

## Rezone/Future Land Use Map Amendment Department of Planning & Zoning 143 Third Street, NW, Suite 1 Pulaski, VA 24301 540-980-7710

http://www.pulaskicounty.org

Applicant:	
Mailing Address:	
Phone:	E-mail:
Property Owner: (If Different)	Tax Map Number:
911Address/Site of the proposed structure:	Area or Acreage of Parcel:
Current Zone District:	Current Future Land Use Map Designation:
Proposed Zone District:	Proposed Future Land Use Map Designation:
	How many residential structures are on the parcel?  Are there agricultural activities on the parcel?
	To prepare the application for rezone it is the applicant's responsibility to
	ensure that the project is feasible. A consultation with the Planning
	Director is recommended to discuss the project. Applications are due on
	the 15 <sup>th</sup> of the month to be placed on the next month's meeting agenda.
	Applicant- In addition to this form, please attach a one-page narrative that;
	1) Describes the need or the reason for the rezone. Describe proposed new use and proposed new development or new structures.
	<ol> <li>Describe how the project complements the future land use map and the comprehensive plan, specifically reference comprehensive plan goals.</li> </ol>
	3) Describe how water and sewer service will be met, how the
	transportation network is supported or how the project will meet VDOT requirements. Reference any consultations held with the Building Official, E&S/SWM, VDH, County Engineer, PSA, VDOT or other agencies consulted in designing the project and how the project will account for meeting these requirements.
	4) Describe how the rezone will impact the community. If mitigation measures are proposed, such as landscape buffers include these measures in the narrative.
	<ol> <li>Explain the project with a level of detail that fully describes the proposed new use and explain why you feel the property needs to be rezoned.</li> </ol>
	6) If conditions are proposed, they shall be submitted in writing by the applicant, prior to the meeting/public hearing for the application.

## Is Site Plan Attached? Applicant: Attach a site plan showing the planned elements of the project. Include utilities, roadway access and entrance, parking areas, vegetative YES Or buffers, fences and all proposed structure locations. For structures show NO the linear distance in feet to all property lines, and the road right of way line. Show existing and proposed structures on the site plan. A site plan on aerial imagery is preferred and is available at pulaskicounty.org/gis.html The site plan is considered part of the zoning application. For Commercial and Industrial projects a stamped (engineered) site plan that meets Article 5 of the Unified Development Ordinance will be required prior to permit. Has VDOT approved the site entrance? Yes OR No If so, include correspondence or permit. A complete application consists of 1) the application form 2) the narrative 3) the site plan and 4) the application fee. When a completed application is **Rezone Process:** received the Planning Dept. will place the item on the agenda and advertise the public hearing. Staff will visit the site to take photos and to determine if additional information is needed. Planning Commission members or Board of Supervisor members may visit the site to better understand the site location or proposal. The Planning Commission public hearing and the Board of Supervisor public hearing will require a published notice in the paper notifying the public of the hearing date. In addition, notice will be sent to adjoining property owners notifying them of the date of the public hearings. A sign will be posted on the site, notifying the public of the public hearing. The public may submit comments prior to or at the meeting about the rezone request. The landowner or a person representing the application is required to attend both the Planning Commission and the Board of Supervisors meeting. If rezone approval is granted, a letter shall be sent with the approval notice. The applicant shall submit all required zoning, building, erosion & sediment and all other applications required for permit prior to construction or land disturbance. By signing the application, the property owner indicates that they understand the process for rezone/future land use map amendments. Pulaski County assumes no legal or financial liability to the applicant or any third party whatsoever by approving the plans associated with this permit. The approval of a zoning permit is based upon the information provided. By signing this application, I grant permission for an agent of the building or zoning department to visit my site for necessary review and inspections. Signature (Property Owner): \_\_\_\_\_ Date: \_\_\_\_ Printed Name (Property Owner): \_\_\_\_\_\_ Date: \_\_\_\_\_ Received by: Date: Airport Overlay Review: Payment Type and Amount: