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ITEM (Follow-up Action)	KEY STAFF
1. Invocation	
2. Additions to Agenda	
3. Public Hearings:	
a. -An amendment to the zoning map requested by Milton Clark from Residential (R1) to Conditional Commercial (CM1) for a day care and beauty parlor only on property identified on Pulaski County tax records as parcel 056-001-0000-0033, located off Route 11, Lee Highway, near the Dublin corporate limits, in the Draper District. (Request Planning Commission review lots 33 through 38B for change to Industrial (I-1) - Reconsider conditional zoning - Consider day care and home occupation Class B by Special Use Permit or Conditional Use Permit - Place on Planning Commission agenda for January)	Ms. Spence/Ms. Hanks
b. -An amendment to the zoning map requested by Violet Baldwin from Residential (R1) to Agricultural (A1) to allow placement of a manufactured home as a second dwelling on property identified on Pulaski County tax records as parcel 100-001-0000-0026, located off Route 693, Julia Simpkins Road, in the Ingles District. (Approved - Notify applicant)	Ms. Spence
c. -An amendment to the zoning map being considered by the Pulaski County Planning Commission from Residential (R2) to Residential (R) for the Shumate, Gaterum and Jones Subdivision identified on Pulaski County tax records as parcels 092-003-0000-0001-0023, located off Route 669, Cecil's Chapel Road, in the Ingles District. (Approved - Notify applicant)	Ms. Spence
d. -Potential applications for an Intermodal Surface Transportation Efficiency Act (ISTEA) grant application. (Authorized staff to work with the Town of Pulaski to prepare an application that	

would help the reopening of the Draper Mountain Overlook, as a compliment to the improvements to the New River Trail in the Town of Pulaski)

Mr. Morgan/Mr. Huber

- e. -Clean-up of debris on property owned by C. W. Lovern identified on Pulaski County tax records as parcels 054-003-0000-0194,0195, zoned Residential (R1), located off Route 738, Robinson Tract Road, and Route 720, Hylton Village Loop, Airport Addition, in the Robinson District.

(Authorized staff to estimate cost of clean-up - Give 10 days notice to owner - Cleanup property at owners' expense if no action taken by owner)

Mr. Goins

4. Highway Matters:  
noted

Mr. Brugh (unless

- a. -Follow-up from Previous Board meetings:

otherwise)

- 1. -Request for Signing for School Bus Stops on the Lone Cedar Hill, along Route 693, Lead Mines Road, between ends of Route 672, Baptist Hollow Road and on Cherry Branch Road, Route 613

(VDOT has completed installation of signage)

- 2. -Request for a Formal Speed Study for Route 693, Lead Mines Road, on the Outskirts of the Village of Snowville  
(VDOT advised this matter is pending, however, it is anticipated some extension in the speed limit will be allowed - Place on January supervisors agenda)

Ms. Hanks

- 3. -Request for cost estimate by VDOT for inclusion of all of Route 693, Fariss Mines Road, Julia Simpkins Road, and Wurno Road, from Carroll County to Montgomery County to Six Year Plan

(VDOT will provide cost estimate as soon as received - Place on February supervisors agenda)

Ms. Hanks

- 4. -Request for safety improvements, possibly guardrails on Route 687, Church Hill Lane

(VDOT reported no accidents had been reported as a result of lack of guardrail and that to install guardrail would reduce road width - Place on list of pending

projects needing guardrail -  
Supervisor Sheffey to poll  
residents re: their desire for  
guardrail - Place on February agenda)

Ms. Hanks

5. -Speed reduction signs posting on  
Route 624, New River Road  
(VDOT reported signage to be  
installed in January, 1996)
- b. -Route 627, Highland Road, restor-  
ation of Neck Creek Bridge  
(VDOT reported a public hearing was  
scheduled for January 16 at NRCC at  
6:00 p.m. to hear citizen concerns)
- c. -Board of Supervisors Concerns  
(Supervisor Sheffey requested a status  
report on the Memorial Bridge study -  
VDOT reported a barrier would be placed  
along the bridge in the spring of 1996  
to keep traffic off the middle of the  
bridge while an evaluation is being  
conducted to determine the cost of  
rehabilitating bridge vs. reconstruction)
- d. -Citizen Concerns  
(Comments were heard from Shirley Bane  
Kneuctep regarding concerns over a  
private roadway)
5. Citizen Comments  
(Chairman White expressed regrets of Supervisor  
Crawford due to a death in his family -  
Chairman White also expressed appreciation for  
Supervisor Crawford's service on the Board)
6. Treasurer's Report  
(Reported)
7. Qualification and Oath of Office for Next  
Board of Supervisors and Constitutional  
Officers  
(Oath administered)
8. Reports from the County Administrator &  
Staff:
  - a. Legislative Issues  
(Staff was requested to prepare a letter  
to legislators relating supervisors  
concerns over loss of state revenue  
for school funding and lack of funding  
for road improvements and present  
at the meetings scheduled for 12/19  
with legislators)
  - b. Organizational Meeting

Mr. Morgan

(Scheduled for Monday, January 8 at  
7:00 p.m. in the Board of Supervisors  
Meeting Room)

- c. An amendment to the zoning map being considered by the Pulaski County Planning Commission from Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax maps as parcels 056-009-0000-0222; 056-001-0000-061A, 061C, 061D, 061E; and 056-024-0000-0136-0149 located from the Dublin corporate limits approximately 3,700 ft. along Route 1030, Bagging Plant Road, in the Ingles District.

(Tabled - Notify adjacent property owners the Board intends to rezone to CM1 and encourage site planing to potential adjacent property owners)

Ms. Spence/Mr.

Morgan

- d. Notice to Citizens on Emergency Medical Services  
(Authorized notifying citizens by way of a message on water bills and to town citizens by way of garbage bills - Send notice to Data Processing for preparation)

Ms. Hanks

9. Items of Consent:

- a. -Minutes of November 27, 1995  
(Approved)

Ms. Hanks

- b. -Accounts Payable  
(Approved)

Ms. Hanks

- c. -Transfers and Appropriations:
  - 1. -General Fund Transfers  
(Approved)

Ms. Burchett

- 2. -General Fund Appropriations  
(Approved)

Ms. Burchett

- d. -Contracts and Change Orders:
  - 1. -Agreement with Draper Aden Associates for Claytor Lake State Park Sewer  
(Approved execution of contract - Send contract to Draper Aden)

Ms. Hanks

- e. -Ratification  
(None)

- f. -Personnel Changes  
(Reviewed)

- g. -Resolution of Appreciation for Billy Smith  
(Prepare resolution for signing by Chairman White) Ms. Hanks
  - h. -Elimination of Sheriff's Compensatory Time Obligation  
(Approved eliminating compensation time obligation - Notify Sheriff) Ms. Burchett
  - i. -Meals Tax Ordinance Penalty  
(County Attorney authorized to prepare amendment to update the penalty for failure to collect and report meals tax to a Class 1 Misdemeanor and a public hearing be scheduled as soon as amendment prepared) Mr. McCarthy  
Ms. Spence/ Ms.
- Hanks
- j. -Forest Service Land Swap  
(Supervisor Fariss requested staff voice opposition on behalf of the Board to the proposed 50 acre more or less swap of Federal for private land along Route 601, Little Creek Road, in Bland and Pulaski counties due to diminishing county tax base) Ms. Hanks
  - k. -Corporate Center Lease for Running Dogs  
(Approved leasing the site which would allow interested parties to bid on the use of the site for training and hunting dogs, as well as require needed maintenance Staff to prepare a RFP for leases) Mr. Huber
  - l. -Acceptance of Motion Control Systems, Inc. Location in New River Industrial Park  
(Authorized county attorney, staff and IDA to prepare the necessary documents and take all acts necessary to accommodate the new MCS location to lot #1) Mr. McCarthy/  
Mr. Huber/  
Mr. Morgan
  - m. -NRRRA Interim Financing - Pulaski County 1996 Tax Exemption  
(Approved NRRRA use of approximately \$8.1 million in the county's 1995 bank qualified eligibility, should this assistance be needed by the NRRRA - Notify NRRRA executive director) Mr. Morgan
  - n. -Shell Building Memorandum of Agreement and Understanding  
(Authorized execution of memorandum of understanding) Mr. Huber
10. Citizen Comments
11. Other Matters from Supervisors  
(Supervisors Fariss and Sheffey expressed thanks and appreciation to Mr. Crawford and Mr. Vaughan)

- for their service to the county)
12. Executive Session - 2.1-344(A)
    - \*Personnel
    - \*Legal
    - \*Land Acquisition/Disposition
    - \*Prospective Industry
  13. Adjournment

December 11, 1995

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearings

Recommendations from the Planning Commission on the following three rezoning matters will be presented after the commission's hearings scheduled for Tuesday, December 11. Enclosed are the information sheets on each request as presented to the commission.

a. An amendment to the zoning map requested by Milton Clark from Residential (R1) to Conditional Commercial (CM1) for a day care and beauty parlor only on property identified on Pulaski County tax records as parcel 056-001-0000-0033, located off Route 11, Lee Highway, near the Dublin corporate limits, in the Draper District.

b. An amendment to the zoning map requested by Violet Baldwin from Residential (R1) to Agricultural (A1) to allow placement of a manufactured home as a second dwelling on property identified on Pulaski County tax records as parcel 100-001-0000-0026, located off Route 693, Julia Simpkins Road, in the Ingles District.

c. An amendment to the zoning map being considered by the Pulaski County Planning Commission from Residential (R2) to Residential (R) for the

Shumate, Gaterum and Jones Subdivision identified on Pulaski County tax records as parcels 092-003-0000-0001-0023, located off Route 669, Cecil's Chapel Road, in the Ingles District.

d. Potential applications for an Intermodal Surface Transportation Efficiency Act (ISTEA) grant application - Suggestions for projects can be heard from the public at this hearing. - Enclosed is suggestion on Civil War sites promotion. Unless a more appealing project is suggested, I recommend the Board authorize the staff to work with the Town of Pulaski to prepare an application that would help the reopening of the Draper Mt. Overlook, as a compliment to the improvements to the New River Trail in the Town of Pulaski.

e. Clean-up of debris on property owned by C. W. Lovern identified on Pulaski County tax records as parcels 054-003-0000-0194,0195, zoned Residential (R1), located off Route 738, Robinson Tract Road, and Route 720, Hylton Village Loop, Airport Addition, in the Robinson District. - Staff recommends this property be cleaned up at owner's expense. A cost estimate can be presented at the January Supervisors meeting for final action.

JNM/gh

December 11, 1995

TO: Board of Supervisors  
FROM: Joseph N. Morgan, County Administrator  
SUBJECT: Highway Matters

a. Follow-up from Previous Board meetings:

1. Request for Signing for School Bus Stops on the Lone Cedar Hill, Baptist Hollow Road and on Cherry Branch Road, Route 613 - Mr. DeHaven advised a request by the School Board was made to VDOT for installation of signage and signs were installed as requested.

2. Request for a Formal Speed Study for Route 693, Lead Mines Road, on the Outskirts of the Village of Snowville - This matter is currently under review by VDOT. The resident engineer may have information to share.

3. Request for cost estimate by VDOT for inclusion of all of Route 693, Fariss Mines Road, Julia Simpkins Road, and Wurno Road, from Carroll County to Montgomery County to Six Year Plan - This matter is currently under review by VDOT. The resident engineer may have information to share.

4. Request for safety improvements, possibly guardrails on Route 687, Church Hill Lane - The resident engineer may have information to share.

5. Speed reduction signs posting on Route 624, New River Road - The resident engineer may have information to share.

b. Route 627, Highland Road, restoration of Neck Creek Bridge - Enclosed is correspondence from VDOT Resident Engineer Brugh regarding the hearing scheduled for Tuesday, January 16, 1996.

c. Board of Supervisors Concerns - Any additional concerns the Board may have can be considered at this time.

d. Citizens Road Concerns - Any additional concerns citizens may have can be considered at this time.

JNM/gh

cc: Mr. J. D. Brugh, VDOT Resident Engineer

December 11, 1995

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator & Staff

a. Legislative Issues - Meetings are being scheduled separately with state legislators prior to the General Assembly convening. The meeting with Senator Trumbo will be held at New River Community College at 9:00 a.m. on Tuesday, December 19 in the Edwards Hall Auditorium. The town councils and school board will also be invited to attend, since road and educational funding are major issue needing review.

The Virginia Association of Counties and Virginia Municipal League legislative day is scheduled for Thursday, February 15 in Richmond. Please advise if any supervisors can attend. Enclosed is a registration form/information sheet.

b. Organizational Meeting - It is recommended the organizational meeting for the incoming Board of Supervisors be held on Monday, January 8 at 7:00 p.m. Enclosed is a draft agenda, which includes items taken up at past organizational meetings.

c. An amendment to the zoning map being considered by the Pulaski County Planning Commission from Residential (R1) to Commercial (CM1) on property identified on Pulaski County tax maps as parcels 056-009-0000-0222; 056-001-0000-061A,061C,061D,061E; and 056-024-0000-0136-0149 located from the Dublin corporate limits approximately 3,700 ft. along Route 1030, Bagging Plant Road, in the Ingles District. - This matter was tabled from the September meeting due to questions about the compatibility of the commercial area proposed by the Planning Commission with the adjacent residential areas. See enclosed

information sheet. Staff has reviewed the topography of the area and can not readily identify a logical line between residential and commercial areas without knowing how the drainage in the area will be accommodated during development. Therefore, it is recommended the Planning Commission designate the area as under study for change to commercial with the current update of the County Comprehensive Plan. Any specific development requiring rezoning can be undertaken on a case by case basis, that would allow the specific development's site plan to be considered with the rezoning. This approach was used successfully when the portion of Fair Akers subdivision along the east side of Route 100, Cleburne Boulevard, was rezoned for the fast food restaurants development. This approach will allow the area to be planned for future commercial development, but assure the residential neighborhoods that their concerns would be heard when site planning for the future development is considered. This will also allow full study of the impact on the area of: the Locust Avenue, Borman Street connection with a rural addition; Dublin Town Center/Industrial Park development; plus, the Claytor Lake State Park sewer line extension.

JNM/gh

December 11, 1995

TO: Board of Supervisors  
FROM: Joseph N. Morgan, County Administrator  
SUBJECT: Items of Consent

- a. Minutes of November 27, 1995 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations:
  - 1. General Fund Transfers - A listing of transfers will be presented prior to the supervisors meeting.
  - 2. General Fund Appropriations - Enclosed are appropriations received to date.
- d. Contracts and Change Orders - Agreement with Draper Aden Associates for Claytor Lake State Park Sewer - Authorization is requested to execute the agreement, which has been negotiated by the county engineer. The agreement includes a lump sum fee of \$115,000 and construction inspection fees not to exceed \$35,000. Funding for both the design and the construction will come from state bond issue proceeds.
- e. Ratification - Any items for ratification will be submitted prior to the supervisors December 18 meeting.
- f. Personnel Changes - Enclosed is an update of recent personnel changes by Director of Management Services Nancy Burchett.
- g. Resolution of Appreciation for Billy Smith - Supervisor Sheffey requests the enclosed resolution be adopted in appreciation for the service of former Southwest Times publisher Billy R. Smith.
- h. Elimination of Sheriff's Compensatory Time Obligation - The Compensation Board Executive Secretary has agreed to transfer unused funds in the Sheriff's budget for personnel to office supplies or mileage to offset an amount that will pay off compensatory time balances in the Sheriff's Office. Compensatory time is accrued under the requirements of the Federal Fair Labor Standards Act (FLSA) and county policy. Time can be accrued for up to 30 days for regular employees and 60 days for law enforcement employees. Any time over these limits must be paid. Current balances in the Sheriff's Office exceed \$24,000 at current pay

scales. Use of the state money for a one time buy out will remove this liability on county funds, since payment is usually made upon termination of service without state reimbursement. Approval of acceptance of state funds to be used to eliminate the obligation for future payment of this compensatory time is recommended.

It is recommended the employee benefits committee make a recommendation on target levels for limits for compensatory time accrual that are less than the cap allowed by the FLSA. It is also suggested the committee make recommendations on:

1. using any compensatory time accrued, instead of using sick leave, for routine physicians, dentists, etc. appointments where no illness exists that would prevent working; and

2. allowing management to require use of compensatory time instead of sick leave, where in the judgement of management such use would enhance the availability of the employee for optimum duty.

- i. Meals Tax Ordinance Penalty - As recommended in the enclosed correspondence from the Commissioner of Revenue, it requested an ordinance amendment be prepared and a public hearing be scheduled to update the penalty for failure to collect and report meals tax to a Class 1 Misdemeanor.

- j. Forest Service Land Swap - It is recommended no opposition be voiced on the proposed 50 acre more or less swap of Federal for private land along Route 601, Little Creek Road, in Bland and Pulaski counties. See enclosed details from the US Forest Service.

- k. Corporate Center Lease for Running Dogs - There has been increased interest in running hunting dogs at the unused acreage of the Corporate Center Industrial Park. Currently a permit allowing use of the site is available upon request; however, no sharing of maintaining the site among participants is in force. One user, Mr. Robert Goad, has suggested use of the site be leased, as is the New

River Industrial Park. Lease would allow interested parties to bid on the use of the site for training and hunting dogs, as well as require needed maintenance. Authorization to prepare a request for proposals (RFP) seeking leases is requested. Proposals would be taken for the upcoming fiscal year.

l. Acceptance of Motion Control Systems, Inc. (MCS) Location in New River

Industrial Park - See enclosed acceptance of lot #1. Authorization is requested for the attorney, staff and IDA to prepare the necessary documents and take all acts necessary to accomodate the new MCS location.

m. NRRRA Interim Financing - Pulaski County 1996 Tax Exemption - See enclosed

request from NRRRA Director Maus for use of approximately \$8.1 million in the county's 1996 bank qualified eligibility. Authorization is requested to make this assistance available to the NRRRA, unless the staff, county attorney or bond counsel determines such action would have an adverse impact on the county's finances.

JNM/gh

December 11, 1995

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TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session - 2.1-344(A)

An executive session may be requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss the following personnel, legal, land acquisition/disposition, and prospective industry matters, as well as other matters that may occur.

Personnel:

Enclosed is a listing of the payments to individual Sheriff's Office employees that will be made based on approval of paying off these balances with available state funding. The Sheriff has also noted he has a balance of unused leave from when he was an employee of the department, prior to his election as Sheriff. That balance totals 36 days. He suggests payment now will lessen the future liability of the county as his compensation may increase. I recommend the balance be paid off if state funds are available, but need guidance from the Board regarding removing the obligation now at county expense.

Legal:

Enclosed is the last billing from delinquent tax collection attorney Sam Campbell, including his update on collection from James L. Tucker.

Enclosed is the county attorney's letter confirming the Gary Dale Taylor suit has been settled by the insurance company. No action is required by the Board.

Land Acquisition/Disposition:

A draft request for proposals (RFP) is planned for presentation at the December 18 meeting regarding recreational/residential use of the lowest level and hillsides of the New River Industrial Park site.

Enclosed is the counter offer from Mary Elizabeth Sloop for the Locust Avenue extension right-of-way. I suggest a sales agreement be entered prior to incurring the expense of a survey. Mr. Coake indicates a complete

survey would probably cost about \$1,000. Also, it would be helpful to confirm that the Board will put the project at a priority with the rural addition list to insure it would be built within two years.

Prospective Industry:

An update on the need to offer additional assistance to the Meadville Forging Company for a Corporate Center site will be made.

JNM/gh