

# FOLLOW-UP

BOARD AGENDA  
PULASKI COUNTY  
BOARD OF SUPERVISORS

Regular Meeting  
Monday, Feb. 23, 1998  
7:00 p.m.

FOLLOW-UP ACTION

KEY STAFF

1. Invocation

2. Additions to Agenda

3. Highway Matters:

a. Follow-up from Previous Board meeting:

◆ Status of Surface Transportation Assistance  
Act Double Trailer Access

(Confirm list of roads desired by county for  
double trailer access – Advise resident  
engineer – Leave on agenda until resolved)

Mr. Brugh (unless  
noted otherwise)

Mr. Huber

Mr. Hanks

b. Request to Close Portion of Rt. 710, Mount  
Olivet Road

(Request to close route was dropped – VDOT  
confirmed that route will be maintained to  
its end point – Send Mr. Blevins any docu-  
mentation from U. S. Forest Service for  
road access beyond state right-of-way)

Mr. Coake

c. Road Viewing Report

(Place on March agenda selection of next rural  
additions to build – Check all previously approved  
rural additions for available right-of-way, with  
particular attention to: Pond Lick Hollow; Adams  
Road; Depot Road; Schoolhouse Lane; Fairgrounds/  
New River Trail Park access; and Black Hollow  
Heights Road)

Ms. Hanks

Mr. Morgan

d. Snow Removal

(Board commended VDOT for snow removal  
efforts during recent winter storm – Resident  
engineer advised that all county roads were  
cleared within 36 hours after snowfall, which is  
one-half of the 72 hours allowed by VDOT policy –  
Advise Mr. Robert Blake that his concern was  
reviewed by sending an excerpt of the minutes)

Ms. Hanks

- e. Request to Close Rt. 633, Cemetery Street, Railroad Crossing  
(Staff to seek official position from Town of Dublin regarding future closing – VDOT will conduct traffic counts on rail crossings of Route 633, Cemetery Street, and Route 617, Ruebush Road, east of the Town of Dublin, as well as Jefferson, Washington, and Randolph Avenues in the Town of Pulaski – Place update on March agenda) Mr. Morgan
- f. Request to Add Meadowview Heights Subdivision Private Road to Rural Addition Listing  
(Advise interested citizens that the road has been approved as a rural addition and is awaiting funding, based on date of request – Send copy of rural additions listing) Ms. Hanks
- g. New River Valley Bike Plan  
(Solicit critique of plan from Pulaski County members of New River Valley Bicycle Club - Place review on June supervisor's agenda) Mr. Huber
- h. Rural Addition Request – Camelot Farms Road, Off Route 11, Lee Highway  
(Add to road viewing list – Advise interested parties) Ms. Hanks
- i. Annual Primary Road Preallocation Hearing  
(Prepare joint presentation with Chamber and other governments for March 31, 11:30 a.m. at Salem Civic Center) Mr. Huber
- j. Traffic Signal Reactivation Route 114, Pepper's Ferry Boulevard, and Route 679, Viscoe Road  
(VDOT will review whether current traffic levels warrant reactivation – Place update on March agenda - Advise Dr. Beth Nelson of status) Ms. Hanks
- k. Board Of Supervisors Concerns  
  
(Supervisor Conner inquired about status of Route 100, Cleburne Blvd., four-laning over Cloyd's Mountain – VDOT will advertise project for bids in March)

(Supervisor Conner inquired about the status of Route 601, Little Creek Road, improvements – Improvements on first phase are scheduled for 1998 – Right-of-way acquisition should start in early spring)

(Supervisor Cook requested follow-up action on:

Guardrail at Draper Elementary School along Route F047, Old Route 100;

Guardrail along Route 658, Delton Road, near water pipe;

Rock cliff protrusion removal along Route 658, Delton Road;

Guardrail and stream diversion along Route 658, Delton Road, approximately 1.5 miles south of Route 654, Old Baltimore Road;

Drainage on Route 712, Water Tank Road; and

Repaving routes 787, Peak Creek Road, 644, Hurston Road, and 763, Old Mill Road)

(Supervisor Cook requested placement of “no parking” signs near Jack Akers Garage on Rt. T1050, Armstrong Street)

(Supervisor Fariss reported high water on Route 661, Dunkard Road, near Tall Oaks Lane, Rt. 661)

1. Citizens Concerns

(Mr. Eugene Miller encouraged improvements on Pepper’s Ferry Road in the Town of Pulaski and R1026, Hawkins Street)

m. Other Matters

4. Treasurer’s Report  
(Presented)

5. Citizens’ Comments  
(Mr. Eugene Miller expressed concerns re: reassessment)

6. Reports from the County Administrator & Staff:
  - a. FY 99 Revenue Projection  
(Presented)
  - b. Setting of Tentative Real Estate Tax Rate  
(Deferred to March 9 – Present additional information regarding budget requirements) Ms. Hanks  
Mr. Morgan
  - c. Key Activity Timetable  
(Delete abandoned & dropped items) Ms. Hanks
  - d. Appointments
    1. Recreation Commission  
(Ask Harold Ward to serve) Ms. Hanks  
  
(Anthony Akers appointed on an interim basis) Ms. Hanks
    2. Board of Zoning Appeals  
(Ask Tony Nicolo, NRCC maintenance supervisor, to consider nomination) Ms. Hanks
    3. Planning Commission  
(Reappointed William Breedlove) Ms. Hanks
    4. RAAP Restoration Advisory Board  
(Nominate Ms. Jenkins – Send forms to RAAP) Ms. Hanks
    5. 4-H Extension Agent Interview Committee  
(Designate staff to participate in March 31 interviews) Ms. Burchett
7. Items of Consent:
  - a. Minutes of January 26 & 29, 1998  
(Approved with corrections) Ms. Hanks
  - b. Accounts Payable  
(Approved) Ms. Spence

c. Appropriations and Transfers

1. Interoffice Transfer #8 - \$35,940.14

2. General Fund Appropriation #9 - \$3,100.00 & #10 - \$12,416.27

3. Capital Improvements Fund Appropriation #8 - \$18,268.00

4. School Fund Transfer & Appropriation #13 - \$31,517.67

(Approved)

Ms. Burchett

5. Appropriation – Fairlawn Firehouse Painting

(Approved appropriation of \$3,325 to fire department for painting fire house interior – Prepare check for fire department by March 4)

Ms. Spence

(Prepare resolution of commendation on 50<sup>th</sup> anniversary)

Mr. Crigger/Ms. Hanks

(Request Fire Protection Committee suggest procedures for fire station maintenance and insurance for all county funded departments – Determine whether title to Fairlawn Station should remain with county)

Mr. Crigger/Mr. Morgan

d. Ratification:

1. Contracts:

2. Change Order:

a. Change Order #1 – Beaver & Cecil, New River Industrial Park Sewer Line Extension - \$3,750.28

b. Change Order #1 – Central Builders Industrial Park Water Line Extension - \$12,284.69

c. Change Order #7 - Rt. 660 Water Line Project - \$72,000

(Approved)

Mr. Coake

3. Agreements:

a. Property Addressing Assistance - \$36,076.77

(Ratified agreement for assistance from Planning District staff in completing mapping and coordination for 911 and other property addressing – Place demonstration on orthophotography on March Supervisors agenda)

Ms. Hanks

- b. Insurance Consultant  
(Approved use of McNeary Insurance Consulting for a three year period, subject to confirmation that no bias will be made in recommendations on mutual association rates over stock company insurance rates at a fee of \$6,000 plus travel) Ms. Burchett/Mr. Morgan

4. Other:

- e. Personnel Changes  
(Presented)
- f. New River Valley Juvenile Detention Home Funding  
(Approved supporting Montgomery County in questioning the increase in Juvenile Detention Home costs, as well as apprising the juvenile court of the Home's increased usage and the related cost increase – Obtain specs on gym size and components) Mr. Morgan
- g. Property Sale of 0.9929 Acres of Former Cloyd Mt. Landfill Site for Widening of Route 100, Cleburne Blvd.  
(Accepted offer of \$1,190 for about one acre – Notify VDOT) Mr. Coake
- h. Refinancing VRS Debt for School Employees Early Retirement  
(Accepted offer from Robinson, Farmer, Cox Associates (RFC) at a cost of \$2,000, subject to the concurrence of the capital projects financial advisor and the school administration – Notify RFC) Ms. Burchett
- i. Financial Advisor Selection  
(Place on March 9 Board agenda) Ms. Hanks
- j. Cooperative Agreement with Division of Game and Inland Fisheries (DGIF) for \$75,000 Assistance with Harry DeHaven Park Landing  
(Approved agreement, subject to concurrence of county attorney in the separation of operation of park and DGIF funded facilities - Design boat ramp and related facilities that will be grant funded and procure construction contractor) Mr. McCarthy  
Mr. Coake/Mr. Morgan

- k. After Prom Party  
(Approved issuance of ten 1998 decal licenses –  
Notify After Prom committee & Treasurer  
Tickle) Ms. Hanks
- l. FY 97 Financial Report from Auditor  
(Accepted – Prepare appropriate advertisements) Ms. Burchett
- m. Memorial Resolution for Joe Hardy  
(Prepare appropriate resolution) Ms. Hanks
8. Citizen Comments  
(None)
9. Other Matters from Supervisors
- (Supervisor White advised of streetlight being out  
in front of County Administration Building –  
Staff to contact American Electric Power re:  
replacing light) Ms. Hanks
- (Supervisor Fariss requested staff check into  
jail medical dental contract rather than separate  
dental office visit costs) Ms. Burchett
- (Supervisor Fariss spoke regarding land conser-  
vation along streams to be helped by land trust  
donations, with county to be supportive or receive  
such donations – Refer to Planning Commission  
and/or County Attorney for recommendation) Mr. McCarthy/Mr. Morgan
- (Supervisor Fariss spoke re: reducing or eliminating  
fee on land use – Ask Commissioner of Revenue to  
make recommendation at March 23 supervisors meeting –  
Place on March agenda) Mr. Morgan  
Ms. Hanks
10. Executive Session – 2.1-344(A)
- ◆ Personnel
  - ◆ Legal  
(Submit \$600,000 reimbursement request for  
regional jail sewer extension) Mr. Huber
  - ◆ Land Acquisition/Disposition
  - ◆ Prospective Industry  
(Advise Mr. Clay of no interest in medical facility) Mr. Morgan
11. Adjournment  
(To reconvene on Monday, March 9 at 7:00 p.m.)

February 16, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

- a. Follow-up from Previous Board meetings:
  - ◆ Status of Surface Transportation Assistance Act (STAA) Double Trailer Access – The resident engineer may have information to share.
- b. Request to Close Portion of RT. 710, Mount Olivet Road - Mr. Fred Blevins has asked to meet with the Board and resident engineer and request closure, since he is dissatisfied with snow removal and lack of school bus access.
- c. Road Viewing Report – If received by the February meeting, the Board can approve the reports.
- d. Snow Removal – Mr. Robert L. Blake of Jordan Oil Company, a resident of Lake View Subdivision off of Claytor Lake near Harry DeHaven Park, expressed concern over delay in snow removal as of Wednesday, January 28. Mr. Crigger was working with VDOT in this somewhat remote area to coordinate removal first in areas where AEP had downed power lines or where there might be a medical emergency. Mr. Blake complained that Rt. 693 was better maintained for snow removal in Montgomery County and wanted his concerns shared with the Board.
- e. Request to Close Rt. 633, Cemetery Street, Railroad Crossing – Closure of this rail crossing has been suggested once the Ruebush Road, Rt. 617 crossing just east of Rt. 633 is improved. Pledging crossing may be useful to the Town of Pulaski in its efforts to secure a New River Trail passage under the railroad along Peak Creek to allow extension of the trail in to the town.

- f. Request to Add Meadowview Heights Subdivision Private Road to Rural Addition Listing – ***Enclosed*** is a petition from residents of Meadowview Heights Subdivision requesting VDOT pave and maintain Edgewood Drive. It is suggested this road be added to the 1998 road viewing list.
  
- g. New River Valley Bike Plan – Planning District staff Regional Planner Patrick Burton will be present to review the New River Valley Bike Way/Walk Way Plan. ***Enclosed*** is the plan developed in 1994 by the Planning District Commission. Of particular interest is the addition of a paved shoulder on Route 99 from the Pulaski Town corporate limits south to Route 693, Old Route 100. VDOT plans to four lane this stretch of road at the same time Route 99 is four laned from Bob White Boulevard south to the town limits. The paved shoulder would allow bicycle use and compliment the New River Trail State Park extension into the town.

JNM/gh

cc: J. D. Brugh, VDOT Resident Engineer  
Patrick Burton, Regional Planner

February 16, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

- a. FY 99 Revenue Projection – ***Enclosed*** is the tentative revenue estimate prepared with the cooperation of the treasurer and commissioner of revenue. The estimate was prepared based on current tax rates, except that no increase is shown in the real estate levy. The increase in locally controlled revenues is over five percent. It is suggested that all departments and agencies funded by the Board of Supervisors be budgeted to allow no increases over five percent in the local allocation, except for extenuating circumstances.
- b. Setting of Tentative Real Estate Tax Rate – The public hearing on the 1998 real estate tax rate is scheduled for the March supervisors meeting. The tax rate public hearing notice is scheduled to be published on March 8. The February 23 meeting will be the last scheduled meeting before the scheduled ad date. The last ad date to satisfy Virginia Code Section 58.1-3321 is Sunday, March 15. If the Board is not ready to project a tentative tax rate, the matter could be determined at the March 9 budget work session with the School Board.

***Enclosed*** is the advertisement form required for the tax rate ordinance in a reassessment year.

It is recommended the rate be advertised at no more than sixty-six (66) cents per one hundred dollars of assessed value. The purpose of the increase is to fund capital projects, such as the school construction planned. ***Enclosed*** is a worksheet on the reassessment.

- c. Key Activity Timetable See ***enclosed*** timetable, which was updated at the February staff meeting.
- d. Appointments
  1. Recreation Commission - Mr. Hugh Huff and Mr. Bob Piscura have resigned from the Recreation Commission due to other commitments. Therefore, two vacancies exist. Mr. Charles Twine has been contacted regarding continuance of his service due to his inability to attend Recreation Commission meetings. As of today, no

response has been received from Mr. Twine. Any additional information will be submitted prior to the Board's meeting.

2. Board of Zoning Appeals – A vacancy exists due to the relocation of Mr. Grant Hurd.
3. Planning Commission - Commissioner Bill Breedlove's term expires March 1, 1998. He is eligible for reappointment and has had active participation.
4. RAAP Restoration Advisory Board – ***Enclosed*** is an invitation to participate. A member of the Planning Commission or PEP might be informed and helpful on this Board to review environmental protection procedures on the arsenal properties.

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February 16, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of January 26, 1998 – See ***enclosed*** minutes.
- b. Accounts Payable – See ***enclosed*** listing of accounts payable.
- c. Appropriations and Transfers – See ***enclosed*** copies of transfers and appropriations as follows:
  1. Interoffice Transfer #8 - \$35,940.14 – See ***enclosed***.
  2. General Fund Appropriation #9 - \$3,100.00 & #10 - \$12,416.27 – See ***enclosed***.
  3. Capital Improvements Fund Appropriation #8 – \$18,268.00 – See ***enclosed***.
  4. School Fund Transfer & Appropriation #13 - \$31,517.67 – See ***enclosed***.
- d. Ratification:
  1. Contracts – There are no contracts at this time; however, any contracts received after delivery of the packet will be presented prior to the Board’s meeting.
  2. Change Order - -
    - a. Change Order #1 – Beaver & Cecil, New River Industrial Park Sewer Line Extension - \$3,750.28; \$3,080 for Riverwood Subdivision Water Line Driveway Crossing; and \$670.38 for Modification of the Connection into the Pepper’s Ferry Regional Waste Water Treatment Authority Force Main – See ***enclosed***.
    - b. Change Order #1 – Central Builders Industrial Park Water Line Extension - # \$12,284.69 related to changes in the location of the connection to the Radford Army Ammunition Plant water system – See ***enclosed***.

- c. Change Order #7 – Rt. 600 Water Line Project - \$885,780.50 – See enclosed.

3. Agreements –

- a. Property Addressing Assistance - \$36,076.77 – See the enclosed agreement for assistance from the Planning District staff in completing the mapping and coordination for the 911 and other property addressing.
  - b. Insurance Consultant - Proposals will be received this week and the results forwarded to the Board for action.
- e. Personnel Changes – See enclosed update of recent personnel changes as prepared by the Director of Management Services.
  - f. New River Valley Juvenile Detention Home Funding – Enclosed is an explanation of the FY 99 funding request from the home as well as a challenge to the funding request from Montgomery County. The home request is about \$50,000 more for next year than this year. It is recommended Montgomery County be supported in questioning the increase in Juvenile Detention Home costs. It is also recommended the juvenile court be apprised of its increased usage of the home and the related cost increase. Both the Office on Youth and the Court Service Unit are pledging to decrease detention time by encouraging alternatives to detention.
  - g. Property Sale of 0.9929 Acres of Former Cloyd Mt. Landfill Site for Widening of Route 100, Cleburne Blvd – Acceptance of the enclosed offer \$1,190 for about one acre is recommended. This offer is an update of the previous offer, which was slightly less in acreage and compensation.
  - h. Refinancing VRS Debt For School Employees Early Retirement - Acceptance of the enclosed offer from Robinson, Farmer, Cox Associates at a cost of \$2,500 is recommended, subject to the concurrence of the capital projects financial advisor and the school administration. Savings on the refinancing are anticipated to be more than \$400,000 over the term of the retirement payoff.
  - i. Financial Advisor Selection - Proposals are due February 20. A recommendation will be presented as soon as possible. If not available by the February 23 Board meeting, a recommendation will be presented for action before the March 9 budget work session.
  - j. Cooperative Agreement with Division of Game and Inland Fisheries for \$75,000 Assistance with Harry DeHaven Park Landing – Acceptance of the enclosed agreement is recommended, subject to the concurrence of the county attorney.
  - k. After Prom Party – See enclosed invitation to participate. It is recommended 1998 county decal license refunds be made available to ten participants.
  - l. FY 97 Financial Report from Auditor – Acceptance of the enclosed report and approval of the related publications is recommended.

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February 16, 1998

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session – 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters, including the following:

Legal Matters -

Pioneer Maid – See enclosed notice that the State Park will attempt to obtain ownership, for the purpose of transferring to the county for disposal and salvaging of any useable parts, such as marine engines. Also enclosed is our letter to owner Howard Barrett giving notice of zoning approval needed to relocate the vessel.

Lowman's Ferry Bridge Boathouses – See enclosed bill of complaint from AEP requesting removal. PSA equipment and personnel have been offered to assist with removal and disposal of any boathouse, in which an owner releases all interest.

Discrimination Charge – The county attorney may have information to share regarding a complaint filed by a former employee of the Commonwealth's Attorney. See enclosed.

Regional Jail Sewer Connection Fee – Staff is attempting to recover all costs for the Claytor Lake sewer extension not paid by the State Park. Enclosed is the request to the jail for reimbursement issued by Mr. Huber. An update on our progress can be made.

Heron's Nest Property Transfer and Status – A meeting with the IDA is scheduled at 11:00 a.m. on Monday, February 23, to approve the agreements for transfer of the property to both Blue Ridge Golf and Mike Boyer. Copies of the agreements will be forwarded for supervisor's review as soon as possible.

Renfro Lease Agreement – An update on our efforts to accommodate the increase in the lease interest rate without an additional current cost to Renfro can be reported. This matter will be an item of review by the IDA on February 23.

New River Criminal Justice Training Academy Board Restructuring – The county attorney may have information to share.

#### Prospective Industry

Supervisor Fariss can report on any further contact with attorney Kendall Clay regarding the medical industry.

#### Personnel Matters

Board of Zoning Appeals – I have not extended an invitation yet to Mr. Mark Vaughn. I wanted to advise the Board that a member of the Planning Commission may serve on the Board of Zoning Appeals. Board of Zoning Appeals members cannot hold any other public office. The current Board makeup includes an insurance agent, manufacturer, postal service retiree, and a State Department of Motor Vehicles employee.

JNM/gh