

At a work session on the FY 2025 Budget (Review of Proposed FY-25 Budget) of the Public Service Authority Board of Directors held on Tuesday, April 2, 2024, at 2:30 p.m. in the EOC/IT Training Room, 89 Commerce Street, S.W., Maple Shade Plaza, in the Town of Pulaski, Virginia, the following Board members were present: Mrs. Nancy Burchett, Chair; Mrs. Ashley Coake, Vice- Chair; Mr. Dennis Setliff, Mr. Eddie Hale and Mr. Douglas Swanson.

Staff members present included: Jared Linkous, Executive Director; Josh Tolbert, Deputy Director; Tracy Belcher, Assistant Finance Director and Ashley D. Edmonds, Clerk to the Board.

1. Welcome and Call to Order

A. Welcome and Call to Order

Mrs. Burchett welcomed and called the Work Session on the FY 2025 Budget (Review of Proposed FY 25) to order at 2:33 p.m.

2. Executive Session

A. Enter Into Executive Session

An Executive Session is requested pursuant to Section 2.2-3711. A. 1.8. of the 1950 Code of Virginia, as amended, to consult on personnel and legal matters. (Staff attending the consultation on legal matters: Mr. Jared Linkous, Executive Director and Mr. Josh Tolbert, Deputy Director)

On a motion by Mr. Setliff, second by Mr. Hale and carried, the Public Service Authority Board of Directors entered an Executive Session for discussion of the following:

Personnel: Pursuant to Virginia Code Section 2.2-3711 (A) 1 discussion for consideration of employment, assignment, promotion, performance, demotion, salaries, disciplining or resignation of public officers, appointees or employees, regarding:

- Salaries

Legal Matters: Pursuant to Virginia Code Section 2.2-3711 (A) 8 discussion of legal matters requiring the provision of legal advice regarding:

- Refuse Contract

Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Swanson.

Voting No: None.

B. Return to Open Session

On a motion by Mr. Setliff, second by Mrs. Coake and carried, the Public Service Authority Board of Directors returned to Open Session.

Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Swanson.

Voting No: None.

C. Certification of Executive Session

On a motion by Mr. Setliff, second by Mr. Hale and carried, the Public Service Authority Board of Directors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Public Service Authority Board of Directors has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with provision of the Virginia Freedom of Act.

WHEREAS, Section 2.2-3371(A) of the Code of Virginia requires a certification by the Board of Directors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Board of Directors hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open

meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution files applies; and (ii) only such business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Public Service Authority Board.

Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Swanson.

Voting No: None.

3. Action Items (New Business)

A. Adjustments to Salaries of Executive Director and Deputy Director

On a motion by Mr. Swanson, second by Mr. Setliff and carried, the Board authorized for the two (2) positions of Executive Director and Deputy Director, the Public Service Authority will pay for half (1/2) of the County approved Cost of Living Adjustment (COLA) plus half (1/2) of a 5% raise on top of the COLA. This will keep the PSA's share of the total compensation for these two (2) positions at 50% now and in the future.

Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Swanson.

Voting No: None.

4. Review of the Proposed FY 25 Budget

A. Proposed FY 25 Budget

The Board reviewed the proposed FY 25 budget after a 7.5% rate increase to services and a reduction to the Capital Improvement Plan from \$996,000.00 to \$696,000.00. Staff will provide a recommendation regarding banking fees at the next meeting and will adjust the draft budget for administrative costs for the Executive Director's and Deputy Director's salaries.

5. Adjournment

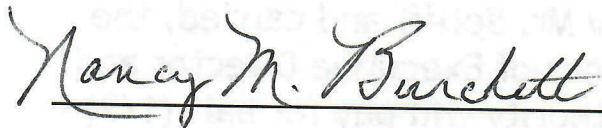
A. Adjournment

On a motion by Mr. Swanson, second by Mrs. Coake and carried, the Board adjourned its April 2, 2024, budget work session.

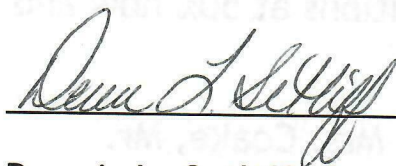
Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Swanson.

Voting No: None.

The next regular meeting of the Pulaski County Public Service Authority Board of Directors is scheduled for Tuesday, April 9, 2024, at 9 a.m. in the EOC/IT Training Room, located at 89 Commerce Street S.W., Maple Shade Plaza, in the town of Pulaski, Virginia.



Nancy M. Burchett, Chair



Dennis L. Setliff, Secretary