

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, October 27, 1997 at 7:00 p.m. at the Pulaski County Administration Building, Board Room, 143 Third Street, N.W., in the Town of Pulaski, Virginia, the following members were present: Joseph L. Sheffey, Chairman; Jerry D. White, Vice-Chairman; Charles E. Cook; and Frank R. Conner. Absent: Dr. Bruce L. Fariss. Staff members present included County Administrator, Joseph N. Morgan; County Attorney, Thomas J. McCarthy, Jr.; Management Services Director, Nancy M. Burchett; and Executive Secretary, Gena T. Hanks.

1. Invocation

The invocation was given by Reverend C. R. Conner of the Family Worship Center.

2. Additions to Agenda

Additional agenda items were noted and considered at the appropriate times on the agenda.

3. Public Hearings

a. Proposed Six Year Plan for Secondary Roads

Chairman Sheffey called upon Resident Highway Engineer, Dan Brugh, to explain the purpose of the public hearing scheduled on this matter and to proceed in conducting the public hearing on the six-year plan for secondary road update.

Mr. Brugh advised the purpose of the hearing is to receive citizen comments on updating of the six-year secondary road plan for Pulaski County. The present plan is for 1998 through 2004. Mr. Brugh then proceeded to review the road improvement projects included on the present six-year plan and their priority ranking.

At this time the public hearing was opened for comments regarding the six-year secondary road plan. Comments were heard from the following individuals:

Mr. Clarence J. Meadows of Route 739, Buford Hollow Road, requested this road be moved up on the six-year plan listing. He expressed concerns regarding dust on road and the need for surface treatment. Mr. Brugh advised this road was number nine (9) on the six-year plan.

Mr. Tim Thompson of Route 796, Akers Road, requested this road also be moved up on the six-year plan listing. He advised this road was experiencing a growth in housing with 16 homes presently located on the road and approximately 6 or 7 more to be added within the next few years. Further, Mr. Thompson advised the required 40 foot right of way already exists on this road. Mr. Brugh noted this road was currently on the supplemental or waiting list of road improvements.

Ms. Francis Webb of Route 653, Clarks Ferry Road, requested the Board move this road from the supplemental list to the six-year road improvement list. Ms. Webb advised a number of elderly individuals live on this road and the road is in need of road improvements. Mr. Brugh advised this road, per state requirements, had to be raised due to a portion being in a flood plain, and also that a right of way problem exists or did exist several years ago. He requested Ms. Webb determine if property owners would now be willing to give the necessary right of way for road improvements.

Ms. Beatrice Draper of Route 641, Cox Hollow Road, expressed concerns regarding this road. She advised the road was impassable and in need of widening. She requested this road to be moved up on the six year plan before the Route 711, Mines Road, project.

Mr. Ranny Akers advised of safety concerns on Old Baltimore Road and at Draper Elementary School. He requested VDOT review drainage problems and the installation of guardrails on the service road near the school. Also, he expressed concerns regarding the lack of speed limit postings in this area. Mr. Brugh advised VDOT would review the drainage problems concerns and he further reported the guardrails will be installed shortly by VDOT.

Mr. Hubert Hall of Route 698, Barsus Road, advised of the need to slow down traffic at the intersection of Route 698 and Route 627. Mr. Brugh advised VDOT would review this area for possible sight distance improvements. Further, he advised that Route 698, Barsus Road, was on the supplemental listing for road improvements.

Ms. Janet Thompson of Route 641, Cox Hollow Road, inquired about speed limit posting on this road and guardrail installation. Mr. Brugh advised VDOT would review for possible guardrails; however, VDOT does not post speed limit signs on any unpaved roads.

Mr. Kenneth Cox of Route 778, Dallas Freeman Road, requested this road be moved from the supplemental list to the six-year road listing due to increased growth of homes on this road. Mr. Cox also inquired about this road being on the six-year plan at one time, but now road is on the supplemental list. Mr. Brugh advised in the early 1990's a reduction in road improvements funds had occurred and a number of requests had to be removed or moved onto the supplemental or waiting list of road projects.

Mr. Charles Rogers expressed thanks for scheduled road improvements this fall at Locust Street and Orchard Hills Subdivision. However, Mr. Rogers advised of mudding concerns should the improvements not be completed before bad weather occurs this winter. Mr. Brugh advised the road would be built this winter.

Ms. Viola Graham expressed concerns regarding the bridge on Route 655, Max Creek Road, near the Boy Scout Camp being dangerous and too narrow. Ms. Graham presented pictures and a citizen petition regarding the bridge to the Board of Supervisors for review and information.

Mr. Ed Hoggatt advised of flooding problems on the Route 600, Parrott River Road Bridge. Mr. Brugh reported the plans have been completed and the right of way has been obtained to improve these problems. He further advised this road improvement was number 12 on the six-year road plan.

Mr. Andy McCready expressed concerns regarding Route 694, Wurno Road, and Route 611, Newbern Road. He requested widening and sight distance improvements. He further requested Route 694, Wurno Road, be placed on the supplemental listing for paving due to additional traffic. Mr. McCready inquired about the STAA status designation for this area. Mr. Brugh advised he would check on this and advise at the next meeting of the Board of Supervisors.

No further citizen comments were heard; therefore, the Chairman closed the public hearing on the six-year road improvements.

Chairman Sheffey requested Mr. Brugh to explain the funding for secondary road improvements. Mr. Brugh advised the funding for secondary road improvements comes from gas tax funds, one-half of a cent from sales tax funds and one-third of funding from federal gas tax funds. Further, the allocation for road funding to the different areas of the state is based on traffic volumes.

Supervisor Cook advised the only project he questioned on the six-year road improvement plan was the Route 605, Little River Dam Road.

Chairman Sheffey advised action would be taken at the November regular meeting of the Board of Supervisors regarding the six-year road plan and the supplemental or waiting list.

- b. A rezoning request by Brabham Enterprises from Agricultural (A1) to Commercial (CM-1) from 34.406 acres of property identified on Pulaski County tax records as parcel 057-001-0000-0013, total area of 66.748 acres, located at the northwest corner of the intersection of State Park Road (Rt. 660) and I-81, Exit 101, in the Ingles District.

County Administrator, Joseph N. Morgan, advised that Gay Engineering Company, Inc. had prepared a preliminary concept plan for Brabham Enterprises Truck Stop indicating a shift of the structures and traffic aisles away from the Grimes property and toward the southwest corner since Mr. Brabham is negotiating the purchase of the existing Chevron Station. Mr. Morgan further reported the Planning Commission recommended approval of the rezoning request including any proffered separation of the entrance from I-81 and buffer technique with the Grimes property. The Planning Commission also recommended that rezoning of the Harry Hunter property from Agricultural (A-1) to Commercial (CM-1) be considered to comply with the commercial zoning for the surrounding Brabham property. A letter of support from the Hunters was noted regarding this piece of property.

Chairman Sheffey opened the public hearing regarding the above matter. The following individuals commented regarding this rezoning request.

Mr. Dudley Grimes expressed concerns regarding the rezoning request. He reported the traffic, should the rezoning be approved, would be entirely too close to his property. Mr. Grimes also expressed concerns regarding drainage problems.

Mr. Henry Brabham advised the property next to Mr. Grimes had already been rezoned. He advised the rezoning request regarding the above listed property was for future development. He also reported negotiations were currently underway with the owner of the Chevron station; however, no agreement had been reached for the sale of this property. Mr. Brabham advised a retention pond might have to be constructed to eliminate any drainage problems.

Ms. Jean Evans questioned the need for rezoning prior to a development plan for the property being submitted.

Mr. Jeff Martin commented that the truck stop facility would open up this I-81 corridor and would benefit the entire county.

No further comments were heard; therefore, the Chairman closed the public hearing.

On the motion of Mr. White, seconded by Mr. Conner and carried, the Board of Supervisors accepted the Planning Commission recommendation and approved the above request for rezoning to include proffers as specified in writing and filed with the records of the meeting for minimum separation of the entrance of the truck stop from I-81 and buffer technique with the Grimes property.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.  
Voting no: none.  
Absent: Dr. Fariss.

c. Consideration of proposed amendment to Reassessment Ordinance

County Administrator, Joseph N. Morgan, reviewed the proposed amendment to the Reassessment Ordinance with the Board of Supervisors.

Chairman Sheffey opened the public hearing on this matter.

No public comments were heard; therefore, the Chairman closed the public hearing on this matter.

On the motion of Mr. Cook, seconded by Mr. White and carried, the Board of Supervisors adopted the following reassessment ordinance:

**REASSESSMENT ORDINANCE**

Be it ordained pursuant to Section 58.1-3378 of the 1950 Code of Virginia, as amended, that the Pulaski County Board of Supervisors does establish the following dates regarding the current reassessment of real estate in Pulaski County:

1. The date by which applications must be made by property owners or lessees to the Board of Equalization for relief from the proposed real estate assessment values effective on January 1, 1998 will be Tuesday, March 31, 1998.
2. The Board of Supervisors does also establish the deadline by which all applications for relief from the Board of Equalization must be finally disposed by the Board of Equalization as Tuesday, April 7, 1998.

This ordinance is to take effect immediately upon adoption.

**SCHEDULE FOR COMPLETION OF REASSESSMENT  
EFFECTIVE JANUARY 1, 1998**

**ACTIVITY**

**TARGET DATE**

**REASSESSMENT**

Department of Taxation approval of assessor

Board of Supervisor approval of assessor

Mail reassessment notices

January 30, 1997

Begin assessor's hearings

February 2, 1998

Conclude assessor's hearings	February 18, 1998
File reassessment book	March 15, 1998

### **BOARD OF EQUALIZATION**

Board of Supervisors to budget funding (Recommended \$200.00 per day compensation for maximum of 15 days plus office mailing, mileage, and advertising expense.)	November 24, 1997
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Board of Supervisors to adopt scheduling ordinance	October 27, 1997
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Board of Supervisors to make nominations for Board of Equalization (Section 58.1-3374 of the state code requires the Circuit Court to appoint from three to five free- Holders of the county to the Board of Equalization)	October 27 through November 24, 1997
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Training of Board of Equalization nominees by Virginia Department of Taxation	January 5, 1998
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Appointment of Board of Equalization by Circuit	January 12, 1998
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Posting by Sheriff of notice of Board of Equalization sittings at each polling precinct	March 6, 1998
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Advertise notice of Board of Equalization sittings (Done by Board of Equalization)	March 8, 1998
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Begin Board of Equalization sittings	March 23, 1998
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Deadline for filing appeal with Board of Equalization	March 31, 1998
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Deadline for Board of Equalization to complete work	April 7, 1998
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Board of Equalization file change orders with Commissioner of Revenue	April 10, 1998
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### **TAX RATE SETTING**

Board of Supervisors approval of tax rate public notice	March 23, 1998
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Publication of Tax Rate Notice	March 8 and 15, 1998
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Public hearing on tax rate adjustment	March 23, 1998
Tax rate adjustment by Board of Supervisors	April 13, 1998
Tax bills mailed	May 1, 1998
Taxes due on first half 1998 at revised rate	June 5, 1998

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.  
Voting no: none.  
Absent: Dr. Fariss.

d. Adoption of an ordinance regulating garbage and refuse pickup and disposal services, pursuant to Section 15.1-28-1 of the Code of Virginia

County Attorney, Thomas J. McCarthy, Jr., advised the proposed ordinance updates and restates the garbage and refuse pickup franchise to the Public Service Authority.

Chairman Sheffey opened the public hearing on this matter.

Dr. Donald Clary reported under the present system no opportunity is available for free enterprise. Dr. Clary advised the service could be provided more cost effective by the private sector and suggested the county bid the service then award the franchise.

Mr. Ron Malloy of C & M Carting Company requested the Board to consider opening up the garbage and refuse service to private enterprises.

Mr. Doug Aust of Gem City Junk Yard also suggested the service be left open for private enterprises and requested the Board explore other alternatives for the provision of refuse services.

Mr. Ed Hoggatt reported Prince William County had granted garbage and refuse pickup franchise to one company and he found this to be very annoying.

Mr. Jeff Martin requested the Board to take this issue under advisement and ask to consider what the citizens might be interested in.

No further comments were heard; therefore, the Chairman closed the public hearing.

Supervisor White made a motion to defer action on this matter until Supervisor Fariss could be in attendance. The motion received no second and Supervisor White called for a vote on his motion. The following vote was recorded:

Voting yes: Mr. White  
Voting no: Mr. Cook, Mr. Sheffey and Mr. Conner  
Absent: Dr. Fariss.

Supervisor White then made a motion to table this matter. The motion received no second and Supervisor White called for a vote on his motion. The following vote was recorded:

Voting yes: Mr. White.  
Voting no: Mr. Cook, Mr. Sheffey and Mr. Conner.  
Absent: Dr. Fariss.

On the motion of Mr. Cook, seconded by Mr. Conner and carried, the Board of Supervisors approved the following ordinance regulating garbage and refuse pickup and disposal services, pursuant to Section 15.1-28-1 of the Code of Virginia, with the request that the PSA Board of Directors provide an evaluation report by January 1998 to the Board of Supervisors regarding refuse and garbage service opportunities by the private sector.

Be it ordained that the Board of Supervisors of Pulaski County, Virginia, after public hearing as required by statute and in order to regulate the pick-up or disposal of garbage, trash or refuse, within the County of Pulaski, Virginia, does hereby reaffirm the declaration of the Board of Supervisors of Pulaski County, Virginia, previously made, that the Pulaski County Public Service Authority shall be the sole entity authorized to engage in the pick-up of garbage, trash or refuse within Pulaski County, Virginia. The Pulaski County Public Service Authority shall pay to the County the sum of ONE HUNDRED DOLLARS (\$100.00) per year, payable on or about the 1<sup>st</sup> day of December each year as a license tax for such right.

The service area shall be the entire County of Pulaski, Virginia, and the Pulaski County Public Service Authority shall have the right to contract with other persons or entities to pick-up garbage, trash or refuse and deliver it to the New River Resource Authority for disposal on behalf of the Pulaski County Public Service Authority.

All garbage, trash or refuse picked up or collected in Pulaski County, Virginia shall be disposed of at the New River Resource Authority facility or facilities, in compliance with the New River Resource Authority rules and regulations.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Absent: Dr. Fariss.

e. Adoption of a Musk Thistle Ordinance

Chairman Sheffey opened the public hearing on the adoption of a Musk Thistle Ordinance.

No public comments were heard; therefore, the public hearing was closed by the Chairman.

On the motion of Mr. White, seconded by Mr. Conner and carried, the Board of Supervisors adopted the following Musk Thistle Ordinance:

BE IT ORDAINED that the Board of Supervisors of Pulaski County, Virginia, does hereby declare any “musk thistle”, *Carduus nutans* L, or “curled thistle”, *Carduus acanthoides* L, growing in this county to be a public nuisance and noxious weed, harmful to plant and grass growth and to pastures.

BE IT FURTHER ORDAINED that the Board of Supervisors of Pulaski County, Virginia, or its designee, in order to control the growth and spread of such noxious weeds in Pulaski County, may order musk thistle and curled thistles to be destroyed, either by agents or employees of the county, or by the landowner where such noxious weeds are found growing.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Absent: Dr. Fariss.

f. An amendment to Article 12, Planned Unit Development District (PUD), of the zoning ordinance to allow industrial and commercial uses within a Planned Unit Development (PUD) and to allow an alternative organization other than condominium status satisfactory to the Planning Commission for Planned Unit Development (PUD) for open space management.

County Administrator, Joseph N. Morgan, advised the above matter had been postponed.

2. Highway Matters:

Virginia Department of Transportation (VDOT) Resident Engineer, Dan Brugh, met with the Board regarding the following:

a. Follow-up from Previous Board Meetings:

1. Rt. 11, Lee Highway, NRCC Entrance Crossover Turn Restriction

Mr. Brugh advised he had met with NRCC officials and due to no safety record at this time no action could be taken. In addition, Mr. Brugh reported NRCC President Barnes had requested that the crossing not be closed. However, VDOT would continue to monitor the area.

2. Largen Hill Court Right-of-Way

County Attorney, Thomas J. McCarthy, Jr., advised the road at the side of the Johnson property has never been accepted into the system; therefore, the county had no authority regarding the parking problem. Mr. McCarthy further advised the county does not own the property.

Chairman Sheffey advised Mr. Johnson of Largen Hill Court that the matter is a civil matter and would need to be pursued through the courts.

b. Route 11, Lee Highway Speed Limit Request

Mr. Brugh advised the Board of Mr. Joseph Robbins concerns and of his plans to be at the November Board of Supervisors meeting.

c. Request for Rumble Strips or Lighting at end of Route 683, Alexander Driver & Route 643, Cougar Trail Road

Mr. Brugh advised the rumble strips and lighting should be completed shortly by VDOT. In addition, lanes are scheduled for remarking.

d. Request for 25 mph Sign Existing Harry DeHaven Park

Mr. Brugh advised VDOT would install the 25 mph sign exiting the Harry DeHaven Park.

e. Request for Tree Trimming on Route 663, Owens Road

Mr. Brugh advised VDOT would review this area for possible tree trimming.

f. Renaming of “Six Year Supplemental List” to “Waiting List”

The Board of Supervisors approved renaming the “Six Year Supplemental List” to “Waiting List”.

Supervisor Cook requested VDOT to prioritize the “Waiting List” of road improvements and also provide an estimated cost for each project on the list.

- g. Request to Add Forrest Circle (off Highland Road, Route 627) to Rural Addition List

The Board of Supervisors approved adding Forrest Circle (off Highland Road, Route 627) to the rural addition list for viewing by the Road Viewers.

- h. Resolution Approving Transfer of Lyons Road Extension Right-of-Way to VDOT

On the motion of Mr. White, seconded by Mr. Conner and carried, the Board of Supervisors approved the following resolution approving the transfer of Lyons Road Extension right-of-way to VDOT:

WHEREAS, the street described below was established 1957, and currently serves at least three families per mile, and

WHEREAS, the Virginia Department of Transportation has deemed this county’s current subdivision control ordinance meets all necessary requirements to qualify this county to recommend additions to the secondary system of state highways, pursuant to Section 33.1-72.1, Code of Virginia, and

WHEREAS, after examining the ownership of all property abutting these streets, this Board finds that speculative interest does not exist,

NOW, THEREFORE, BE IT RESOLVED, this Board requests the following streets be added to the secondary system of state highways, pursuant to Section 33.1-72.1, Code of Virginia,

Name of Street: Street A	Length: 0.25 miles
From: End State Maintenance Rt. 662	To: A Turn around
Name of Street: Street B	Length: .16 miles
From: Intersection Street A 0.09 miles east of ESM Route 662	To: A Turn around
Guaranteed right-of-way Width: 50 feet	
Recorded in Deed Book 604, Page 205, dated 10/20/97	

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, the Board of Supervisors request the Virginia Department of Transportation to place this street in the secondary highway system of Pulaski County for maintenance pursuant to Section 33.1-72.1, Code of Virginia, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Absent: Dr. Fariss.

i. New River Industrial Park Entrance Road Acceptance

On the motion of Mr. White, seconded by Mr. Cook and carried, the Board of Supervisors approved staff be appointed as viewers with viewing to be held on Wednesday, October 29, 1997 at 3:00 p.m., and that an appropriate resolution requesting the New River Industrial Park entrance road be added as a rural addition be prepared by staff for submission to the VDOT Resident Engineer and ratification by the Board of Supervisors at the November regular meeting.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Absent: Dr. Fariss.

j. Scheduling Annual Road Viewing

The Board of Supervisors set the annual road viewing for December 6, 1997 with board members to meet at 8:00 a.m. at the County Administration Building.

k. Citizens Comments

No citizen comments were heard at this time regarding road matters.

l. Board of Supervisors Concerns

Supervisor Conner inquired as to why the road at the Dublin Town Center was still not open. Mr. Brugh advised the town was waiting on VDOT to centerline the road. He reported he would check on the status of the road re-opening.

Supervisor Cook requested that a mound of dirt located at the new approved location of the Regional Jail at Route 682, Newbern Road, needed to be smoothed down. Mr. Brugh advised this problem will be corrected once all road improvements have been made in this area.

Supervisor Cook expressed concerns regarding additional traffic experienced at Route 611 and FO47 and requested additional striping.

Supervisor Cook also advised traffic study patterns needed to be conducted by VDOT due to present growth of the county and anticipated growth in the future.

Supervisor White requested VDOT consider striping Route 812, Pepperell Way in its entirety due to sight distance problems. Mr. Brugh advised VDOT would review this request.

Supervisor Conner expressed appreciation to VDOT for the road improvements on Little Creek Road.

Supervisor Sheffey questioned paving only one lane on Route 11 from Morgan's Cut to Radford. Mr. Brugh advised the determination was based on specific conditions of the site.

m. Other Matters

Mr. Brugh advised he would bring the conceptual drawing of the new Memorial Bridge to the November meeting for the Board of Supervisors to review.

No other highway matters were discussed at this time.

5. Treasurer's Report

The Board reviewed the monthly trial balance report, sales tax distribution report, unclaimed property report for 1997 and certificates of deposit as prepared by County Treasurer, Rose Marie Tickle. The Board accepted the reports as presented.

6. Citizen Comments

Mr. Ed Hoggatt inquired about the Board of Supervisors minutes being placed on the Internet. Staff advised plans are to have the minutes available to citizens via the Internet in the future.

7. Amendment to Tax Relief to the Elderly & Disabled

Maynard Sayers, Commissioner of the Revenue, provided clarification to the Board of Supervisors regarding the amendment to the Tax Relief to the Elderly & Disabled Ordinance.

On the motion of Mr. White, seconded by Mr. Conner and carried, the Board of Supervisors authorized staff to advertise the amendment to the Tax Relief to the Elderly & Disabled Ordinance for the November, 1997 meeting of the Board of Supervisors.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.  
Voting no: none.  
Absent: Dr. Fariss.

8. A rezoning request by Danny P. McClure from Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax records as parcel 055-015-0000-0007, total area 1.50 acres, located on the north side of Lee Highway (Rt. 11) approximately 1,600 ft. west of the Thornspring Road (Rt. 643) intersection in the Massie District.

Mr. Danny P. McClure advised of plans for the above listed property. Mr. McClure reported he plans to construct an office building for rent; however, if this use is not achieved he may consider the construction of a multi-family dwelling structure on a small scale.

On the motion of Mr. Conner, seconded by Mr. Cook and carried, the Board of Supervisors approved the above rezoning request by Danny P. McClure.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.  
Voting no: none.  
Absent: Dr. Fariss

9. Reports from the County Administrator and Staff:

a. County Flag Selection

The Board reviewed correspondence from Nancy Burchett, Management Services Director, advising of two county flags being ordered; one with gold fringe and one with burgundy fringe. Delivery date for flags reported to be October 31, 1997. In addition, the Board reviewed information from Ms. Burchett regarding costs for purchasing multiple numbers of the county flag via a silk screening process.

b. Additional School Funding Requests

Supervisor Conner made a motion to approve the School Board funding request of \$146,000 for capital improvements. The motion did not receive a second; however, Supervisor Conner called for a vote on his motion. The motion failed on the following roll call vote:

Voting yes: Mr. Sheffey and Mr. Conner.  
Voting no: Mr. Cook and Mr. White  
Absent: Dr. Fariss

The Board of Supervisors directed staff to advise the School Board to review existing school budget allocations to determine any monies, which might be used toward funding the capital improvements, requested and to report back to the Board at its regular meeting in November, 1997.

c. Christmas Card Holiday Photo Scheduling

The Board of Supervisors directed staff to use the new county flags and the county seal for the Christmas Card picture for 1997.

d. Scheduling of Tour of New River Industrial Park

The Board of Supervisors scheduled the tour of the New River Industrial Park for December 6, 1997.

e. Key Activity Timetable

The Board reviewed the Key Activity Timetable as prepared by staff.

f. Appointments

1. Board of Equalization
2. PDPC Sub-Committee
3. Library Board
4. Planning Commission

The above appointments were deferred until the executive session of the meeting.

10. Items of Consent:

On the motion of Mr. White, seconded by Mr. Conner and carried, the Board of Supervisors approved the following items of consent, unless otherwise noted.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.  
Voting no: none.  
Absent: Dr. Fariss.

a. Minutes of September 22 & 29, 1997

The Board approved the minutes of September 22 and 29, 1997, as presented.

b. Accounts Payable

The Board approved the accounts payable listing for checks numbered 16393 through 16793.

c. Appropriations & Transfers

The Board approved the following additional appropriations and transfers as follows:

1. Interoffice Transfers #4 - \$42,805.00

The Board approved Internal Service Fund Transfer #4 in the amount of \$42,805.00 as presented and filed with the records of the Director of Management Services.

2. General Fund Appropriation #5-\$170,102.64

Revenues

24303-02 State Comm. Of Revenue	\$	248.55
2304-02 State Treasurer's Office		228.73
2308-00 State Clerk's Office		12,791.00
1899-47 Off. On Youth Vending Proceeds		7.10
2404-15 Va. Comm. Of Arts Grant		4,500.00
2404-73 Regional Jail Advisory Services		102,909.25
2404-38 VJCCA		<u>25,606.00</u>
	Total	\$ 146,290.63

Expenditures:

1209-7001 Comm. Of Rev. Mach. & Equip.	\$	746.41
1213-7001 Treasurer Mach. & Equip.		686.88
2106-7001 Clerk's Off. Mach. & Equip.		12,791.00
3306-300908 NR Criminal Justice		90,000.00
3306-300910 NR Criminal Justice		3,909.25
3306-300911NR Criminal Justice		9,000.00
5322-5401Office on Youth Office Supplies		7.10
5362-1001 VJCCA Salaries		32,379.00
5362-2001 VJCCA FICA		2,477.00
5362-2002 VJCCA VRS		2,228.00
5362-2005 VJCCA Health Ins.		450.00
5662-2006 VJCCA Group Life Ins.		59.00
5362-2011 VJCCA Worker's Comp.		273.00

5362-4004 VJCCA Copying	450.00
5362-4011 VJCCA Postage	300.00
5362-5303 VJCCA Telecommunications	1,000.00
5362-5401 VJCCA Office Supplies	500.00
5362-5501 VJCCA Mileage	500.00
5362-5504 VJCCA Travel	500.00
5362-7001 VJCCA Mach. & Equip.	6,871.00
7205-5606 Fine Arts Center Grant	4,500.00
9104-5804 Erroneous Assessments	100.00
9310-5823 Revenue Refunds Bldg. Permits	15.00
9310-5824 Revenue Refunds Co. Decals	100.00
9310-5825 Revenue Refunds County Taxes	250.00
9310-5833 Revenue Refunds Other	<u>10.00</u>
Total	\$ 170,102.64

3. Capital Improvement Fund Appropriation #4 - \$231,340

Revenues:

5102-00 Transfer from Gen. Fund	\$ 231,340
Total	\$ 231,340

Expenditures:

4218-3042 Rt. 100 Imp. Sewer	\$ 8,000
4218-3041 Rt. 100 Imp. Water	-8,000
4218-3042 Rt. 100 Imp. Sewer	31,950
4229-3041 Co. Wide Water Study	32,890
1224-7060 Co. Garage Fencing	10,500
8120-3002 NR Ind. Park PUD	5,000
4223-3009 Musk Thistle Control	1,000
9132-7153 Thornspring Creek Sewer	<u>150,000</u>
Total	\$ 231,349

3. School Fund Appropriations #4 - \$4,576; #5 - \$4,106; and #6 \$33,445

Revenues:

3301-10 Chapter II	\$ <u>4,576</u>
Total	\$ 4,576

Expenditures:

6910-114110 Chapter II Salaries	\$ 834
6910-210110 Chapter II FICA	64
6910-601310 Chapter II Instruct Materials	- 383
6910-8201 Chapter II Mach. & Equip.	<u>4,061</u>
Total	\$ 4,576

Revenues:

3301-06 Vocational Education	\$ <u>4,016</u>
Total	\$ 4,016

Expenditures:

6911-601330 Carl Perkins Instruct Materials	\$	1,000
6911-820130 Carl Perkins Mach. & Equip.		<u>3,016</u>
Total	\$	4,016

Revenues:

2402-58 Early Intervention Initiative	\$	<u>33,445</u>
Total	\$	33,445

Expenditures:

6131-6013-01 Instruct Materials/Elementary	\$	29,445
6131-8102-01 Furniture & Fixtures		<u>4,000</u>
Total	\$	33,445

c. Ratification:

1. Contracts

a. Programmer Joyce Reavis

The Board of Supervisors approved the data processing programming contract with Joyce Reavis for the period of September 12, 1997 through March 11, 1998, at the rate of \$15.00 per hour. A copy of said contract shall be filed with the Office of the County Administrator.

b. New River Community Sentencing

The Board of Supervisors approved a revised contract with New River Community Sentencing, Inc. in the amount of \$16,252 during FY 97-98 for the purchase of services from Community Sentencing by the Pulaski County Office on Youth.

3. Change Orders:

\* Claytor Lake Sewer Line Extension Change Order #6 - \$15,525.00 – CO 97-10-1

The Board of Supervisors approved Change Order #6 in the amount of \$15,525.00 with Little B Enterprises on the Claytor Lake Sewer Line Extension.

3. Agreements:

a. Section 125 Administrative Agreement Renewal

The Board of Supervisors ratified the Section 125 Administrative Agreement renewal with Hunt, Dupree, & Rhine for a fee of \$.50 per month per premium conversion participant; \$1.50 per month per spending account participant; and \$250.00 annual fee for the IRS 5500 form preparation.

b. Agreement as Fiscal Agent for New River Valley Criminal Justice Services Board for Local Probation Supervision Services in the 27<sup>th</sup> Judicial District

The Board of Supervisors approved an agreement with New River Criminal Justice Services Board and Wythe County to serve as fiscal agent on their behalf. A copy of said document shall be filed with the Office of the County Administrator.

4. Other

a. Continuation of Salary Supplement for Sheriff Jim Davis

The Board of Supervisors approved continuation of the salary supplement for the new Sheriff, Jim Davis. Said supplement in the amount of \$4,776 annually.

b. Virginia Cooperative Extension – Memorandum of Understanding

The Board of Supervisors approved the Virginia Cooperative Extension Memorandum of Understanding document. Said document's purpose is to establish a mutual agreement between Virginia Cooperative Extension and Pulaski County related to the Extension's administration, programs, personnel and financial arrangement. A copy of said Memorandum of Understanding shall be filed with the Office of the County Administrator.

c. Fairview Home Van on County's Insurance

The Board of Supervisors approved the Fairview Home van being included under the county's fleet auto policy, subject to van being property titled to Pulaski County and Fairview Home paying the insurance premium.

d. Building Usage Application for Central Gym

The Board of Supervisors approved a building usage application for the Central Gym by the Town of Pulaski Police Department for November 7, 1997 at 7:00 p.m.

e. J. D. Johnson Store Property Clean-Up

The Board of Supervisors approved notifying property owners of estimated cost of \$8,200 for the clean-up of this property. The Board requested an update on this matter at the November regular meeting of the Board.

f. Use of Dublin Town Hall Office Space for Regional Jail  
November 1997 through January 1999

The Board of Supervisors approved use of one of the county offices in the Dublin Town Center through the fall of 1999 by the New River Valley Regional Jail Authority.

g. Personnel Changes

The Board of Supervisors reviewed recent personnel changes as prepared by Management Services Director, Nancy M. Burchett.

h. Cloyd's Mountain Landfill Sewer Extension Installation by VDOT

The Board of Supervisors approved VDOT constructing the landfill sewer extension across the new section of Route 100 while under construction.

i. Transfer of Property to VDOT – Old Cloyd’s Mountain Landfill

The Board of Supervisors accepted the offer of \$840 from VDOT for the Old Cloyd’s Mountain Landfill Route 100 right of way per staff recommendation.

j. Pulaski Polling Place Relocation to Central Gym

The Board of Supervisors approved scheduling a public hearing on relocating the Pulaski Polling Place currently at the Pulaski Fire House to the Central Gym located at the County Administration Building for the November meeting of the Board of Supervisors.

k. Precinct Boundary Corrections

The Board of Supervisors approved scheduling a public hearing for the November meeting of the Board of Supervisors regarding precinct boundary corrections as recently noted by new Voting Registrar, Kathy Webb.

l. Voting Machine Upgrade

The Board of Supervisors reviewed confirmation from the Voting Registrar that new voting machines must be purchased county-wide rather than on a trial basis, precinct by precinct. The Board requested this matter be discussed with state legislators to allow a more affordable phased transition to the newer voting machines.

m. Continental One (Rt. 219) Trade Corridor

The Board of Supervisors approved the following regarding the Continental One (Rt. 219) Trade Corridor:

Solicit support from each gubernatorial candidate prior to Election Day; designate Assistant County Administrator to serve on a steering committee; and appropriate \$0.25 per capita or \$8,624 or \$6,624 more than the \$2,000 already appropriated by the Board.

n. Planned Unit Development Study

At the request of the Planning Commission, the Board approved requesting the NRV Planning District Commission staff to review how other Virginia localities are using PUD zones for commercial or industrial uses at cost not to exceed \$2,000.

o. Giles County Addition to NRRA

The Board of Supervisors approved scheduling a public hearing to consider adding Giles County to the New River Resource Authority membership. Public hearing to be scheduled at the most convenient regular Board meeting that will meet the required advertisement scheduled.

11. Citizen Comments

No citizen comments were heard at this time.

12. Other Matters from Supervisors

Supervisor White requested the Board be kept informed regarding the new AEP transmission line proposed affecting Giles and Montgomery Counties. Chairman Sheffey advised he is serving on the study committee for the new proposed AEP transmission line route across the New River Valley.

No other matters from supervisors were discussed at this time.

13. Executive Session – 2.1-344(A)

It was moved by Mr. Conner, seconded by Mr. Cook and carried, to enter executive session in accordance with Section 2.1-344(A) of the Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition and prospective industry.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Absent: Dr. Fariss.

Return to Regular Session

On the motion of Mr. Conner, seconded by Mr. White and carried, the Board of Supervisors returned to regular session.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Absent: Dr. Fariss

Certification of Conformance with the Virginia Freedom of Information Act

It was moved by Mr. Conner, seconded by Mr. Cook and carried, that the Board of Supervisors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened an executive meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Absent: Dr. Fariss.

\*Appointments

On the motion of Mr. Conner, seconded by Mr. Cook and carried, the Board of Supervisors made the following appointments:

1. Board of Equalization

The Board of Supervisors authorized staff to contact Mr. Sherman Lee, Mr. Richard Jones, Mr. Frank Brown or Mr. Bill Kegley regarding willingness to be nominated for appointment by the Circuit Court to serve on the Board of Equalization.

2. PDPC Sub-Committee

The Board of Supervisors deferred action on the above appointment until the November 24, 1997 meeting of the Board.

3. Library Board

The Board of Supervisors reappointed Mr. Joseph Reed to serve on the Pulaski County Library Board for a term ending December 31, 2001.

4. Planning Commission

The Board of Supervisors reappointed Mr. Doug Warren and Mr. Don Rainey to the Planning Commission for terms ending December 31, 2001.

5. Commerce Park

The Board of Supervisors appointed Chairman Joe Sheffey and County Administrator, Joseph N. Morgan to serve on the Commerce Park Ad Hoc Committee.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none.

Absent: Dr. Fariss.

The Board requested staff place on the November 24, 1997 agenda appointment of Board representatives on the Task Force regarding school property acquisition.

\*Legal

The Board of Supervisors authorized a short-term lease or lease purchase of former Jefferson School property by Pulaski Furniture for warehousing with rent to be applied to leasehold improvements and/or analysis useful for marketing Pulaski Furniture Dublin excess property for prospective industry.

The Board authorized staff to pursue grant funding of \$75,000 from the Virginia Department of Game and Inland Fisheries for a dock, boat ramp and pier improvements at the Harry DeHaven Park.

The Board of Supervisors requested staff to place on the November agenda scheduling of a tour of the New River Industrial Park.

The Board of Supervisors advised staff to plan support of acquiring options for the Commerce Park at a cost of approximately \$25,000.

14. Adjournment

On the motion of Mr. Cook, seconded by Mr. White and carried, the Board of Supervisors adjourned until the next regularly scheduled meeting of the Board of Supervisors set for Monday, November 24, 1997 at 7:00 p.m. at the County Administration Building, Board Room, 143 Third Street, N.W. in the Town of Pulaski, Virginia.

Voting yes: Mr. Cook, Mr. Sheffey, Mr. White and Mr. Conner.

Voting no: none

Absent: Dr. Fariss.

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Joseph L. Sheffey, Chairman

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Joseph N. Morgan, Clerk