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ITEM (Follow-up Action)	KEY STAFF
1. Invocation	
2. Additions to Agenda	
3. Public Hearings:	
a. -An amendment to the zoning map requested by Roy Boyd from Residential (R1) to Commercial (CM1) with a Conditional Use Permit to allow a game room on property identified on Pulaski County tax records as parcel 045-1-24, owned by Fred & Donna Bond, located on Route 636, Alum Spring Road, in the Robinson District. (Request denied per recommendation of	Mr. Morgan/Ms.
Spence	
Planning Commission - Advise applicant and attorney of decision and appeal procedures)	
b. -An amendment to the zoning map requested by Kevin Bryson from Residential (R1) to Agricultural (A1) on property identified on Pulaski County tax records as parcel 116-1-145, located off Route 609, Boyd Road, near the New River, in the Draper District. (Accepted recommendation of Planning Commission to deny request, but noted a permitted accessory use in residential zones can be livestock - Advise applicant)	Ms. Spence
c. -An amendment to the zoning map requested by Harold Louthen of Big Valley Corporation from Agricultural (A1) to Residential (R) on property identified on Pulaski County tax records as a portion of parcels number 97-1-19, 19A located off Route F044, Honaker Road, in the Draper District. (Approved amendment - Notify applicant)	Ms. Spence
d. -Zoning text amendments:	
1. To allow correctional institutions in industrial zones by conditional use permit; (Approved - Revise zoning text)	Ms. Spence
2. To allow site plan approval by staff unless appealed by Planning Commission Member(s) or neighboring property owner(s). (Approved - Revise zoning text)	Ms. Spence

- e. -To consider the sale or disposition of property in the form of an easement for utilities through the Fairview District Home property located at the intersection of Routes 643, Cougar Trail Road, and Route 807, Hatcher Road, in the Massie District and shown on Pulaski County tax map as parcel number 55-1-28.  
(Approved at discretion of Fairview District Home Board - Notify Fairview Home Board) Ms. Hanks
  
- f. -An amendment to the zoning map requested by Aaron Wright from Commercial (CM1) to Residential (R2) for conditional zoning of up to five years to allow two dwellings on one parcel on property identified on Pulaski County tax records as parcel 056-1-70 located between Route 100, Cleburne Boulevard, and Route 682, Newbern Road, in the Draper District.  
(Approved amendment, subject to proffer of conditions as follows:
  - 1. second mobile home to be occupied only by immediate family members;
  - 2. the site zoning will revert back to commercial (CM1) at end of five years from the date of the rezoning action or when second mobile home is no longer occupied by family members - Notify applicant) Ms. Spence
  
- g. -Community Development Block Grant Application (Endorsed application for CDBG funds for future economic development projects) Mr. Huber
  
- h. -A Resolution Authorizing the Issuance and Sale of A \$98,860 Water and Sewer Revenue Bond, Series of 1994, of Pulaski County, Virginia, As An Additional Bond Pursuant to A Resolution Adopted On February 22, 1993, by the Board of Supervisors  
(Approved resolution - Authorized county attorney and county administrator to execute necessary documents) Mr. Huber
  
- 4. Highway Matters: Mr. Brugh (unless noted otherwise)
  - a. -Follow-up from previous Board meetings:
    - 1. -Interstate 73 Corridor Study  
(Reported decision expected in March or April - Staff requested to draft letter to congressional representatives requesting Board of Supervisors support of route endorsed previously by Board of Supervisors) Mr. Huber
    - 2. -Town of Dublin Safety Concerns:

Light at Rt. 100, Cleburne Blvd.,  
and Rt. 1026, Hawkins St.  
4th Street, Rt. 1005, increased  
traffic, avoiding Rt. 11, Lee Highway  
(Advised VDOT reviewing - Place  
on March agenda)

Ms. Hanks

3. -Request for filling of hazardous hole  
at edge of culvert near Mount Olivet  
Methodist Church, Mount Olivet Road,  
Route 710  
(Reported work completed by VDOT)
4. -Request for guardrail on Route 693,  
on downhill section approaching Hoover  
Color  
(VDOT to review for possible placement  
of guardrailing as soon as work  
schedule allows)
5. -Request for trimming brush overhanging,  
Route 672, Lowman's Ferry Road, to  
reduce snow and ice accumulation  
(VDOT will review and possibly coordinate  
with storm clean-up work - Place  
on March agenda)

Ms. Hanks

- b. -Transportation Enhancement Program Grant  
Status and Application Renewal  
(Requested information on local grant  
match - Deferred to March 7 meeting)

Mr. Morgan/Ms.

Hanks/

Mr. Coake

- c. -Request for stop light or turning lane  
at new entrance of New River Community  
College off of Route 11  
(VDOT traffic and safety departments  
to review - Place on March agenda)

Ms. Hanks

- d. -Request by Hoover Color Corp. for  
directional markers  
(VDOT to review - Supervisor Fariss requests  
markers include Allisonia and Hiwassee -  
Place on March agenda)

Ms. Hanks

- e. -Draper Mountain Wayside/Overlook closing/  
renovation  
(Board approved requesting VDOT to  
close Draper Mountain Wayside for clean-up)

Mr. Morgan/Ms.

Gregory

- f. -Primary Road Allocation Hearing  
(Advised hearing set for April 13, 1994,  
11:15 a.m. in Salem)

Mr. Huber

- g. -Resolution - Addition of Route 679, Bradley

- Road, to Secondary System  
 (Approved adding to secondary system -  
 Send resolution to VDOT) Ms. Hanks
- h. -Other Matters
- (Supervisor Sheffey requested VDOT look  
 at Route 798, Falling Branch Road, for  
 trees overhanging and possible safety  
 hazard - Place on March agenda) Ms. Hanks
- (Supervisor Sheffey presented petition  
 from residents of Route 600, Belspring Road,  
 and Route 623, Gate Ten Road, requesting  
 guardrail for VDOT to review - Place  
 on March agenda) Ms. Hanks
- (Supervisor Fariss reported Route 607,  
 Kayoulah Lane and/or Boone Furnace Road,  
 had no sign up indicating route number  
 or name - VDOT to review and  
 correct - Place on March agenda) Mr. Crigger/Ms.  
 Hanks
5. Citizen Comments  
 (None)
6. Treasurer's Report  
 (Reported - Include improper assessments in  
 minutes of this meeting) Ms. Hanks
7. Auditor's Presentation  
 (Audit presented - Early teacher retirement  
 debt discussed - Staff to include on March 7  
 agenda to be discussed with School Board) Ms. Hanks
8. Reports from the County Administrator and Staff:
- a. -Appointments:
1. -Planning Commission  
 (Reported citizens being contacted) Ms. Hanks
2. -Library Board  
 (Confirmed appointment of Anne Armbrister) Ms. Hanks
3. -Office on Youth  
 (Staff to present nominations at March  
 meeting) Ms. Gregory
4. -New River Community Services Board  
 (Accepted resignation of Debbie Palmer -  
 Place on March agenda for consideration  
 of appointee) Ms. Hanks
5. -Volunteers for Appointments  
 (Invite citizens interested in serving  
 on boards/commissions to place names on  
 file - Place on March agenda) Ms. Hanks

- b. -Examples of County Seal  
 (Approved first example of seal (front only) - Ms. Gregory  
 Confirm time on courthouse clock to be time Ms. Burchett  
 of fire)
  - c. -Plan for the sale or disposition of  
 property, including a lot and building,  
 located at 159 Fourth Street, NW on the  
 corner of Fourth Street and Randolph  
 Avenue, in the Town of Pulaski and shown  
 on Pulaski County tax map as parcel  
 number 072-32-BL3-2, 4, 6, 8, & 10  
 (Approved proposals in the form of quotations Ms. Burchett  
 being taken from real estate agents for the  
 listing of property at a fee not to exceed  
 \$7,500)
  - d. -Regional coordination within the  
 New River Valley of emergency medical  
 services, particularly ambulance protocol  
 (Present report at March meeting - Place Mr. Crigger  
 on March supervisors agenda) Ms. Hanks
  - e. -Consideration of an ordinance to renew  
 the Cable TV franchise of Adelphia Cable  
 Communications  
 (Authorized adoption of ordinance, subject Mr. Morgan  
 to both towns agreeing to similar conditions  
 Place on joint supervisors/councils agenda) Ms. Hanks
  - f. -Local Revenue Estimates  
 (Reviewed)
  - g. -Justice Department Clearance of Electoral  
 School Boards  
 (Authorized county attorney to submit election Mr. McCarthy  
 of school board members to Justice Dept.  
 for clearance)
  - h. -Request from Registrar for \$1,924 for Travel  
 (Approved one person attending motor voter  
 conference - Notify registrar - Requested Ms. Burchett  
 information on motor voter program, such  
 as effective date, procedure savings or  
 cost to county, and will this replace  
 satellite offices - Endorsed letter to Ms. Hanks  
 Electoral Board and registrar regarding  
 FY 94-95 budget)
  - i. -Democratic Primary Appropriation  
 (County attorney to confirm in writing Mr. McCarthy  
 if county has to pay for cost of democratic  
 primary)
9. Items of Consent:
- a. -Minutes of January 24 and February 15, 1994

	(Approved)	Ms. Hanks
b.	-Accounts Payable (Approved)	Ms. Spence
c.	-Transfers and Appropriations:	
	1. Appropriations (Approved)	Ms. Burchett
	2. Appropriation of \$7,835.10 for Sheriff's dispatcher console equipment (Approved)	Ms. Burchett/Mr.
Crigger		
d.	-Contracts and Change Orders:	
	1. Brick Courthouse Renovation (Authorized negotiations for the installation of a mat foundation at lowest reasonable rate)	Mr. Morgan
	2. Notice of site characterization report for removal of old fuel tanks at Courthouse (Authorized expenditure estimated at \$9,527)	Mr. Coake
	3. Extension of contract with David M. Griffith (Approved - Notify David M. Griffith)	Ms. Burchett
e.	-Ratification of:	
	1. APCO Street Lighting Agreement (Approved - Send to APCO)	Ms. Hanks
	2. APCO Electric Service agreement (Approved - Send to APCO)	Ms. Hanks
	3. Delay in DEQ Consent Order on Cloyd's Mountain Landfill Sewer Extension (Approved - Send letter to DEQ)	Mr. Morgan
f.	-Personnel Changes (Reported)	
g.	-Health Department FY 94 Budget (Approved fourth quarter payment with final budget and yearly appropriation to be deferred until further information is received)	Mr. Morgan
h.	-Resolutions:	
	1. Phil Sadler (Approved - Transmit to family)	Ms. Hanks
	2. Melinda Zalecki (Approved - Prepare for presentation at reception)	Ms. Burchett

3. Winter Storm Emergency Response Appreciation  
(Approved - Send to appropriate individuals, utilities, etc.) Ms. Hanks
- i. -Review of draft agreement for exchange of water between the Town of Pulaski and PSA systems  
(Reviewed)
- j. -Pulaski County Economic Development Stimulus Program  
(Authorize staff to implement program on a preliminary basis - Confirmation of details to be presented to Board at future meeting) Mr. Huber
- k. -Tax Exemption of Certified Pollution Control Equipment  
(Authorized drafting ordinance and scheduling public hearing) Mr. Huber/Ms. Hanks
- l. -Revision to Financial Standards for Agencies and Organizations Funded by Board of Supervisors and Required Traffic Violation Reporting  
(Ratified financial standards and traffic violation reporting - Notify employees) Ms. Burchett
- m. -Designation of a foreman for leachate hauling crew  
(Approved designation of crew leader - Implement salary increase) Ms. Burchett
- n. -Health Insurance Continuance  
(Approved continuance of employee health insurance through Local Choice Program) Ms. Burchett
- o. -Call for Hearing on Expanded Telephone Services (Pearisburg/Dublin/Radford/Pulaski)  
(Approved requesting a public hearing by appropriate state authorities) Ms. Hanks
10. Citizen Comments  
(None)
11. Other Matters From Supervisors  
(Supervisor Fariss requested the southern end of Locust Street in Dublin be taken into secondary system, as well as upgrading of Haga Street in Dublin) Ms. Taylor  
  
(Supervisor Fariss requested a listing of employees authorized to drive county vehicles) Ms. Burchett/Mr. Morgan

home)

12. Executive Session - 2.1-344(A)  
Personnel  
(Approved changes - Implement pay change for Wade Roop and Doug Spence) Ms. Burchett
- Legal  
Land Acquisition/Disposition  
Prospective Industry
13. Adjournment to March 7 Joint Meeting  
with School Board

February 21, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: To consider the sale or disposition of property in the form of an  
easement  
for utilities through the Fairview District Home property located at  
the  
intersection of Routes 643, Cougar Trail Road, and Route 807, Hatcher  
Road, in the Massie District and shown on Pulaski County tax map as  
parcel  
number 55-1-28.

Supervisor Vaughan, in his capacity as a member of the Fairview District Home Board of Directors, has requested the Board of Supervisors hold a public hearing. After that public hearing, it is the request of the Fairview District Home Board of Directors that an easement for utilities, particularly sewer, be allowed to the adjacent property through the District Home property. Consideration of the easement

would be at the discretion of the Fairview District Home Board under the proposal.

JNM/gh

February 21, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from previous Board meetings:

1. Interstate 73 Corridor Study - The resident engineer may have an update to provide on the progress of the study.

2. Town of Dublin Safety Concerns: Light at Rt. 100, Cleburne Blvd., and Rt. 1026, Hawkins St.; and 4th Street, Rt. 1005, increased traffic, avoiding Rt. 11, Lee Highway - The resident engineer may have a report on this matter.

3. Request for filling of hazardous hole at edge of culvert near Mount Olivet Methodist Church, Mount Olivet Road, Route 710 - The resident engineer may be able to report whether this repair has been made.

4. Request for guardrail on Route 693, on downhill section approaching Hoover Color - The resident engineer may be able to indicate the status of this work.

5. Request for trimming brush overhanging, Route 672, Lowman's Ferry Road, to reduce snow and ice accumulation - The resident engineer may have information on this matter.

b. Transportation Enhancement Program Grant Status and Application Renewal - See

enclosed invitation for a new application. Please note that the county was awarded a grant for the improvements to the New River Trail near Allisonia;

however, no information has been forthcoming from the Department of

Transportation on the particulars of the grant. The resident engineer may have

information to offer about how the previously awarded grant may affect the

invitation for the new application. The Board may wish to re-submit the other

two projects that were not funded last year; however, matching funds would be

required for those projects. Those projects are attention to the need for

sidewalks and an entrance sign in the Fairlawn area, and a bike trail connecting

the New River Trail at Draper to the Town of Pulaski Train Station via the

Draper Mountain overlook on Route 11.

c. Request for stop light or turning lane at new entrance of New River Community

College off of Route 11 - A citizen has requested attention be given to traffic

safety at the new entrance. The resident engineer may have suggestions on how

this matter can be pursued.

d. Request by Hoover Color Corp. for directional markers - See enclosed

correspondence to the resident engineer on this matter. He may have information

to share.

e. Draper Mountain Wayside/Overlook closing/renovation - See enclosed committee

report suggesting ways to approach improvements to the overlook. The committee

requests the Board of Supervisors encourage the Virginia Department of

Transportation to close the wayside, including appropriate barriers (or possibly

an earthen berm) to prevent or limit access until a renovation plan can be

prepared and accepted, with a report back to VDOT within one year recommending a

master plan for development.

f. Primary Road Allocation Hearing - The resident engineer may have an update on when this hearing is scheduled and what projects need to receive emphasis from the county.

JNM/gh

cc: Mr. J. D. Brugh, Resident Engineer

February 21, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator and Staff

a. Appointments:

1. Planning Commission - Citizens suggested by the Board for service are being contacted. A report will be made on any citizen that has agreed to accept nomination.

2. Library Board - Ms. Anne Armbrister has agreed to serve. She is from the Draper District which currently does not have a member on the Library Board.

3. Office on Youth - Two vacancies exist. The Community Relations Coordinator is seeking nominees for the Board's consideration.

4. New River Community Services Board - See enclosed letter of resignation

from Ms. Debbie H. Palmer.

5. Volunteers for Appointments - The Board may wish to consider inviting citizens interested in serving on boards and commissions to place their name on file with our office for review by the supervisors once a vacancy exists.

b. Examples of County Seal - Community Relations Coordinator Gregory will be submitting examples for the Board's consideration, making the improvements suggested at the January supervisors meeting. Enclosed for the Board's information are two seal designs that were proposed, but never adopted, by the Chamber of Commerce some time ago.

c. Plan for the sale or disposition of property, including a lot and building, located at 159 Fourth Street, NW on the corner of Fourth Street and Randolph Avenue, in the Town of Pulaski and shown on Pulaski County tax map as parcel number 072-32-BL3-2, 4, 6, 8, & 10 - The former Office on Youth land and building is listed on the Commissioner of Revenue land book at \$75,000, \$61,800 for the building and \$13,200 for the land. It is recommended that proposals in the form of quotations be taken from real estate agents for the listing of the property at a fee not to exceed \$7,500. Those listings should list the property for sale at \$85,000. This recognizes the fact that the reassessment values have declined somewhat from fair market value since they became effective in January of 1991. It is also recommended that the real estate listings be for a period of six months, with an option on behalf of the Board to renew for an additional six months.

d. Regional coordination within the New River Valley of emergency medical services, particularly ambulance protocol - Due to the recent winter storm, the Emergency Services Coordinator does not have information on this matter; however, a report will be scheduled for the March supervisors meeting.

e. Consideration of an ordinance to renew the Cable TV franchise of Adelphia

Cable Communications - Enclosed please find the ordinance prepared by the county attorney. This matter was to be the subject of the joint meeting between the Board and the Dublin and Pulaski Town Councils; however, the frequent winter weather has prevented such a meeting from occurring on several occasions. The Board may want to authorize the adoption of the ordinance, subject to the councils of both the towns of Pulaski and Dublin agreeing to similar conditions in their ordinances and franchises for Adelpia Cable Communications. If the provisions of the ordinance are not suitable to Adelpia or either town, then a meeting to explore details and changes could be scheduled. In addition, the county attorney has prepared a agreement with New River Community College for operation of the educational and public information channel. A copy of that agreement is enclosed. Supervisor Fariss has suggested that cable television be extended across Claytor Lake, perhaps across the APCO dam structure to the heavily developed lake shore on the south side of Claytor Lake. It has also been suggested that a microwave transmission across the lake be a possibility to serve this area. Section 5C of the proposed ordinance could be reviewed to determine whether there is sufficient density in the southern shore of the lake to meet the requirement for extension or whether the language should be amended to require such extension where the density requirement can be met in the aggregate even if it needs to be extended some distance across the dam structure or the lake itself to obtain such average density.

f. Local Revenue Estimates - Enclosed is a spreadsheet listing the locally controlled county revenue as received last year, budgeted this year, re-estimated for this year, and estimated for next year. Overall, there is very little revenue growth from local sources at current tax rates.

g. Justice Department Clearance of Elected School Boards - The Board may wish to consider authorizing submittal by the county attorney of the election of school board members that was approved by the voters. It is unclear in the state code

where the responsibility for submitting the election plans to the Justice Department under the Federal Voting Rights Act rests.

JNM/gh

February 21, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of January 24 and February 15, 1994 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations:
  1. Appropriations - See enclosed.
  2. Appropriation of \$7,835.10 for Sheriff's dispatcher console equipment - To update the console will require this additional amount over and above the \$15,000 capital allocation in the current year's budget and a matching grant received from the state. Approval is recommended, since this upgrade should meet the needs expected in the reasonable future for communications equipment.
- d. Contracts and Change Orders:
  1. Brick Courthouse Renovation - Enclosed please find correspondence from Schnabel Engineering Associates and Avis Construction, Inc. regarding abandoning the caisson construction and installation of the mat foundation.

We hope to receive the proposed change order to accommodate this work from Avis soon. Any update will be reported at or before the February Board meeting. Authorization is requested to negotiate the change order at the lowest reasonable cost.

2. Notice of site characterization report for removal of old fuel tanks at Courthouse - Enclosed is Schnabel Environmental Services proposal for this work at the location of the abandoned fuel tank removal adjacent to the brick courthouse. Authorization to engage the services at an estimated fee of \$9,527.00 is requested. As we understand it, this work is required by the state and federal governments.

3. Extension of contract with David M. Griffith - See enclosed contract extension. Director of Management Services Burchett recommends this extension so that the agreement for the cost allocation plan accounting can be for the same time period as the general county audit. Having the same time period will allow these services to be bid together, hopefully for a lower overall cost.

e. Ratification of:

1. APCO Street Lighting Agreement - See enclosed correspondence from APCO Customer Services Manager Barry L. Long. Management Services Director Burchett has worked with the Virginia Association of Counties on renegotiation of these rates. Approval is recommended. Please advise if additional detailed material is needed from the information submitted for this contract.

2. APCO Electric service agreement - The information supplied in item 1 above relates to this service agreement as well.

3. Delay in DEQ Consent Order on Cloyd's Mountain Landfill Sewer Extension - Enclosed please find correspondence from the Department of Environmental Quality noting the last inspection of the closed Cloyd's Mountain landfill.

Also enclosed is the county engineer's notification to the Department of Environmental Quality for a bypass of leachate due to the recent winter storm. Ratification of the enclosed letter seeking extension of the date to begin construction of the sewer line to the landfill is also requested.

f. Personnel Changes - See enclosed information provided by the Management Services Director.

g. Health Department FY 94 Budget - Information is still needed from the Health Department on comparative information from similar and adjacent jurisdictions on cost of the Health Department. It is recommended that the enclosed fourth quarter payment be approved; but that the final budget and yearly appropriation be deferred until further information is received. That would require any settling of the difference between the state requirements and the county appropriation to be handled in the fourth quarter at the end of the year or carried over into the next budget year.

h. Resolutions - Approval of the enclosed resolutions as memorial to Mr. Phil Sadler, in recognition of the service of Library Director Melinda Zalecki, and in appreciation of the emergency response for the recent winter storm is requested (to be prepared and sent prior to 2/28 meeting).

i. Review of draft agreement for exchange of water between the Town of Pulaski and PSA systems - Authorization is requested to prepare for execution by the Chairman the enclosed agreement, with the changes to be determined by the Public Service Authority Board of Directors. The enclosed agreement is the final draft presented by the town. Noted thereon are concerns from the PSA Board of Directors.

j. Pulaski County Economic Development Stimulus Program - Enclosed please find a draft of the program prepared by staff. The program will be reviewed by the Industrial Development Authority at its February 23 meeting. Authorization to implement the program on a preliminary conceptual basis is requested, with

confirmation of the details to be presented to the Board of Supervisors at future meetings. Any assistance provided to new or existing business under the program would require the approval of both the Board of Supervisors and the Industrial Development Authority on a case by case specific basis.

k. Tax Exemption of Certified Pollution Control Equipment - Authorization is requested to draft an exemption ordinance and schedule a public hearing on this matter. Current state law allows such equipment to be exempted on a local option basis. This an additional incentive for new and existing business expansion.

l. Revision to Financial Standards for Agencies and Organizations Funded by Board of Supervisors and Required Traffic Violation Reporting - Enclosed please find instructions for assurance and some revisions to the standards for agencies and organizations funded by the Board. Ratification of these items are requested. In addition, it is recommended that county employees observe the standard for reporting traffic violations. That standard is as follows: Employees operating vehicles procured, insured or maintained with county funds should require an investigation of driving record prior to authorizing use of such vehicles. Moving traffic violations should be reported to both the agency receiving contributions and the County Administrator's Office whenever incurred in any public or private vehicle operated by a employee authorized to drive vehicles procured, insured or maintained with county funding. Agencies or organizations wishing assistance from the county through the Sheriff's Department in identifying such violations should contact the Coordinator of Emergency Services.

m. Designation of a foreman for leachate hauling crew - We anticipate state allowing landfill leachate to be hauled through 1995. With this extension of our work in this regard, we recommend the employees that are driving and handling the pump maintenance at the Cloyd's Mountain landfill be organized into

one crew. We also recommend one employee be designated as a foreman for this crew.

n. Health Insurance Continuance - Continuance of the current health coverage under the Local Choice Program is recommended. Continuance for one additional year should allow time to review the changing health care environment, while at the same time, continuing to work with major employers in the county on cooperative health care arrangements.

JNM/gh

February 21, 1994

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session

An executive session pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, is requested to discuss the following matters:

Personnel

Cloyd's Mountain Landfill Leachate Crew Foreman - We recommend Doug Spence, who is currently a driver/pump operation, be designated as the foreman for this crew. He should receive a 5% increase in compensation for these additional responsibilities.

Garage Mechanic Adjustment - Fleet Maintenance Director Mayberry advises as

follows: "Wade Roop (mechanic) was started at a salary lower than the entry level on the scale. I realize that a three percent increase was applied to the scale in July. He was below the scale slightly prior to the three percent increase. I propose moving him from \$15,750 to \$15,960. This is an additional 1.3% to place him at a location where he can reach full pay within the five year criteria required. He has been an excellent employee and a valued addition to our staff." Approval of Mr. Mayberry's request is recommended effective February 1.

#### Legal

Jail Authority Agreement Briefing - See enclosed memorandum from the Assistant County Administrator to the County Attorney. Mr. McCarthy may wish to brief or obtain direction from the Board on this matter.

Dublin Boundary - Following the February 2 meeting between Commission on Local Government Assistant Director Ted McCormack, Dublin Manager Elander, Dublin Attorney Baker, the county attorney and myself, it appears that a boundary adjustment in some suitable form could be prepared for approval by the appropriate court without utilizing expensive external consultants. The Board of Supervisors had a strong interest in an agreement that would have a fixed period during which no further attempts for a boundary change would be pursued by the town. It appears that either a boundary line adjustment pursuant to Article 2, Chapter 24, of Title 15.1 of the State Code, could be accompanied by a utility agreement with a fixed term which would work to establish a moratorium or a voluntary agreement under Section 15.1-1167.1, et. seq. could be presented to the State Commission on Local Government and a three judge court and achieve a moratorium similar to that currently underway with the Town of Pulaski. Therefore, if the Board is still willing to proceed with a limited annexation, including no residential areas, and primarily the property under the ownership of the

along Town of Dublin and the adjacent industrial property at Flow Labs and  
proceed to Bagging Plant Road, then the county attorney and our staff can  
determine a schedule for implementing one of these two alternatives.

assistance Volvo GM Expansion - Additional direction from the Board towards  
week with the expansion is requested. An update on activity during the  
soon as between the state government and the company will be reported as  
program possible during this week. The incentives under the stimulus  
with described under items of consent, 9j, are primarily designed to assist  
Pulaski expansions such as that proposed by Volvo GM and underway by  
Furniture.

awaiting a Court Services Sharing of Cost by Wythe County Update - We are  
with report of contact by the State Department of Youth and Family Services  
Attorney Wythe County, as well as some summary on the matter from Assistant  
by the General Mark Davis. Mr. McCarthy may have information to share  
February 28 meeting.

#### Land Acquisitions/Disposition

request Allison Estate Right-of-Way through Corporate Center - See enclosed  
The from Attorney Groseclose on behalf of the Walter W. Allison Estate.  
that we request is for a fifty foot right-of-way, which is larger than  
would understand to have been a part of the Harvey Farm property. It  
considering appear that a public hearing would be required prior to  
additional granting the request. An alternative would be to transfer the  
as has property, if desired, through the Industrial Development Authority,  
industrial been the case with most of the lots sold in the Corporate Center  
March park. Should the Board wish to schedule a public hearing at the  
easement, meeting, the staff could provide several alternatives for the  
current including the width of the easement allowable under the  
future right-of-way and the width that might best be needed to allow for a

public road. The Board will also want to be advised by Mr. McCarthy  
on the details of this matter.

Pulaski County and Radford City Joint Development of New River  
Industrial Site - See enclosed memorandum of understanding, which was  
previously submitted to the Board and attorneys for both the city and the  
county and can be reviewed. A briefing on any progress on the matter can be  
presented by the county attorney.

Former Fairlawn Fire Station - The enclosed deed has been received  
from the Virginia Department of Transportation. Unfortunately, the deed  
has a reversion clause that prohibits sale of the property by the county.  
The reason for wanting to acquire the property would be to enhance the  
value of selling the old fire station. Director of Management Services  
Burchett is checking to see whether that reversion clause can be easily removed  
prior to recording the deed. We may have information to share from her  
inquiry. If the state is not willing to give the property owner an  
unrestricted deed, the Board may wish to decide whether it is interested in  
acquiring it at all, proceeding with the sale of the fire station to the current  
tenant, or seeking to sell the property jointly with the state.

JNM/gh