

## Kristina Lynn Martin

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### Summary of Qualifications

- Successfully performed all laboratory coordinating functions including scheduling, organizing cross-functional teams, performing training, and mentoring of laboratory technicians
- Implemented and maintained DataMyte Database as part of on-going SPC Project to set specifications and utilize real-time data
- Effectively performed calibrations and maintained calibration database
- Excellent analytical, organizational and interpersonal skills

### Professional Experience

**TMD Friction Inc. (formerly BBA)**, Dublin, VA – An international, multi-million dollar high performance automotive friction manufacturer for passenger cars, commercial vehicles, and racing industry. • *March 1998 – Present*

#### Quality Assurance Laboratory Coordinator

##### Responsibilities:

- Trained all laboratory technicians on every testing device
- Supervised 15 laboratory technicians
- Performed all PPAP tasks including scheduling PPAP, testing PPAP parts, creating layouts from blueprint drawings, and entering data in database
- Maintained DataMyte database (real-time SPC data)
- Programmed Microvue and CMM (Coordinate Measurement Machine) for part layouts
- Changed over Dynamometer Machine (Braking System Simulation) for brake pad testing

##### Accomplishments:

- All quality technicians trained/cross-trained on aspects of laboratory functions
- Set goals for laboratory and implemented 5s
- Worked as part of team for several successful launches
- Submitted over 100 PPAP's that were approved by the customer for various changes and product launches
- Conducted technician interviews and evaluations
- Created and implemented every laboratory work instruction/procedure
- Participated in successful ISO/TS 16949:2002 audit with zero findings
- Member of cross-functional teams to determine root cause and corrective actions – Open customer concerns reduced from 145 in 2006 to 0 in 2007
- Worked with Quality Engineers to reduce Cost of Quality from over \$450K/year to under \$100K/year

#### Quality Assurance Technician

##### Responsibilities:

- Responsible for all quality assurance testing of parts
- Ran trials and entered data to support Quality Engineers
- Performed final and dock audits as a "firewall" to customers
- Supported production

##### Accomplishments:

- Proficient on all lab equipment including Dynamometer, Link Compression Machine, Specific Gravity tank and scale, Link Shear Tester, Instron, Grindosonic Machine, Rockwell Hardness Machine, calipers and micrometers

#### Fork Truck Driver and Press Operator

During the time that TMD/BBA was starting up, I helped with equipment verification and initial launches. During my first few years at TMD/BBA, I worked as a press operator and fork truck driver. As a press operator, I was responsible for running equipment and keeping data on the parts I was producing. I also performed all tasks associated with driving a fork truck.

#### Old Colony Box Company, Radford, VA • February 1997 – March 1998

At Old Colony Box Company, I serviced machines. I also packed and made boxes.

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**Express Stop**, Dublin, VA • *November 1995 – February 1997*

### **Second Shift Supervisor**

Responsibilities:

- Created all employees' work schedule
- Ordered all goods and materials for stocking purposes
- Responsible for inventory
- Worked as cashier

**May's Kitchen**, Pulaski, VA. • *August 1993 – November 1995*

### **First Shift Supervisor**

Responsibilities:

- Created all employees' work schedule
- Responsible for counting money and delivering it to the bank
- Worked as cashier and cook

## **Education / Training / Computer Skills**

**Pulaski County High School**, Pulaski, VA • *(Diploma June 1993)*

**Computer Skills:** Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint, MiniTab, Datamyte, Compliant Pro, etc.