

PUBLIC SERVICE AUTHORITY BOARD OF DIRECTORS MEETING
March 10, 2020

At a meeting of the Public Service Authority Board of Directors held on Tuesday, March 10, 2020, at 9:00 a.m. in the Board Room of the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski, Virginia, the following Board members were present: Dr. Doug Warren, Chair; Mr. Dave Dean, Vice Chair; Mr. Dennis Setliff; Dr. Fritz Streff and Mrs. Nancy Burchett.

Staff members present included: Jared Linkous, Executive Director; Ronnie Nichols, Deputy Director; Jonathan Sweet, County Administrator; Diane Newby, Finance Director; Debra Boyd, Accounts Payable and Collections Clerk and Natasha Grubb, Clerk to Board.

1. Welcome and Call to Order

Dr. Warren called the meeting to order at 9:00 a.m.

A. Confirmation of A Quorum

5 (five) Board members were present.

2. Approval of the Agenda

The Board voted in the affirmative by consensus to accept the agenda as presented.

3. Presentations and Citizens Comments

A. Presentations and Citizens Comments

Mr. Joseph Levine, Executive Director, New River Resource Authority, gave a presentation on the history and current New River Resource Authority (NRRRA) activities. Mr. Levine also discussed the status of the Environmental Funds, formerly known as the Pulaski, Dublin and Radford (PDR) funds.

Mrs. Burchett inquired about the total amount in current environmental funds. Mr. Levine stated there was \$4 million in environmental funds.

Mr. Sweet questioned if the decision to keep the grinder onsite at the Resource Authority was requested from staff or an Authority Board member. Mr. Levine stated it was recommended by an Authority Board member.

Mrs. Burchett inquired about the proposed amount Pulaski County citizens pay per ton. Mr. Levine noted Pulaski County citizens will pay \$25 per ton, Giles and Montgomery County will pay \$22 per ton and non-members will pay \$33 per ton.

Mr. Levine advised there would be a public hearing on Wednesday, March 25, 2020, at noon regarding a proposed three percent (3%) rate increase. Mr. Sweet encouraged the Public Service Authority (PSA) Board of Directors to attend.

Mr. Levine thanked the PSA Board for their time. Mr. Sweet extended an open invitation for a representative from the New River Resource Authority (NRRRA) to give a presentation to the PSA Board of Directors each year between the months of February- April, as this will help in the planning of the PSA's budget.

4. Financial Matters

A. Financial Report

Mrs. Newby presented the Financial Report.

On a motion by Mr. Setliff, second by Mr. Dean and carried, the Board reviewed and accepted the Financial Report.

Voting Yes: Mr. Setliff, Mr. Dean, Dr. Warren, Dr. Streff, Mrs. Burchett.

Voting No: None.

B. Draft/Budget/Capital Improvement Plan

Mr. Linkous presented the draft budget and capital improvement plan for fiscal year 2020-2021.

C. Collections Update

Mrs. Boyd reviewed the Collections Update.

5. Action Items (New Business)

There were no Action Items regarding New Business.

6. Action Items (Old Business)

There were no Action Items regarding Old Business.

7. Reports from Executive Director and Staff

A. Operational Reports: Convenience Centers and County Landfill Tonnage, Inmate Availability and Cut-Off List

The Board reviewed the Operational Reports: Convenience Centers and County Landfill Tonnage, Inmate Availability and Cut-Off list as presented in the March 10, 2020, BoardDocs agenda.

B. Activity Report

Mr. Linkous presented the Pulaski County Sewerage Authority (PCSA) Activity Report.

Mr. Setliff expressed his appreciation to the PSA Maintenance Supervisor and staff for assisting the Pulaski County Sewerage Authority (PCSA) with overflow issues due to recent inclement weather.

C. Pulaski County Middle School Sewer Extension

Mr. Linkous reviewed the updates on the Pulaski County Middle School (PCMS) Sewer Extension project.

D. Thank You - Coake Family

The family of Mr. Ronnie Coake expressed their appreciation to the Public Service Authority Board for the beautiful flowers sent in memory of their loved one.

E. Staff To Do List

The following updates were provided on the following Staff To Do list items:

A. Drop Site on the South Side of Claytor Lake

No report given.

B. Covered Water Meter Ordinance

No report given.

C. Draper Area Wythe County Sewer/PSA Connection

No report given.

D. Water Meter Replacement

No report given.

E. Water Master Plan

No report given.

F. Facilities for Refuse Employees

No report given.

G. Pulaski Convenience Center Relocation

No report given.

H. Brookmont Water System Disinfection By-Products

No report given.

I. Improvements to Fairlawn Convenience Center

No report given.

J. Write off Accounts Consideration

No report given.

8. Other Matters from the Directors

Mr. Setliff asked if there were plans in place to address the Coronavirus.

9. Items of Consent

On a motion by Mr. Setliff, second by Mrs. Burchett and carried, the Board reviewed and approved by consensus the following items of consent:

A. Minutes of Previous Meeting

The Minutes of February 11, 2020, regular meeting, were approved by the Board at the March 10, 2020, meeting.

B. Balance Due Report

The Balance Due Report was approved as presented in the March 10, 2020, meeting agenda in BoardDocs.

C. Budget Adjustments

There were no Budget Adjustments.

D. Billing Adjustments

The Billing Adjustments were approved as listed in the March 10, 2020, meeting agenda in BoardDocs.

E. Accounts Payable

The Board ratified Accounts Payable for checks numbered #40697-40822.

F. Personnel Changes

Board members reviewed and approved a memo describing Personnel Changes in the month of February 2020, electronic version of which is filed in the March 10, 2020, BoardDocs agenda.

10. Informational Items

There were no Informational Items.

11. Adjournment

A. Adjournment

On a motion by Dr. Dean, second by Dr. Streff and carried, the Board adjourned their March 10, 2020, regular meeting. The Board voted by consensus in the affirmative to conclude the meeting.

The next meeting of the Public Service Authority Board of Directors will be held on Tuesday, April 14, 2020, at 9 a.m. in the Board Room of the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski, Virginia.



Douglas D. Warren, DED, Chairman



Nancy Burchett, Secretary