

BOARD AGENDA  
PULASKI COUNTY  
1994  
BOARD OF SUPERVISORS

Regular Meeting  
Monday, March 28,  
7:00 p.m.

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ITEM (Follow-up Action)	KEY STAFF
1. Invocation	
2. Additions to Agenda	
3. Public Hearing:	
a. An amendment to the zoning map being considered by the Pulaski County Planning Commission from Agricultural (A1) to Conservation (C1) on property identified on Pulaski County tax records as parcels 97-1-40 and 43, owned by Draper Valley Golf Club, Inc., located off Route F044, Honaker Road, in the Draper District. (Approved - Notify applicant)	Ms. Spence
b. Community Development Block Grant (Staff authorized to prepare grant and submit to Board of Supervisors for final review before applying)	Mr. Huber
4. Highway Matters: noted	Mr. Brugh (unless otherwise)
a. Follow-up from previous Board meetings:	
1. -Interstate 73 Corridor Study Virginia Preference (Request congressional representatives and Commonwealth Transportation Board continue to study all three top recommendations, including a route through Pulaski County - Prepare appropriate letters for Chairman's signature)	Mr. Huber
Wythe County Request for Support (Advise county's preference remains along Route 100 - Send letter confirming)	Ms. Hanks
2. -Town of Dublin Safety Concerns: Light at Rt. 100, Cleburne Blvd., and Rt. 1026, Hawkins St. 4th Street, Rt. 1005, increased traffic, avoiding Rt. 11, Lee Highway (Forward the response from resident engineer dated March 24 to Dublin Town Manager - Request VDOT conduct study to determine if cut through	Ms. Hanks

traffic on Fourth Street, Route 1003,  
qualifies for control - Schedule  
report at future Board meeting)

3. -Request for stop light or turning lane  
at new entrance of New River Community  
College off of Route 11  
(VDOT advised NRCC that no light or  
turning lane is justified - Suggest  
NRCC consider an additional entrance -  
Send suggestion and letter along with  
excerpt from minutes) Ms. Hanks
4. -Request by Hoover Color Corp. for  
directional markers  
(Under review by district traffic  
safety staff)
5. -Request for trimming brush overhanging,  
Route 672, Lowman's Ferry Road, to  
reduce snow and ice accumulation  
(Assistant resident engineer will meet  
with Supervisor Crawford to view  
this problem)
6. -Request for VDOT to look at Route 798,  
Falling Branch Road, for trees over-  
hanging and possible safety hazard  
(VDOT area superintendent Turman will  
address this problem)
7. -Request for VDOT to investigate possible  
guardrailing of Route 600, Belspring  
Road, and Route 623, Gate Ten Road  
(VDOT has underway)
8. -Request for Sign indicating route number  
or name for Route 607, Kayoulah Lane  
and/or Boone Furnace Road  
(Completed - Add Kayoulah Lane to  
county map) Mr. Huber
- b. -Request for addition of Levy Court to  
secondary system  
(Add to rural addition request to be viewed  
summer of 1994) Ms. Taylor
- c. -Acceptance of Lake Ridge Drive (Water  
Treatment Plant Road), Route 842, into  
Secondary Road system  
(Previously approved, no board action  
needed - Staff to coordinate with VDOT) Mr. Coake/Ms. Taylor
- d. -Revenue Sharing Program  
(No application to be submitted)
- e. -Primary Road Allocation Hearing

(Authorized participation with PEP and New River Valley Planning District Commission for recommended improvements, except that a New River bridge between Belspring and McCoy be given equal or higher priority than a second New River bridge between Radford and Fairlawn - Prepare presentation for April 13 meeting)

Mr. Huber

- f. -New River Trail Safety/Access Enhancements for Hiwassee/Allisonia  
(County Administrator authorized to execute grant agreement, seek non-local funding for \$10,000 match)

Mr. Coake

- g. -Old Fairlawn Fire House and Adjacent Property Sale  
(Approved sale for both parcels at total of \$66,000)

Ms. Burchett

- h. -Other Matters  
(Supervisor Fariss requested a cattle underpass for the Route 752, Little Reed Island Road, addition - VDOT to review)

(Supervisor Fariss requested confirmation that the following rural additions are being scheduled for review: Haga Lane and Taylor Road in Dublin (a rear approach to Haga Lane might be considered and Adams Road off Route 608, Thomas Road)

Ms. Taylor

(Supervisor Fariss requested attention to flooding of Route 693, Lead Mine Road - VDOT requested to address when six year plan is updated)

(Supervisor Crawford noted falling trees on Route 652, Graham Road - VDOT to contact Mr. Ralph Lane at 980-8580)

(Supervisor Sheffey was advised that work on fixing potholes on secondary roads would occur during April)

5. Citizen Comments

6. Treasurer's Report  
(Presented)

7. A request by Earl S. Covey for a site plan review to allow expansion of Covey Campground on property identified on Pulaski County tax records as parcel 067-1-21 located off Route 661, Dunkard Road, in the Ingles District - APPEAL TO BOARD OF SUPERVISORS  
(Appeal approved - No road maintenance

- agreement with Cedar Cove Subdivision  
required - Notify applicant) Ms. Spence
8. Friends of Pulaski Theatre Update  
(Request for \$10,000 to be reviewed with FY 95  
budget) Ms. Burchett
9. Explanation of Proposed Telephone Service Area  
Expansion to include Radford and Giles Exchanges  
(Bell Atlantic Manager Don Reid advised  
hearing would be held on expansion to  
include the Pearisburg exchange - Supervisor  
Fariss requested statistics on call rates  
between Pulaski exchange and the Pearisburg,  
Radford, Christiansburg and Blacksburg  
exchanges)
10. Presentation by New River Valley Community  
Services Board  
(Supervisor Fariss requested report on new  
annual client intakes from Pulaski County)
11. Reports from the County Administrator and Staff:
- a. -Appointments:
1. -Planning Commission  
(William Breedlove appointed) Ms. Hanks
2. -Office on Youth  
(Invite Pat McPeak, Annette Jenkins,  
Calvin Smith and Sara Hester to  
serve) Ms. Gregory/Ms.  
Hanks
3. -New River Community Services Board  
(Invite Dallas Cox and Andy McCreedy  
to serve - Confirm Karen Clymer  
has resigned) Ms. Hanks
4. -SW Virginia Health Systems Agency, Inc.  
(Request nominees from the chiefs  
of medical staff of Pulaski Community  
Hospital and Radford Community  
Hospital) Ms. Hanks
5. -Zoning Appeals Board  
(Recommend Circuit Court reappoint  
Melvin Reece and Rex Willis) Mr. McCarthy
- (Notify Circuit Court that terms  
expire June 30) Ms. Hanks
6. -Volunteers for Appointments  
(Add to list of monthly article  
topics for Jane Graham - Article  
should encourage citizens to  
volunteer for appointments and  
explain the variety of appointments) Ms. Hanks

available)

- b. -Regional coordination within the New River Valley of emergency medical services, particularly ambulance protocol  
(Presented - Arrange follow-up meeting with David Smith, Emergency Medical Services Council vice-chairman regarding rescue squad volunteer staffing) Mr. Morgan
  - c. -Health Insurance Recommendation  
(Include decision on April Board meeting agenda) Ms. Hanks/Ms. Burchett
  - d. -Veteran's Memorial Plan & Budget  
(Present budget for concept at April meeting) Ms. Hanks
12. Items of Consent:
- a. -Minutes of February 28 and March 7, 1994  
(Approved) Ms. Hanks
  - b. -Accounts Payable  
(Approved) Ms. Spence
  - c. -Transfers and Appropriations:  
(Approved) Ms. Burchett
    - Commonwealth Attorney - \$7,750.50 for Computer System  
(Approved) Ms. Burchett
    - School Board - Property Damage - \$19,971.37  
(Confirm that all supplemental appropriations are up to date and recorded both in minutes and central accounting records) Ms. Burchett
  - d. -Contracts and Change Orders:
    - 1. -Courthouse Change Order #1 & #2  
(Approved - Request Architect Douthat complete paper work on change order #2) Ms. Hanks
    - 2. -Electrical Engineering Services Agreement with Anderson and Associates  
(Approved - Schedule work) Mr. Coake
    - 3. -General Engineering Services Agreement with:
      - a. Anderson and Associates  
(Approved - Arrange implementation) Mr. Huber/Mr. Coake
      - b. Draper Aden Associates  
(Approved - Contact Draper Aden to prepare and execute agreement) Mr. Coake
    - 4. -Mutual Aid Emergency Services Agreement with

Wythe County  
(Approved)

Mr. Crigger

- e. -Ratification of:
  - 1. -Jefferson Building Lease Agreements  
(Ratified - Distribute) Ms. Gregory
  - 2. -Agreement with HICO Contractors for  
Removal of Asbestos in Courthouse  
(Approved - Implement) Mr. Coake
  - 3. -Right-of-way for Appalachian Power Co.  
Three Phase Service to Airport Industrial  
Park  
(Approved - Advise APCO) Mr. Huber
  - 4. -Local Government Challenge Grant  
Application for Fine Arts Center of  
the New River Valley  
(Approved) Mr. Huber
- f. -Personnel Changes  
(Reported)
- g. -Resolution:  
Winter Storm Emergency Response Appreciation  
to Salvation Army & Randolph Home for Adults  
(Draft) Ms. Hanks
- h. -National County Government Week - April 16-23  
(Implement) Ms. Gregory
- i. -Landfill Crew Leader Pay Range  
(Approved revised job description and pay  
range) Ms. Burchett/Mr.  
Mayberry
- j. -Budget Submittal Delay  
(Reschedule final administrator's budget  
recommendation to April 18)
- k. -Transfer of Property to IDA  
(Authorized transfer of two acres between  
Service Contracting and railroad to  
IDA for transfer to Beach Manufacturing) Mr. Huber/Mr.  
McCarthy
- l. -Health Department Budget  
(Approved at \$313,741 - Authorized  
supplemental appropriation at \$16,817) Ms. Burchett
- m. -Health Department Lease of Jefferson School  
for Home Health Nursing Staff  
(Approved - Send executed lease to Health  
Department) Ms. Hanks
- n. -Certification to Air Pollution Control

Board of No Local Objection to Expansion  
by Volvo GM  
(Approved - Notify APCD)

Mr. Huber

- o. -Request to Schedule Public Hearing for  
Vacation of Undeveloped Right-of-Way,  
Rt. 643, Thornspring Road, and Route 1102,  
Dunn Street, in the Massie District  
(Schedule hearing at April meeting -  
Advertise on April 10 and 17)

Ms. Hanks

13. Citizen Comments

14. Other Matters From Supervisors

(Supervisor White requested staff confirm  
School Board use of health insurance  
refund and report to Board of Supervisors)

Ms. Burchett

(Supervisor Fariss requested administrator  
send letter to Harry's Point area residents  
regarding status of seeking state funding  
for a public boat ramp)

Mr. Morgan

(Supervisor Sheffey reported complaint from  
Mr. Monday of abandoned cars on Route 798,  
Falling Branch Road, just up from Hazel  
Hollow Road, Route 626, near a burned and  
abandoned house - Director of Code Enforce-  
ment to investigate both abandoned cars  
and building maintenance violations)

Mr. Goins

(Supervisor White requested routine pre-  
sentations be limited to five minutes on  
the agenda schedule)

Ms. Hanks

- 15. Executive Session - 2.1-344(A)
  - Personnel
  - Legal
  - Land Acquisition/Disposition
  - Prospective Industry

16. Adjournment

(Adjournment to reconvene April 11 for School  
Board budget presentation)

March 21, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from previous Board meetings:

1. Interstate 73 Corridor Study

a. Virginia Preference - The Commonwealth Transportation Board has accepted a recommendation from the Virginia Department of Transportation Planning Division giving priority to alternative 6

A

(Routes 460/Smart Highway/220 Corridor). The second and third priorities of the VDOT planning division were the routes along

I77

through Wythe County. The fourth priority was the route through Pulaski County. It is recommended that the Board of Supervisors request the Commonwealth Transportation Board and Virginia

congressman

note that the route through Pulaski County provides an

alternative to

veering far to the east to route the Interstate 73 through the

Roanoke

Valley and the Martinsville areas or piling the traffic up on

existing

I77 with its limited use for hazardous materials due to the

presence

of tunnels. This recommendation would suggest that some planning

be

carried forward for all of the top three alternative routes,

including

the route through Pulaski County. Even with the current

priorities,

Interstate 73 would be within twenty miles of Pulaski County, and provide excellent access to three interstates in our immediate

area.

Of course, the continued plans to update Route 100 will enhance

access

to either interstate route chosen.

b. Wythe County Request for Support - Chairman White has requested a response to the enclosed letter from Wythe County Board of

Supervisors

Chairman R. T. DuPuis be placed on the agenda for the March 28 meeting. It would appear the alternatives through Montgomery

County

or Pulaski County would be more attractive to our community since

the

Wythe County proposal would not eliminate the traffic limitations imposed by the I77 tunnels and would not relieve the traffic

headed

north on either Route 100 or Route 460.

2. Town of Dublin Safety Concerns: Light at Rt. 100, Cleburne Blvd., and

Rt.

1026, Hawkins St. & 4th Street, Rt. 1005, increased traffic, avoiding

Rt.

11, Lee Highway - The resident engineer was asked to respond to these matters in January.

3. Request for stop light or turning lane at new entrance of New River Community College off of Route 11 - See enclosed follow-up correspondence

on this matter from New River Community College President Ed Barnes.

The

resident engineer has indicated that a traffic signal will not be recommended by VDOT due to the lack of justification based on either traffic volume or accident history. An alternate entrance further

west

along Route 11 might be of some assistance and allow the latest

entrance to

be used for entering only and not exiting. The traffic flow

complexity is

complicated by the presence of a retail service station across from

the

entrance. Most of the traffic accident history associated with the

new

intersection has occurred, according to the resident engineer, from

traffic

entering or leaving the gasoline service station.

4. Request by Hoover Color Corp. for directional markers - The resident engineer has been requested to review this matter. He may have an

update

on information to share.

5. Request for trimming brush overhanging, Route 672, Lowman's Ferry Road, to

the

reduce snow and ice accumulation - This request should be handled with

ice storm debris cleanup. The resident engineer may have additional information to share.

6. Request for VDOT to look at Route 798, Falling Branch Road, for trees overhanging and possible safety hazard - This request should be

handled

with the ice storm debris cleanup. The resident engineer may have additional information to share.

7. Request for VDOT to investigate possible guardrailing of Route 600, Belspring Road, and Route 623, Gate Ten Road - The resident engineer

may

have an update on this matter, as requested by Supervisor Sheffey.

8. Request for Sign indicating route number or name for Route 607, Kayoulah

Crigger is

Lane and/or Boone Furnace Road - Emergency Services Coordinator

working with VDOT and private property owners to insure the

appropriate

road signs are erected. Numbering of the route will be handled by

VDOT.

The resident engineer may have information to share.

b. Request for addition of Levy Court to secondary system - See enclosed request.

It is recommended that the matter be added to the list of roads to be viewed

this summer and that citizens requesting the addition be advised accordingly.

c. Acceptance of Lake Ridge Drive (Water Treatment Plant Road), Route 842, into

secondary road system - Authorization to proceed with this addition is requested. The road is being improved to secondary standards by the developer.

The Public Service Authority Water Treatment Plant is served by the road.

The

PSA is participating in the improvement of the road.

d. Revenue Sharing Program - See enclosed invitation to submit projects for the

revenue sharing program. Up to \$500,000 is available but requires matching funds. I am not aware of any matching funds available at this time from

the

county general fund.

e. Primary Road Allocation Hearing - Authorization to work with the Pulaski Encouraging Progress steering committee, the towns of Dublin and Pulaski and the

Chamber of Commerce to prepare a presentation at the April 13 VDOT public hearing on interstate and primary highway allocations for the six year improvement program is requested. The priority items within the county are

the

continued four laning of Route 100 across Cloyd's Mountain and improvements to

Route 11 between Dublin and Morgan's Cut. Enclosed please find recommendations

from the Planning District Commission Technical Advisory Committee on roads.

That list of priorities is recommended for endorsement, except that item number

four regarding the bridge over the New River between Fairlawn and Radford should

be reviewed, with a possible alternative being a bridge crossing the New River

between Belspring and the McCoy section of Montgomery County, which would facilitate traffic between Dublin, the New River Valley Airport, and the Blacksburg area.

f. New River Trail Safety/Access Enhancements for Hiwassee/Allisonia -

Authorization to enter the agreement, as enclosed, for the grant award of \$40,000, which requires a \$10,000 county match, is requested. This award was

made to the county for the last year's allocation of the transportation enhancement funds. Since the New River Trail State Park has received

funding

for adding improvements in this same area, it may be possible to work with the

park and reduce the amount of cash match needed for these improvements. Since

48 months is allowed to complete the project, we believe there will be adequate time to pursue an alternative that will be well coordinated with the park and area citizens, and require a minimum cash match. The County Attorney is reviewing the agreement for concurrence with the form.

JNM/gh

cc: Mr. J. D. Brugh, Resident Engineer

March 21, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: A request by Earl S. Covey for a site plan review to allow expansion of Covey Campground on property identified on Pulaski County tax records as parcel 067-1-21 located off Route 661, Dunkard Road, in the Ingles District - APPEAL TO BOARD OF SUPERVISORS

Enclosed is the following documentation regarding this matter:

1. A copy of the staff presentation to the Planning Commission;
2. An excerpt from the minutes of the March 1 Planning Commission;
3. A copy of the appeal filed on behalf of Mr. Covey requesting the Board of Supervisors modify the action taken by the Planning Commission;
4. A copy of Article 18, Site Development Plan, from the County Zoning Ordinance.

The issue under appeal is the maintenance of a private road leading off of Route 661 to the campground. The requirements of the site plan approval that involve Health Department approval of water and sewer facilities, as well as Virginia Department of Transportation approval of the commercial entrance off Route 661 serving the campground, are not being contested.

The campground is a permitted non-conforming (or grandfathered) use. It may be

expanded by fifty percent. Mr. Covey is seeking a site plan to approve that expansion. No precedent has been set for campground roads. Article 18 of the zoning ordinance requires an 18 foot minimum width, with six inches of crushed rock base that is primed and double sealed for mobile home parks. Other multi-residential developments requiring site plans would require the same road improvements as required for a subdivision. Commercial activities have not required pavement or driveway maintenance standards in previous site plan reviews. With over 250 camp sites, considerable traffic will be generated during peak camping periods. The staff recommendation is that the owner acknowledge the requirement of maintaining the road as necessary to serve the campground traffic. Mr. Covey has agreed to receive advice on that matter. The Virginia Department of Transportation is available for advice. Items that would be pertinent to road maintenance for the campground are drainage and surface material.

As the minutes of the March 1 Planning Commission meeting indicate, maintenance of the campground access road is complicated by the fact that it is a shared access with several residences of the Cedar Cove Subdivision.

JNM/gh

March 21, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator and Staff

a. Appointments:

1. Planning Commission - Mr. Bill Breedlove has agreed to accept appointment to fill the vacancy created by the resignation of Dr. C. W. Hickam, Jr.

2. Office on Youth - See enclosed memorandum to Community Relations Coordinator Gregory recommending six nominees for the four appointments needed to the Office on Youth, Youth Services Citizens Board. All six could be appointed if the Board of Supervisors desires.

3. New River Community Services Board - A vacancy exists due to the resignation of Ms. Debbie Palmer. The Community Services Board staff believe Ms. Karen Clymer has also resigned, but our staff has not received notice from Ms. Clymer.

4. SW Virginia Health Systems Agency, Inc. - See enclosed request for nominees. Evidently, multiple nominations can be made.

5. Zoning Appeals Board - The terms of Melvin Reece and Rex Willis expire July, 1994. Both gentlemen have been active on the Board. State law requires that the secretary of the board, a position I am currently filling, notify the Circuit Court thirty days in advance of the expiration of any term. It has been the practice for the Circuit Court to strongly consider nominations from the Board of Supervisors to fill these vacancies. Both Mr. Reece and Mr. Willis would be eligible for reappointment.

6. Volunteers for Appointments - The Board of Supervisors may desire to request citizens volunteer to serve on various boards and commissions. Advertisements or feature stories in the local media could be arranged to recruit volunteers.

b. Regional coordination within the New River Valley of emergency medical services, particularly ambulance protocol - Emergency Services Coordinator Crigger will have a presentation on the matter at the March 28 meeting.

c. Health Insurance Recommendation - Management Services Director Burchett will present a recommendation on this matter from the Benefits Committee. At the February supervisors meeting, authorization to continue with the Local Choice Pool, which is administered for local governments by the Commonwealth of Virginia, was given. Since then, additional information on alternative coverage available through Local Choice has been made available. A decision is needed at this meeting in order to commit to coverage being available beginning with the

next fiscal year in July of 1994.

- d. Veteran's Memorial Plan & Budget - Enclosed please find a copy of the courthouses committee report of March 18. Please note that report includes a recommendation for the plan of the Veteran's Memorial to be located on the front lawn of the old courthouse. A copy of the architect's drawing for that plan will be sent on Friday. A budget for the project is being developed and will be reported as soon as received from the architect.

JNM/gh

March 21, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of February 28 and March 7, 1994 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations - A listing of transfers and appropriations will be provided prior to the March 28 meeting.

Commonwealth Attorney - \$7,750.50 for Computer System - See enclosed correspondence to Assistant County Administrator Huber. Authorization is requested for a supplemental appropriation that will allow the Commonwealth Attorney to make this purchase. Please note that making the purchase now will allow use of \$3,778 in state grant funds that will expire if not used before June 1, 1994. We are hopeful this upgrade will meet the Commonwealth Attorney's office computer needs for the foreseeable future.

School Board - Property Damage - \$19,971.37 - See enclosed request for an appropriation of \$19,971.37 from the School Board for replacement of a copier and fitness center wall which was damaged during the recent ice storm. The loss

is covered by insurance.

d. Contracts and Change Orders:

1. Courthouse Change Order #1 - Ratification is requested for this no cost change order, as enclosed, to accommodate relocation of a water meter vault.

2. Electrical Engineering Services Agreement with Anderson and Associates - Authorization to enter an agreement for a cost not to exceed \$5,000 to study and recommend changes of electrical assistance associated with the County Administration Building renovation, emergency generating capability at the County Administration Building and County Garage, and Water Treatment Plant pumping, is requested. We have made considerable investment in upgrade of electrical systems. The services of an electrical engineer to confirm the adequacy of the installation is the purpose of this agreement.

3. General Engineering Services Agreement with:

a. Anderson and Associates - See enclosed proposed agreement. Except for suggesting ownership of materials become the property of the county, approval of this engineering services agreement is recommended. The purpose of the agreement is to have access to engineering services of a general nature as needed without the delay that procurement of such services for small projects may pose.

b. Draper Aden Associates - A similar agreement with Draper Aden Associates is recommended. Both firms were interviewed, along with other proposers. These two firms provide the best services generally available within our region.

e. Ratification of:

1. Jefferson Building Lease Agreements - Ratification of the enclosed agreements for Head Start use of the building under the auspices of New River Community Action and Straight Street Youth Center located in the building is requested. In addition, rental of the eastern wing of the building by the Health Department for its Homebound Community Nursing Program is recommended. All of these agreements will be dependent on continued use of the building for community activities. That use will be reviewed as the budget for the upcoming year is prepared.

2. Agreement with HICO Contractors for Removal of Asbestos in Courthouse  
-  
Ratification of the enclosed contract in the amount of \$6,700 is requested.

3. Right-of-way for Appalachian Power Co. Three Phase Service to Airport Industrial Park - Ratification of the enclosed agreement is requested.

4. Local Government Challenge Grant Application for Fine Arts Center of the New River Valley - Ratification of submission of this grant in the amount of \$5,000 is requested. This submission is identical to that from previous years. This grant has been applied for routinely by the County as a way to supplement local funding of the Fine Arts Center for the New River Valley.  
Grant approval is conditional on the availability of local government funding at least equal to the amount of the grant.

f. Personnel Changes - Approval of the changes as presented in the enclosed memo from Management Services Director Burchett is requested.

g. Resolution - Winter Storm Emergency Response Appreciation to Salvation Army & Randolph Home for Adults - A separate resolution commending these two organizations for their voluntary assistance is recommended. Staff will prepare a resolution to be enclosed with the minutes.

h. National County Government Week - April 16-23 - Enclosed please find an explanation of National County Government Week by the Virginia Association of Counties. Also enclosed are suggestions for three activities to recognize the week: Students in Government Day, Youth and Drugless Fair, and volunteer recognition reception. Authorization to undertake these events to be coordinated by Community Relations Coordinator Gregory is requested.

i. Landfill Crew Leader Pay Range - To accommodate this new position, it is recommended the range for the position be set from \$15,6567 to \$19,670. This is the same range for senior sanitation drivers and will fit the five percent increase awarded the employee selected for this position. Approval of the job description for the position is also requested. The job description will be forwarded by the March 28 meeting.

j. Budget Submittal Delay - Due to the current volume of activity with economic development and the delay in receiving budget submittals from the Library Board,

the Board of Social Services and School Board, it is likely that the budget document will not be completed by the scheduled April 11 presentation. I recommend the Board continue to receive the School Board presentation on April 11. If our document is not completed, it can be sent delivered to supervisors as soon as possible, with submittal being no later than the Monday, April 18 date to hear individual presentations from agencies other than the School Board.

JNM/gh

March 21, 1994

TO: Board of Supervisors  
FROM: Joseph N. Morgan, County Administrator  
SUBJECT: Executive Session - 2.1-344(A)

An executive session is requested pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss the following:

Flexaloy Property Purchase - See enclosed letter from Assistant County Administrator Huber. A report on acceptance of the proposal can be made.

Volvo GM Heavy Truck Expansion - Much activity is underway regarding this expansion. We are pursuing several scenarios for loan financing, including a distribution of market share among banks and other financial institutions within our area. We plan to request proposals for financing the approximately \$8 million line of credit for the project from these financial institutions, either as one loan or a loan that most of the financial institutions would share proportionately.

We met extensively with Lockwood Greene engineers, Norfolk Southern Railroad representatives, and VDOT Resident Engineer Brugh on Friday, March 18. The specifics on how to best provide fill dirt for the Volvo expansion are being developed. The best plan may include acquiring the property adjacent to Volvo from the Hardy Farm instead of encountering the expense and liability of crossing the railroad with heavy construction equipment.

Enclosed is Governor Allen's most recent letter pledging state assistance. Also enclosed is a copy of Chairman White's letter that was sent to supervisors last week regarding county assistance.

Economic Stimulus Program - Supervisor Crawford has agreed to obtain information from Pulaski Furniture for the first use of this program. That information will be reviewed by Commissioner of Revenue Sayers to project the rebates from future tax growth for the project. Those rebates will be worked into a program of financing assistance from the IDA.

JNM/gh