

PULASKI COUNTY PUBLIC SERVICE AUTHORITY – MARCH 8, 1999

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, March 8, 1999, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead and Archa Vaughan, Jr. Staff members present included County Administrator, Joseph N. Morgan; County Engineer, Ronnie Coake; Larry Vest, Sanitation Supervisor and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

No citizen comments were heard at this time.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

Sanitation Supervisor, Larry Vest, provided an update on current inmate availability.

2. Balance Due Report

A current balance due report was reviewed by the Board of Directors.

3. Adjustments

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that adjustments totaling \$7,261.98 be approved.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Huff.

Voting no: none.

4. Lien Report

The Board reviewed an update on current liens. Mr. Vest reported the lien amount had decreased; however, liens on delinquent commercial accounts would be placed shortly by the PSA Bookkeeper.

5. Collections Report

The Board reviewed the collection report, as prepared by Larry Vest, reporting the following pickups scheduled: 21 brush, 31 large items, 4 tires and 7 refrigerators. Mr. Vest reported the special pickups were up due to a shortage of PSA drivers last month.

b. Dublin Area Sewer Extensions:

1. Orchard Hills/Vista Subdivision Survey Results

Staff reported the survey results for the above subdivision as follows: one-third support, one-third oppose, and one-third no response.

2. Highland Park and Rolling Hills Subdivision Survey

Staff presented preliminary cost estimates for the Highland Park and Rolling Hills Subdivisions. Staff reported survey results were expected to be split regarding the project.

3. Rt. 100/Fair Acres Engineering Report

Staff reported that Draper Aden Associates had presented to the Board of Supervisors an engineering report on the Rt. 100/Fair Acres sewer, and had estimated the cost of the sewer extension at \$233,000. Staff noted that the Board of Supervisors had agreed to pay the engineering costs on this sewer extension.

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors authorized staff to proceed with the detailed engineering on the Orchard Hills/Vista, Highland Park and Rolling Hills Subdivisions at an estimated cost of \$100,000 to \$200,000, with the county paying for the Rt. 100/Fair Acres engineering.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

c. Dunkard's Bottom Water Extension Engineering

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors authorized staff to proceed with the detailed engineering for the Dunkard's Bottom water extension with the cost of the engineering included in the amount estimated under item b of this agenda.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

d. Convenience Center Update

Staff reported the Town of Pulaski Planning Commission is still reviewing whether recycling will be allowed. However, the major construction at the County Garage convenience site has been completed with some finish work, signage and location of an attendants booth still underway. Staff also advised that an attendant is currently being recruited for through the Virginia Employment Commission.

Chairman Huff suggested an alternative site for the convenience center within the Town of Pulaski, and requested staff review said site to determine if the site might be feasible.

e. Thornspring Branch Sewer Extension

Staff reported this matter is currently under review by the County Attorney and once a report is received, staff will advise the Board of Directors.

f. Fairlawn Alley Service Status

The Board reviewed correspondence to Reverend Danny Collins regarding his concerns of roadside garbage collection and alleyway upkeep by the county. Staff noted that a legal review had been requested by the County Attorney regarding this matter, as well as a review by the Fairlawn Fire Department.

g. Landfill Disposal Permits

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved a request from Larry Vest, Sanitation Supervisor, to allow staff to purge outdated landfill permits for construction or demolition waste.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

h. FY 00 Water Budget

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors tentatively approved the water budgets and estimated water rates for the Town of Pulaski and the Town of Dublin for FY 99-00, as presented by Management Services Director, Nancy M. Burchett. Further, the Board authorized staff to advise the towns of the estimated water rates as follows for FY 99-00: Town of Pulaski - \$1.60 per gallon and Town of Dublin \$1.64 per gallon.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

i. Banking Services

Archa Vaughan updated the Board of Directors on the status of renewing the banking services contract with Community National Bank for an additional two years. Staff advised that CNB is to submit any changes to the current contract by the end of this week. The Banking Services Committee can then meet to determine if renewal or issuing an RFP for banking services is appropriate.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized Archa Vaughan to determine on behalf of the PSA whether to renew the current contract for banking services with Community National Bank for an additional two year period or issue an RFP for banking services.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

j. Personnel Changes

The Board reviewed recent personnel changes as reported by Management Services Director, Nancy M. Burchett. Staff advised that two additional driver positions with the PSA Refuse Department are currently being recruited for through the Virginia Employment Commission.

k. PFRWTA Report

The County Engineer, Ronnie Coake, reported there had been no meeting of the Peppers Ferry Regional Wastewater Treatment Authority for the month of February.

l. PCSA Report

Winston Snead reported that at the last meeting of the Pulaski County Sewerage Authority items discussed included the purchase of equipment to be used in confined spaces and the possible re-routing of the sewer line along Rt. 600 in Fairlawn. It was noted that PSA Board Member Carlos Morris had recently been appointed by the Board of Supervisors to the Pulaski County Sewerage Authority.

m. Informational Items:

\*NRRA Items of Information:

There were no NRRA items of information to be reviewed at this meeting by the Board of Directors.

\*Polyester Mobile Home Park

The Board reviewed a promissory note for the extension of water and sewer service to James and Elaine Whited, owners of Polyester Mobile Home Park. It was noted that the promissory note had been sent to the County Attorney for review.

\*Rt. 114 & 600 Waterline Improvements

The Board reviewed correspondence from the Virginia Department of Health, Office on Water Programs, regarding the review of the plans and specifications for the Rt. 114 & 600 waterline improvements. Said correspondence advised the plans and specifications submitted to be technically adequate and approved by the State Health Commissioner.

\*Wyatt Development Shopping Center – Fairlawn

The Board reviewed correspondence from the County Engineer to the Virginia Department of Health confirming fire flow and duration used in the design of the above project to meet the requirements of the developer and the PSA.

n. Current Authorized Projects:

- Claytor Lake State Park Sewer Extension Odor Control
- Cloyd's Mountain Sewer Extension by VDOT
- New River Industrial Park Water & Sewer Extension
- Virginia Mobile Home Park Water and Sewer Feasibility Study
- Polyester Mobile Home Park Water and Sewer Connection

The Board reviewed the above listing of current authorized projects.

3. Approval of Minutes of February 8, 1999

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of February 8, 1999, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved the accounts payable listing for checks numbered 4704 through 4773, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

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5. Other Matters

No other matters were discussed at this meeting.

6. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, April 12, 1999 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

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H. W. Huff, Jr., Chairman

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J. Mack Baker, Secretary