

BOARD AGENDA
PULASKI COUNTY
1992
BOARD OF SUPERVISORS

Regular Meeting
Monday, Sept. 28,
7:00 p.m.

ITEM (Follow-up Action)	KEY STAFF
1. Invocation	
2. Public Hearing: Subdivision Ordinance Amendments (Approved - Revise text and distribute to holders of ordinance copies)	Ms. Spence
3. Recognition of Snowville Area Boy Scout Troop #151, Scoutmaster Gene Akers	
3a. Pulaski Retirement Center Refinancing (Concurred with IDA approval)	Mr. McCarthy
4. Highway Matters:	
a. -Follow-up from August 24th Meeting	
1. -Cost Estimate for Drainage Improvements on Pepper's Ferry Loop, Rt. 695 (\$60,000 estimate presented - Could include recovery of PCSA payment for Oxford Avenue sewerline relocation - Staff to prepare recommendation jointly with VDOT)	Mr. Morgan
2. -Request for Informal Speed Study on Rt. 787, Peak Creek Road (Does not qualify for statutory 25 mph posting - Supervisor Crawford will check with residents to determine interest in possible 35 mph posting - Schedule on October agenda)	Ms. Hanks
3. -Request for Deceleration Lane off of Rt. 11, Lee Highway, into Camelot Farms Subdivision (VDOT to request special funds)	
b. -Speed Study Review, Borman St., Rt. 1053, Orchard Hills Subdivision (Post 25 mph - Notify Sheriff and State Police)	Ms. Hanks
c. -Follow-up on September 15 Road Viewing (Place on October agenda along with status of current rural addition waiting list)	Ms. Taylor/Ms. Hanks
d. -Abandonment of Attempt to Acquire Right-of-Way for Extension off Rt. 693, Julia Simpkins Road	

- in Allisonia
(Leave on list as a low priority) Ms. Taylor
- e. -Traffic Signal at Rt. 643, Cougar Trail Road,
and Route 11, Lee Highway
(VDOT to study signal, as well as safety
improvements at Rt. 643, Thornspring Rd.
and Rt. 11, Lee Highway)
- f. -Request for Speed Limit Sign on Rt. 612,
Creek Road, near Parrott
(Informal review to be reported in October) Ms. Hanks
- g. -Other Matters
(Supervisor Sheffey inquired of improvements
beyond Parrott Fire Station on Church Hill
Road, Rt. 687)

(Supervisor Sheffey requested 25 mph posting
on Brandon Street, Rt. 715)

(Supervisor Sheffey requested improvements to
dip at intersection of Rt. 114, Pepper's
Ferry Boulevard and Rt. 11, Lee Highway)

(Supervisor Fariss was advised no emergency
access has been yet secured during two week
interruption of Rt. 693, Fariss Mines Road
bridges reconstruction)
5. Citizen Comments
(Steve Cox requested directional signs to Hoover
Color Plant in Hiwassee - Request VDOT assistance) Mr. Morgan

(Ronnie Rife reported bridge deterioration on
Rt. 605, Little River Dam Road, as it crosses
Little River - Refer to VDOT) Ms. Hanks
6. Treasurer's Report
(Presented)
7. New River Health District Status Report
(Presented - Board requested additional information
on detail of environmental caseload increase,
as well as district wide data on local appro-
priation and clients served)
- a. -Pulaski County Life Saving Crew Assistance
(Referred to Emergency Medical Services
Commission regarding additional funds for
crash truck purchase - Referred to county
attorney for opinion on authority to
refuse or charge for non emergency transport
for nursing homes and homes for adults) Mr. Crigger
Mr. McCarthy
8. Reports from the County Administrator and Staff:
a. -Appointments:

- | | |
|---|--------------|
| Building Appeals Committee
(Alan Audas and Ernest Draper reappointed) | Ms. Hanks |
| Office on Youth Advisory Board
(Kristi Sipe reappointed) | Ms. Hanks |
| Southwest Virginia Farmers Market
(Richard White reappointed) | Ms. Hanks |
| NRRA
(Supervisor Crawford designated alternate
for Chairman White - Town of Pulaski to
suggest alternate for Mr. Holycross) | Ms. Hanks |
| Agency on Aging
(Dr. William Dawson appointed to fill
vacancy of Mr. Charlie Linkous -
Mr. Linkous thanks for his service) | Ms. Hanks |
| At Risk Youth and Families Community Policy
and Management Team
(Schedule for October agenda) | Ms. Hanks |
| b. -Scheduling Facility Tour - Landfill and
Industrial Sites
(Recommend landfill tour dates in November
following leaves falling - Industrial
site tour on October 6 at noon) | Mr. Morgan |
| c. -Scheduling Meeting with School Population
Committee (October 20 or 22)
(Requested meeting October 27 at 5:00 p.m.) | Ms. Hanks |
| 9. Items of Consent: | |
| a. -Minutes of August 24 and September 21, 1992
(Approved as corrected) | Ms. Hanks |
| b. -Accounts Payable
(Approved) | Ms. Hanks |
| c. -Transfers and Appropriations
(Approved) | Ms. Burchett |
| Hiwassee School for Use of Rescue Station
(Approved - Arrange for renovations) | Mr. Crigger |
| d. -Contracts and Change Orders
(Approved) | |
| e. -Personnel Changes
(Reported) | |
| f. -Damage Stamp Ordinance Status Report
(Draft ordinance to delegate enforcement to
state game wardens) | Mr. Morgan |
| g. -Ashby H. Meador Property Cleanup | |

- (Schedule for review on October agenda) Ms. Hanks
- h. -Old Calfee School Property Transfer
(Survey T. G. Howard Center for support or
opposition - Place on October agenda) Mr. Morgan
Ms. Hanks
- i. -Jerome Taylor Plat Vacation
(Schedule October hearing on plat vacation
with advertisement on October 11 and 18) Ms. Hanks
- j. -Adelphia Cable Communications Franchise
(Schedule October hearing and include five
year renewal, requirement to wire public
offices such as schools, fire and rescue
stations and hospitals, and clarify refusal
of service criteria - Advertise on
October 11 and 18) Ms. Hanks/Mr. Morgan
- k. -Industrial Appreciation Week Proclamation,
October 4 - 10
(Approved - Arrange publicity) Mr. Huber
- l. -Animal Control Ordinance Review
(Add leash law in residential zones to
draft ordinance, as well as multi-year
licenses and uniform license fee) Mr. Morgan
- m. -Fine Arts Center Liability Waiver for First
Annual American Music Festival
(Extension of county's liability insurance
authorized) Ms. Burchett/Mr.
Morgan
- n. -Completion of Online Deed Indices by Circuit
Court Clerk
(Authorized internal budget transfer -
Plan for department and public access to
deed index through computer terminals
approved) Ms. Burchett
Ms. Burchett/Ms.
Bartley
- o. -Circuit Court Clerk Copier
(Approved acquisition with fee to cover
cost) Ms. Burchett
- p. -Pepper's Ferry Document Revisions
(Detailed review needed by county engineer
and attorney prior to approval) Mr. Coake/Mr.
McCarthy
- q. -Grant Agreement for Airport Fuel Farm
Replacement
(Approved) Mr. Huber
- r. -Agency on Aging Electric Service
(Approved billing through county to achieve
local government rate) Ms. Burchett

10. Citizen Comments
 (Ron Rife commended board on holding Fairlawn community meeting)

 (Steve Cox requested crash truck for south of river)
11. Other Matters From Supervisors
 (Request General Assembly authorize health professionals to require patients submit to AIDS testing) Mr. Morgan

 (Staff and commissioner of revenue to determine impact of requesting General Assembly to allow taxing of land in excess of 210 acres owned by charitable organizations) Mr. Morgan

 (Request General Assembly allow Pulaski County to levy an entertainment tax, plus report on action by legislators on similar past requests) Mr. Morgan

 (Request library add county name to Dublin library sign) Mr. Morgan
12. Executive Session - 2.1-344(A)
 Personnel
 Legal
 Land Acquisition/Disposition
 Prospective Industry
 (No action)
13. Adjournment
 (To attend September 29 joint town councils/supervisors meeting and reconvene at noon on October 6 in Wade's Supermarket parking lot in the Town of Dublin)

September 21, 1992

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Public Hearing

Subdivision Ordinance Amendments - At its September 1 meeting, the Planning Commission recommended approval of the following subdivision ordinance amendments:

Section 3.1, Standard Subdivision, to read as follows:

3.1.3 Standard Subdivision

- than
1. Division of land into two or more lots any one of which is less than
- 5 acres.
- a. Such subdivisions shall meet all the requirements outlined in
- this ordinance.
- b. Such subdivisions must provide each lot access to a public
- street.
- c. The depth of any lot created which is five (5) acres or less in
- lot size shall not be more than four (4) times the width of such
- at the building line.
2. Subdivisions served by a right-of-way other than a public street, may
- be considered under the following conditions:
- a. The depth of any lot created which is five (5) acres or less in
- at size is not more than four (4) times the width of such a lot
- the building line.
- a. The right-of-way is a least eighteen (18) feet in width.
- b. The right of way serves no more than two lots.
- c. A property owner's association exists and accepts responsibility
- for maintenance of a said right-of-way, and agree to never request funds from the County of Pulaski for construction or maintenance of a road Pulaski for construction or
- of a road on said right-of-way.
- d. The right-of-way will be upgraded to the Virginia Department
- of Transportation's Subdivision Street Standards with the construction of a third housing unit to be served by the right-of-way or when three lots are created.
- e. 3. Up to two lots may be approved by the Agent without approval by the
- Planning Commission, as required above if:.
- a. The lot(s) is/are no more than 500 feet from a public street.

standard
public
the
the
association
the
or the
Virginia
into
upgraded.

f. b. The lot(s) meet(s) all the requirements established for subdivisions.

g. c. The access of right-of-way is no more than 500 feet from a street.long. and at least 500 feet from another entrance on street receiving traffic from the right-of-way.

h. d. The property owners having property adjacent and/or fronting right-of-way form a property owners association. The must address right-of-way maintenance and the upgrade of the right-of-way to Virginia Department of Transportation, Subdivision Street Standards. Such upgrade will occur with subdivision of any of the adjoining or fronting properties proposed use of the right-of-way by more than two housing units. Provision should be made for petitioning the Department of Transportation to accept said improved street the State Secondary Highway System when the road is

Sections 3.1.5, Large-Lot Subdivision, and 3.1.6, Agricultural Subdivision,
to read as follows:

3.1.5 Large Lot Subdivision

more.
ordinance

The division of land into two or more lots which are of 5 acres or more.
Such subdivisions shall meet the requirements outlined in the ordinance with the following stipulations:

- public or
subdivisions
1. Streets constructed in large-lot subdivisions may be either private streets. All streets constructed in Large-Lot subdivisions shall be constructed to comply with all applicable standards as outlined in this Ordinance.
 2. Each new lot shall have at least 200 feet of road frontage.

3.1.6 Agricultural Subdivision

agricultural
requirements

Division of land into two or more parcels for the purpose of production or the sole purpose of a single family residence and agricultural production. Such subdivisions shall meet the requirements outlined in the ordinance with the following stipulations:

1. Parcels in such subdivisions shall not be less than twenty-five acres.
2. Access need not to be constructed for agricultural subdivisions, but the plat must include a fifty (50) foot wide access right-of-way, which has been surveyed by a duly certified surveyor and declared buildable by a duly certified surveyor or engineer.

Section 5 Definitions, shall have the definition of family changed to read:

Family - For the purpose of this ordinance, a member of the immediate family is defined as any person who is a natural or legally defined offspring, spouse, parent, grandparent, or grandchild of the owner.

The Title of Section 4.7.1 should be changed to read:

Six Conditions for Approval of the final Plat; Recording Required Within Months Following Approval.

Section 4.7.1, Paragraph 4

Should be changed to read:

plat The subdivider shall record such plat within sixty (60) days six months after the final approval; otherwise the Agent shall mark the "void" and return it to the subdivider.

subdivision In addition, the following is to be added as an appendix to the ordinance summarizing the definition of the various subdivision types:

Defining the Subdivision

into 2 (See Page De-5, Subdivision, which states that any division of property or more lots is a subdivision. The Subdivision Ordinance (see 1.0, 2.1, 2.8.1, 2.8.2, and 2.8.3) applies to all subdivisions (i.e. if all new lots will be platted and approved in accordance with the Ordinance).

1. Are one or more lots being created, or are lot lines being rearranged without an increase in the number of lots?

No increase in number of lots - 2.11 lot line revision
Yes - go to Step 2.

2. Is the subdivision a Family Subdivision (i.e. for purpose of gift or sale of lots to immediate family member(s)?)

No - go to Step 3
Yes - Is a Family Subdivision - 3.1.2

3. Is the purpose of the Subdivision limited to a single family residence and agricultural production and all the lot(s) are 25 acres or greater in size?

No - go to Step 3
Yes - Is an Agricultural Subdivision - 3.1.6

4. Will the subdivision be limited to 2 parcels meeting appropriate frontage and VDOH requirements (see page 13, 3.1.1)?

No - go to Step 5
Yes - Is a Lot Subdivision - 3.1.6

5. Are all the lots to be created 5 acres or more in size?

No - go to Step 6
Yes - Is a Large Lot Subdivision - 3.1.5

6. Does the division create 2 or more lots, one or more of which is less than 5 acres?

No - Re-evaluate responses to earlier questions. If in doubt after re-evaluating - 3.1.3
Yes - Is a Standard Subdivision - 3.1.3

(Also check the following for additional guidance:

Mobile Home Park - 3.1.7
Industrial Subdivision - 3.1.8
Townhouses and condominiums - 3.1.4

Also, the Board of Supervisors should request the Circuit Court use a cover form that includes a checklist for recordation steps for sale or transfer of property. This checklist could items required by the clerk, as well as questions whether:

1. The deed reflected a lot line revision;
2. There is a creation of a family subdivision;
3. It reflects the formation of one or more new lots; and
4. An approved plat is attached, the date of the approval, and/or

who was the subdivision approving authority.

Based on the responses of these checklist items, the clerk would be requested to instruct would be subdividers to visit the county engineer's office, so that he may provide assistance in his capacity as subdivision

agent.

JNM/gh

September 21, 1992

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Highway Matters

a. Follow Up From August 24 Meeting

1. Cost Estimates for Drainage Improvements on Peppers Ferry Loop, Route 695 -
The engineer is preparing estimates.
2. Requests for Informal Speed Study on Route 787 - Peak Creek Road - The engineer can advise of progress on this request.
3. Request for Deceleration Lane off of Rt. 11, Lee Highway, into Camelot Farms Subdivision - The engineer is to advise what steps are necessary to consider this primary road improvement.

b. Speed Study Review, Borman Street, Route 1053, Orchard Hills Subdivision - The enclosed report from Ms. Taylor indicates strong neighborhood support for posting the residential speed limit of twenty-five miles per hour.

c. Follow Up on September 15 Road Viewing - Any action needed can be considered at this time. Three routes were viewed: An extension of the road serving Fair Acres Subdivision; an extension of Route 697, Baptist Camp Road to connect with Old Route 100, Possum Hollow Road; and extension of Route 726, Sayers Road.

d. Abandonment of Attempt to Acquire Right-of-Way for Extension off Route 693, Julia Simpkins Road, in Allisonia - See enclosed report from Ms. Taylor on the August 27 community meeting on this road extension. Also enclosed is my correspondence with Mr. William Lindsey who expressed an interest in having this

road added to the secondary system. We hope to hear if there is any remaining interest in this matter.

e. Traffic Signal at Route 643, Cougar Trail Road and Route 11, Lee Highway - Supervisor White has requested a review be made of the need for a traffic signal at this busy intersection.

f. Request for Speed Limit Sign on Route 612, Creek Road, Near Parrott - Mr. Calvin Harkrader of Parrott has requested this road be posted.

JNM/gh

cc: J. D. Brugh, Resident Engineer

September 21, 1992

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Reports from County Administrator and Staff

a. Appointments

1. Building Appeals Committee - The terms of Allen Audas and Ernest Draper expire October 31. They are both eligible for reappointment.

2. Office on Youth Advisory Board - Christy Sipe's term expires in October. Miss Sipe is eligible for reappointment. Miss Sipe is a student representative on the Advisory Board.

3. Southwest Virginia Farmers Market - Extension Chairperson Richard White's term expires October 1. He is eligible for reappointment.

4. NRRA - It is recommended that Supervisor Crawford be designated as the alternate for Chairman White, rather than for Town Manager Holycross.

The

town will suggest an alternate for Mr. Holycross as soon as convenient.

5. Agency on Aging - Mr. Charlie Linkous has resigned the position.
Agency director Debbie Palmer recommends Dr. William Dawson be appointed,
since Dr. Dawson is serving on the Governor's Advisory Board on Aging.
6. At Risk Youth and Families Community Policy and Management Team -
Social Services Director Jim Wallis and Community Relations Coordinator Terri
Gregory are preparing nominations.
- b. Scheduling Facility Tour - Landfill and Industrial Sites - The Board
requested a recommended date for site tours. Weekday afternoon tours are suggested
prior to the end of daylight savings time, possibly Tuesday, October 6 or Thursday,
October 22 at 3:30 p.m. Weekend tours are suggested for October 3 or 10,
starting by 9:00 a.m. The tours will include both capping work at the
Cloyd's Mountain landfill, the Matson landfill site and potential industrial sites.

JNM/gh

September 21, 1992

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Items of Consent

- a. Minutes of August 24, 1992 - See enclosed.
- b. Accounts Payable - See enclosed.
- c. Transfers and Appropriations - Hiwassee School for Use of Rescue Station -
An appropriation of \$15,000 from the capital projects reserve is requested to
renovate the former school building as a rescue station, as described in
the enclosed memo from the Emergency Services Coordinator.
- d. Contracts and Change Orders - See enclosed courthouse change order number
eight.

e. Personnel Changes - See enclosed update from the Director of Management Services.

f. Damage Stamp Ordinance Status Report - The Board had authorized a hearing at the

September meeting on the proposed ordinance. Due to need for clarification, the

draft of the ordinance has not been completed. Items needing clarification are:

that enforcement would be the responsibility of county appointed animal wardens;

that sale of the stamps would be by the Circuit Court Clerk and other locations

where hunting license are sold;

that the cost for the stamp is \$1.00 for Virginia residents and \$5.00 for non-residents;

that the effective date of the ordinance would be July 1, 1993, which will allow

adequate notice for next years hunting season; and

that the award of claims would be by the same procedure used for livestock injured or killed by dogs (a committee chaired by the extension agent).

With

these recommended clarifications, the ordinance can be advertised for a public

hearing in October.

g. Ashby H. Meador Property Cleanup - Director of Code Enforcement Goins has been

in contact with the property owner and progress is being made. A report will be

made to the Board should cleanup not be adequate and enforcement of cleanup as a

tax lien is necessary.

h. Old Calfee School Property Transfer - Mr. Mike Boyer proposes to purchase a portion of the Old Calfee School property from the T. G. Howard Center to develop a mobile home park between Altoona Avenue and the north fork of

Peak

Creek. The purchase will require the county to release its reversion clause.

If the center and Magnox Pulaski Inc. agree to the transfer, release of the reversion clause is recommended.

i. Jerome Taylor Plat Vacation - Supervisor Sheffey has submitted the enclosed request for a plat vacation by Mr. Jerome Taylor. A public hearing at the October meeting is recommended.

j. Adelphia Cable Communications Franchise - See enclosed correspondence requesting

renewal for fifteen years. Current franchise expires November 22, 1992.

Also

enclosed is an ordinance prepared by Adelpia for the renewal.
Authorization is requested to advertise a hearing for the October supervisors meeting on the renewal and have the county attorney review the draft ordinance and recommend changes. Issues impacting renewal include: provision of a public access channel; wiring public buildings at no charge; adequacy of past service and capability to continue service; and, adjustment for future changes in federal regulations.

k. Industrial Appreciation Week Proclamation, October 4 - 10 - Authorization for Chairman White to issue an appropriate proclamation is requested.

l. Animal Control Ordinance Review - The Board has previously authorized review of the animal control ordinance in preparation for a public hearing. Issues for revision of the ordinance previously discussed are multi-year licenses and a uniform license fee. Due to numerous concerns regarding the ability to enforce the existing ordinance, consideration of a leash law in areas zoned residential and within the town boundaries is recommended. Authorization for the county attorney to assist in drafting language that would allow enforcement of a leash law in these areas is requested. No leash law is suggested for agricultural or conservation zones, where most hunting takes place.

m. Fine Arts Center Liability Waiver for First Annual American Music Festival - The Fine Arts Center for the New River Valley is planning a major fund-raising event next spring at the New River Valley Fairgrounds. Reverend Maynard Powell is chairing the event. Hopes are the event will be a major tourism draw to the county, as well as provide a dependable revenue for the Fine Arts Center. Authorization to extend the county's liability insurance for this first staging of the event is requested. The county requires the New River Valley Recreation, Inc. to obtain liability coverage from all its leases. However, the county can provide its own coverage for such events.

n. Completion of Online Deed Indices by Circuit Court Clerk - Ratification of my approval of transfer of funds within the clerk's budget is requested. The transfer should allow indexing on the county's main frame computer of the bulk of deed entries. Further, the completion of the indexing should allow a terminal for access to grantor and grantee indexes for most of the county's

landowners deeds. Once completed, provision of these terminals at other points of interest, such as the county library, the Treasurers and Commissioner of Revenue's office and in attorney's offices (on a fee basis) is planned. Approval to proceed with that plan is requested.

o. Circuit Court Clerk Copier - Authorization to acquire a copier for the Circuit Court Clerk, with retention of all proceeds from the copying fee of \$1.00 per copy at the Clerk's Office is requested.

p. Pepper's Ferry Documents Revisions - See enclosed memorandum from Pepper's Ferry Executive Director Charles Maus. A number documents are proposed for revision. The Board of Supervisors will be required to consent to the revision. The Board will also be asked to consider an ordinance amendment regarding restrictions on industrial discharges. Authorization is requested to prepare the amendments and schedule public hearings as appropriate for both the Public Service Authority and supervisors.

JNM/gh

JNM/gh

September 21, 1992

TO: Board of Supervisors

FROM: Joseph N. Morgan, County Administrator

SUBJECT: Executive Session

An executive session pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, is recommended for discussion of land acquisition/disposition matters as described in the enclosed memorandum.

JNM/gh

BOARD AGENDA
PULASKI COUNTY
1992

Regular Meeting
Monday, Sept. 28,

ITEM	KEY STAFF
(Follow-up Action)	
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(Supervisor Sheffey requested 25 mph posting on Brandon Street, Rt. 715)

(Supervisor Sheffey requested improvements to dip at intersection of Rt. 114, Pepper's Ferry Boulevard and Rt. 11, Lee Highway)

(Supervisor Fariss was advised no emergency access has been yet secured during two week interruption of Rt. 693, Fariss Mines Road bridges reconstruction)