

BOARD AGENDA
PULASKI COUNTY
1992
BOARD OF SUPERVISORS

Regular Meeting
Monday, December 28,
7:00 p.m.

ITEM
(Follow-up Action)

KEY STAFF

1. Invocation
(Contact Ministerial Association to determine if they have continuing interest in providing this service) Mr. Morgan

2. Public Hearings:
 - a. -A request from Kenneth A. Darden for a plat vacation to close a right-of-way between tax map parcels number 076-12-66-68, located in Plantation Estates Subdivision, off of Burma Road and Route 605, Little River Dam Road in Ingles District (Action deferred - Continue hearing at January meeting - Re-advertise on January 12 and 19 - notify adjacent property owners) Ms. Hanks
Ms. Spence

 - b. -A rezoning from Residential (R-1) to Agricultural (A-1) as requested by Mr. James R. Whitt and Pearl C. Whitt on tax parcel 074-1-49, 50, & 53, located off Rt. 644, Hurston Road, near Peak Creek, in the Draper Magisterial District (Approved - Notify applicant) Ms. Spence

3. Highway Matters:
 - a. -Follow-up from November 23, 1992 meeting: Mr. Brugh (unless noted otherwise)
 1. -Oxford Avenue Excess Funds (VDOT to apply to rural addition allocation with state matching funds - Send resolution to Assistant Resident Engineer) Ms. Hanks

(Advise Burma Road residents of nine months to secure right-of-way for addition of Burma Road to secondary road system) Mr. Morgan/Ms. Taylor

 2. -Brookmont Road, Rt. 640, Informal Speed Study (VDOT estimates combination of 25 mph and 35 mph limits - Supervisor White will confer with residents)

 3. -Turning Apron Widening at Intersection of Cougar Trail Road, Rt. 643, and Entrance to Corporate Center, Route 812, Pepperell Way (VDOT will build as weather allows)

 4. -Stigger Hill, Falling Branch Road, Rt. 798, Informal Speed Study

(VDOT estimates combination of 25 mph and 35 mph limits - Staff to follow-up with Mr. Al Davis on behalf of Supervisor Sheffey, and survey residents)

Ms. Taylor

5. -Potholes on Route 600, Belspring Road, from Hamblin's Store to Belspring (Completed)
 6. -Open hole at culvert at intersection of New River Road, Rt. 624, and Church Streets (VDOT will lengthen pipe and add to waiting list for guardrail)
 7. -Rt. 601, Little Creek Road, swinging foot bridge repairs (VDOT to rebuild bridge this spring)
- b. -Response on Speed Limit Signs for Rt. 787, Peak Creek Road (VDOT is installing warning signs - Staff to contact former Supervisor Vaughan to determine if he can certify more accidents on road than VDOT has recorded. If so, 35 mph speed limit might be posted)
- Mr. Morgan
- c. -Other Matters (Supervisor Fariss requested hazard sign at approach to new Big Reed Island Bridge)
- (Supervisor Fariss requested an inventory on the number of swinging bridges in the county - VDOT to advise)
- (Supervisor White was advised that Alum Spring Road centerlining repainting will be done)
4. Citizen Comments (Ward Angle invited Board to organizational meeting to Friends of Claytor Lake on January 4)
 5. Treasurer's Report (Presented)
 6. Commissioner of Revenue Report:
 - a. -Taxation of Boathouses along Claytor Lake (Mr. Sayers reported APCO cooperating to identify boathouse owners - Schedule progress report in April)
 - b. -Limitation of Tax Exemption for Real Estate Ownership to No more Than 210 Acres (Mr. Sayers reported only the Boy Scouts of America have tax exempt acreage in excess of 210 acres)

Ms. Hanks

- c. -Status of Consolidating Motor Vehicle License Tax with Personal Property Tax Payment (1994 implementation planned - Schedule progress report in April) Ms. Hanks
7. Reports from the County Administrator and Staff:
- a. -Appointments:
 - 1. -Office on Youth Advisory Board (Zola Lancaster appointed) Ms. Hanks
 - 2. -Library Board (Tom Wilkinson appointed) Ms. Hanks
 - 3. -New River Resource Authority (Await response from Town of Pulaski)
 - 4. -Due in 1993 (List to be sent by January 15) Ms. Hanks
 - 5. -Local Disabilities Services Board (Jim Wallis appointed)
 - b. -Site Plan Review on a proposed non-conforming auto and farm equipment sales business requested by Mr. C. L. Taylor on tax parcel number 063-36-5,6, located off Rt. 738, Robinson Tract Road, in the Forest Square Subdivision of the Robinson Magisterial District (Approved site plan conditioned on eight foot wooden fence between lots three and five and along lots five and six, approved sanitation and VDOT permit - Notify Mr. Taylor) Mr. Morgan
 - c. -Meeting Procedures - Five Minute Time Limitation (Current procedures deemed appropriate)
 - d. -Property Tax Rates for 1993 (No change from 1992 - Notify Commissioner of Revenue and Treasurer) Mr. Morgan
 - e. -Historic Courthouse Reopening Ceremony (Agenda reviewed)
 - f. -Scheduling of Next Community Meeting (Meet Monday, February 8 at 7:00 p.m. at Snowville Elementary School - Send flyers home with Snowville students the preceeding week - Advertise meeting in Southwest Times, Radford News Journal and Roanoke Times and World News - Reserve school building) Ms. Hanks
8. Items of Consent:
- a. -Minutes of November 23, 1992 (Approved as corrected) Ms. Hanks
 - b. -Accounts Payable

- (Approved) Ms. Spence
- c. -Transfers and Appropriations
 \$25,057 Non-Local Child Day Care Block Grant
 (Approved) Ms. Burchett
- d. -Contracts and Change Orders
 Cloyd's Mountain Landfill Change Order No. 1
 (\$126,410.00)
 Cloyd's Mountain Landfill Change Order No. 2
 (\$10,833.90)
 (Approved)
- e. -Hiwassee/Snowville Water Survey Results
 (Identify those seventy-nine favorable
 responses and advise Supervisor Fariss) Ms. Burchett
- f. -Personnel Changes
 (Reported)
- g. -Acceptance of Courthouse Exhibits Grant
 from C. E. Richardson Foundation
 (Accepted - Advise Foundation - Send
 documentation of expenditures) Mr. Morgan
- h. -Request for public hearing by Mr. & Mrs. Walter
 McGrady for Plat Vacation to close undeveloped
 streets and alleys between tax map parcels
 number 091-4 BK 1, 11-20 and BK 2, 1-5 & 14-16,
 located off Rt. 658, Old Baltimore Road, in the
 Town of Draper, Draper District
 (Advertise hearing on January 12 and 19 -
 Notify adjacent property owners) Ms. Hanks
 Ms. Spence
- i. -FY 94 Budget Calendar
 (Schedule for January supervisors meeting) Ms. Hanks
- j. -Renewal of Lightning Lube Lease Agreement
 for Old Fairlawn Fire Station
 (Renew until January 31, 1994) Ms. Burchett
- k. -Capital Improvements Plan
 (Accepted)
- l. -Ratification of \$700,000 EDA Grant
 (Ratified) Mr. Huber
- m. -NRRRA Zoning Compliance for Groundwater
 and Property Protection for Proposed Matson
 Site Landfill
 (Schedule adoption for January supervisors
 meeting - Review appointment of advisory
 committee by NRRRA and/or Board of Supervisors -
 Consider technical advisory member as a
 liaison rather than voting member) Ms. Hanks
 Mr. Morgan
- n. -Recreation Agreement

(Accept changes recommended by Town of Dublin - Mr. Morgan/Ms. Hanks
Change paragraph three to allow continuation
until a member jurisdiction withdraws -
Change paragraph five to delete second
sentence - Change paragraph eleven to delete
June 1994 date - Request towns approve agree-
ment with changes or plan to consider and act
on any further changes at joint councils/super-
visors meeting - Send copy of proposed changes Ms. Gregory
to recreation commission - Invite councils to
next joint meeting on Monday, March 29 at
7:00 p.m. at the County Administration Building)

- o. -FmHA Financing of Stigger Hill Sewer Extension
(Approved) Mr. Huber
- p. -Resolution of Appreciation - Pulaski Town
Manager Don Holycross
(Adopted - Present to Mr. Holycross) Mr. Morgan/Ms. Hanks
- q. -Resolution of Appreciation - United Way Campaign
(Approved - Send to United Way President
and Campaign Chairman) Ms. Burchett
- r. -Resolution of Commendation - PCHS 1992 State
Football Championship
(Approved - Insert appropriate names of
players, coaches and managers) Ms. Safewright/
Ms. Burchett

9. Citizen Comments

10. Other Matters From Supervisors

11. Executive Session - 2.1-344(A)
Personnel
Legal
Land Acquisition/Disposition
Prospective Industry
(No action)

12. Adjournment

(Adjourned to reconvene December 29 at Old
Courthouse at 10:00 a.m. and January 5 at
County Administration Building at 6:30 p.m.)

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow-up from November 23, 1992 meeting:

1. Oxford Avenue Excess Funds - At the November meeting, the Board resolved to use these funds that are in excess of \$30,000 for road improvements.

A decision is now needed on which road improvements to make. Options include the improvement to Pepper's Ferry Loop drainage problems, using it for rural additions or adding it to a project currently underway or planned soon in the six year secondary road improvement program.

2. Brookmont Road, Rt. 640, Informal Speed Study - The resident engineer may have a response.

3. Turning Apron Widening at Intersection of Cougar Trail Road, Rt. 643, and Entrance to Corporate Center, Route 812, Pepperell Way - The resident engineer may have information.

4. Stigger Hill, Falling Branch Road, Rt. 798, Informal Speed Study - The resident engineer may have a report.

5. Potholes on Route 600, Belspring Road, from Hamblin's Store to Belspring - The resident engineer may have a report.

6. Open hole at culvert at intersection of New River Road, Rt. 624, and Church Streets - The resident engineer may have information to share on this needed repair.

7. Rt. 601, Little Creek Road, swinging foot bridge repairs - The resident engineer may have information to share. Citizens have been unable to get to emergency medical services or funerals during high water.

b. Response on Speed Limit Signs for Rt. 787, Peak Creek Road - See enclosed memorandum from Ms. Taylor indicating citizens desire the posting, which the assistant resident engineer indicates would be no less thirty-five miles per hour. Also enclosed is a letter from the resident engineer questioning whether the speed signs could be installed, but offering warning signs.

Clarification of what VDOT can do is needed.

JNM/gh

cc: J. D. Brugh, Resident Engineer

December 21, 1992

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from the County Administrator and Staff

a. Appointments:

1. Office on Youth Advisory Board - Ms. Zola Lancaster has agreed to accept the appointment.

2. Library Board - Dr. Tom Wilkinson has been requested to accept the position.

3. New River Resource Authority - In addition to the vacancy for the alternate for Town Manager Holycross, Mr. Holycross's resignation will also create a vacancy. His current term expires June 30, 1996.

4. Due in 1993 - An updated listing will be provided on December 28.

5. Local Disabilities Services Board - It is recommended Jim Wallis or his designee be appointed. See enclosed.

b. Site Plan Review on a proposed non-conforming auto and farm equipment sales

business requested by Mr. C. L. Taylor on tax parcel number 063-36-5,6, located

off Rt. 738, Robinson Tract Road, in the Forest Square Subdivision of the Robinson Magisterial District - See enclosed background information. This matter was tabled at the November supervisors meeting. Issues surrounding the

site plan review are appropriate screening for adjacent property, adequate water

and sewer facilities for the business, and confirmation from the Virginia Department of Transportation that a commercial entrance permit can be granted at this site.

c. Meeting Procedures - Five Minute Time Limitation - As requested at the November

meeting, I have reviewed the by-laws regarding limitations on citizens addressing the Board. Article IV, paragraph B of the by-laws, reads as follows: "The Chairman or Board may establish a maximum time for debate on issues under consideration by the Board. However, such maximum time shall not prohibit each member of the Board from addressing an issue. The Chairman may also establish a limit on the number of times an individual may address the Board."

d. Property Tax Rates for 1993 - A review of the preliminary audit for the last

fiscal year indicates the General Fund balance is no less than anticipated when the current year's budget was adopted. Therefore, no property tax increases for the upcoming calendar year (1993) are recommended, unless major expenditures which have not been budgeted or planned are anticipated.

e. Historic Courthouse Reopening Ceremony - A review of the agenda for the Tuesday, December 29 ceremony, is requested.

f. Scheduling of Next Community Meeting - Perhaps Monday, February 1 or Monday,

February 8 would be workable dates. Locations suggested are Hiwassee, Draper, Dublin (fairgrounds, library, airport) or Back Creek.

JNM/gh

December 21, 1992

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of November 23, 1992 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations -
Non-Local Child Day Care Block Grant (\$25,057) - See enclosed request from the Director of Social Services for which approval is requested. Also enclosed are the standard request for transfers and appropriations.
- d. Contracts and Change Orders -
Cloyd's Mountain Landfill Change Order No. 1 (\$126,410.00) - See enclosed for which approval is requested.
Cloyd's Mountain Landfill Change Order No. 2 (\$10,833.90) - See enclosed for which approval is requested.
- e. Hiwassee/Snowville Water Survey Results - Of the 543 PSA garbage customers responding, seventy-nine indicated interest in water service and 279 indicated no desire for water service.
- f. Personnel Changes - See enclosed report from the director of management services.
- g. Acceptance of Courthouse Exhibits Grant from C. E. Richardson Foundation - Approval of the terms as stated on the enclosed award letter is recommended.
- h. Request for public hearing by Mr. & Mrs. Walter McGrady for Plat Vacation to close undeveloped streets and alleys between tax map parcels number 091-4-BK 1, 11-20 and BK 2, 1-5 & 14-16, located off Rt. 658, Old Baltimore Road, in the Town of Draper, Draper District - See enclosed. Scheduling a hearing for the January supervisors meeting is recommended.
- i. FY 94 Budget Calendar - Approval of a calendar for the preparation of the upcoming fiscal year budget is requested at the January supervisors meeting. In general, the calendar would anticipate distributing budget requests by early

February, receiving all budget requests by mid March, presentation of budget and budget work sessions during April, public hearings on the budget in May and adoption by early June.

j. Renewal of Lightning Lube Lease Agreement for Old Fairlawn Fire Station - Renewal of the agreement through January 31, 1993, is recommended, at the current rental of \$600 per month. We are still waiting to hear from the Virginia Department of Transportation as to whether the adjacent property owned by the Department will be declared surplus and either donated to the county or sold along with the county property. A joint sale should bring a greater return.

k. Capital Improvements Plan - See enclosed plan which has been prepared by the Assistant County Administrator and reviewed by the Planning Commission.

l. Ratification of \$700,000 EDA Grant - Ratification of administrative action to accept the grant is requested. An equal match is required. The proceeds will be used for development of an airport industrial park near the New River Valley Airport.

m. NRRRA Zoning Compliance for Groundwater and Property Protection for Proposed Matson Site Landfill - Enclosed separately please find the latest draft of the neighborhood protection policies to satisfy the general concerns of the county and zoning compliance. Review of these proposed policies in preparation for action at the January supervisors meeting is requested.

n. Recreation Agreement - Enclosed is the latest copy of the proposed Dublin/Pulaski/ County Recreation Commission agreement. The major revision is removal of a specific reference to a future central storage location. The agreement would extend to July 1994. It appears workable for that short time.

o. FmHA Financing of Stigger Hill Sewer Extension - Authorization is requested to take all necessary acts to obtain financing from the Farmers Home Administration for the Stigger Hill sewerline extension, with funding for the extension to be reimbursed through a surcharge to residents served by the extension.

p. Resolution of Appreciation - Pulaski Town Manager Don Holycross - Authorization to prepare an appropriate resolution and insert in the minutes of the December 28 meeting is requested.

- q. Resolution of Appreciation - United Way Campaign - Approval of a resolution of commendation was recommended by Chairman White.
- r. Resolution of Commendation - PCHS 1992 State Football Championship - See enclosed resolution presented to the team on December 13 by Vice-Chairman Sheffey. Ratification of that resolution is requested.

JNM/gh

December 21, 1992

TO: Board of Supervisors
FROM: Joseph N. Morgan, County Administrator
SUBJECT: Executive Session

An executive session pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, is requested for the discussion of the following:

a. Personnel

New River Resource Authority - See enclosed correspondence regarding the vacancy for Don Holycross and his alternate.

Pay Plan - See enclosed description of the new proposed pay plan, which the Board has authorized developing for consideration of implementing effective 1993.

b. Legal - Information as deemed appropriate by the county attorney.

c. Land Acquisition/Disposition - Information on the AT&T property acquisition will be distributed immediately upon receipt. It is anticipated authorization for the purchase and closing in 1992 will be necessary on December 28. Mr. Huber is

preparing a draft news release to accompany anticipated action.

- d. Prospective Industry - Mr. Huber may have information to share on Fontaine Modification Company's plans, which relate to land acquisition and legal matters, since the company has disclosed its interest in locating in the county.

JNM/gh

December 21, 1992

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Proposed Pay Plan

Effective July of 1990, the pay plan that had been in effect for ten years for Board of Supervisors and Public Service Authority employees was discontinued. At that time, the Board indicated a willingness to consider a new plan. State budget troubles and the related demands on local governments have delayed consideration of a new plan. I am now ready to propose a plan and wish to review the details of it as related to specific employees in an executive session briefing.

Enclosed please find a listing of concepts on which the new plan would be developed. Also enclosed are listings comparing, for both the county and the Public Service Authority, the various job classifications under the previous pay plan and the proposed pay plan. These job listings also show the previous pay range, comparable pay ranges from a recent pay plan study completed by Montgomery County, a pay survey recently conducted by the Virginia Association of Counties, and other comparable pay ranges from adjacent or similar counties.

We are completing an analysis of the cost of implementing the proposed plan. For the current year, the cost should be less than the savings achieved through a reduction in the cost of retirement and workers compensation contributions. Using these cost savings would allow implementation of the plan within funds budgeted.

It is my recommendation to implement the plan effective January 1993. The lack of a definite plan, in my opinion, is the chief concern among employees regarding working conditions. Even should this proposed plan or a variation of it not be acceptable, I strongly urge the Board to determine some pay plan so that employees will have an understanding of their opportunities for pay changes. I hope to answer your questions and concerns regarding the proposal at your December 28 meeting.

JNM/gh