

VICKY LYNN WHITE

WORK EXPERIENCE

TMD Friction Inc. Dublin, VA June 01, 1999 – present

Quality Engineering Technician

- Responsible for service, aftermarket, internal programs: PPAP, revalidation, etc. Quality Documentation (Control Plans, Engineering Specifications) & Procedures, Internal Audits & 3rd Party Audits, Corrective Actions using 8D Methodology (customer, supplier, internal),

Software: Compliant Pro (Document Control), Mini Tab, Datamyte, SAP, Adobe Acrobat 8 Standard, Microsoft Office, Groupwise

Training Specialist / Operations Clerk

- New hire orientation, new hire follow-ups, audit and administer existing training programs, training presentations, training proposals, development of training programs, arrange specified company training, on-the-job training, developed in-house train-the-trainer, plant tours, assist with contracted random drug testing, assist with job interviews, security training and security database administration.
- Proficient in Microsoft Office including Excel for creating worksheets and charts for reporting, set-up SPC Charts and control limits, data entry, monitor and submit QA Corrective Actions for production, 5S Co-facilitator, maintain and update per QS 9000 regulations, document control, track production man-hours for reporting, and correspondence.

EDUCATION

2006-2007 Bluefield College Bluefield, VA

Organizational Business Management & Leadership

- 6 classes remaining for a BS

1997 – 2002 New River Community College Dublin, VA

General Studies

CERTIFICATES AND RECOGNITION

- Principles of Lean Manufacturing 101
- Quality Systems Basic
- ISO/TS 16949:2002 Internal Quality Auditor Inc. OEM Req. & Core Tools
- Blueprint Reading
- SPC
- Geometric Dimensioning & Tolerancing
- Continuous Improvement Facilitator
- 5S Train the Trainer Facilitator
- Phase 1 Quality
- QS 9000 Overview Training
- OSHA Overview Training
- Problem Solving