

Paulina Elizabeth Simpkins

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Summary of Qualifications

- Excellent analytical, organization, and interpersonal skills
- Effectively Performed Calibrations
- Helped maintain DataMyte Database as part of on-going SPC Project to set specifications and utilize real-time data

Professional Experience

TMD Friction Inc. (formerly BBA), Dublin, VA – An international, multi-million dollar high performance automotive friction manufacturer for passenger cars, commercial vehicles, and racing industry. • September 1997 – *Present*

Quality Assurance Technician

Responsibilities:

- Responsible for all quality assurance testing of parts
- Ran trials to support Quality Engineers
- Performed final and dock audits as a “firewall” to customers
- Supported production
- Performed Incoming inspection on all raw materials received

Accomplishments:

- Proficient in all lab settings and on all lab equipment including Dynamometer, Link Compression Machine, Specific Gravity tank and scale, Link Shear Tester, Instron, Grindosonic Machine, Rockwell Hardness Machine, calipers and micrometers
- Worked as part of a team for several successful launches
- Participated in successful ISO/TS 16949:2002 audit with zero findings
- Completed Certified Quality Technician Class
- Submitted over 100 PPAP's that were approved by the customer for various changes and product launches
- Member of cross-functional teams to determine root cause and corrective actions – Open customer concerns reduced from 145 in 2006 to 0 in 2007
- Worked with Quality Engineers to reduce Cost of Quality from over \$450K/year to under \$100K/year

Production / Packout Worker

During the time that TMD/BBA was starting up, I helped with equipment verification and initial launches. During my first few years at TMD/BBA, I worked as a packout operator. As a packout operator, I was responsible for visually inspecting each part I packed for any customer defects. I was also responsible for setting up video jets to ensure the correct Federal Friction Code and ID was on each part. I was also responsible for ensuring the correct label was on each box with the proper customer part number.

Old Colony Box Company, Radford, VA • June 1993 – September 1997

At Old Colony Box Company, I serviced machines. I also packed and made boxes.

Education / Training / Computer Skills

Pulaski County High School, Pulaski, VA • (*Diploma June 1988*)

New River Community College – Dublin, VA • (*August 1988 – September 1989*)

Computer Skills: Microsoft Word, Microsoft Excel, Microsoft Access, Compliant Pro, DataMyte, etc.