

BOARD AGENDA  
PULASKI COUNTY  
1993  
BOARD OF SUPERVISORS

Regular Meeting  
Monday, July 26,  
7:00 p.m.

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ITEM (Follow-up Action)	KEY STAFF
1. Invocation	
2. Public Hearing:	
a. -Litter and Property Maintenance Violation (Staff to proceed to improve property owned by Utah Carter, as needed to comply with ordinances - Develop cost estimates for clean-up and report to the Board of Supervisors and property owner)	Mr. Goins
b. -Transportation Enhancement Program:	
1. -County Entrance Signs	
2. -New River Trail at Allisonia/Hiwassee	
3. -Draper Mountain Loop Trail	
4. -Ingles Ferry Restoration	
5. -Virginia Recreation Trails Funds (Prioritization given to the above projects - Authorized staff to submit applications to the Virginia Department of Highways and Transportation for possible funding under the Transportation Enhancement Program for projects numbered 1, 2, 3, & 4)	Mr. Coake
3. Highway Matters: noted	Mr. Brugh (unless
a. -Schedule 1993 Summer Road Viewing (Supervisor Sheffey requested that a road in the New River area, located at the end of Carter Street and looping with Church Street, be added to those roads scheduled to be reviewed as possible rural additions)	otherwise)
(Staff appointed to serve as road viewers for 1993, with supervisors to participate if desired - Road viewing set for August 12, at 3:00 p.m., meeting at New River Police Academy in New River)	Mr. Coake
b. -Transportation Planning in the NRV (County Administrator appointed, with the County Engineer as alternate, for a one year period, and with understanding that should the committee prove not to be beneficial to the county's interest, participation by the county is to be withdrawn - Notify PDC)	Ms. Hanks
c. -Select Committee on Transportation Funding	

(Place on August agenda for further discussion - Ms. Hanks  
Listing of unpaved roads to be provided) Mr. Morgan

d. -Other Matters

(Supervisor Fariss requested an informal Ms. Hanks  
speed study be conducted on Rt. 690, Shelburne  
Road)

4. Citizen Comments

(Ms. Nancy Pugh suggested use of university graduate Mr. Coake  
students from Radford and Virginia Tech, particu-  
larly engineering students, where feasible on county  
projects)

5. Treasurer's Report  
(Reported)

6. Reports from the County Administrator and Staff:

a. -Appointments Ms. Hanks (unless  
noted

1. -New River Community Services Board Mr. McCarthy  
(Chris Dux appointed to fill vacancy) otherwise)

2. -P/D/PC Recreation Commission  
(Jack Leahy and Hugh Huff appointed -  
Bobby Hunter to be appointed if he  
accepts - Request Dale White serve,  
if additional vacancies exist)

3. -Zoning Appeals Board Mr. McCarthy  
(Wayne Ondich to be nominated to Circuit  
Court for a four year term on Zoning  
Appeals Board)

4. -School Board Ms. Hanks/Mr.  
(At large position to be abolished -  
Schedule any ordinance, etc. changes  
needed with County Attorney)

5. -PEP  
(Mr. Bruce Cunningham appointed)

b. -Regional Jail Study Presentation

(Approved following recommendations:

1) Schedule decision on further partici- Ms. Hanks  
pation for August supervisors meeting;

2) Assistant County Administrator to assist Mr. Huber  
Sheriff Dobbins in completing, by August 13,  
an analysis of the comparative cost of  
an improved county only jail verses the  
regional jail facility;

3) Funding participation for the proposed Mr. Huber  
study be changed to a population only  
basis for participating localities; and

4) Jail Study Committee authorized to develop Mr. Huber  
a request for proposals and receive pro-

posals for the proposed study required by the Department of Corrections.)

- c. -AT&T Site Industrial Park Layout Options  
(Staff to proceed with Layout C, with the County Engineer to review - Approved Anderson and Associates working with VDOT on a proposed river crossing/bridge to enhance said property) Mr. Huber
7. Items of Consent:
- a. -Minutes of June 28, 1993  
(Approved) Ms. Hanks
- b. -Accounts Payable  
(Approved) Ms. Burchett/Ms. Spence
- c. -Transfers and Appropriations  
(Approved) Ms. Burchett
- (Approved an additional appropriation of \$120.07 for the Registrar's Office to attend the Local Government Officials' Conference and a mandated workshop in Richmond - Additional travel fund requests will require Board of Supervisors appropriation and approval - Notify Registrar) Ms. Hanks/Ms. Burchett
- d. -Contracts and Change Orders
- Stigger Hill Sewer Emergency Purchase  
(Authorized emergency purchase with Prillaman and Pace in the amount of \$74,565) Mr. Huber/Mr. Coake
- Cloyd's Mountain Sewer Engineering  
(Authorized staff to award the Cloyd's Mountain sewer engineering design to Draper-Aden Associates in the amount of \$100,000) Mr. Coake
- General Engineering Consultant  
(Authorized county administrator to engage general engineering consultant for a three year plus period to either Dewberry and Davis Engineers, Draper Aden Associates, or Anderson & Associates, after competitive negotiations are held) Mr. Morgan/Mr. Coake/ Mr. Huber
- Reynolds Architects, County Administration Building Stairway  
(Authorized engaging Reynolds Architects for demolition and removal of former school student restrooms in County Administration Building and construction of a fire rated stairwell in said space) Mr. Morgan

- e. -APCO Building Donation for Community Use -  
Tax Exemption  
(Schedule public hearing to consider  
requesting legislation in the 1994 Session  
of the General Assembly to allow APCO property  
to be exempt from local real estate taxation) Ms. Hanks
- f. -Fairview Home Heating and Cooling  
(Place on August agenda for further con-  
sideration) Ms. Hanks
- g. -Leave Benefits Change  
(Approved movement of six months of the annual  
leave carryover date for employees from  
June 30 to December 31 of each year, with a  
short year of six months to be implemented  
from July 1, 1993, to December 31, 1993 -  
Notify employees) Ms. Burchett
- h. -Rental Housing Administration Agreement  
(Approved addendum A to agreement - Notify  
VHDA) Ms. Hanks
- i. -Ratification of Grievance Policy Amendment  
(Ratified - Notify employees) Ms. Burchett
- j. -Rescue Squad Assistance Fund Grant for  
Dispatching Improvements  
(Grant funds accepted) Mr. Crigger
- k. -Personnel Changes  
(Reported recent personnel changes -  
Approved re-classification of Data Pro-  
cessing Technician Linda Rigney - Notify  
Ms. Rigney) Ms. Burchett
- l. -Governor's Environmental Excellence Award  
Application  
(Authorized submittal of application) Mr. Coake
- m. -Dry Hydrant Support  
(Resolution of support adopted - Notify  
New River Highlands Resource Conservation  
& Development Council) Ms. Hanks
- n. -Road Names Change Request - Carter Street,  
Route 725  
(Approved placement of request for road  
name change among those for consideration  
in 1994, when the E911 system is expected  
to have address changes implemented county-  
wide) Mr. Crigger/Ms.  
Hanks
- o. -Youth Emergency Shelter Endorsement  
(Approved commitment of space for up to two

years for the residential program for children at risk at either Jefferson School or other space which the county may have access to - Notify School Superintendent)

Ms. Hanks/Ms.

Gregory

- p. -NRRRA Landfill Conditional Use Permit Time Extension  
(Request for removal of time limitations denied - Approved ten year extension in the initiation of landfill activity at the proposed Matson landfill site - Notify NRRRA)

Mr. Morgan/Ms. Hanks

- q. -Virginia Housing Partnership 1994 Emergency Home Repair Program  
(Ratified and accepted grant from Department of Housing and Community Development in the amount of \$17,000 for home repairs - Appropriated \$17,000 for program - Process

Ms. Taylor/Mr.

Morgan

grant agreement)

- r. -Hunting Dog Exercise at Corporate Center  
(Approved, with county administrator's approval and industry notification, Robert Goad and Bill Draper using a portion of the corporate center for hunting dog exercise for the next year, as well as extending same to other citizens that might be interested - Notify Mr. Goad & Mr. Draper)

Ms. Hanks/Mr. Huber

8. Citizen Comments  
(Comments were heard from Ms. Nancy Pugh)

9. Other Matters From Supervisors

10. Executive Session - 2.1-344(A)  
Personnel  
Legal  
Land Acquisition/Disposition  
Prospective Industry

(Advise Wythe County to pay its share of Court Services expenses or court enforcement to be pursued)

Mr. McCarthy

Huber

(Have old Fairlawn Fire Station appraised

Ms. Burchett/Mr.

- Seek appraisal of about \$250 such as Ken Farmer gave on school property east of Dublin)

(Offer Xero Flor \$30 acre, with one year renewal)

Mr. Huber

11. Adjournment

July 19, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Transportation Enhancement Program

Applications for enhancement program projects are due in August. We have recently learned that a public hearing is either required or preferable for applications. Therefore, a hearing has been scheduled at the July 26 meeting. Appropriate advertisement as possible prior to the hearing will be placed. If such advertisement does not meet the application guidelines, it is recommended staff conduct an additional hearing within the advertising time schedule.

A twenty percent match is required for projects. Enclosed is a general explanation of the program as prepared by the County Engineer. This explanation was also in the June supervisors agenda packet.

The following projects have been suggested:

1. County Entrance Enhancements - Supervisors approval has already been given to erect stone welcome signs at county entrances, beginning in Fairlawn. Transportation enhancement funds could be used to finance a portion of these welcome signs.
2. New River Trail safety and parking improvements in the Allisonia and Hiwassee areas.
3. Draper Mountain overlook improvements and loop walking and cycling trail to connect the planned improvements in Draper along the New River Trail, which will be financed by the recent state bond issue, and similar improvements at the former Pulaski Passenger Train Station, which are also funded by the bond issue.
4. Ingles Ferry Restoration - See enclosed explanation of a project being promoted by the City of Radford, which would include a ferry terminal in Pulaski County near the old Ingles Ferry termination point across the New River from the City of Radford.

5. Virginia Recreation Trails Fund - It may be possible to combine one of the above projects for the transportation enhancement funds with funding through this source.

Once the Board of Supervisors has prioritized or eliminated the above projects, the staff can complete applications or letters of endorsement as appropriate.

JNM/gh

cc: Mr. J. D. Brugh, Resident Engineer

July 19, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Schedule 1993 Summer Road Viewing - Additional requests for rural road additions that need viewing now is Thornton Road, off Rt. 806, Ebb Hall Road, and Pond Lick Hollow Road, Rt. 674, off Brookmont Road.

Should the Resident Engineer or any board member know of potential rural additions needing viewing, please advise. The enclosed list shows the order of priority based on the date requested, as instructed by the Board at its April meeting.

b. Transportation Planning in the New River Valley - See enclosed correspondence from the Planning District Commission requesting appointment of a representative and a alternate for a proposed New River Valley rural planning organization technical committee. This newly proposed agency, which the Planning District Commission indicate will have state funding, may be of use to the county.

However, since its impact is unknown and the possibility of future requests for local funding or encroachment on the relationship of the Board of Supervisors and the Resident Engineer is uncertain, it is recommended that any appointments be tentative. Appointing the County Administrator, with the County Engineer as an alternate, or a one year period, with the understanding that should the organization prove not to be beneficial to the county's interest, participation by the county would be withdrawn, is recommended.

JNM/gh

July 19, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator

a. Appointments

1. New River Community Services Board - Pulaski Community Hospital Administrator Chris Dux has agreed to serve.
2. P/D/PC Recreation Commission - Mr. Hugh W. Huff, III, and Mr. Jack Leahy Sadler have agreed to serve. One additional vacancy exists. Mr. Howard Sadler has been requested to serve in that position.
3. Zoning Appeals Board - Mr. Wayne Ondich has been requested to serve.
4. School Board - At-large member Rhea Saltz has resigned. See enclosed notice fill resignation letter. This position can either be filled, following and public hearing, or could be eliminated. If the Board wishes to fill the position, a hearing could be scheduled at the August supervisors meeting.

b. Regional Jail Study Presentation - Sheriff Dobbins and a representative from the regional jail study committee will be present to provide information and answer questions from the Board of Supervisors. Information from Sheriff Dobbins on this matter will be provided prior to the meeting. Enclosed is a summary of the most recent activity. Direction from the Board is needed regarding to what extent the county is to be involved in any regional jail planning. My recommendation is:

1. A decision on further participation be scheduled for the August supervisors meeting;

2. The Assistant County Administrator be assigned to assist Sheriff Dobbins in completing by August 13 an analysis of the comparative cost of an improved county only jail versus the regional jail facility;

3. The funding participation for the proposed study be changed to a population only basis for participating localities; and

4. The Planning District Commission be authorized to develop a request for proposals and receive proposals for the proposed study required by the Department of Corrections.

c. AT&T Site Industrial Park Layout Options - The Planning District Commission needs guidance from the Board on pursuing plans for layout of infrastructure (roads, grading and utilities) for the site. Enclosed are several suggested layouts. Layout C is recommended, but guidance from the Board is requested. A more refined set of layouts will be delivered to supervisors on Friday, July 23.

JNM/gh

July 19, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of June 28, 1993 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations - A listing of transfers and appropriations will be provided prior to the meeting.

Enclosed is a request from the Registrar for conference expenses in excess of available budgeted funds. It is recommended priority be given to the mandated training in Richmond and that confirmation from the state that the training is mandated for all individuals mentioned in the enclosed July 13 letter from the Registrar be obtained. It is also recommended that the registrar be allowed to attend the Local Government Officials' conference. However, unless the Board is willing to significantly increase the budget for this department, this should complete all discretionary training for FY 94.

- d. Contracts and Change Orders - Approval of the following changes orders, described in the enclosed information as appropriate, is requested:
  1. Stigger Hill Sewer Emergency Purchase - See enclosed memorandum from the County Engineer and Assistant County Administrator noting that this emergency purchase will satisfy the requirements of the Farmers Home Administration. The work in question has been procured at prices of the original contract. This work was planned to be done as a change order, which would satisfy the Virginia Procurement Act, but Farmers Home Administration would only approve as an additional contract. The emergency purchase is the expedient method to handle this matter. The minutes will reflect that the Board of Supervisors determined an emergency existed to

allow use of federal funds for this project.

2. Cloyd's Mountain Sewer Engineering - It is recommended this work be awarded to Draper-Aden Associates. A summary of the work to be done is being prepared. Cost for the project is estimated at \$160,000, with \$100,000 for design and \$60,000 for contract administration and inspection.

3. General Engineering Consultant - The County Engineer has received proposals for a general engineering consultant for three plus years. He recommends negotiations be held competitively with Dewberry and Davis Engineers, Draper Aden Associates, and Anderson and Associates. Authorization is requested for the County Administrator to engage one of these firms following competitive negotiation.

4. Reynolds Architects, County Administration Building Stairway - See enclosed proposal from Reynolds Architects. Architect Glenn Reynolds prepared the original layout and consultation for the County Administration Building renovation now in progress. Due to his familiarity with the project, it is recommended he be engaged for this portion of the work on a sole source basis. The work in question will be demolition and removal of the former school student restrooms on the east end of the building. A fire rated masonry stairwell will be constructed in this space, utilizing the existing enclosure around the current restrooms. This stairwell will allow eliminating the wooden stairwell at the east end of the building and improve the fire prevention and protection quality of the building.

e. APCO Building Donation for Community Use - Tax Exemption - Mr. Phil Sadler has advised that Appalachian Power Company intends to donate the building used by the power company district offices in the past to the Habitat for Humanity Program. The building is located on Commerce Street behind the former Advance Auto building and across from the Pulaski Passenger Train Station in the Town of Pulaski. Mr. Sadler has requested the supervisors schedule a public hearing to consider requesting legislation in the 1994 Session of the General Assembly to allow the property to be exempt from local real estate taxation. Authorization to schedule such a hearing at the August supervisors meeting is requested.

f. Fairview Home Heating and Cooling - Supervisor Vaughan, in his capacity

representing the county on the Fairview Home District Board, has advised that a major renovation and/or replacement of the Fairview Home heating and air conditioning system is needed. An estimated cost for this work is \$30,000. With approximately one-third ownership, the county's share could be as much as \$10,000. Authorization is requested for Supervisor Vaughan to pledge the county to share in the cost of making this repair, if needed. At the same time, authorization is requested for Supervisor Vaughan to pursue, with other localities having ownership of the Fairview Home, whether or not continued public ownership is in the public interest.

g. Leave Benefits Change - Approval is requested of the movement by six months of the leave carryover date. The move would be from June 30 to December 31. To accomplish the move, a short year of six months would be implemented from July 1 to December 31, 1993. See enclosed memorandum from the Director of Management Services explaining this request.

h. Rental Housing Administration Agreement - Approval of the enclosed addendum A to the Administrative Services Agreement for the fiscal year beginning July 1, 1993, with the Virginia Housing Development Authority is requested. This is a routine change, increasing administrative fees received by the county by eight percent. However, please note that reductions are expected due to the Clinton Administration budget changes.

i. Ratification of Grievance Policy Amendment - See enclosed grievance policy amendment to achieve compliance with the American Disabilities Act. The Director of Management Services has reviewed this matter with the County Attorney, as requested by the Board at the last review. Approval is now recommended.

j. Rescue Squad Assistance Fund Grant for Dispatching Improvements - See enclosed notice of grant award. The Emergency Services Coordinator will provide a plan for funding this matter prior to the July 26 supervisors meeting. The plan will utilize the funds in the current budget, either from the capital outlay budget or from the Emergency Services and Sheriff's budget.

k. Personnel Changes - Any recent personnel changes will be presented prior to the supervisors meeting.

l. Governor's Environmental Excellence Award Application - See enclosed draft application narrative as prepared by the County Engineer. Authorization to

submit an application nominating the work done by the county in environmental protection at the Cloyd's Mountain landfill is requested.

m. Dry Hydrant Support - Approval of a resolution similar to that enclosed is requested in support of the Dry Hydrant Program. A Public Service Authority member, former Draper Fire Chief and former county forest warden Mack Baker has been a leader in developing this program.

n. Road Names Change Request - Carter, Route 725 - See enclosed request for renaming Carter Street in honor of the late Reverend Harry L. Brown. The request is made by Mr. Richard L. Clark, grandson of Mr. Brown. Supervisor Sheffey is familiar with this request. It is recommended the request be placed among those for consideration in 1994, when it is expected the 911 system will have address changes implemented county-wide. Emergency Services Coordinator Crigger is accruing a number of changes or corrections at the current time that can be implemented in 1994, along with republication of the county road and street map. If the road is renamed, it probably should be named Harry L. Brown Road, since Brown Road currently is the name for Route 651 from Draper to Claytor Lake.

o. Youth Emergency Shelter Endorsement - See enclosed correspondence to School Superintendent Asbury. Commitment that space would be available for up to two years in the Jefferson School for this residential program for children at risk is requested. The commitment of space would be conditioned on vacation of the building should it be sold or planned for another use other than that currently under study for various community and youth support groups. For example, this need for space might be accommodated in the former Appalachian Power Company building that the Habitat on Humanity plans to acquire and develop for community needs.

p. NRRRA Landfill Conditional Use Permit Time Extension - Approval is recommended of the enclosed request to remove any time limit on the permit.

q. Virginia Housing Partnership 1994 Emergency Home Repair Program - Ratification of the grant acceptance is requested. Housing Administrator Melody Taylor has worked with New River Community Action to provide matching funds in cash from non-local sources and in-kind through her office. See enclosed explanation and

grant agreement. Also included is an appropriation request for \$17,000.

JNM/gh

July 19, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session - 2.1-344(A)

An executive session is requested for the discussion of the following, pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended:

1. Personnel;
2. Legal;
3. Land Acquisition/Disposition - (See enclosed request from Mr. Darrell G. Gillespie to purchase the former Fairlawn Fire Station building. Mr. Gillespie is a current tenant of the building.);  
  
(See enclosed counteroffer from Zero Flor to lease AT&T site bottom land at \$20 to \$30 per acre rather than the \$100 per acre previously approved by the Board in June in executive session. We are receiving \$7,500 per year for lease of 650 acres to Bill Kegley, or \$11.54 per acre. However, an unknown portion of the total acreage is not available for agricultural purposes. Assuming one-half the total acreage is suitable to farm, the lease return is about \$23 per acre annually.); and
4. Prospective Industry.

JNM/gh