

PUBLIC SERVICE AUTHORITY BOARD OF DIRECTORS MEETING
May 8, 2018

At a regular meeting of the Public Service Authority Board of Directors held on Tuesday, May 8, 2018, at 9:00 a.m. in the Basement Central Conference Room of the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski, Virginia, the following Board members were present: Dr. Doug Warren, Chairman; Mr. Dave Dean, Vice - Chairman; Mr. Dennis Setliff, Dr. Fritz Streff and Mrs. Nancy Burchett.

Staff members present included: Jared Linkous, Executive Director; Ronnie Nichols, Deputy Director; Diane Newby, Finance Director; and Ashley Edmonds, Deputy Clerk to Board.

1. Welcome and Call to Order

Dr. Warren called the meeting to order at 9:01 a.m.

A. Confirmation of A Quorum

Five (5) Board members were present.

2. Approval of the Agenda

A. Additions or Changes to the Agenda

Mr. Linkous requested the addition of the proposed rate increase and Peppers Ferry Regional Wastewater Treatment Authority land update be added to the agenda under Action Items (Old Business).

On a motion by Dr. Streff, second by Mrs. Burchett and carried, the Board approved to amend the agenda to include the addition of the proposed rate increase and Peppers Ferry Wastewater Treatment Authority land update to Action Items (Old Business) on the agenda.

The Board voted in the affirmative by consensus to accept the agenda as amended.

3. Presentations and Citizens Comments

A. Presentations and Citizens Comments

There were no presentations or citizen comments.

4. Financial Matters

A. Financial Report

On a motion by Mr. Setliff, second by Dr. Streff and carried, the Board reviewed and accepted by consensus in the affirmative the Financial Report.

B. Collections Update

Mr. Linkous provided the collections update. There were no questions.

C. Delinquency Report

Mr. Linkous reviewed the Delinquency Report. There were no questions.

D. One Call Report

Mr. Linkous reviewed the One Call Report. There were no questions.

5. Action Items (New Business)

There were no action items regarding old business.

6. Action Items (Old Business)

A. Peppers Ferry Regional Wastewater Treatment Authority Land Update

Mr. Linkous advised the Board of Mr. Clark Wallcraft, Executive Director, Peppers Ferry Regional Wastewater Treatment Authority, and the Peppers Ferry Regional Wastewater Treatment Authority Board's intention to move forward with the variance for the buffer by July 1, 2018. This will allow for the addition of five (5) acres for a total of seven (7) acres to the Fairlawn Convenience Center. Mr. Setliff, appointed member of the Peppers Ferry Regional Wastewater Treatment Board, informed the Public Service Authority Board members of the discussion surrounding this issue at the previous Peppers Ferry Regional Wastewater Board meeting which he stated was favorably addressed and received unilateral support.

B. Proposed Increase for Water and Sewer Rates

A public hearing was held on April 16, 2018, to receive comment on the proposed five percent (5%) increase for water and sewer rates.

On a motion by Mr. Setliff, second by Dr. Streff and carried, the Board authorized the five percent (5%) increase for water and sewer rates as advertised.

Voting Yes: Mr. Setliff, Mr. Dean, Dr. Warren, Dr. Streff, Mrs. Burchett.

Voting No: None.

Mrs. Burchett inquired about the amount the Town of Dublin currently pays the Public Service Authority. Mr. Linkous advised there would be a five percent (5%) increase across the board with the current rate at \$2.96 per thousand to \$3.11 per thousand.

7. Reports from Executive Director and Staff

A. Operational Reports: Convenience Centers and County Landfill Tonnage, Inmate Availability and Cut-Off List

The Board reviewed the Operational Reports: Convenience Centers and County Landfill Tonnage, Inmate Availability and Cut-Off list as presented in the May 8, 2018, BoardDocs agenda.

Mr. Dean asked for an update on grinding efforts at the convenience centers; Mr. Nichols advised grinding was going well and the grinder would be back in Fairlawn before moving to the Dublin center. It was noted the special pick up list decreased from 170 to 26. Mr. Setliff requested staff place a note in the County's quarterly newsletter to make customers aware of special pick up options. Mr. Nichols also advised the price per ton for tires will increase from \$100 to \$200 a ton.

C. Staff to Do List

The following updates were provided on the following staff to do list items:

A. Skyview Phase 3 (Community Sewers Project)

Interim financing will close on July 1, 2018. The goal for completion is January 2020.

B. Drop Site on the South Side of Claytor Lake

No report given.

C. Covered Water Meter Ordinance

No report given.

D. Draper Area Wythe County Sewer/PSA Connection

No report given.

E. Water Meter Replacement

No report given.

F. Water Master Plan

Contracts have been signed for the water and sewer master plans.

G. Facilities for Refuse Employees

No report given.

H. Pulaski Convenience Center Relocation

No report given.

I. Brookmont Water System Disinfection By-Products

No report given.

K. Improvements to Fairlawn Convenience Center

No report given.

L. Write off Accounts Consideration

No report given.

8. Other Matters from the Directors

A. Pulaski County Sewerage Authority

Mr. Setliff will pick up the check from the Pulaski County Public Service Authority today for \$32,800 in funding assistance to the Pulaski County Sewerage Authority (PCSA). The amount will be repaid by the Pulaski County Sewerage Authority in the form of a no interest loan to be paid monthly.

Dr. Warren remarked about the use of roll offs and dumpsters in the county which are not provided by the Pulaski County Public Service Authority. Mr. Dean stated at the time a building permit is requested, the customer should be advised about the PSA 's services.

Mrs. Burchett asked about the status of the digital sign. Mr. Nichols will contact Mr. Jess Shull, Director, Operations, Transportation, Maintenance, Pulaski County Public Schools, regarding the Schools' interest in use of the sign.

9. Items of Consent

On a motion by Mr. Dean , second by Mrs. Burchett and carried, the Board reviewed and approved by consensus in the affirmative items of consent A. - D.:

A. Minutes of Public Service Authority Board of Directors Public Hearing April 16, 2018

The minutes of the April 16, 2018, public hearing, were approved by the Board at the May 8, 2018, meeting.

B. Minutes of the Public Service Authority Board of Directors Budget Work Session April 16, 2018

The minutes of the April 16, 2018, budget work session, were approved by the Board at the May 8, 2018, meeting.

C. Minutes of the April 10, 2018, Public Service Authority Board of Directors meeting

The minutes of the April 10, 2018, meeting were approved by the Board at the May 8, 2018, meeting.

D. Minutes of Public Service Authority Board of Directors Budget Work Session April 9, 2018

The minutes of the April 9, 2018, budget work session were approved by the Board at the May 8, 2018, meeting.

On a motion by Dr. Streff, second by Mr. Setliff and carried, the Board reviewed and approved by consensus in the affirmative items of consent E. - I.:

E. Balance Due Report

The balance due report was approved as presented in the May 8, 2018, meeting agenda in BoardDocs.

F. Budget Adjustments

Budget adjustment PSA Fund #2018-02 was approved.

G. Billing Adjustments

The billing adjustments were approved as listed in the May 8, 2018, meeting agenda in BoardDocs.

H. Accounts Payable

The Board ratified accounts payable for checks numbered #8016733-801670.

I. Personnel Changes

Board members reviewed and approved a memo describing personnel changes in the month of April 2018, an electronic version of which is filed in the May 8, 2018, BoardDocs agenda.

10. Informational Items

A. Water Settlement Billing (Town of Pulaski)

The Board reviewed the Town of Pulaski Water Rate Settlement which has been paid. There were no questions.

12. Adjournment

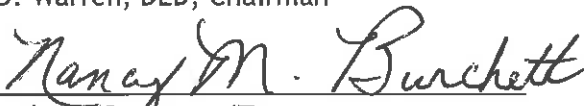
A. Adjournment

On a motion by Dr. Streff, second by Mr. Dean and carried, the Board adjourned their May 8, 2018, regular meeting. The Board voted by consensus in the affirmative to conclude the meeting.

The June regular meeting of the Public Service Authority will be held on Tuesday, June 12, 2018, at 9 a.m. in the Board Room of the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski, Virginia.



Douglas D. Warren, DED, Chairman



Nancy Burchett, Secretary/Treasurer