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ITEM (Follow-up Action)	KEY STAFF
1. Invocation	
2. Recognition of Retirees from Sheriff's Department: Max Campbell, Clarence L. Hamblin, Maynard S. Hedge (Resolutions presented)	
3. Public Hearings:	
a. -Consideration of Nominations for School Board Vacancy, Ingles District (Ron Chaffin nominated - Schedule interview May 3)	Ms. Hanks
b. -A request from James W. and Mary E. Morris for a plat vacation to close an undeveloped street between tax map parcels numbered 054-3A-1-4 and 054-3-26A-36A, as identified on Pulaski County tax records, located between Airport Street and Johnson Street in the Airport Addition Subdivision off Route 738, Robinson Tract Road, in the Robinson Magisterial District (Hearing closed, but action deferred until neighborhood solution is proposed - Chairman requested response within thirty days - Place on June agenda unless response received by May 14)	Ms. Hanks
c. -Adoption of ordinance amending Pepper's Ferry Regional Wastewater Treatment Authority documents and authorizing ordinance changes (Ordinance adopted - Advise Pepper's Ferry)	Ms. Hanks
d. -An amendment to the zoning map review requested by Haynes Portable Toilet and Septic Services from Commercial to Conditional Industrial (I1) for a septic service business located on property owned by Carl E. and Anita Lambert and identified on Pulaski County tax records as parcel 047-1-52 located on the north side of Rt. 747, Old Rt. 11, near the Town of Dublin corporate limits in the Ingles Magisterial District (Denied - Notify applicant of denial and	Ms. Spence/Mr.
Morgan	
instruct to remove portable toilet business from site, unless applicant wishes to pursue permitted non-conforming use status with Board of Zoning Appeals - Send Supervisor Crawford copy of petition presented by	

Ms. Curry at previous Planning Commission meetings on this matter)

4. Highway Matters:
  - a. -Follow-up from March 22 supervisors meeting:
    1. -Rural Addition Requests Pending - Eligibility, Right-of-Way Availability & Cost Estimates  
(Approved funding rural addition requests in order of date of request for all requests as soon as right-of-way is available - Coordinate with VDOT)  
Ms. Taylor
    2. -FY 94 Revenue Sharing Program Projects  
(No funding available to match state program)
  - b. -FY 94 Construction Priority Listing  
(Schedule hearing for May meeting - VDOT to advertise)
  - c. -Curtis Steele - Danny Avenue, Rt. 1062, Drainage  
(Assistant Resident Engineer Thompson will contact Mr. Steele on limit of assistance available from VDOT)
  - d. -State and Federal Funding  
(Available funding reviewed)
  - e. -Other Matters  
(Supervisor White requested a rural addition at malfunctioning drainage culvert on Pond Lick Hollow Road, Rt. 674, as requested by Mr. Charles Vaughan, be added to the list of roads to be viewed during the summer of 1993)  
Ms. Taylor  
  
(Supervisor White inquired of the status of improving the turning lane into the Corporate Center industrial park - VDOT to address)  
  
(Supervisor White requested VDOT contact Mr. Jerry Davidson regarding drainage problems on Hylton Loop Road, off Rt. 738 - VDOT to contact Mr. Davidson at 980-1950)
5. Citizen Comments
6. Treasurer's Report  
(Presented)
7. Reports from the County Administrator and Staff:
  - a. -Appointments  
noted  
Ms. Hanks (unless otherwise)
    1. -New River Community Services Board  
(Request Commonwealth Attorney Everett Shockley to serve)

2. -New River Highlands Resource Conservation Council  
(Call William Lindsey regarding interest in being reappointed)
  3. -New River Criminal Justice Training Center  
(Place appointment of Sheriff Dobbins on May agenda)
  4. -NRV Alcohol Safety Action Program  
(Appointment needed - Place on May agenda)
  5. -Office on Youth - Youth Services Citizens Board  
(Student appointee still needed) Ms. Gregory  
  
New River Juvenile Detention Home  
(Former Sheriff Conner submitted his resignation - Send letter of thanks for his service - Add replacement to May agenda) Ms. Hanks  
  
Board of Zoning Appeals  
(Determine eligibility of Lewis Pratt for reappointment, since he is also a School Board member. If eligible, ask Mr. Pratt to continue to serve and schedule of May agenda for nomination to Circuit Court for appointment) Ms. McCarthy  
Ms. Hanks
- b. -Theatre Use Study  
(Study prepared by Ms. Gregory accepted - Work with school system on potential use of Jefferson School for a teen center - Allow Friends of the Pulaski Theatre until Sept. to make proposal on acquisition and renovation of theatre - Resubmit request to Town of Pulaski for interest in theatre reuse, including town match of cost of interim roof repair up to \$10,000 - Request town respond within thirty days) Ms. Gregory  
Mr. Morgan
- c. -Brookmont Water Lines and New River Sewer Lines Dedication Date  
(Add date selection to May 3 agenda) Ms. Hanks
- d. -Claytor Lake Policy  
(Approved lake policy and related action items, with addition of reviewing environmental impact of all lake tributaries and including suggestions by Friends of Claytor Lake President Ward Angle, as follows: Mr. Morgan
1. Investigate channel buoys for shallow water hazards.

2. Develop a specific plan on debris removal.
3. Allow narrow route for personal water craft on limited width channel such as Peak Creek.
4. Encourage public dock location on south side of lake.
5. Support public education on large solid waste item disposal, such as tires and appliances.
6. Gather input from potential users on zoning regulation of ski courses.

Send Mr. Angle latest PSA question and answer sheet on services - Coordinate staff assistance with Friends of Claytor Lake for May 22 lake cleanup - Request Sheriff's Dept. consider increased water safety law enforcement on entire lake)

Ms. Hanks  
Ms. Gregory  
Mr. Morgan

- e. -County Seal and Courthouse Naming  
(Commission PCHS art students to develop a seal emphasizing the courthouse as a symbol of county pride - Designated renovated, historic stone edifice on Main Street as Old Courthouse)
- Ms. Gregory

8. Items of Consent:

- a. -Minutes of March 11, 19, 22, 29, and April 5, 1993 & Revision to February 22, 1993 Minutes (Approved)
- Ms. Hanks
- b. -Accounts Payable (Approved)
- Ms. Spence
- c. -Transfers and Appropriations (Approved)
- Ms. Burchett
- d. -Contracts and Change Orders  
Agreement for Consulting Services, Pulaski County Industrial Site Study  
(Approved with Planning District Comm.)
- Mr. Huber
- Mowing for Various Properties Around the County  
(Mowing contract awarded to Custom Lawn Care)
- Mr. Huber
- e. -Conference and In County Vehicle Use Policy  
(Both policies approved - Notify all departments in the general fund - Confirm authorization of use of vehicles to and from work with affected employees)
- Ms. Burchett
- f. -After Prom Celebration  
(Contribute five county motor vehicle licenses as door prizes - Work with Treasurer to prepare a certificate for submittal for either 1993 or 1994 license - Notify After Prom organizers on May 3)
- Ms. Hanks

- g. -Benefits Committee Recommendations  
(Approved limiting sick leave for new employees - Advise new employees as appropriate) Ms. Burchett
- h. -Court Service Unit Telephone Request  
(Additional funding denied - Court Service instructed to work within current budget - County Attorney to continue to work with Wythe County for payment of share of office operations) Ms. Gregory  
Mr. McCarthy
- i. -Health Department Request for Restoration of Unmatched Local Funds  
(Additional information requested on routing of mobile clinic bus - Present information at May 24 meeting) Ms. Hanks
- j. -Radford Community Hospital Cancer Center Resolution  
(Pulaski Community Hospital to provide input by May meeting) Ms. Hanks
- k. -Concurring Resolution for Carilion Financing for Saint Albans Hospital  
(Approved) Ms. Hanks
- l. -Scheduling of Public Hearings:  
Litter or Property Maintenance Ordinances Violations  
-Gallimore Property on Beamers Hollow Road, Rt. 670  
(Schedule hearing for May meeting with advertisements on May 9 and 16) Ms. Spence/Ms. Hanks  
  
Waterworks Cross Connection Control  
(Schedule hearing for May meeting with advertisements on May 9 and 16) Ms. Spence/Ms. Hanks
- m. -Personnel Changes  
(Reported)
- n. -Memorial Resolution - Si Rasnake  
(Approved - Notify family) Ms. Gregory
- o. -First Year Report, Pulaski County Board of Supervisors Major Goals  
(Publicize whenever convenient) Mr. Morgan
- p. -Resolution in support of extending Amtrak rail service through Roanoke and Southwestern Virginia  
(Resolution adopted - Send to Amtrak and City of Roanoke) Ms. Hanks/Mr. Huber
- q. -Regional Disabilities Services Board Agreement  
(Approved - Submit to regional board and liaison Jim Wallis) Ms. Hanks

9. Citizen Comments
10. Other Matters From Supervisors
11. Executive Session - 2.1-344(A)
  - Personnel
  - Legal
  - Land Acquisition/Disposition
  - Prospective Industry
12. Adjournment  
(Adjourned to May 3 at 7:00 p.m.)

April 19, 1993

TO: Board of Supervisors  
\*  
FROM: Joseph N. Morgan, County Administrator  
SUBJECT: Public Hearings

- a. Consideration of Nominations for School Board Vacancy, Ingles District -  
The following notice was given of the hearing for the School Board vacancy:

Notice is hereby given, pursuant to Section 22.1-29.1 of the 1950 Code of Virginia, as amended, that a public hearing will be held by the Pulaski County Board of Supervisors at 7:00 p.m. on Monday, April 26, 1993, in the Board of Supervisors Meeting Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, to consider nominations for a position on the Pulaski County School Board to be vacant effective June 30, 1993. The vacancy is in the Ingles District.

Additional information may be obtained by contacting the Pulaski County Administrator's Office, 143 Third Street, N. W. in the Town of Pulaski, or by calling 980-7705.

For disabled individuals who may require special auxiliary aids or services, reasonable accommodations will be made available by the

county upon request. Please contact the county's ADA Compliance Officer at 703-980-7800 (TDD accessible) or 703-980-7705, ten days prior to the above hearing/meeting date to arrange for these special accommodations.

The Board agreed to schedule interviews for nominees on Monday, May 3. The Board has a budget work session on that same evening. I assume the interviews would be held first, beginning at 7:00 p.m.

Enclosed is a request for reappointment from encumbant Ron Chaffin.

b. A request from James W. and Mary E. Morris for a plat vacation to close an undeveloped street between tax map parcels numbered 054-3A-1-4 and 054-3-26A-36A, as identified on Pulaski County tax records, located between Airport Street and Johnson Street in the Airport Addition Subdivision off Route 738, Robinson Tract Road, in the Robinson Magisterial District - See enclosed.

Approval is recommended.

c. Adoption of ordinance amending Pepper's Ferry Regional Wastewater Treatment Authority documents and authorizing ordinance changes - The county attorney has prepared the following ordinance:

Be It Ordained, that the attached Rules and Regulations of the Pepper's Ferry Regional Wastewater Treatment Authority dated July 10, 1986, as revised July 26, 1986, and with the proposed revisions approved by the Public Service Authority of Pulaski County, Virginia, on February 8, 1993, and presented this date for adoption by the Board of Supervisors of Pulaski County, Virginia, be and they hereby are approved, ratified and adopted; and

Be It Further Ordained, that the attached User Agreement of Pepper's Ferry Regional Wastewater Treatment Authority dated March 4, 1981, amended July 26, 1986, and approved for amendment by the Public Service Authority of Pulaski County, Virginia, on February 8, 1993, and presented to the Board of Supervisors of Pulaski County, Virginia, this date for adoption as amended by and it is hereby approved, ratified and adopted.

Enclosed are the full copies of the rules and regulations and users agreement.

d. An amendment to the zoning map review requested by Haynes Portable Toilet and Septic Services from Commercial to Conditional Industrial (I1) for a septic service business located on property owned by Carl E. and Anita Lambert and identified on Pulaski County tax records as parcel 047-1-52 located on the north side of Rt. 747, Old Rt. 11, near the Town of Dublin corporate limits in the Ingles Magisterial District - See enclosed. Denial is recommended by the Planning Commission.

JNM/gh

April 19, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from March 22 supervisors meeting:

1. Rural Addition Requests Pending - Eligibility, Right-of-Way Availability & Cost Estimates - See enclosed update listing prepared by staff member Melody Taylor. The Board has planned to add unused funds slightly in excess of \$30,000 from the Oxford Avenue Revenue Sharing Project to the amount of funds available for rural additions. Adding these funds should allow a rural match of an additional \$30,000, thus raising the funds available for rural additions by over \$60,000. The resident engineer can advise of the total available. It would be in order at this time to select those roads that will be added.

2. FY 94 Revenue Sharing Program Projects - While there are many worthy projects, I am aware of no excess county funds available to match the state revenue sharing program.

b. FY 94 Construction Priority Listing - The resident engineer indicates approval of the upcoming fiscal year's construction priority listing should be made soon. I believe a public hearing is necessary on this matter. Perhaps the hearing can be held at the May supervisors meeting. The resident engineer has also advised that legislation has been passed that eliminates this hearing annually, but uses the priority set in the six year plan.

c. Curtis Steele - Danny Avenue, Rt. 1062, Drainage - Highland Park Subdivision,  
Cloyd District - Mr. Steele has asked confirmation of VDOT area staff statement

that a culvert or concrete ditch would be approved by the Highway Department, but would have to be installed at the expense of Mr. Steele and/or his neighbors.

- d. State and Federal Funding - See enclosed table estimating highway funding allocations from FY 94 through FY 99. Also enclosed are maps indicating the six year interstate and primary funded projects.

JNM/gh

cc: Mr. J. D. Brugh, Resident Engineer

April 19, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator and Staff

- a. Appointments - See enclosed update.
- b. Theatre Use Study - See enclosed recommendation for further study, including evaluation of use of the Jefferson School for the teen center. Also enclosed is a comprehensive report on potential for use of the theatre prepared by Community Relations Coordinator Terri Gregory.
- c. Brookmont Water Lines and New River Sewer Lines Dedication Date - Staff is suggesting either the afternoons of Memorial Day, Monday, May 31, or Friday, May 28, for neighborhood dedication ceremonies. Supervisors White and Sheffey are asked to indicate what would best meet their schedules.
- d. Claytor Lake Policy - See enclosed policy which has action items added, as requested by the Board. The Board has scheduled discussion of the policy at the

April 26 meeting. This policy is presented as suggested by Supervisor Fariss to allow a comprehensive statement from the county regarding the development of Claytor Lake.

e. County Seal and Courthouse Naming - See enclosed memorandum from Community Relations Coordinator Gregory. If the Board will select the county t-shirt most appropriate for a seal, Pulaski County High School students that scored well on the preliminary artwork for the seal can submit concepts for an appropriate seal.

Enclosed is correspondence from the New River Historical Society regarding the stone courthouse naming. Also enclosed is the memorandum previously submitted by Ms. Gregory on names suggested in the survey of citizens. Direction from the Board regarding a name is needed.

JNM/gh

April 19, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

a. Minutes of March 11, 19, 22, 29, and April 5, 1993 & Revision to February 22, 1993 Minutes - In addition to the minutes noted submitted for approval, revision of the enclosed February 22 minutes to adequately identify Mr. Janaka Casper, representing Virginia Mountain Housing, is requested.

b. Accounts Payable - See enclosed.

c. Transfers and Appropriations - See enclosed request for a supplemental appropriation from the Department of Social Services for foster care expenditures. An amount was set aside in the carry-over funds from FY 92 of \$40,000 as a contingency against excess foster care costs. The Director of Social Services is indicating in the enclosed request that \$30,000 of this amount is needed. Approval is recommended, since these costs are mandated by Social Services regulations of the state and federal government.

d. Contracts and Change Orders - Ratification of the following is requested:

1. Agreement for Consulting Services, Pulaski County Industrial Site Study -

See enclosed agreement for consulting services for the former AT&T site evaluation under the Rural Economic Development Grant program. The administration of the grant will be performed under the county's direction by the New River Planning District Commission staff.

2. Mowing for Various Properties Around the County - See enclosed information

from the Assistant County Administrator providing details of this matter.

The New River Industries and Fairlawn Park area will not be maintained by the county at this time.

e. Conference and In County Vehicle Use Policy - Regarding conference attendance

from departments operating out of the county general fund, the following is recommended:

Plans for conference attendance shall be submitted with annual budget requests. The Board of Supervisors, in developing the budget, shall indicate any conferences requested that should not be attended. Of those conferences approved for attendance by the Board of Supervisors, attendance shall be undertaken within budgeted travel allocations. Travel funded in whole or in part by the county shall be subject to advance notice to the Board of Supervisors, through notification of the county administrator. For employees under the supervision of the county administrator, consent of both the supervisors and the administrator will be necessary prior to attendance. Attendance, lodging and registration shall be at the lowest reasonable cost. Lodging provided at the facility where the conference is being held shall be deemed appropriate. Government discounts shall be requested for all lodging, unless the conference arrangements include such discounts.

Enclosed is a list of the Board of Supervisors and Public Service Authority employees using a county vehicle for travel to and from work. Confirmation that those employees are authorized to use such vehicles for travel to and from work is requested. In addition, authorization is requested for the county

administrator to allow employees to check out early or return a vehicle late, when out of county travel plans are anticipated outside of normal operating hours. Also, it is requested that the county administrator and assistant county administrator be authorized use of county vehicles outside of normal office hours, due to numerous meetings and economic development activities. Such use would include check out or return of vehicles outside of normal office hours.

The following policy is proposed for in-county vehicle use:

Employees assigned vehicles for travel to and from work, or employees in route in a county vehicle on county business, may stop for personal needs of short duration (fifteen minutes or less). Such employees may also drive county vehicles for lunch, or other meals during working hours. Travel for meals should not be outside the immediate area where work is going on. If in the Town of Pulaski, meals should be partaken in the greater Pulaski area. If in Dublin, meals should be partaken in the greater Dublin area. If in Fairlawn, meals should be taken in the greater Fairlawn area.

f. After Prom Celebration - In response to the request for assistance, it is suggested the Board of Supervisors commend the organizers for the event and offer to the participants in this drug and alcohol free after program event up to five complimentary county motor vehicle license decals for prizes.

g. Benefits Committee Recommendations - The Benefits Committee recommends the sick leave policy be changed to not allow sick leave benefits to a new employee until they have been employed three months. It is recommended the new employee be allowed to accrue the sick leave benefits for the first three months of employment but not be allowed to use until after being employed three months. It is suggested this change in policy be effective July 1, 1993, for new employees.

h. Court Service Unit Telephone Request - Enclosed is a request for additional telephone service from the Twenty-Seventh District Court Service Unit, which is housed in the basement of the County Administration Building.

I recommend the Court Service Unit be instructed to work within its existing budget of \$7,900 per year for telephone service. Community Relations Coordinator Terri Gregory has worked with the department in suggesting that the thirteen current telephone lines could be better allocated to achieve a reasonable service. The state code requires the Board of Supervisors to provide offices and telecommunications for the Court Service Unit, which is reasonable in the opinion of the Board of Supervisors.

On a related matter, I have asked Mr. McCarthy to advise the Board on the legal standing for recovery of costs from Wythe County for Court Service Unit expenses, since the office located in the County Administration Building also serves Wythe County directly.

i. Health Department Request for Restoration of Unmatched Local Funds - Approval is

recommended for \$8,028 for the Health Department to match state funds for renovation of a bus donated by Floyd County and to a mobile clinic. I advised

the Health Department administrator that it is unlikely that the level of funding of support for the Health Department from county funds will greatly increase. It may be possible that availability of this mobile clinic would make

Health Department services more accessible to county citizens in remote areas.

See enclosed correspondence from the Health Department.

j. Radford Community Hospital Cancer Center Resolution - See enclosed resolution.

This matter has been opposed by HealthTrust, as a duplication of services.

I

have requested the Pulaski Community Hospital Administrator explain the concerns

of HealthTrust on this matter. These concerns will be distributed to the Board

upon receipt. In the meantime, no action is recommended on this matter.

k. Concurring Resolution for Carilion Financing for Saint Albans Hospital - See

enclosed resolution. Approval of the concurring resolution is recommended.

l. Scheduling of Public Hearings:

Litter or Property Maintenance Ordinances Violations - Gallimore Property on Beamers Hollow Road, Rt. 670 - See enclosed letter to Mr. Dallas Gallimore from the Director of Code Enforcement regarding violations in the Shiloh area.

A

hearing at the May supervisors meeting is recommended, unless the problem is remedied prior.

Waterworks Cross Connection Control - Scheduling a hearing at the May supervisors meeting for adoption of the revised Cross Connection Control Ordinance is recommended. See enclosed approval of the revision, pending supervisors adoption, from the Department of Health, Office of Water Programs.

m. Personnel Changes - See enclosed update on personnel changes from the Director of Management Services.

- n. Memorial Resolution - Si Rasnake - Staff is preparing a resolution in honor of the late Si Rasnake, due to his activity with leadership in youth recreation.
  - o. First Year Report, Pulaski County Board of Supervisors Major Goals - See enclosed summary of accomplishments on the major goals, which has been prepared for distribution to the public by Executive Secretary Gena Hanks.
- JNM/gh

April 19, 1993

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session

Personnel -

Appointments:

New River Community Services Board - Commissioner of Revenue Maynard Sayers has declined to be appointed to the New River Community Services Board. He suggests Marty Hicks or Ed Jones.

New River Highlands Resource Conservation Council - Mr. William Lindsey has been requested to serve for reappointment on the New River Highlands Resource Conservation Council. We are still waiting to hear from him.

NR Criminal Justice Training Center - Sheriff Dobbins has been asked to make a nomination.

NRV Alcohol Safety Program - Sheriff Dobbins has been asked to serve again.

Office On Youth - Ms. Gregory is contacting the Pulaski County High School for a student government association representative. The position must be a minor. Therefore, the senior class president might be too old for the position.

Southwest Virginia Health Systems Agency - Dr. William Mayo's term will  
expire  
June 30, 1993.

Zoning Appeals Board - Mr. Lewis Pratt's term will expire July 20, 1993.

Legal Matters -

Enclosed is a copy of correspondence to Mr. McCarthy requesting he  
plan to  
provide a report at the April 26 supervisors meeting regarding Wythe  
County's  
share of the Court Services Office.

JNM/gh