

FOLLOW-UP

ITEM	KEY STAFF
1. <u>Invocation</u>	
2. <u>Public Hearings</u> ♦ <u>Application for Enterprise Subzone Designation</u> (Approved)	Mr. Huber
3. <u>Additions to Agenda</u>	
4. <u>Highway Matters:</u>	
a. <u>Follow-up from Previous Board meeting:</u>	
1. <u>Status of Surface Transportation Assistance</u> <u>Act Double Trailer Access</u> (VDOT advised of approval – VDOT will send letter confirming action - Staff to advise affected industry)	Mr. Huber
2. <u>Rt. 626, Hazel Hollow Road, Replacement of Rumble Strips</u> (VDOT advised work pending by VDOT district crew – Place update on July 27 Board agenda)	Ms. Hanks
3. <u>Falling Branch, Rt. 798, and Hazel Hollow Roads</u> <u>Rt. 626, Request for Delineators</u> (VDOT advised delineators have been installed)	
4. <u>Rt. 11 Memorial Bridge, Closure of Intersection of Route 715, Madison Avenue</u> (VDOT advised traffic count is 930 vehicles per day – VDOT will review closure)	
5. <u>Carden Drive, Rt. 685, Drainage Problem</u> (VDOT advised superintendent is working on problem and will straighten ditch and re-seed – Advise interested citizen)	Ms. Hanks
6. <u>Adoption of Resolution - Abandonment of Right-of-Way off Route 752, Betty Baker Road</u> (Adopted resolution – Transmit to VDOT – Supervisor Fariss confirmed land goes back to adjacent landowners – Advise interested citizen)	Ms. Hanks

- b. Signal Modification, Intersection of Rt. 100, Rt. 682 and Town Center Drive, Town of Dublin
(VDOT advised cost to modify is \$50,000 – Dublin Town Manager Elander explained benefit of modification – Supervisor Fariss requested and was provided a copy of study and technical recommendations – Mr. Elander provided copy to be sent to Dr. Fariss - Board concurred with VDOT’s recommendation) Ms. Hanks

- c. Private Road Status for Shadow Land Subdivision
(Correct June 9 PC minutes to change road name from Blue Lane to Lou Lane – Accepted recommendation of Planning Commission, noting 50’ right-of-way required on all private roads, as well as compliance with all VDOT subdivision street standards, except paving – Alert Corp. of Engineers that grading and related construction is occurring near lake shore) Mr. Coake

- d. Request for Paving at Intersection of Route 609, Boyd Road, and Route 653, Clark Ferry Road
(VDOT advised request is currently on six year plan – Advise interested citizen) Ms. Hanks

- e. Request for Guardrail on Route 600, Belspring Road, at the foot of hill at Route 1215, Dent Drive
(VDOT advised road qualifies for guardrail – VDOT to add to list and advised funds for FY 98 were depleted, but may be funded in FY 99 – Advise interested citizen) Ms. Hanks

- f. Resolution Adding Saddleridge Road to Secondary Road System
(Adopted – Transmit to VDOT) Ms. Hanks

- g. Board of Supervisors Concerns
(Supervisor Conner requested no parking signs on Rt. 1131, Mountain View Drive, off Route 611 had not been placed and patching is needed – Place update on July 27 Board agenda) Ms. Hanks

(Supervisor White requested listing of paving plans for 1998, including which roads would receive asphalt, surface treatment and slurry seal)

(Supervisor Cook requested installation of delineators on Rt. 658, Delton Road – Place update on July 27 agenda)

Ms. Hanks

(Supervisor Fariss inquired re: I-81 service road center striping and border striping funding – VDOT advised funded by Interstate System)

(Supervisor Fariss advised Rt. 693, Fariss Mines Road, needs attention re: continued flooding along Reed Island Creek – Place on July agenda)

Ms. Hanks

h. Citizen Concerns

5. Treasurer's Report
(Presented)

6. Citizens' Comments

(Mr. Ronnie Billings of Ebb Hall Road spoke re: odor of pump station and need to meet promise to screen pump station with trees, as well as lack of compensation for flower bed destroyed by contractor – Staff to arrange for a meeting on July 9 or July 13 at 5:30 p.m. at State Park between all parties to discuss concerns – County attorney to assist with 30 days notice to contractor to solve flower reimbursement problem – Authorized county engineer to re-evaluate State Park lagoon system, if needed)

Mr. Coake/
Ms. Taylor

Mr. McCarthy

Mr. Coake

7. Request for Funding – Pulaski County Wrestling Club
(Approved \$1,000 – Prepare check and transmit to wrestling club)

Ms. Burchett

8. Request by Lois M. Davis et. al. to Appeal Circuit Court Decision on Lakeway Heights Subdivision Boat Dock
(Determined not in public interest to pursue appeal further – Advise Ms. Davis by sending excerpt of minutes)

Ms. Hanks

9. Reports from the County Administrator & Staff:

a. Debt Restructuring:

1. VRS Bond Resolution for School Employees Early Retirement
2. Restructuring 1992 (Courthouse) and 1986 (Peppers Ferry Sewer Capacity) Debt
3. Literary Loans Interim Financing
4. PCHS Literary Loan Application

(Approved and authorized county attorney, county administrator and financial consultant to award bids accordingly – Request School Board apply for \$1 million Literary Fund Loan for PCHS repairs)

Mr. Morgan/
Mr. McCarthy

b. Update from County Attorney:

1. New River Trail State Park Access
(County attorney to prepare resolution encouraging trail opening)
2. Swimming Pool Fencing Requirements
(Advised fencing is required by state law – continue enforcement with building inspections)
3. Dock & Pier Ordinance Removal Requirements
(County attorney advised this was a matter of litigation)
4. Mineral Rights Reversion to Property Owners
(County attorney advised the General Assembly, per Delegate Tommy Baker, had reviewed matter – Some questions of constitutionality arose and the matter is not being pursued – County attorney requested to advise the Board of constitutional issues)

Mr. McCarthy

Mr. Goins

Mr. McCarthy

c. Key Activity Timetable

(Confirm there is no problem with deadline on spending \$40,000 ISTE grant for New River Trail access and Allisonia)

Mr. Huber/
Mr. Coake

- d. Appointment – NRV Planning District Commission
(Reappointed county administrator to commission for a term ending June 30, 2001 - Notify PDC)

Ms. Hanks

10. Items of Consent:

- a. Minutes of April 30, May 14 & June 1, 1998
(Approved) Ms. Hanks

- b. Accounts Payable
(Approved) Ms. Sayers

- c. Appropriations and Transfers
 - 1. Internal Service Fund Transfers #12 - \$46,022.90
 - 2. General Fund Appropriation #14 - \$60,931.00
 - 3. Capital Improvements Fund Appropriation #12 - \$6,001.00
 - 4. School Fund Appropriation #16 - \$104,111.00
 - 5. FY 99 Budget Adoption and Appropriations Resolution
 - 6. School FY 98 Carryover Appropriation
(Approved) Ms. Burchett

- d. Ratification:
 - 1. Contracts
 - 2. Change Orders:
 - ◆ Claytor Lake Sewer Line Extension #10 –
\$27,713.07
(Ratified)

 - 3. Agreements:
 - ◆ Fire Service Agreement – Town of Pulaski
(Approved with changes– Transmit to Town
of Pulaski) Ms. Hanks

 - 4. Other:
 - a. Property, Casualty, Auto and General Liability Insurance
(Ratified recommendation to remain with Old
Dominion Insurance) Ms. Burchett

 - b. Food Stamp Program Work Requirement
(Ratified)

 - c. U. S. Dept. of Justice Resource Officer Grant - \$3,279
(Ratified)

 - d. Victim Assistance Program Grant Award
(Ratified)

- e. Personnel Changes
(Reviewed)

- f. Livestock Claim Policy Update
(Approved to comply with state law – Send to Extension Agent White and Sheriff Davis) Ms. Hanks
 - g. Industrial Access Road Letter of Credit
(Authorized execution of letter of credit agreement with Community National Bank for bonding for the road) Mr. Huber
 - h. Headwaters Regional Industrial Facilities Authority
(Schedule public hearing on authority creation – Advertise on July 12 & 19) Ms. Hanks/
Ms. Jenkins
11. Citizen Comments
(None)
12. Other Matters from Supervisors
(None)
13. Executive Session – 2.1-344(A)
- (Denied claim made by Attorney Eley on behalf of Mr. Denny Presgraves for damage by NRRRA - Notify Mr. Eley) Mr. McCarthy
 - (County attorney authorized to prepare resolution encouraging re-opening of New River Trail) Mr. McCarthy
 - (Committee appointed to review requests for funding by organizations with a recommendation back to Board of Supervisors - Committee to consist of social services director, office on youth director and county administrator annual allocation for such assistance not to exceed \$5,000) Mr. Morgan
 - (Prepare letter to Town of Pulaski acknowledging receipt of a request for recreation funding, explaining the county emphasis on youth sports, advising the matter of recreation funding will be further analyzed and should be shared with the town by September 1998 – Place draft of letter in July 2 weekly update, with letter to be sent by July 8) Ms. Hanks/
Mr. Morgan
14. Adjournment

June 15, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearing - Application for Enterprise Subzone Designation

A public hearing has been scheduled for this meeting to solicit public input on a proposed application to the Department of Housing and Community Development for the designation of a portion of the county as a Virginia Enterprise Subzone. ***Enclosed*** is a copy of the public hearing notice. The designation would allow the area of the proposed Commerce Park to be included in the enterprise zone already designated on the fifty acres the county owns, known as the Airport Industrial Park. If the site does not develop, then the boundaries can be changed later. Since the Commerce Park site is under option and has been listed with the state as a potential industrial site, it would enhance its marketability to be included in the enterprise zone.

JNM/gh

June 15, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meetings:

1. Status of Surface Transportation Assistance Act Double Trailer Access – The resident engineer may have information to share.
2. Rt. 626, Hazel Hollow Road, Replacement of Rumble Strips – At the June 1 meeting, VDOT advised it would review the request. The resident engineer may have information to share.
3. Falling Branch, Rt. 798, and Hazel Hollow Roads Rt. 626, Request for Delineators – At the June 1 meeting, VDOT advised installation of guardrail would not be feasible; however, delineators may be a possible solution. The resident engineer may have information to share.
4. Rt. 11 Memorial Bridge, Closure of Intersection of Route 715, Madison Avenue – At the June 1 meeting, VDOT was requested to review the justification for closure, with possible traffic recount. Closure is proposed due to the steep grade after new bridge is installed. Staff has reviewed current bridge replacement plans and suggests maintaining water transmission rights across the bridge. The resident engineer may have additional information to share.
5. Carden Drive, Rt. 685, Drainage Problem – The resident engineer may have information to share on this concern in the Fairlawn area.

6. Adoption of Resolution - Abandonment of Right-of-Way off Route 752, Betty Baker Road – Adoption of a resolution is requested. A copy of the resolution prepared by VDOT is ***enclosed*** with this packet. VDOT advises a public hearing is not required on this abandonment. The road is in the Ingles District. The abandoned section is unused after construction of a new road.

- b. Signal Modification, Intersection of Rt. 100, Rt. 682 and Town Center Drive, Town of Dublin – ***Enclosed*** is correspondence from Resident Engineer Brugh to Dublin Town Manager Elander regarding this matter. I recommend authorization to seek a solution with town. Board members may want to serve on a review committee.

- c. Private Road Status for Shadow Land Subdivision – The developer of this subdivision is requesting private street status for the right-of-ways that will serve the expansion of this subdivision. The Planning Commission considered this item at the June 9, 1998 Planning Commission and has recommended the Board of Supervisors approve private road status for all roads in this subdivision. ***Enclosed*** is background information from the Planning Commission.

- d. Request for Paving at Intersection of Route 609, Boyd Road, and Route 653, Clark Ferry Road – Ms. Bonnie French of Rt. 1, Box 15A, Draper has requested this intersection be paved. Improvements to Rt. 653, Clark Ferry Road, are on the waiting list. Improvements to Route 658, Delton Road, are next to last on the six year plan.

- e. Request for Guardrail on Route 600, Belspring Road, at the foot of hill at Route 1215, Dent Drive – Ms. Barbara Clay of 7373 Dent Drive, Radford, has requested guardrail installation.

- f. Resolution Adding Saddleridge Road to Secondary Road System – Adoption of the ***enclosed*** resolution, as prepared by VDOT, is recommended. This new subdivision road is in the Draper District off Rt. 672, Lowman's Ferry Road, just north of Lowman's Ferry Bridge.

JNM/gh

cc: J. D. Brugh, VDOT Resident Engineer

June 15, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

a. Debt Restructuring

1. VRS Bond Resolution for School Employees Early Retirement - The ***enclosed*** resolution authorizing acceptance of a proposal to purchase General Obligation Refunding Bonds or Notes is recommended for adoption. We anticipate paying off the entire debt by a \$1,129,421 payment in FY 99 and a \$1,039,562 debt payment in FY 00.
2. Restructuring 1992 (Courthouse) and 1986 (Peppers Ferry Sewer Capacity) Debt – Authorization is requested to take all acts necessary to restructure the debt. Our financial advisor expects the current payments due to pay off in 2002 to be extended through 2006.
3. Literary Loans Interim Financing – Authorization is requested to take all acts necessary to obtain interim financing for the three literary loans (Critzler \$2,500,000 – Snowville \$5,000,000 – PCHS \$1,000,000). Our financial advisor expects the cost of the interim loan to be less than \$200,000 in FY 99.
4. PCHS Literary Loan Application - It is recommended the School Board be requested to seek a literary fund loan for expected repairs needed at the high school. An application for \$1 million is recommended. This amount would cover the \$473,000 estimated roof repair expense, as well as a reserve for chiller repair. The chiller expense can be deferred until the current unit needs replacing. Obtaining low cost financing now should accommodate the major expected capital costs for maintaining the high school campus.

Enclosed are copies of correspondence, the request for proposals and tables explaining the refinancing. Total expected savings are \$1,777,868. Firm proposals

should be received on the afternoon of June 22 and reported to the Board at that night's meeting.

b. Update from County Attorney

An update from the County Attorney may be provided on the following matters:

1. New River Trail State Park Access
2. Swimming Pool Fencing Requirements
3. Dock & Pier Ordinance Removal Requirements
4. Mineral Rights Reversion to Property Owners

c. Key Activity Timetable – An updated key activity timetable will be presented prior to the Board's meeting, via the weekly update.

/gh

June 15, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of April 30, May 14 & June 1, 1998 – See ***enclosed***.
- b. Accounts Payable – See ***enclosed***.
- c. Appropriations and Transfers – The following appropriations and transfers are recommended for approval:
 1. Internal Service Fund Transfers #12 - \$46,022.90 – See ***enclosed***.
 2. General Fund Appropriation #14 - \$60,931.00 – See ***enclosed***.
 3. Capital Improvements Fund Appropriation 12 - \$6,001.00 – See ***enclosed***.
 4. School Fund Appropriation #16 - \$104,111.00 – See ***enclosed***.
 5. FY 99 Budget Adoption Appropriations Resolution – Adoption of the budget as published for public hearing and the ***enclosed*** appropriations resolution is recommended.
- d. Ratification – Ratification of the following is recommended:
 1. Contracts – There are no contracts at this time.
 2. Change Orders - There are no change orders at this time.
 3. Agreements – Fire Service Agreement – Town of Pulaski – The ***enclosed*** agreement with the Town of Pulaski for fire services is recommended for approval. The county attorney has suggested modifications, which are in all CAPS and *italicized*.
 4. Other – Property, Casualty, Auto and General Liability Insurance – McNeary recommends remaining with Old Dominion Insurance for property, auto, general liability, umbrella, boiler and inland marina coverage. The special coverage for volunteer firemen/rescue personnel and fire/rescue vehicles is

recommended to be awarded to Chesterfield Insurers. The ***enclosed*** tables reflect the coverage and the premiums for said coverage. Due to a savings in the premiums for next year, staff has requested McNeary to request the respective companies to increase the umbrella general liability from \$1 million to \$5 million and also up the contents coverage for the fire departments and rescue stations under the property policy. This will increase the premiums slightly. A revised table to include these additions will be provided to the Board prior to the Board meeting.

- e. Personnel Changes – ***Enclosed*** is an update from Management Services Director Nancy Burchett of recent personnel changes.
- f. Livestock Claim Policy Update - The ***enclosed*** amendment to the Livestock Claim Policy is recommended for adoption. Extension Agent Richard White has reviewed the policy and suggested modifications, which are in all CAPS and *italicized*. In addition, I suggest the livestock claim limits set by state law be noted on the application form.
- g. Industrial Access Road Letter of Credit – Authorization is requested to execute a letter of credit agreement with Community National Bank for bonding for the New River Industrial Park access road. This letter of credit, required by VDOT, is proposed to be issued by Community National Bank based on a one-half percent annual cost (\$1,500 per year). Proposals received from other banks were one percent or above.
- h. Headwaters Regional Industrial Facilities Authority – Authorization is requested to schedule a public hearing on the authority creation. The ***enclosed*** memo dated June 11 from Planning District Director Rundgren encloses the draft ordinance and agreement to create the authority. Authorization is also requested for \$5,000 to assist with the authority start-up. One possible project of the authority is the proposed Commerce Park.

/gh

Distribution or reproduction of this document is prohibited. This document is exempted from public access in accordance with the Virginia Freedom of Information Act.

June 15, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters, including:

- a. **Enclosed** are recent letters to industrial prospects for which the Board of Supervisors endorsement is needed.
- b. I would also like to discuss the status of the New River Regional Jail sewer service regarding details of contracts and intergovernmental agreements. The county attorney and I have a meeting with the Dublin Mayor and town attorney today on this matter.
- c. **Enclosed** is a letter from NRRRA Director Maus regarding the landfill entrance road that may have legal implications.
- d. Authorization is requested to proceed to enforce collection of a lien against the John Ritter property in Belspring where cleanup expense of about \$8,000 is not effective due to continued littering of the property.
- e. Authorization is requested to provide at least temporary parking and a Port-a-John at the New River Trail access in Allisonia. Efforts to locate a long-term

access site have been thwarted by community misunderstanding and the closure of the trail through to the Foster's Fall area.

Allisonia Trading Post proprietor Don Holt plans to close the convenience store after the Fourth of July holiday. There will be no parking or restrooms in the area after he closes. He offers to continue to provide a rest stop for the public if the county will: pay the \$80 monthly Port-a-John fee; add gravel to the parking area, and; pay him \$200 per month site upkeep (mowing, litter pick-up, and liability insurance). An agreement for temporary use of up to one year is suggested.

This short-term arrangement should help accommodate the public until a long-term access is settled. We continue to seek a site for the \$50,000 VDOT ISTEIA Enhancement Grant for the Allisonia area. Leasing a portion of Mr. Holt's parking area for his planned new store is a possibility; however, he has put his new store plans on hold until the State opens up the trail. Another possibility is to add parking and restrooms within the state right-of-way, but we have not gotten a firm commitment from the State Park for that approach. We have found no other willing private landowner close enough for a cooperative site improvement for trail access.

JNM/gh