRRA Surplus Funds & Property Disposition

The Board approved acceptance of \$631,955.92 in surplus funds from the New River Resource Authority Ingles Mountain Landfill and approved the disposition of the former transfer station building adjacent to the Pepper's Ferry Waste Water Treatment Plant.

10. Citizen Comments

Ms. Crystal Osborne, high school senior, encouraged the county officials to emphasis community pride, as well as expressed concerns regarding the traffic congestion from Rt. 643, Cougar Trail Road, along Rt. 611, Newbern Road, to Rt. F047, Old Rt. 100.

The Board encouraged Ms. Osborne to poll the students at Pulaski County High School through a club or other organization regarding what the students would like to see most happen in Pulaski County and bring this information back to the Board at a later date.

Ms. Beth Lancaster commented regarding the plans by American Electric Power for the study of an alternate 765 kV line through Pulaski County.

11. Other Matters from Supervisors

Supervisor White expressed concerns regarding the dumping of deer carcasses in the vicinity of the Veterans Hill water tanks and requested staff to contact the Town of Pulaski regarding possible fencing and cleanup at the town owned water tank.

Supervisor Sheffey commented that the November VACO Newsletter, County Connections had noted the County Administrator, Joseph N. Morgan, being honored as the Pulaski County Chamber of Commerce Business Executive of the Year. The Board expressed congratulations to Mr. Morgan on this honor and achievement. Mr. Morgan advised that any recognition he received was due to the excellent support and cooperation of the Board of Supervisors and county staff.

Supervisor Sheffey also noted that the NACO Newsletter, County News, reported that Chesterfield County used cable TV to "spotlight" county events.

Supervisor Fariss requested a monthly update of the county internet home page with a "spotlight" on the county's activities and events.

The Board requested staff to evaluate both the county's web site and the cable TV access channel usage.

12. Executive Session – 2.1-344(A)

It was moved by Mr. Cook, seconded by Dr. Fariss and carried, to enter executive session in accordance with Section 2.1-344(A) of the Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition and prospective industry.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

### Return to Regular Session

On the motion of Mr. White, seconded by Mr. Conner and carried, the Board of Supervisors returned to regular session.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

### Certification of Conformance with the Virginia Freedom of Information Act

It was moved by Mr. Conner, seconded by Mr. Cook and carried, that the Board of Supervisors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened an executive meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

### \*Appointments:

On the motion of Mr. White, seconded by Dr. Fariss and carried, the Board of Supervisors made the following appointments:

1. New River Highlands RC&D

The Board appointed Mr. Walter Paulson to the New River Highland RC&D for a term ending June 30, 1999.

2. Clean Community Council

The Board appointed Mr. Morgan Morris to represent the Snowville area and Mr. Al Davis to represent the New River area of the county on the Clean Community Council.

3. Alternates to Virginia First Authority

The Board appointed Supervisors Charles Cook and Frank Conner as alternates to Chairman Sheffey and the County Administrator to the Virginia First Regional Industrial Facilities Authority.

4. Recreation Reorganization Committee

The Board appointed Supervisors Bruce Fariss and Charles Cook to the Recreation Reorganization Committee with staff to draft an agenda for a January, 1999 meeting date of said committee, along with assistance from the town managers of Dublin and Pulaski.

5. Board of Zoning Appeals Alternates

The Board requested staff to contact Mike Cox, Charlie Ward and Dan Shelor to determine interest of serving as alternates on the Board of Zoning Appeals.

6. PEP Steering Committee

The Board appointed the newly designated school superintendent, Dr. David Cox to fill the unexpired term of Dr. William Asbury on the Pulaski Encouraging Progress (PEP) Steering Committee. Said term to end June 30, 2001.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.  
Voting no: none.

\*Legal

The Board authorized the County Attorney to respond to a recent suit filed against the county administrator, the county building official and the former county building inspector.

The Board also authorized the County Attorney to address the US Postal Service regarding the impact of delayed mail delivery on legal and economic development issues.

\*Prospective Industry

The Board authorized staff to provide assistance to a local industry expansion.

13. Adjournment

On the motion of Dr. Fariss, seconded by Mr. Conner and carried, the Board of Supervisors adjourned until the next regularly scheduled meeting set for December 21, 1998 at 7:00 p.m. at the County Administration Building, Board Room, 143 Third Street, N.W. in the Town of Pulaski, Virginia.

Voting yes: Dr. Fariss, Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.  
Voting no: none.

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Joseph L. Sheffey, Chairman

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Joseph N. Morgan, Clerk