

FOLLOW-UP

BOARD AGENDA
PULASKI COUNTY
BOARD OF SUPERVISORS

Regular Meeting
Monday, April 27, 1998
7:00 p.m.

ACTION	KEY STAFF
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1. Invocation

1a. Presentation to Pulaski County Chess Association
(Presented)

2. Public Hearings

a. A request by Marshall Concrete Products for Rezoning from Commercial (CM-1) to Conditional Industrial (I1 to allow a trucking terminal and service garage for owner's vehicles on property identified as tax parcel 082-001-0000-0030,31, 10.38 acres, located on the west side of Count Pulaski Drive (Rt. 99), joining the Corporate Limits of the Town of Pulaski, Draper District
(Withdrawn by applicant)

b. Proposed Amendments to the Zoning Ordinance
(Public hearing deferred pending Planning Commission recommendation)

c. Proposed Amendments to the Subdivision Ordinance
(Public hearing deferred pending Planning Commission recommendation)

d. Eliminating Fee on Land Use (Use Value Assessments)
(Adopted – Update ordinance book – Distribute to Commissioner of Revenue and ordinance holders)

Ms. Hanks

e. Adoption of a Vessel & Dock Structure Maintenance Ordinance
(Adopted with amendment to require staff review and report to Board of Supervisors for concurrence before action is taken enforcing the ordinance – Insert amended language- Distribute to ordinance holders)

Mr. McCarthy
Ms. Hanks

- (Request American Electric Power waive its fee to the PSA for water withdrawal) Mr. Morgan
- f. Adoption of Dog and Other Animals Ordinance Amendment RE: Kennel License Purchase to state there can be inspections for cause
(Adopted – Distribute copy to Treasurer, Sheriff, and ordinance holders) Ms. Hanks
- g. Community Development Block Grant
(Approved filing application) Mr. Huber
3. Additions to Agenda
4. Highway Matters:
- a. Follow-up from Previous Board meeting:
1. Status of Surface Transportation Assistance Act Double Trailer Access
(Pending VDOT review – Place update on June 1 supervisors agenda) Ms. Hanks
2. Road Viewers Report: Claytor Village Subdivision
(Approved report – File with Circuit Court Clerk’s Office – Return completed report to VDOT - Approved as a no cost rural addition – Assist developer with transfer of right-of-way to county and to VDOT) Ms. Hanks
Mr. Coake
3. New River Valley Fairgrounds Rural Addition
(Approved rural addition at an estimated cost of \$30,500, contingent on New River Valley Recreation, Inc. arranging for grading of new roadway and county assisting with paving needed by fairgrounds off VDOT right-of-way – Assist with transfer of right-of-way to VDOT) Mr. Coake
4. Guardrail at Draper Elementary School along Route F047, Old Route 100
(Completed)
5. Rock cliff protrusion removal along Route 658, Delton Road
(Improvement planned this spring or summer as a maintenance item – Place update on June 1 agenda) Ms. Hanks

- 6. Guardrail and stream diversion along Route 658, Delton Road, approximately 1.5 miles south of Route 654, Old Baltimore Road
(Delineators will be installed along wall – Place update on June 1 agenda) Ms. Hanks

- 7. Guardrail Placement at Rt. 600, Belspring Road, and Rt. 1205, Timberlane Drive
(On waiting list for 1999 review)

- 8. Drainage on Route 712, Water Tank Road
(Ninety percent completed, with remaining erosion to be addressed soon – Place update on June 1 agenda) Ms. Hanks

- 9. Repaving Routes 787, Peak Creek Road, 644, Hurston Road, and 763, Old Mill Road
(On schedule for paving by fall 1998)

- 10. Low Area at Rt. 693, Fariss Mines Road, at Big Reed Island
(Under review by VDOT – Place update on June 1 agenda) Ms. Hanks

- b. Six Year Plan Waiting List Priorities
(Add the year the improvement was requested to list and place on a future agenda as convenient) Mr. Morgan
Ms. Hanks

- c. Drainage Easements for Road Extensions in Sinkhole Areas
(Refer to county attorney for study of bonding capability over a long period of time – Ask Planning Commissioner Rainey and County Engineer Coake to brief County Attorney McCarthy on procedures used to address this matter in adjacent counties – Place on July agenda for a report) Mr. Coake/
Mr. McCarthy

Ms. Hanks

- d. Board of Supervisors Concerns

(Supervisor Conner requested “no parking” signs on Route 1131, Mountain View Drive across from PCHS – Pavement also needs patching on this road – Place update on June 1 agenda) Ms. Hanks

(Supervisor Cook requested an informal speed study and “children at play” sign study on Routes 840, Hawks Nest Lane, 842, Water Plant Road, and Route 841, Sonny Alley Drive – Place update on June 1 agenda)

Ms. Hanks

(Supervisor Fariss inquired of the status of Route 693, Lead Mines Road, bridge improvements at the Montgomery/Pulaski County boundary near Snowville – Place update on June 1 agenda)

Ms. Hanks

(Supervisor Sheffey requested replacement of rumble strips on Route 626, Hazel Hollow Road, approaching the overhead railroad trestle – Place update on June 1 agenda)

Ms. Hanks

e. Citizen Concerns

(Ms. Zola Lancaster alerted VDOT to a drop off hazard on Route 605, Little River Dam Road, near Route 633, Owens Road)

(An unidentified citizen inquired of the status of the New River Trailer Park rural addition – The rural across the New River Valley Fairgrounds will address this need)

(Kevin Lui inquired regarding the safety of the intersections of Route 643, Thornspring Road, and Cougar Trail Road, with Route 11, Lee Highway – VDOT advised no more safety improvements were planned at these intersections)

5. Treasurer’s Report
(Presented)

6. Citizens’ Comments

(Ms. Brenda Blackburn inquired regarding the status of Route 655, Max Creek Road, noting that Mr. Ken Smith of the VDOT Richmond office advised a public right-of-way may exist south from the end of state maintenance to Floyd County – The county attorney was requested to review the matter with the attorney general of the Commonwealth and with Mr. Smith, and report the status of public

access, if any, at a future Board meeting – Ms. Blackburn expressed concerns regarding gating of the right-of-way preventing access by the general public – Send minutes excerpt to Boy Scout Reservation Ranger Charles Stultz)

Ms. Hanks

(Ms. Ruth Lancaster requested information on Harry DeHaven Park – Send minutes of park advisory committee meeting and invite Ms. Lancaster to participate in advisory committee meeting and next employee work day at the park)

Ms. Hanks

7. Reports from the County Administrator & Staff:

a. Key Activity Timetable

(Charge use of Dublin Town Center county offices to Recreation Commission, REMSI & Regional Jail)

Ms. Burchett

b. Budget Preparation

(Approved Literary Fund loan resolutions for Snowville and Critzer Elementary schools expansion – Send certified copy of resolution to school superintendent and financial advisor)

Ms. Hanks

(Advise school administration that Board of Supervisors desire updates and opportunity for concurrence prior to authorization of school construction)

Mr. Morgan

(County engineer requested to prepare report on flat versus pitched roofs, utilizing independent expertise, at a cost not to exceed \$5,000 – Place report on May 14 budget work session)

Mr. Coake

Ms. Hanks

(Approved proceeding with study of a juvenile detention facility at the New River Regional Jail site, with request for funding assistance from the New River Juvenile Detention Home Commission and member localities of both the Detention Home and Regional Jail – Approved Pulaski County initiating the study at a cost not to exceed \$10,000)

Mr. Huber/
Mr. Morgan

(Supervisor Fariss requested a status report on the faculty at the alternative school, if the alternative school is closed)

Ms. Burchett

(Supervisor Cook requested report on impact of Goals 2000 grant on FY 99 school budget local contribution)

Ms. Burchett

(Requested Electoral Board to do a ten year total cost analysis on all available types of voting machines – Analysis should include both machine purchase, consumable supplies and maintenance – Send excerpt of minutes to Electoral Board with a request for report to be presented by the May 14 budget work session)

(Budget work sessions to be divided with May 4 session to focus on operational expenses and May 14 to focus on capital outlay and debt service, as well as a briefing by Financial Advisor Jim Johnson)

c. Appointments:

1. Recreation Commission

(Ask Paul Phillips to serve)

Ms. Hanks

2. Building Appeals Committee

(Reappointed Tom Douthat, Paul Shelor and Bobby Dunnigan for a term expiring June 30, 2002)

Ms. Hanks

3. New River Community College

(Reappointed Kendall Clay for a term expiring June 30, 2002)

Ms. Hanks

4. New River Highlands Resource Cons. Council

(Reappointed William Lindsey for a term expiring June 30, 1999)

Ms. Hanks

5. Office on Youth

(Reappointed Marty Kemp for a term expiring June 30, 2001)

Ms. Hanks

6. Pulaski Encouraging Progress

Reappointed:

(Community Information Committee-Richard Guthrie)

(Existing Business Committee-Ron Chaffin; Hi Nicely; and Mason Vaughan, Sr.)

(Finance Committee-Philip Baker; Gray Goldsmith; Danny Hardy; Tom McCarthy; and Eric Miller)

(Sites and Buildings Committee-Tom Douthat)

(Steering Committee-Ron Chaffin; Jane Graham; Richard Guthrie;
Tom McCarthy; Hi Nicely; and Mason Vaughan, Sr.)

7. Social Services Board
(Appointed Supervisor Cook for a term ending
June 30, 2002)

8. Items of Consent:

- a. Minutes of March 23 & April 6, 1998
(Approved) Ms. Hanks
- b. Accounts Payable
(Approved) Ms. Spence
- c. Appropriations and Transfers
1. Internal Service Fund Transfer #10 - \$37,046.28
2. General Fund Appropriation #12 - \$5,613.00
4. Capital Improvements Fund Appropriation #10-
\$1,356,444.00
5. School Fund Appropriation #15 - \$101,602.09
(Approved) Ms. Hanks
- d. Ratification:
1. Contracts:
2. Change Order:
 ♦ New River Industrial Park Utilities - \$13,455.72
 (Approved)
3. Agreements
 ♦ Dept. of Health Local Government Agreement
 (Approved)
4. Other
 ♦ Social Services Copier Purchase
 (Approved – Purchase through Internal Services
 Fund with a repayment by installment from
 Social Services Department – Establish
 accounts receivable for installment payments) Ms. Burchett
- e. Personnel Changes
(Reported)
- f. Business Appreciation Week Proclamation
(Adopted – Distribute to news media and Virginia
Department of Business Assistance) Mr. Huber/
Ms. Hanks

- g. Livestock Claim Policy Change
(Adopted – Change delegating responsibility of notice of denial of claim to Sheriff – Send revised policy and excerpt of minutes to Sheriff Davis) Ms. Hanks
- h. Swimming Pool Fencing
(Deferred action to future meeting - Determine background for State Department of Housing and Community Development discontinuing statewide enforcement –
- Provide specifics of requirements of fencing should local option be exercised – Place update on future agenda) Mr. Goins
Ms. Hanks
- i. New River Valley Airport Lighting Grant Amendment
(Accepted grant funds - File appropriate documents.) Mr. Huber
9. Citizen Comments
(None)
10. Other Matters from Supervisors
(Supervisor Fariss inquired the status of installation of street lights along Rt. 100, Cleburne Blvd., between Newbern and Dublin- Place update in future weekly memo) Mr. Huber
- (Supervisors White requested VDOT study additional turning lanes on Rt. 643, Cougar Trail Rd., between Rt. 11 Lee Highway and Rt. 611, Newbern Road – Send request to resident engineer - Put update on June 1 Board agenda) Ms. Hanks
- (Supervisor Fariss requested an analysis of share of county employment income from the Volvo plant before and after the expansion initiated in 1994 – Place report in future weekly memo) Mr. Huber
Ms. Hanks
11. Executive Session – 2.1-344(A)
- ◆ Personnel
 - ◆ Legal
 - ◆ Land Acquisition/Disposition
 - ◆ Prospective Industry

12. Adjournment

(To reconvene for joint meeting with town councils at 7:00 p.m. on April 30th and for a budget work session at 7:00 p.m. on May 4th)

April 20, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

- a. A request by Marshall Concrete Products for Rezoning from Commercial (CM-1) to Conditional Industrial (I1_ to allow a trucking terminal and service garage for owner's vehicles on property identified as tax parcel 082-001-0000-0030,31, 10.38 acres, located on the west side of Count Pulaski Drive (Rt. 99), joining the Corporate Limits of the Town of Pulaski, Draper District – The applicant has withdrawn this request. See **enclosed**. Therefore, no public hearing is required.

- b. Proposed Amendments to the Zoning Ordinance – A public hearing has been scheduled to consider the proposed amendments to the zoning ordinance as follows. The Planning Commission has deferred its recommendation to a future meeting.
 1. Add to Agricultural (A-1) by Special Use Permit
 - ◆ Manufactured Homes, Multiple
 2. Add to Residential (R-1) by Special Use Permit
 - ◆ Dwelling, Second Single-Family (A)
 - ◆ Dwelling, Second Single-Family (B)
 3. Add to Residential (R), (R1), (R2), (R3), Agricultural (A1), Conservation (C1), Commercial (CM1), and Industrial (I1) by Special Use Permit
 - ◆ Tanks or Pump Stations (*above ground*)
 4. Amendment to Section 4-3 and 7-3, Setback Regulations to Define *Open Space*
 5. Add Article 23: Standards for Telecommunication Antennas and Towers
 6. Applicant assumption of costs of re-advertising a withdrawn zoning hearing request, unless charges are waived by the Planning Commission for extenuating circumstances.

- b. Proposed Amendments to the Subdivision Ordinance – A public hearing has been scheduled to consider the proposed amendments to the subdivision ordinance as follows. The Planning Commission has deferred its recommendation to a future meeting.
 - 1. Revise Section 3.1.1 to allow the subdivision agent to approve subdivision plats of ten (10 lots or less).
 - 2. Delete Section 3.1.5-2 of the Subdivision Ordinance requiring 200 ft. road frontage for large lot subdivisions.
- c. Eliminating Fee on Lane Use (Use Value Assessments) – A public hearing has been scheduled to consider adoption of the enclosed amendment to the ordinance. This amendment was adopted on a temporary basis at the March supervisors meeting. The fee was only yielding about \$6,100 in annual revenue for a tax deferral of over \$300,000.
- d. Adoption of a Vessel & Dock Structure Maintenance Ordinance – A public hearing has been scheduled to consider adoption of the enclosed ordinance. As requested by the Board, the county attorney has prepared this ordinance.
- e. Adoption of Dog and Other Animals Ordinance Amendment RE: Kennel License Purchase to state there can be inspections for cause – A public hearing has been scheduled to consider adoption of the enclosed amendment to the Animal Control Ordinance. This amendment was adopted on a temporary basis at the March supervisors meeting.
- f. Community Development Block Grant – A public hearing has been scheduled. See enclosed notice to the Southwest Times, which explains the public hearing. This hearing was held twice before, but is needed again due to a technical error in the hearing notice timing. It will allow water extension to the Randolph Park, Cougar Industrial Park and Corporate Center Industrial Park, as well as enhance the water pressure at the Volvo Truck Plant and High School area.

JNM/gh

April 20, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from Previous Board meetings:

1. Status of Surface Transportation Assistance Act Double Trailer Access – The resident engineer may have information to share.
2. Road Viewers Report: Claytor Village Subdivision - Staff was authorized to serve as road viewers. **Enclosed** is the road viewers report prepared by VDOT. Acceptance of the report and authorization for staff to execute on behalf of the Board is recommended. Acceptance of the report, and approval of adding the road as a rural addition is recommended, contingent on the road being built at no expense to VDOT or the county.
3. New River Valley Fairgrounds Rural Addition – Authorization to build this previously viewed road is recommended based on New River Valley Recreation, Inc. agreeing to arrange for the grading of the road and the county contributing to additional paving of the current entrance to the fairgrounds. The result will be a state maintained road to the residential area behind the fairgrounds, plus an improved public access through the fairgrounds during events.
4. Guardrail at Draper Elementary School along Route F047, Old Route 100 – At the March meeting, VDOT advised of plans to install guardrail at this location. The resident engineer can advise of the status of this matter.
5. Rock cliff protrusion removal along Route 658, Delton Road – The resident engineer may have information to share.

6. Guardrail and stream diversion along Route 658, Delton Road, approximately 1.5 miles south of Route 654, Old Baltimore Road - At the March meeting, VDOT advised of plans to install guardrail at this location. The resident engineer can advise of the status of this matter.
 7. Guardrail Placement at Rt. 600, Belspring Road, and Rt. 1205, Timberlane Drive – The resident engineer may be able to provide an update on this matter.
 8. Drainage on Route 712, Water Tank Road – At the March meeting, VDOT advised this work would be done. The resident engineer may have additional information to share on this matter.
 9. Repaving Routes 787, Peak Creek Road, 644, Hurston Road, and 763, Old Mill Road – At the March meeting, VDOT advised scheduling of paving is under review. The resident engineer may have additional information to share on this matter.
 10. Low Area at Rt. 693, Fariss Mines Roads, at Big Reed Island – The resident engineer may have information to share.
- b. Six Year Plan Waiting List Priorities – The *enclosed* waiting list has many unprioritized projects. The Board may want to discuss whether keeping such a long list is effective, given the extensive delay until most of these projects will be considered.
 - c. Drainage Easements for Road Extensions in Sinkhole Areas – Planning Commissioner Rainey has suggested the Board allow developers to extend roads in areas where drainage into sinkholes will be needed, due to lack of drainage into a natural above ground channel. Two examples of such development are the Heron’s Nest residential development in the New River Industrial Park and the Deerwood Subdivision off Route 600, Belspring Road. The county would have to guarantee to VDOT that the drainage into the sinkhole would be maintained. The guarantee would include remediation should the sinkhole fail. Failure could include being stopped up and holding water or collapse. The guarantee made by the county could be transferred in whole or in part to the developer. It is recommended such guarantee be made only upon recommendation of the Planning Commission.

JNM/gh

cc: J. D. Brugh, VDOT Resident Engineer

April 20, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. Key Activity Timetable – See ***enclosed*** updated timetable.
- b. Budget Preparation – Any additional action needed at this meeting on the FY 99 Budget preparation can be considered. The School Board has requested the ***enclosed*** resolutions be adopted regarding application for Literary Funds for the Snowville and Critzer Elementary schools.
- c. Appointments:
 1. Recreation Commission – An appointee is needed, due to the vacancy created by Charles Twine’s resignation.
 2. Building Appeals Committee – The terms of Tom Douthat, Bobby Dunnigan, and Paul Shelor expire on June 30, 1998. They are eligible for reappointment.
 3. New River Community College – The term of Kendall Clay expires on June 30, 1998. He is eligible for reappointment of a four year term.
 4. New River Highlands Resource Conservation District – The term of William Lindsey expires on June 30, 1998. He is eligible for reappointment.
 5. Office on Youth – The term of Ms. Marty Kemp expires on June 30, 1998. She is eligible for reappointment.
 6. Pulaski Encouraging Progress (PEP) – See ***enclosed*** memo from Mr. Huber advising of current appointees whose terms expire June 30, 1998.
 7. Social Services Board – The term of Joseph Sheffey expires June 30, 1998. Mr. Sheffey is not eligible for reappointment.

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April 20, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of March 23 & April 6, 1998 – See enclosed.
- b. Accounts Payable – See enclosed.
- c. Appropriations and Transfers – The following appropriations and transfers are recommended for approval:
 1. Internal Service Fund Transfer #10 - \$37,046.28 – See enclosed.
 2. General Fund Appropriation #12 - \$5,613.00 – See enclosed.
 3. Capital Improvements Fund Appropriation #10 - \$1,356,444.00 – See enclosed.
- d. Ratification – Ratification of the following is recommended:
 1. Contracts – There are no contracts at this time.
 2. Change Order:
 - ◆ New River Industrial Park Utilities - \$13,455.72 – See enclosed.
 3. Agreements – There are no agreements at this time.
 4. Other:
 - ◆ Social Services Copier Purchase – See enclosed purchase order in the amount of \$12,000. Recovery of the cost will be made from installment payments by the Department of Social Services, which will save a high lease purchase interest rate.

- e. Personnel Changes – See ***enclosed*** update of recent personnel changes, as prepared by the Director of Management Services.
- f. Business Appreciation Week Proclamation – See ***enclosed*** proclamation recommended for adoption by the Board. The proclamation is part of a statewide effort by the Virginia Department of Business Assistance.
- g. Livestock Claim Policy Change – ***Enclosed*** is a copy of the current Livestock Claim Policy. It is recommended that the last sentence in paragraph number 6 be changed to read as follows: If the claim was not approved, then correspondence will be issued from the ~~County Administrator's Office~~ **Sheriff's Department** explaining denial of the claim.
- h. Swimming Pool Fencing – Scheduling of a public hearing to require fencing or other enclosure for swimming pools is recommended. See ***enclosed*** memo from Director of Code Enforcement Charles Goins regarding this matter.
- i. New River Valley Airport Lighting Grant Amendment – Acceptance of an additional \$44,355.33 in grant funds is recommended. See ***enclosed*** documentation.

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April 20, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

JNM/gh