

***FOLLOW-UP ACTION***

<i>ITEM</i>	<i>KEY STAFF</i>
1. <u>Invocation</u>	
2. <u>Public Hearings:</u>	
a. <u>Proposed Six Year Plan for Secondary Roads Improvement</u> (Comments were heard from Tim Thompson re: Rt. 796, Akers Road; Mr. Gary Elander re: Rt. 693, Lead Mines Road, and Rt. 643, Cougar Trail Road; Ms. Connie Lee re: Rt. 633, Owens Road; Mr. Robert Stoots re: Rt. 687, Church Hill Road; Mr. Paul Phillips re: Rt. 693, Lead Mines Road; Mr. Ed Hoggatt re: Rt. 600, Parrott River Road, bridge replacement – Approved plan as presented – Revise road manual and distribute to supervisors - Send resolution approving plan to resident engineer)	Ms. Hancock/ Ms. Hanks
b. <u>Cleanup of the following:</u>	
1. <u>Property owned by Robert E. &amp; Mavis N. Cantrell, identified by tax map parcel 098-001-0000-0028, 4.000 acres, zoned Agricultural (A1), located on the east side of Delton Road, Rt. 658, approximately 0.15 mile south of the intersection of Old Baltimore Road, also Rt. 658, Draper District</u> (Approved granting extension to Cantrell family to allow time to implement plan – Provide update to supervisors by November 1, 1999)	Ms. Jenkins Ms. Hanks
2. <u>Property owned by David W. &amp; Donna J. Jones, identified by tax map parcel 071-001-0000-0072, 10.00 acres, zoned Residential (R1), located on the north side of Mt. Olivet Road, Rt. 710, 0.8 mile west of the Town of Pulaski Corporate Limits, Robinson District</u> (No hearing due to compliance by property owners)	

3. Property owned by Dennis Duncan Love, identified by tax map parcel 108-001-0000-0001, zoned Agricultural (A1), located on the west side of Delton Road, Rt. 658, near the Little Wytheville Community private road, Draper District  
 (Approved staff recommendation to provide community solid waste collection site at location for a five year period and to remove dilapidated structure at county expense - Prepare lease for five year period of use by PSA)
 

Mr. Morgan/  
Mr. Mayberry
  
4. Property owned by Daniel Ray & Judith F. Williams, identified by tax map parcels 012-001-0000-0151, 151A, and 152, zoned Conservation (C-1), 0.63 acres, located on the east and west side of Parrott River Road, Rt. 600, approximately 0.5 mile from its intersection with Belspring Road, Rt. 600, Cloyd District  
 (Staff to develop cost estimate for clean-up and report back to supervisors at November meeting)
 

Mr. Mayberry  
Ms. Hanks
  
- c. A zoning ordinance amendment and rezoning initiative by the **County of Pulaski** for the New River Industrial Park, currently zoned Industrial (I1), to be rezoned as follows:
  1. Addition of a Transitional Industrial District (TID) to the zoning ordinance;  
 (Staff advised Planning Commission tabled action on this matter – Place update on November supervisors agenda pending Planning Commission action)
 

Ms. Hanks
  
  2. Rezoning from Industrial (I1) to Residential (R2) of a portion of tax map parcel 039-001-0000-0101, which portion is adjacent to the James Whited property, tax map parcel 029-001-0000-0088;  
 (Approved – Distribute approved PUD plan to prospective property owners)
 

Ms. Jenkins

3. Rezoning to Transitional Industrial District (TID) of the following;
  - ◆ Motion Control Systems, Inc., tax map parcel 039-017-0000-0001
  - ◆ Boitnott Machine, a portion of tax map parcel 039-001-0000-0101
  - ◆ New River Valley Development Corporation, tax map parcel 039-017-0000-0016
  - ◆ Cook Enterprises, tax map parcel 040-002-0000-0004
  - ◆ Undeveloped lots of the Industrial Development Authority of Pulaski County, portions of tax map parcel 039-001-0000-0101  
(Staff advised Planning Commission tabled action on this matter – Place update on November supervisors agenda pending Planning Commission action)

Ms. Hanks

4. Hérons Landing Planned Unit Development (PUD), a portion of tax map parcel 039-001-0000-0101.  
(Approved with need for a buffer in Phase 2 to be considered prior to a final subdivision plat approval for Phase 2 – Notify prospective property owners)

Mr. Morgan/  
Ms. Jenkins

3. Additions to Agenda

4. Highway Matters:

a. Follow-up from Previous Board meeting:

1. Rt. 643, Cougar Trail Road, between Rt. 11, Lee Highway, and Rt. 611, Newbern Road, Additional Turning Lanes Study  
(VDOT identified no critical locations now and provided cost estimates, including right turn lanes @ \$25,000 and left turn lanes @ \$75,000 – Supervisor White noted need for effective traffic movement along Rout 643 – VDOT was requested to consider expediting access to I-81 off Rt. 643 to F047 – Prepare letter to legislators, Commonwealth Transportation Board, etc. noting need for I-81 access)
2. Rt. 812, Pepperell Way, at Bond Cote, filling of hole  
(VDOT advised completed)

Mr. Morgan

3. Old Route 100 potholes between Route 611 and Rt. 672  
(VDOT advised completed)
  4. Surface treating at Draper I-81 interchange to Elementary School  
(VDOT advised improvements are on schedule)
  5. Rt. 658, Delton Road, rock protrusion remedy  
(VDOT advised completed)
  6. Rt. 640, Brookmont Road, Formal Speed Study Results  
(VDOT advised study is underway – Place update on November supervisors agenda) Ms. Hanks
  7. Rt. 643, Cougar Trail Road, Traffic Signal Request  
(VDOT advised has under study)
  8. Rt. 755, Depot Road, Construction  
(VDOT and Supervisor Sheffey noted right of way clarification is underway)
  9. Rt. 11, Memorial Bridge Layout  
(Presented)
  10. Rt. 618, Eugene Street, Drainage  
(VDOT advised completed and addressed as best as reasonable)
  11. Rt. 100, I-81 Exit, Striping  
(VDOT advised completed at this exit, and other work is underway at night)
- b. NRV Fairgrounds Rural Addition  
(Approved staff recommendation of guaranteeing maintenance of the NR Valley Fairgrounds drainage) Mr. Coake/  
Mr. Morgan
  - c. Request for Children at Play Signs  
(Denied due to conflict with Board’s policy to not encourage at play signs due to implications of children playing in the road - Advise interested citizen) Ms. Hanks

- d. Rural Addition Request, Rt. 815, King Harman Road,  
Off Rt. 801, Whitt-Southern Road  
(Refer to waiting list)

Ms. Hanks/  
Mr. Huber

- e. Board of Supervisors Concerns  
(Supervisor Conner inquired re: Rt. 100 improvements,  
which are scheduled through 2003)

(Supervisor Conner noted potholes along shoulder  
on Rt. 611, Newbern Road, at left turn on Rt. F047,  
Kirby Road – Place update on November agenda)

Ms. Hanks

(Supervisor Cook requested the following roads be  
added to the six year plan waiting list:

- ◆ Rt. 670, Miller Owens Road – paving  $\frac{3}{4}$  mi.;
- ◆ Rt. 657, Worrell Road, off Rt. 658, Delton  
Road - 1 mile paved;
- ◆ Rt. 815, King Harman Lane, off Rt. 801 - paved;
- ◆ Rt. 801, Whitt-Southern Road – paved)

Ms. Hanks/  
Mr. Huber

(Supervisor Fariss requested attention to:

- ◆ Lindsey Road, off Rt. 693, by adding to rural  
addition viewing list;
- ◆ Rt. 663, Owens Road sharp curve maintenance  
item;
- ◆ UPS connector road between Rt. 683, Alexander  
Drive, and Rt. 1028, Woodlyn St. - Add to rural additions  
list after determining property owner or determine  
feasibility of a connector during site plan review  
of proposed commercial development by Stuart  
Covey)
- ◆ Rt. 693, Lead Mines Road, drop off at  
Rt. 672, Lowmans Ferry Road)

- f. Citizens Concerns  
(None)

5. Treasurer's Report  
(Presented)

6. Regional Jail Request for Continued LEOS Coverage for Regional Jail Employees  
(Approved with all expenses to be included in jail per diem cost)
  
7. Citizens' Comments  
(None)
  
8. Reports from the County Administrator & Staff:
  - a. Key Activity Timetable  
(Request Friends of Pulaski Theatre provide status report at November supervisors meeting) Ms. Hanks
  
  - b. Appointments
    1. New River Highlands RC&D  
(Invite Walter Paulson to serve – Send letter of appreciation to William Lindsey for service – Place appointment of Mr. Paulson on November supervisors agenda, if appointment accepted) Ms. Hanks
  
    2. Clean Community Council  
(Appointed Ed Hoggatt – Notify Mr. Hoggatt – Place appointment to fill current vacancies with focus on Snowville/Hiwassee and Fairlawn/Belspring/Parrott representative on November supervisors agenda) Ms. Hanks
  
  - c. Joint Town/County Meeting Agenda  
(Request Town of Dublin place recreation status and joint tax/garbage billing report on agenda) Ms. Hanks
  
9. Items of Consent:
  - a. Minutes of September 15 & 28, 1998  
(Approved) Ms. Hanks
  
  - b. Accounts Payable  
(Approved) Ms. Spence
  
  - c. Appropriations and Transfers
    1. Internal Service Fund Transfers #4 - \$60,388.81
    2. General Fund Appropriation #6 - \$101,041.57
    3. School Fund Appropriations #5 - \$363,718.60; #6 - \$175,335.00; #7 - \$3,209.00; #8 - \$878.00  
(Approved) Ms. Burchett

- d. Ratification:
1. Contracts
  2. Change Orders
  3. Agreements
    - a. New River Trail Temporary Access at Allisonia  
(Approved agreement for no more than one year – Notify Mr. Holt) Mr. Huber/  
Mr. Coake
    - b. Agreement for Continued Use of Pasture Along Bagging Plant Road by Frances Stanley  
(Ratified)
    - c. Draper Aden Engineering Agreement – Randolph Park  
(Approved – Execute agreement) Mr. Morgan
  4. Other
    - a. Award of Moms, Pops and Tots Grant For Literary from Carilion - \$4,200  
(Approved) Ms. Burchett
    - b. Criminal Records System Improvement Program Grant Application – Local Match \$5,225  
(Approved – Submit appropriate forms) Ms. Burchett
  - e. Personnel Changes  
(Reviewed)
  - f. Resolution of Appreciation – Draper Mountain Overlook Work  
(Approved – Send final resolution to Town of Pulaski) Ms. Hanks
  - g. Property Cleanup Enforcement – John I. & Nancy Ritter – Belspring  
(Schedule hearing for November 23 supervisors meeting) Ms. Jenkins/  
Ms. Hanks
  - h. Treasurer’s Office – Pay Increase Request  
(Approved – Prepare appropriate payroll change forms) Ms. Burchett
  - i. Transfer Station Sale by NRRRA  
(Request NRRRA director to arrange a satisfactory sale of the scales to Giles County, as well as authorized NRRRA to arrange any other beneficial sale of the remaining equipment – Advise Mr. Maus) Mr. Morgan/  
Ms. Hanks

10. Citizen Comments

(Mr. Ed Hoggatt inquired re: the number of junk car licenses sold as a result of notice on PSA bill – Treasurer Tickle advised results are currently be audited)

11. Other Matters from Supervisors

(Supervisor Fariss inquired re: Rt. 100 water, sewer, & streetlighting progress)

Mr. Huber/  
Mr. Coake

(Supervisor Fariss noted the need for improvements to County Administration Building front entrance – Supervisor White suggested assistance for improvements be made through use of Architect Tom Douthat)

Mr. Morgan

(Supervisor Fariss inquired re: the status of the Board of Supervisors names listing to be erected in Board Room)

Ms. Burchett

12. Executive Session – 2.1-344(A)

- ◆ Personnel
- ◆ Legal
- ◆ Land Acquisition/Disposition
- ◆ Prospective Industry

13. Adjournment

(To reconvene at joint supervisors/town councils meeting to be held on Thursday, October 29 at 7:00 p.m. at the Dublin Town Hall)

September 21, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearing

a. Proposed Six Year Plan for Secondary Roads Improvement

See enclosed public hearing notice. Also enclosed is a copy of the proposed plan as prepared by the resident engineer. The updated waiting list, approved by the Board at its September 15 meeting, will be distributed prior to the October 19 hearing.

b. Cleanup of the following: Any of the following properties that the owners will not give a satisfactory pledge to bring into compliance can be cleaned up at county expense. The Board is requested to advise staff if an estimate of cleanup expense should be calculated.

1. Property owned by Robert E. & Mavis N. Cantrell, identified by tax map parcel 098-001-0000-0028, 4.000 acres, zoned Agricultural (A1), located on the east side of Delton Road, Rt. 658, approximately 0.15 mile south of the intersection of Old Baltimore Road, also Rt. 658, Draper District – See enclosed public hearing notice, as well as correspondence to Mr. & Mrs. Cantrell. The zoning administrator has identified the heirs to the property and will meet with their representative this week. The heirs question whether a building maintenance code violation exists or whether the property is only overgrown.
2. Property owned by David W. & Donna J. Jones, identified by tax map parcel 071-001-0000-0072, 10.00 acres, zoned Residential (R1), located on the north side of Mt. Olivet Road, Rt. 710, 0.8 mile west of the Town of Pulaski Corporate Limits, Robinson District – This property has been cleaned up by the owner.
3. Property owned by Dennis Duncan Love, identified by tax map parcel 108-001-0000-0001, zoned Agricultural (A1), located on the west side of Delton Road, Rt. 658, near the Little Wytheville Community private road, Draper District –

See enclosed public hearing notice, as well as correspondence to Mr. Love. The site of this flood damaged dwelling may be a candidate site for a locked dumpster to serve lake residents whose residences are inaccessible to public service authority garbage trucks.

4. Property owned by Daniel Ray & Judith F. Williams, identified by tax map parcels 012-001-0000-0151, 151A, and 152, zoned Conservation (C-1), 0.63 acres, located on the east and west side of Parrott River Road, Rt. 600, approximately 0.5 mile from its intersection with Belspring Road, Rt. 600, Cloyd District – See enclosed public hearing notice, as well as correspondence to Mr. & Mrs. Williams.

c. A zoning ordinance amendment and rezoning initiative by the **County of Pulaski** for the New River Industrial Park, currently zoned Industrial (I1), to be rezoned as follows. – Enclosed is documentation provided to the Planning Commission as its October 13 meeting. Any action by the commission will be reported to the Board before the October 19 meeting.

1. Addition of a Transitional Industrial District (TID) to the zoning ordinance;
2. Rezoning from Industrial (I1) to Residential (R2) of a portion of tax map parcel 039-001-0000-0101, which portion is adjacent to the James Whited property, tax map parcel 029-001-0000-0088;
3. Rezoning to Transitional Industrial District (TID) of the following;
  - ◆ Motion Control Systems, Inc., tax map parcel 039-017-0000-0001
  - ◆ Boitnott Machine, a portion of tax map parcel 039-001-0000-0101
  - ◆ New River Valley Development Corporation, tax map parcel 039-017-0000-0016
  - ◆ Cook Enterprises, tax map parcel 040-002-0000-0004
  - ◆ Undeveloped lots of the Industrial Development Authority of Pulaski County, portions of tax map parcel 039-001-0000-0101
4. Hérons Landing Planned Unit Development (PUD), a portion of tax map parcel 039-001-0000-0101.

JNM/gh

October 12, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meetings:

1. Rt. 643, Cougar Trail Road, between Rt. 11, Lee Highway, and Rt. 611, Newbern Road, Additional Turning Lanes Study – VDOT was requested to provide cost estimates. The resident engineer may have information to share.
2. Rt. 812, Pepperell Way, at Bond Cote, filling of hole – The resident engineer was requested to confirm the status of this matter.
3. Old Route 100 potholes between Route 611 and Rt. 672 – The resident engineer was requested to confirm the status of this matter.
4. Surface treating at Draper I-81 interchange to Elementary School – VDOT advised these improvements were scheduled for fall of 1998. The resident engineer can provide any additional update needed.
5. Rt. 658, Delton Road, rock protrusion remedy - VDOT advised these improvements were scheduled for fall of 1998. The resident engineer can provide any additional update needed.
6. Rt. 640, Brookmont Road, Formal Speed Study Results – The resident engineer may have information to share.
7. Rt. 643, Cougar Trail Road, Traffic Signal Request – The resident engineer may have information to share.

8. Rt. 755 Depot Road Construction – The resident engineer may have information to share on the availability of right of way to the railroad underpass or whether the project needs to be converted to a minimum plan project.
  9. Rt. 11, Memorial Bridge Layout – The resident engineer may be able to show the current proposed alignment on the Pulaski County side of the bridge replacement.
  10. Rt. 618, Eugene Street, Drainage – The resident engineer may have information to share.
  11. Rt. 100, I-81 Exit, Striping – The resident engineer may have information to share.
- b. New River Valley Fairgrounds Rural Addition – Authorization is requested to enter an agreement to guarantee maintenance of the New River Valley Fairgrounds rural addition road drainage. The drainage will continue to be directed to a sinkhole on the site.
- Both the sinkhole and the drainage area are on property titled to the Board of Supervisors.
- c. Request for Children at Play Signs – Supervisor Sheffey has received an inquiry from Ms. Michelle Thacker of 7818 E. Brandon Road requesting the signs. The state will allow signage at local government request. Presence of signs may be interpreted as sanctioning children playing in road ways.
- d. Rural Addition Request, King Harman Lane, Off Rt. 801 – Mr. Sam French of 4249 King Harman Lane has requested this private road be taken into the system. It is recommended this road be added to the list of roads to be viewed this fall as possible rural additions.

JNM/gh

cc: J. D. Brugh, VDOT Resident Engineer

October 12, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Regional Jail Request for Continued LEOS Coverage for Regional Jail Employees

Regional Jail Superintendent, Ralph Dobbins, will be requesting the Board of Supervisors permission to allow the present Pulaski County Jail employees, who will be transferring to the Regional Jail shortly, to remain on the county's Virginia Retirement System (VRS) report in order to retain the Special Law Enforcement Benefit. This special benefit has been made available to Sheriff Department employees since July 1982. The benefit allows for early, unreduced retirement at age 50 with 25 years of VRS service. In addition, a monthly supplement of \$746.00 per month is paid to the employee until age 65. At the age of 65 the supplement stops with only the regular retirement paid to the employee.

According to the Virginia Supplemental Retirement System, Regional Jail personnel are not eligible for this benefit. VRS has advised that the Regional Jail may contract with a locality for personnel and this special benefit.

Ms. Burchett, Director of Management Services, has prepared the enclosed table listing those employees who would be affected and the number of years the county would need to report these employees. If all current employees are provided this benefit, the county could be reporting these employees for the next 23 years. In addition, these employees would impact the county's VRS employer rate in the future. This amount would be very difficult to calculate because of so many unknown factors at this time, as well as future state legislation, which may effect the VRS retirement formula.

Our staff does have some concerns regarding the legality and long term aspects of this request. Ms. Burchett has sent information to Robinson, Farmer & Cox, Senior Partner, Jack Farmer, for his review and comments. At this time we request the Board to not take any action until staff can do further research and receive an opinion from Mr. Farmer regarding this request and how best to proceed.

JNM/gh

cc: Ralph E. Dobbins, Regional Jail Superintendent

October 12, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – An updated timetable will be provided prior to the Board's meeting.
- b. Appointments -
  1. New River Highlands RC&D – Mr. William Lindsey does not wish to continue his service on the council. He has recommended Mr. Walter Paulson be considered for appointment. Mr. Paulson has not been contacted to determine his interest in serving.
  2. Clean Community Council – Clean Community Council (CCC) Chairman Marion Lutz advises three vacancies exist on the CCC. He has requested one individual from the Fairlawn/New River, and the Hiwassee/Allisonia areas be appointed. Also, the CCC endorses the Board's desire to request Mr. Ed Hoggatt of the Parrott/Belspring area being appointed. We are seeking confirmation from Mr. Hoggatt that he can serve in this capacity.

/gh

October 12, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of September 15 & 28, 1998 minutes – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – The following appropriations and transfers are recommended for approval:
  1. Internal Service Fund Transfers #4 - \$60,388.81 – See ***enclosed***.
  2. General Fund Appropriation #6 - \$101,041.57 - See ***enclosed***.
- d. Ratification – Ratification of the following is recommended:
  1. Contracts – There are no contracts at this time.
  2. Change Orders – There are no change orders at this time.
  3. Agreements:
    - a. New River Trail Temporary Access at Allisonia – Ratification of the ***enclosed*** agreement with Mr. & Mrs. Don Holt is requested. Staff was authorized to develop an agreement this summer. The agreement can be terminated with 30 days notice.
    - b. Agreement for Continued Use of Pasture Along Bagging Plant Road by Frances Stanley – Ratification of an agreement with Ms. Frances Stanley for use of 12 acres along Bagging Plant Road is requested. See ***enclosed***

letter requesting continuance. Approval of an annual renewal at the county's option is also requested.

4. Other:

- ◆ Award of Moms, Pops and Tots Grant For Literary from Carilion - \$4,200 – Ratification of the ***enclosed*** grant from the Pulaski County
- e. Personnel Changes - ***Enclosed*** is an updated listing of recent personnel changes as prepared by Director of Management Services Nancy Burchett.
- f. Resolution of Appreciation - Draper Mountain Overlook – A resolution will be drafted for adoption by the Board which expresses appreciation to the individuals with the Town of Pulaski who assisted in the overlook renovations.
- g. Property Cleanup Enforcement – John I. & Nancy Ritter – Belspring - See ***enclosed*** letter from Attorney Campbell initiating sale of the land to seek both reimbursement of the current violations and payment for past violations. A hearing on the demolition of the building, if needed, is recommended at the November 23 Board of Supervisors meeting.

/gh

**Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.**

October 12, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

JNM/gh